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## Urban Montessori Charter School

# Minutes

## Academic Oversight Committee Meeting

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### Date and Time

Friday November 22, 2024 at 2:15 PM

### Location

4551 Steele Street, Oakland, CA 94619. Signage on campus will direct you to the correct room, generally the Sun Room.

The public may comment and participate [via Zoom](#) if they prefer. The public may also email comments to [karaf@urbanmontessori.org](mailto:karaf@urbanmontessori.org) to be shared during the meeting. Please make that intention clear in your email.

<https://us02web.zoom.us/j/82592855160?pwd=cG02OTRoUVdrdngwOTI2WFBrOTBzQT09>

Meeting ID: 825 9285 5160; Passcode 510 842 1181

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Meeting ID: 825 9285 5160

Find your local number: <https://us02web.zoom.us/j/k1Y3eQWvA>

Additional teleconference location: 494 Juana Ave San Leandro, CA 94577

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The public can find documents related to this agenda either linked directly on the agenda or under "Documents" after selecting the meeting in BoardOnTrack prior to viewing the agenda. Downloading the "packet" may not include all of the "Documents" that are still otherwise available to the public.

Members: Kara Fortuna (Chair), Greg Klein; Committee Alternate: Lana Butler

Urban Montessori Charter School welcomes your participation at Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the organization in public. Your participation assures us of continuing community interest in our school and assists the Board in making the best decisions for our school. To assist you in the ease of speaking/participating in our meetings, guidelines are provided at the bottom of this agenda. All materials for all board and committee meetings, including audio recordings of Regular Board Meetings, are available on our [BoardOnTrack public portal](#) and also through the [UMCS School Calendar](#).

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#### **Committee Members Present**

G. Klein, K. Fortuna

#### **Committee Members Absent**

S. Morrill

#### **Guests Present**

D. Bissonnette, T. Garcia

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### **I. Opening Items**

#### **A. Call the Meeting to Order**

K. Fortuna called a meeting of the Academic Oversight Committee of Urban Montessori Charter School to order on Friday Nov 22, 2024 at 2:21 PM.

#### **B. Record Attendance**

#### **C. Review of Action/Discussion Items**

No changes needed.

#### **D. Presentations from the Floor**

No public comments on items not on the agenda.

#### **E.**

### **Vote on Minutes from Prior Meeting**

K. Fortuna made a motion to approve the minutes from Academic Oversight Committee Meeting on 10-18-24.

G. Klein seconded the motion.

No questions or public comments.

The committee **VOTED** unanimously to approve the motion.

## **II. Academic Oversight**

### **A. Instructional Updates**

Tobie shared and the committee discussed about the recent PD day with teachers, sharing data, and identifying highest need subgroups. Lead teachers identified focal students and created individual student support plans. Tobie shared that about 10% of students were identified across the school. The committee discussed iXL data from earlier in the Fall and the upcoming calendar of assessments.

No other questions or public comments on this item.

## **III. Closing Items**

### **A. Topics for next meeting**

Greg shared the announcement that was included in the agenda: the County Board of Education's vote on charter renewal is in December. If approved, our new charter states that upon approval, all active committees cease, and their work reverts back to the entire Board, in alignment with the [Effective School Boards Framework](#).

### **B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 2:49 PM.

Respectfully Submitted,

G. Klein

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### **Documents used during the meeting**

*None*

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THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

**REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY** The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

**SPECIAL PRESENTATIONS MAY BE MADE** Notice is hereby given that, consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

**REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY** Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting UMCS at 4551 Steele Street, Oakland, CA 94619 or [info@urbanmontessori.org](mailto:info@urbanmontessori.org).

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