

APPROVED



## Urban Montessori Charter School

# Minutes

## Academic Oversight Committee Meeting

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### Date and Time

Thursday November 16, 2023 at 3:15 PM

### Location

4551 Steele Street, Oakland, CA 94619. Signage on campus will direct you to the correct room, generally the Mr. Bissonnette's office .

The public may comment and participate [via Zoom](#) if they prefer. The public may also email comments to [karaf@urbanmontessori.org](mailto:karaf@urbanmontessori.org) to be shared during the meeting. Please make that intention clear in your email.

<https://us02web.zoom.us/j/82592855160?pwd=cG02OTRoUVdrdngwOTI2WFBrOTBzQT09>

Meeting ID: 825 9285 5160; Passcode 510 842 1181

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Meeting ID: 825 9285 5160

Find your local number: <https://us02web.zoom.us/j/k1Y3eQWvA>

Additional teleconference location: 2927 75th Avenue Oakland, CA 94605

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**Committee Members Present**

A. Ng, K. Fortuna

**Committee Members Absent**

D. Williams

**Guests Present**

D. Bissonnette

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**I. Opening Items**

**A. Call the Meeting to Order**

K. Fortuna called a meeting of the Academic Oversight Committee of Urban Montessori Charter School to order on Thursday Nov 16, 2023 at 3:25 PM.

**B. Record Attendance**

**C. Review of Action/Discussion Items**

**D. Presentations from the Floor**

**E. Vote on Minutes from Prior Meeting**

K. Fortuna made a motion to approve the minutes from Academic Oversight Committee Meeting on 09-21-23.

The committee **VOTED** to approve the motion.

**II. Academic Oversight**

**A. Instructional Updates**

Panorama surveys - 13% response rate, which is very low. Usually around 18% or so. How to up percentage? Mention at morning coffee? Have computers at coffee? Reach out to room parents to post in classroom groups? Specific data will be available after survey closes

SBAC -comparisons between 2023 and 2022. Trends are consistent with previous years - big growth in 7th and 8th grade, dips in 5th and 6th grades.

**B. Board retreat follow up - Role of Academic Oversight Committee**

no discussion

### III. Closing Items

#### A. Topics for next meeting

NWEA, Attendance data, Panorama data if it is done.

#### B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 4:15 PM.

Respectfully Submitted,  
K. Fortuna

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THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

SPECIAL PRESENTATIONS MAY BE MADE Notice is hereby given that, consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting UMCS at 5328 Brann Street, Oakland, CA 94619 or [info@urbanmontessori.org](mailto:info@urbanmontessori.org).

FOR MORE INFORMATION For more information concerning this agenda or for materials relating to this meeting, please contact UMCS at 5328 Brann Street, Oakland, CA 94619 or [board@urbanmontessori.org](mailto:board@urbanmontessori.org). All materials are available via the Governance Section of our website: <http://www.urbanmontessori.org/governance> or directly via our [BoardOnTrack public portal](#).