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Urban Montessori Charter School

Minutes

Board Meeting

Date and Time
Friday June 20, 2025 at 4:15 PM

Location
4551 Steele Street, Oakland, CA 94619. Ring the front bell or call/text 510-290-4005 for entry. Signage on campus will direct you to the correct room, generally the Head of School's Office.

The public may comment and participate via Zoom if they prefer. The public may also email comments to board@urbanmontessori.org to be shared by the Board's Secretary during the meeting. Please make that intention clear in your email.

https://us02web.zoom.us/j/82592855160?pwd=cG02OTRoUVdrdngwOTI2WFBrOTBzQT09

Meeting ID: 825 9285 5160; Passcode 510 842 1181

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Find your local number: https://us02web.zoom.us/u/k1Y3eQWvA

Additional teleconference locations: 3921 Enos Ave Oakland, 94619

This meeting will be audio recorded. The public can find documents related to this agenda either linked directly on the agenda or under "Documents" after selecting the meeting in BoardOnTrack and prior to viewing the agenda. Downloading the "packet" may not include all of the "Documents" that are still otherwise available to the public via the Meeting on BoardOnTrack.

Members: Kara Fortuna, Greg Klein, Sarah Morrill (Chair), Amy Ng, Evan Sequoia

Urban Montessori Charter School welcomes your participation at Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the organization in public. Your participation assures us of continuing community interest in our school and assists the Board in making the best decisions for our school. To assist you in the ease of speaking/participating in our meetings, guidelines are provided at the bottom of this agenda. All materials for all board and committee meetings, including audio recordings of Regular Board Meetings, are available on our BoardOnTrack public portal and also through the UMCS School Calendar.

Each year by April 1, and when first joining or leaving the board, board members complete and file a Form 700. Board members annually train on the CA Brown Act, Conflict of Interest, and the Public Records Act.

Directors Present
A. Ng, G. Klein, K. Fortuna, S. Morrill

Directors Absent
E. Sequoia, L. Butler

Guests Present
D. Bissonnette, K. Feeney

I. Opening Items

A. Call the Meeting to Order

A. Ng called a meeting of the board of directors of Urban Montessori Charter School to order on Friday Jun 20, 2025 at 4:23 PM.

B. Record Attendance

C. Review of Action/Discussion Items

No changes needed.

D.

Board and Community Appreciations

Daniel appreciate the ops team.
Greg appreciated Daniel.
Daniel appreciated Brookfield Staff.
Daniel appreciated UMCS Staff.
Daniel appreciated the Board.
Daniel appreciated Krishna.
Krishna appreciated Daniel.
Daniel appreciated community and families.

E. Board Member Comment

No board member comments on items not on the agenda.

F. Presentations from the Floor

No public comments on items not on the agenda.

II. Head of School Report

A. Head of School Report

Daniel gave his Head of School report, which is included in the documents of this meeting. Daniel shared recent and upcoming events including last days for students and staff. Daniel shared appreciation to staff for finishing out the entire school year. MEGA Yard sale is this weekend. Cohort 2, Summer 2 of Public Montessori in Oakland Training is June 23 - July 25 at Brookfield Village Elementary. MACTE Accreditation visit will be in Fall 2025. Classrooms will move in time for the first day of school in August.

UMCS is working with the enrollment office to call all families who expressed interest in Brookfield Village and maximize enrollment; coordinating with OUSD regarding moving materials and offices; and OUSD currently plans to contract Primary training for their staff beginning May 2026.

The PMAI board is excited to welcome PMI training into their existing program initiatives. Vote scheduled for July 3, 2025 to finalize approval. Krishna will onboard with PMAI July in support of their operational needs, in addition to directing the current training and continuing with the next steps of MACTE accreditation. In order to merge with another non-profit, UMCS would ultimately need to dissolve our existing 501c3.

The Board discussed the steps of a possible nonprofit merger, and possible pros and cons.

No public comments on this item.

III. Local Control and Accountability Plan

A. Vote on Local Indicators and review LCAP updates

G. Klein made a motion to approve the local indicators.
K. Fortuna seconded the motion.
Daniel shared that this information shows up in the future Fall Dashboard. There were no public comments on this item.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Morrill	Aye
E. Sequoia	Absent
L. Butler	Absent
G. Klein	Aye
K. Fortuna	Aye
A. Ng	Aye

B. Budget for the nonprofit for 2025-2026

Daniel shared a recommended budget for 2025-2026 and explained that the Board did not need to vote on any budget at this time. The Board took no action. There were no public comments on this item.

IV. Family Advisory Council

A. Discussion Item - Committee Report

No FAC updates. Daniel shared an appreciation for the FAC members at the end including Marcela, Jillian, Lana, Amy who helped run so many events the entire second half of the year.

No public comments on this item.

V. Executive & Governance Committee

A. Committee Report, Board Roles, & Calendar

A. Ng made a motion to approve Greg Klein for a sixth term of board service.
K. Fortuna seconded the motion.
Daniel appreciated of Greg. No public comment on this item.
The board **VOTED** unanimously to approve the motion.

Roll Call

K. Fortuna	Aye
E. Sequoia	Absent
G. Klein	Aye

Roll Call

S. Morrill	Aye
L. Butler	Absent
A. Ng	Aye

Greg shared proposed officers roles and board meeting calendar for 2025-2026. No public comment on this item.

VI. Other Business

A. Approve Minutes from May 22, 2025 Regular Meeting

K. Fortuna made a motion to approve the minutes from Board Meeting on 05-22-25.
G. Klein seconded the motion.
No discussion and no public comments on this item.
The board **VOTED** unanimously to approve the motion.

Roll Call

K. Fortuna	Aye
E. Sequoia	Absent
S. Morrill	Aye
L. Butler	Absent
A. Ng	Aye
G. Klein	Aye

B. Approve prior committee minutes

K. Fortuna made a motion to approve the minutes from Executive & Governance Committee Meeting on 05-13-25.
G. Klein seconded the motion.
No discussion and no public comments on this item.
The board **VOTED** unanimously to approve the motion.

Roll Call

E. Sequoia	Absent
L. Butler	Absent
G. Klein	Aye
K. Fortuna	Aye
S. Morrill	Aye
A. Ng	Aye

C. Approve prior committee minutes

K. Fortuna made a motion to approve the minutes from Finance Committee Meeting on 04-14-25.
G. Klein seconded the motion.
No discussion and no public comments on this item.
The board **VOTED** unanimously to approve the motion.

Roll Call

G. Klein	Aye
S. Morrill	Aye
K. Fortuna	Aye
A. Ng	Aye
E. Sequoia	Absent
L. Butler	Absent

D. Approve prior committee minutes

K. Fortuna made a motion to approve the minutes from Academic Oversight Committee Meeting on 03-14-25.
G. Klein seconded the motion.
No discussion and no public comments on this item.
The board **VOTED** unanimously to approve the motion.

Roll Call

A. Ng	Aye
S. Morrill	Aye
E. Sequoia	Absent
K. Fortuna	Aye
G. Klein	Aye
L. Butler	Absent

E. Action Item - Vote on General Consent Report

G. Klein made a motion to approve the general consent report.
K. Fortuna seconded the motion.
No discussion and no public comments on this item.
The board **VOTED** unanimously to approve the motion.

Roll Call

E. Sequoia	Absent
L. Butler	Absent

F. Collect New Business items for Future Meetings

No new items at this time.

VII. Closed Session

A. Closed Session Items

5:07p, Amy announced that the Board would go into closed session on Public Employee Performance Evaluation - Head of School. There were no public comments on this item.

VIII. Return to Open Session

A.

Report out of any closed session action(s)

The Board returned to Open Session at 5:47p, no actions were taken.

IX. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:48 PM.

Respectfully Submitted,
G. Klein

Documents used during the meeting

None

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY The Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Board may request assistance by contacting UMCS at 4551 Steele Street, Oakland, CA 94619 or info@urbanmontessori.org.

FOR MORE INFORMATION For more information concerning this agenda or for materials relating to this meeting, please contact UMCS at 4551 Steele Street, Oakland, CA 94619 or board@urbanmontessori.org. All materials are available via the BoardOnTrack portal of our website: https://www.urbanmontessori.org/boardontrackportal.