

APPROVED



## Urban Montessori Charter School

# Minutes

## Academic Oversight Committee Meeting

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### Date and Time

Thursday August 22, 2024 at 2:15 PM

### Location

4551 Steele Street, Oakland, CA 94619. Signage on campus will direct you to the correct room, generally the Sun Room.

The public may comment and participate [via Zoom](#) if they prefer. The public may also email comments to [karaf@urbanmontessori.org](mailto:karaf@urbanmontessori.org) to be shared during the meeting. Please make that intention clear in your email.

<https://us02web.zoom.us/j/82592855160?pwd=cG02OTRoUVdrdngwOTI2WFBrOTBzQT09>

Meeting ID: 825 9285 5160; Passcode 510 842 1181

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Additional teleconference location: 494 Juana Ave San Leandro, CA 94577

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The public can find documents related to this agenda either linked directly on the agenda or under "Documents" after selecting the meeting in BoardOnTrack prior to viewing the agenda. Downloading the "packet" may not include all of the "Documents" that are still otherwise available to the public.

Members: Kara Fortuna (Chair), Sarah Morrill; Committee Alternate: Ann Rhodes

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#### **Committee Members Present**

K. Fortuna, S. Morrill (remote)

#### **Committee Members Absent**

*None*

#### **Guests Present**

D. Bissonnette, T. Garcia

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### **I. Opening Items**

#### **A. Call the Meeting to Order**

K. Fortuna called a meeting of the Academic Oversight Committee of Urban Montessori Charter School to order on Thursday Aug 22, 2024 at 2:26 PM.

#### **B. Record Attendance**

#### **C. Review of Action/Discussion Items**

#### **D. Presentations from the Floor**

#### **E. Vote on Minutes from Prior Meeting**

K. Fortuna made a motion to approve the minutes from Academic Oversight Committee Meeting on 06-20-24.

S. Morrill seconded the motion.  
The committee **VOTED** to approve the motion.

## II. Academic Oversight

### A. Instructional Updates

Training Program. Cohort 1 - 3 are all leads in classrooms; 5 people in cohort 2; two UMCS staffer are in classrooms as leads or support.

ILT team started, meet monthly as a team, meet monthly one on one with Tobie; lead level meetings weekly. honing in on knowing tangibly where all students are. doesn't leave time for non-academic planning, but working on that.

IXL math diagnostic started on 3rd-8th; language will be completed by 9/4. Diebels due 9/20, tk-6th. NWEA starts Sept 9th. Data dive at PD at end of September.

Cirricular map - look at it a month at a time to plan, includes montessori lessons as well as non-montessori lessons. ILT And Tobie are building out as a year long program.

### B. Start of School Year/End of Summer Updates

included in previous discussion

### C. Planning for 2024-25 Academic Oversight Committee

Discussion re what data points this committee wants to see

IXL in September

NWEA in October and March

IXL Trends month

DIEBELS trends for primary: October, February, and June

Attendance - bimonthly starting september ( november, jan, march, may)

Transistion check list check in at end of year to assess whether checklist expectations aligned with state testing results

## III. Closing Items

### A. Topics for next meeting

### B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 2:54 PM.

Respectfully Submitted,  
K. Fortuna

**THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE** Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

**REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY** The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

**SPECIAL PRESENTATIONS MAY BE MADE** Notice is hereby given that, consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

**REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY** Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting UMCS at 4551 Steele Street, Oakland, CA 94619 or [info@urbanmontessori.org](mailto:info@urbanmontessori.org).

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