APPROVED

Urban Montessori Charter School

Minutes

Executive & Governance Committee Meeting

Date and Time
Tuesday May 13, 2025 at 3:15 PM

Location
4551 Steele Street, Oakland, CA 94619. Ring the front bell or call/text 510-290-4005 for entry. Signage on campus will direct you to the correct room, generally the Head of School's Office.

The public may comment and participate via Zoom if they prefer. The public may also email comments to amyn@urbanmontessori.org to be shared during the meeting. Please make that intention clear in your email. Please make that intention clear in your email.

https://us02web.zoom.us/j/82592855160?pwd=cG02OTRoUVdrdngwOTI2WFBrOTBzQT09

Meeting ID: 825 9285 5160; Passcode 510 842 1181

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Additional teleconference locations:

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Members: Amy Ng (Chair), Greg Klein; Committee Alternate: Sarah Morrill

Urban Montessori Charter School welcomes your participation at Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the organization in public. Your participation assures us of continuing community interest in our school and assists the Board in making the best decisions for our school. To assist you in the ease of speaking/participating in our meetings, guidelines are provided at the bottom of this agenda. All materials for all board and committee meetings, including audio recordings of Regular Board Meetings, are available on our BoardOnTrack public portal and also through the UMCS School Calendar.

Committee Members Present
A. Ng, G. Klein

Committee Members Absent
None

Guests Present
D. Bissonnette

I. Opening Items

A. Call the Meeting to Order

A. Ng called a meeting of the Executive and Governance Committee of Urban Montessori Charter School to order on Tuesday May 13, 2025 at 3:22 PM.

B. Record Attendance

C. Review of Action/Discussion Items

No changes needed.

D. Presentations from the Floor

No public comments on items not on the agenda.

E.

Approve Minutes from prior Executive & Governance Committee Meeting

A. Ng made a motion to approve the minutes from Executive & Governance Committee Meeting on 03-13-25.
G. Klein seconded the motion.
There were no public comments. Approved without objection.
The committee **VOTED** unanimously to approve the motion.

II. Executive and Governance

A. Paths Forward from non-renewal

Daniel shared about the work next year of updating the elementary training documents; and pursuing a second accreditation for Primary, which is a large project. The committee asked for the work to be framed as goals. Daniel will bring a draft budget in June for the upcoming fiscal year for the nonprofit.

No public comments on this item.

B. Head of School Evaluation Process

Amy shared how she and Daniel connected about goals, including completing an mou, about families having a transition plan, about the school community retaining connection. The committee discussed the timeline for finalizing the evaluation later this spring.

No public comment on this item.

III. Updates on School Policies and Required Documents

A. Review of Board Policies

Daniel shared and recommended for approval by the Board the retention policy. Greg shared about meeting four times next fiscal year and retaining board members and officers as much as possible for next year. Amy plans to discuss with the full board at the upcoming board meeting.

No public comment on this item.

IV. Closed Session

A. Closed Session Items

At 4:35p, Amy shared that the committee would go into closed session on Public Employee Performance Evaluation - Head of School. There were no public comments on this item.

B. Report out of Closed Session

At 5:05p, the committee returned to open session. No actions were taken.

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:06 PM.

Respectfully Submitted,
G. Klein

Documents used during the meeting

None

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

SPECIAL PRESENTATIONS MAY BE MADE Notice is hereby given that, consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting UMCS at 4551 Steele Street, Oakland, CA 94619 or info@urbanmontessori.org.

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