APPROVED

Urban Montessori Charter School

Minutes

Board Meeting

Date and Time
Thursday March 20, 2025 at 5:30 PM

Location
4551 Steele Street, Oakland, CA 94619. Ring the front bell or call/text 510-290-4005 for entry. Signage on campus will direct you to the correct room, generally the Head of School's Office.

The public may comment and participate via Zoom if they prefer. The public may also email comments to board@urbanmontessori.org to be shared by the Board's Secretary during the meeting. Please make that intention clear in your email.

https://us02web.zoom.us/j/82592855160?pwd=cG02OTRoUVdrdngwOTI2WFBrOTBzQT09

Meeting ID: 825 9285 5160; Passcode 510 842 1181

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Additional teleconference locations:

This meeting will be audio recorded. The public can find documents related to this agenda either linked directly on the agenda or under "Documents" after selecting the meeting in BoardOnTrack and prior to viewing the agenda. Downloading the "packet" may not include all of the "Documents" that are still otherwise available to the public via the Meeting on BoardOnTrack.

Members: Lana Butler, Kara Fortuna, Greg Klein, Sarah Morrill, Amy Ng (Chair), Evan Sequoia

Urban Montessori Charter School welcomes your participation at Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the organization in public. Your participation assures us of continuing community interest in our school and assists the Board in making the best decisions for our school. To assist you in the ease of speaking/participating in our meetings, guidelines are provided at the bottom of this agenda. All materials for all board and committee meetings, including audio recordings of Regular Board Meetings, are available on our BoardOnTrack public portal and also through the UMCS School Calendar. The board uses Robert's Rules of Order.

Each year by April 1, and when first joining or leaving the board, board members complete and file a Form 700. Board members annually train on the CA Brown Act, Conflict of Interest, and the Public Records Act.

Directors Present
A. Ng, E. Sequoia, G. Klein, K. Fortuna, L. Butler

Directors Absent
S. Morrill

Directors who arrived after the meeting opened
A. Ng

Guests Present
D. Bissonnette

I. Opening Items

A. Call the Meeting to Order

G. Klein called a meeting of the board of directors of Urban Montessori Charter School to order on Thursday Mar 20, 2025 at 5:43 PM.

B. Record Attendance

C.

Review of Action/Discussion Items

No changes needed.

D. Board and Community Appreciations

Lana appreciated Daniel.
Lana appreciated the parents who offered to help with childcare.
Greg appreciated Lana. Daniel echoed the appreciation.
Daniel appreciated staff.

E. Board Member Comment

No board member comments on items not on the agenda.

F. Presentations from the Floor

There were no public comments on items not on the agenda.
A. Ng arrived at 5:47 PM.

II. Head of School Report

A. Head of School Report

Daniel shared his Head of School report which is included in the Documents for this meeting, starting with an appreciation for Lower Elementary teachers for leading students in a Spring parade. Daniel shared recent and upcoming events. Regarding Montessori inside of OUSD, Daniel shared that the latest survey has 163 responses of TK-4th families, with 66 yes, and 55 maybe, and more families to call. Board asked questions to clarify the regarding the survey results, including the need to start to clarify information in a possible MOU, more information can be shared to give families so they can make a decision and not be a maybe. Lana asked about meeting the need for 75 families and Daniel shared that the latest feeling is that the program is on track enrollment wise based on the data. Amy asked about the work of the MOU timeline, and Daniel shared that the work will continue into April.

No public comments on this item.

III. Academic Oversight Committee

A. Discussion Item - Committee Report

Kara shared the committee report, and the presentation shared by Ms. Tobie at the committee meeting with more student achievement data is included also with the materials for tonight's board meeting. Kara shared about the recently started after school math support for students. Greg added about Ms. Tobie reaching out to students and teachers to learn more about what they has contributed to recent positive trends and areas for growth in the data.

No public comments on this item.

IV. Family Advisory Council

A. Discussion Item - Committee Report

Lana shared about upcoming FAC events, including coffee tomorrow morning, game night later in March, and a potluck in April, along with a clean up day in April. The Fun-a-Thon will be in May.

No public comments on this item.

V. Executive & Governance Committee

A. Committee Report

Amy gave the committee report, including how the committee discussed the ongoing work with OUSD and head of school evaluation process.

There were no public comments on this item.

G. Klein made a motion to move the April Regular Board meeting from the 17th to 24th.
K. Fortuna seconded the motion.
There were no public comments. Approved without objection.
The board **VOTED** unanimously to approve the motion.

VI. Other Business

A. Approve Minutes from February 27, 2025 Regular Meeting

K. Fortuna made a motion to approve the minutes from Board Meeting on 02-27-25.
L. Butler seconded the motion.
There were no public comments. Approved without objection.
The board **VOTED** unanimously to approve the motion.

B. Action Item - Vote on General Consent Report

G. Klein made a motion to approve the General Consent Report.
K. Fortuna seconded the motion.
There were no public comments. Approved without objection.
The board **VOTED** unanimously to approve the motion.

C. Collect New Business items for Future Meetings

No new business items.

VII. Closed Session

A. Closed Session Items

At 6:07p, Amy shared that the board would go into closed session on Public Employee Performance Evaluation - Head of School.

There were no public comments on this item.

VIII. Return to Open Session

A. Report out of any closed session action(s)

The board returned to open session at 6:45p. No actions were taken.

IX. Closing Items

A. Adjourn Meeting

A. Ng made a motion to adjourn.
K. Fortuna seconded the motion.
Adjourned without objection.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:46 PM.

Respectfully Submitted,
G. Klein

Documents used during the meeting

- Statement of Work - Audit Services (2).pdf

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY The Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of

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