

APPROVED



## Urban Montessori Charter School

# Minutes

## Academic Oversight Committee Meeting

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### Date and Time

Thursday September 21, 2023 at 3:15 PM

### Location

4551 Steele Street, Oakland, CA 94619. Signage on campus will direct you to the correct room, generally the Sun Room.

The public may comment and participate [via Zoom](#) if they prefer. The public may also email comments to [karaf@urbanmontessori.org](mailto:karaf@urbanmontessori.org) to be shared during the meeting. Please make that intention clear in your email.

<https://us02web.zoom.us/j/82592855160?pwd=cG02OTRoUVdrdngwOTI2WFBrOTBzQT09>

Meeting ID: 825 9285 5160; Passcode 510 842 1181

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Find your local number: <https://us02web.zoom.us/j/k1Y3eQWvA>

Additional teleconference location: 494 Juana Ave San Leandro, CA 94577; 2927 75th Avenue Oakland, CA 94605

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**Committee Members Present**

D. Williams, K. Fortuna

**Committee Members Absent**

*None*

**Guests Present**

D. Bissonnette

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**I. Opening Items**

**A. Call the Meeting to Order**

K. Fortuna called a meeting of the Academic Oversight Committee of Urban Montessori Charter School to order on Thursday Sep 21, 2023 at 3:22 PM.

**B. Record Attendance**

**C. Review of Action/Discussion Items**

**D. Presentations from the Floor**

**E. Vote on Minutes from Prior Meeting**

D. Williams made a motion to approve the minutes from Academic Oversight Committee Regular Meeting on 06-15-23.

K. Fortuna seconded the motion.

The committee **VOTED** to approve the motion.

**II. Academic Oversight**

**A. Instructional Updates**

Summer cohort just had a weekend update - math and poetry.

SBAC data will be reviewed at the next meeting.

Goal setting around academic data that we can collect that is true to what is happening in the classroom, as opposed to SBAC and NWEA. Site Leadership Team is looking at it, but D. Bissonnette and K. Feeney are also looking at goals (ie, x% of students in K, 3rd, and 6th are proficient in math by end of the school year. Currently mapping montessori lessons to transition checklist. Lessons are recorded in transparent classroom.

Coaching is continuing; Tobie is meeting with everyone every week.

Nautilus training happened during start of year PD, updates are continuing

Child Study starts this week.

During most recent PD, all lead teachers went to observe other schools. LE/UE went to Twin Oaks; primary went to Marin Montessori. Nice to start building relationships with other schools, public and private, in the area.

NWEA starts next week.

#### **B. Board retreat follow up - Role of Academic Oversight Committee**

What do we want on an outward facing dashboard re academic? What metrics do we want/need to highlight regularly? What metrics will people understand?

Ongoing conversation. Next steps?

Each member bring five metrics that we feel should be highlighted. Daniel will send a list of metrics currently monitored to select from.

### **III. Closing Items**

#### **A. Topics for next meeting**

Board retreat follow up - discuss metrics.

SBAC

#### **B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 3:51 PM.

Respectfully Submitted,

K. Fortuna

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REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

SPECIAL PRESENTATIONS MAY BE MADE Notice is hereby given that, consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the

agenda may be made at this meeting. However, any such presentation will be for information only.

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FOR MORE INFORMATION For more information concerning this agenda or for materials relating to this meeting, please contact UMCS at 5328 Brann Street, Oakland, CA 94619 or [board@urbanmontessori.org](mailto:board@urbanmontessori.org). All materials are available via the Governance Section of our website: <http://www.urbanmontessori.org/governance> or directly via our [BoardOnTrack public portal](#).