



# Paul Robeson Charter School

## Regular PRCS Board Meeting

Published on November 17, 2022 at 1:59 PM EST  
Amended on November 29, 2022 at 4:30 PM EST

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### Date and Time

Tuesday November 29, 2022 at 4:00 PM EST

### Location

Zoom

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This meeting is being held in compliance with the Open Public Meetings Act and is open to the public. Notices were duly posted and the meeting was advertised in The Trentonian and The Times of Trenton. Formal action will be taken.

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### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>4:00 PM</b>
A. Call the Meeting to Order			
B. Record Attendance			
<b>II. Discussion</b>			
A. Board Dashboard and YTD Data Review		John Amenda	
B. Development Committee Update	Discuss	Ken Somberg	
C. Active Shooter Insurance Policy	Discuss	Becca Chazin	
D. PRCS Lease Update			
E. CSP and Expansion Update		John Amenda	
F. Level Field Update	Discuss	Tyler Baier	
Tyler Baier joining the meeting at 4:30pm			

	Purpose	Presenter	Time
<b>G. Updates from Architects</b>		John Amenda	
AOS to join at 5:00pm			

### III. Updates

<b>A. Enrollment</b>	Discuss		
Enrollment numbers attached.			

<b>B. Emergency Drill Log</b>	Discuss	Freya Lund	
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Drill log attached.

#### Notes

##### Speaker System Update

- Continue to have rooms that sometimes can hear, and sometimes cannot depending on noise level in the classroom
- Steps to address: turned volume up on hallway speakers
- Working with IT on (1) quote for speakers for 2nd & 3rd floors (2) quote to get new phones and prioritize ones that have a loud speaker (3) quote for ordering new walkie talkies

<b>C. Talent and Certification</b>	Discuss	Becca Chazin	
Certification tracker attached.			

<b>D. Special Education Files Audit Update</b>	Discuss		
Sp.Ed. Audit attached.			

<b>E. Buildings and Grounds</b>	Discuss	Freya Lund	
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- Gym Floors: getting 3 quotes, but looks like lowest quote is \$10,000. Church is splitting the cost to finish these.
- Continue to have plumbing concerns (boys student bathroom, kitchen, art room) and have had to call out for plumbers
- Boiler has had regular service for the winter. We are getting quote to fix

### IV. Acceptance of Meeting Minutes

<b>A. Motion for Paul Robeson Charter School, Board of Trustees to accept the minutes from the October 4th, 2022 board meeting.</b>	Approve Minutes	Brian Falkowski	
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### V. Motions for Approval

**4:00 PM**

<b>A. Finance</b>	Vote	Brian Falkowski	
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- 1. To approve the Secretary's and Treasurer's Reports for September and October 2022** as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Paul Robeson Charter School Board of Trustees acknowledges receipt of the secretary's certification, and after

review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of September and October 2022, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school's financial obligations for the remainder of the fiscal year.

**2. To approve the Bills/Check List from October 1, 2022 through November 29, 2022.**

**3. To approve the following payrolls:**

- October 15,2022 payroll \$182,210.66
- October 30,2022 payroll \$184,303.23
- November 15, 2022 payroll \$187,024.60

**4. To approve the Annual Fiscal Questionnaire as attached and its submission to the NJDOE.**

**5. To accept the following donations:**

- Dick's Sporting Goods Foundation in the amount of \$10,000
- Ken and Carrie Somberg in the amount of \$5,000
- Judith Fryer in the amount of \$5,000
- Lindy Rosato in the amount of \$2,000

**6. To approve the Active Shooter Insurance Policy as attached, effective 11/29/2022.**

**B. Student Trips** Freya  
Lund

**1. To approve/ratify the following student trips**

**C. Buildings & Grounds** Freya  
Lund

None

**D. Personnel** Vote Becca  
Chazin  
and Freya  
Lund

**1. To approve/ratify the following staff stipends:**

- Gabreille Magwood- \$2,000 for work as School Safety Specialist
- Suleymi Ostolaza - Soccer Coach 1, stipend n/a
- Joshua Saar - Assistant Soccer Coach, \$1,200
- Jenna McKinney - Soccer Coach 2, \$2,200
- Denisse Perez - Alumni soccer coach, \$500
- Ashanti Waters - Basketball Coach, \$2,200
- Suleymi Ostolaza - Basketball Coach 1, \$2,200
- Lida Geraci - Cheer Coach, \$2,200
- Ajanae Davis - Cheer Assistant Coach, \$1,200
- TBD, Softball Coach 1, \$2,200
- TBD, Softball Coach 2, \$2,200

**2. To approve/ratify the following Staff Travel and Reimbursement:**

- Amy Muldoon, \$279, BER: Helping struggling English Language Arts Students (Online 10am – 4pm)

**3. To approve/ratify the following staff reimbursement:**

Purpose      Presenter      Time

**4. To approve/ratify the following new staff hires:**

- Nancy Gliem, \$--,---, 10-month
- Gifty Yeboah, \$--,---, 10-month
- Anthony Shelman, \$--,---, 10-month
- Frank Howard, \$--,---, 10-month

**5. To approve/ratify the following staff resignation/termination:**

- Shanielle Ereola (SPED Teacher)- December 2, 2022

**E. Curriculum & Special Education**

Vote

Freya  
Lund

**1. To approve/ratify the following curriculum purchases:**

- Barnes & Noble (Guided Reading), \$627.05
- Great Minds (online 3rd reading), \$380

**F. Policy/Miscellaneous**

Vote

Brian  
Falkowski

**To approve/ratify the following items:**

**G. PRCS Updated Lease**

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**VI. Executive Session**

**VII. Adjourn Executive Session and Reconvene Regular Session**

**VIII. Closing Items**

**A. New Business**

Discuss

**B. Public Comment**

**C. Important Dates**

FYI

Next Board Meeting: Tuesday, January 17, 4:00 - 6:00 PM

**D. Adjourn Meeting**

Vote