



Paul Robeson Charter School

Regular Board Meeting

Published on August 25, 2023 at 3:16 PM EDT

Amended on August 29, 2023 at 6:18 PM EDT

Date and Time

Tuesday August 29, 2023 at 4:00 PM EDT

This meeting is being held in compliance with the Open Public Meetings Act and is open to the public. Notices were duly posted and the meeting was advertised in The Trentonian and The Times of Trenton. Formal action will be taken.

Agenda

Purpose

Presenter

I. Opening Items

- A. Call the Meeting to Order
- B. Record Attendance

II. Discussion

- A. Departmental Rotations: Leadership Team
- B. High School Update Discuss
- C. 23-24 Priority and Goal Setting Discuss John Amenda
- D. Investment Options Presentation Brian Falkowski

	Purpose	Presenter
E. Level Field Update	Discuss	Tyler Baier
F. Development Committee/Fundraising Update	Discuss	Ken Somberg
III. Updates		
A. Enrollment	Discuss	Freya Lund
B. Emergency Drill Log Updated drill log 22-23 SY - attached 23-24 Drill Log – no drills to report yet, first day of school	Discuss	Freya Lund
C. Talent and Certification	Discuss	Becca Chazin
D. Special Education Files Audit Update	Discuss	Freya Lund
E. Buildings and Grounds None	Discuss	Freya Lund
IV. Acceptance of Meeting Minutes		
A. Motion for Paul Robeson Charter School, Board of Trustees to accept the minutes from the June 6, 2023 board meeting.	Approve Minutes	Brian Falkowski
B. Motion for Paul Robeson Charter School, Board of Trustees to accept the minutes from the August 3, 2023 special board meeting.	Approve Minutes	
C. Motion for Paul Robeson Charter School, Board of Trustees to accept the minutes from the November 10, 2022 board meeting.	Approve Minutes	
V. Motions for Approval		
A. Finance	Vote	Brian Falkowski
1. To approve the Secretary’s and Treasurer’s Reports for May & June 2023 as per the attached.		

Pursuant to N.J.A.C. 6A:232.11(a), the Paul Robeson Charter School Board of Trustees acknowledges receipt of the secretary's certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of May & June 2023, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school's financial obligations for the remainder of the fiscal year.

2. To approve the Bills/Check List from June 7, 2023 to August 29, 2023.

3. To approve the following payrolls:

6/15/23 payroll \$184,088.69

6/30/23 payroll \$195,515.37

7/15/23 payroll \$56,297.59

7/30/23 payroll \$63,247.63

8/15/23 Payroll \$58,889.02

4. To approve the refusal of Title III Funds

5. To approve FY24 IDEA Application:

a. Basic - \$125,833

6. To approve FY24 ESEA Application:

a. Title I-A - \$272,248

b. Title II-A - \$22,251 reallocated to Title I

c. Title IV Part A - \$21,955 reallocated to Title I

7. To approve M&T Bank as an additional depository of funds for the 2023-2024 school year with Ken Somberg and Brian Falkowski as the named bank signatories for the account.

8. To approve Metro Commercial Bank as an additional depository of funds for the 2023-2024 school year with Ken Somberg and Brian Falkowski as the named bank signatories for the account.

B. Buildings & Grounds

Freya Lund

None

Purpose Presenter

C. Personnel Vote Becca Chazin and Freya Lund

1. To approve/ratify the following staff stipends:

- Grade Team Leads - Lida Geraci, Shatiika Waldron, Eric Worthy, Marie Helms, Marissa Jenkins, Gail Somers- \$3,000 each
- Content Leads - Sherry Toner, Gail Somers - \$2,000 each
- New Staff Mentor - Joshua Saar, Eric Worthy- \$1,000 each
- Staff Culture & Sunshine - Gabrielle Magwood - \$1,000
- Saturday School Leads - Kelley Howley, Marie Helms- \$2,600 each
- Sp.Ed. Lead- Nancy Gliem- \$2,000
- School Safety Specialist- Gabrielle Magwood- (\$TBD)
- Athletic Coordinator- Suleymi Ostolaza- \$6,500
- Yearbook- Dana Skillman, Joshua Saar- \$2,000 each
- Additional Classes- Ajanae Davis- \$2,700, Janelle Jegou- \$3,637.50
- School Safety - 1 person - \$2,000

2. To approve/ratify the following Staff Travel and Reimbursement:

Employee- Amy Muldoon

Cost- \$279

Description- [BER: Tech Tools to Increase Student Learning](#)

Date- Oct. 25

Employee- Sherry Toner, 2 more staff members TBD

Cost- \$90 each

Description- [NJ State Social Studies Conference](#)

Date- Oct. 23

Employee- Elliott Lopez

Cost- \$525

Description- HWC Trainer Recert

Date- Aug. 3

Employee- Cynthia Taylor

Cost- Free

Description- [Black Asian American Solidarity PD](#) hosted by Princeton University

Date- Oct. 11

3. To approve/ratify the following staff resignations:

Employee- Todd Klokis

Position- 7th Grade Social Studies Teacher

Resignation Date- 9/1/2023

4. To approve/ratify the following staff hires:

Employee- Simone Rose

Position- Director of Operations

Position Duration- 12

Employee- Gisele Bartley

Position- Operations Manager

Position Duration (10/12)- 12

Employee- Janelle Jegou

Position- 4th Grade Special Education Teacher

Position Duration (10/12)- 10

Employee- Yaneisis Torres

Position- Operations Coordinator P/T

Position Duration (10/12)- 12

Employee- David Dupree

Position- 4th Grade Math Teacher

Position Duration (10/12)- 10

Employee- Donte Jefferson

Position- Personal Care Assistant

Position Duration (10/12)- 10

Employee- Leyone Royster

Position- ESL Coordinator

Position Duration (10/12)- 10

Employee- Madison Colabella

Position- 3rd Grade Teacher

Position Duration (10/12)- 10

Employee- Auren Espinal

Position- TCNJ Resident Teacher

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Position Duration (10/12)- 10

Employee- Taylor Vigario
Position- TCNJ Resident Teacher
Position Duration (10/12)- 10

Employee- Hannah Rodenhaber
Position- TCNJ Resident Teacher
Position Duration (10/12)- 10

Employee- Courtney Jackson
Position- 7th Grade Social Studies Teacher
Position Duration (10/12)- 10

D. Curriculum & Special Education Vote Freya Lund

1. To approve/ratify the following curriculum purchases:

- Imagine Learning- \$14,500 (Intervention program)
- Quizziz Site License- \$2,150 (All contents)
- Remind- \$2,528.86 (School Communication)
- Brain Pop- \$2,805 (All content)
- Fishtank Learning- \$1000 (reading curriculum)
- Second Step- \$2,401 (SEL Pilot)
- Raz A-Z- \$1,400 (Elem Guided Reading)
- Aqua Phoenix- \$1,860 (Sci Kits Middle)
- Amira- \$1840 (3/4 Reading intervention)
- Amplify- \$3619 (4/5 Science)

E. Student Field Trips Vote Freya Lund

1. To approve the following student field trips:

Location- Shady Brook Farms
Type- ASPIRE trip
Costs- \$2,100, approx. \$4,000 buses (students pay fee to attend)
Students Attending- 225 (all elementary)
Date- October
Purpose- ASPIRE trip, learn about farming, build student culture

Location- Colonial Bowling Lanes
Type- ASPIRE trip

Purpose Presenter

Costs- \$3,400 (includes lunch), approx. \$4,000 buses (students pay fee to attend)

Students Attending- 200 (all elementary)

Date- November

Purpose- ASPIRE trip, build student culture

Location- African American Museum

Type- 6th grade Field trip

Costs- \$3,000 for buses, museum and dinner (students pay \$20 to cover this cost)

of Students Attending- 78 students (6th grade)

Date- November 16, 8am-9pm

Purpose- 6th Grade field trip

F. Policy/Miscellaneous

Vote

Brian Falkowski

1. To approve SY 23-24 PRCS Emergency Virtual Instruction Plan
2. To approve the PRCS Safety Plan
3. To approve the 23-24 HR Handbook
4. To approve the 23-24 Student and Family Handbook
5. To approve the NJ Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials
6. To approve the Eligibility of Students policy: updated to include language on backfilling seats (new short sections at the bottom of page 4: Lottery Selection Process & Waiting List)
7. To approve the resignation of Board Member, Alex Fajardo, effective 8/29/2023

VI. Executive Session

- A.** It is expected that the Board will go into Executive Session. Vote

VII. Adjourn Executive Session and Reconvene Regular Session

- A.** Adjourn Executive Session and Reconvene Regular Session Vote

VIII. Closing Items

- A.** New Business Discuss
- B.** Public Comment
- C.** Important Dates FYI

1. Board/Staff Meet and Greet: Wednesday, September 6th

2. Next Board Meeting: Tuesday, October 3rd

Purpose

Presenter

D. Adjourn Meeting

Vote