

APPROVED



## Urban Montessori Charter School

### Minutes

#### Executive & Governance Committee Meeting

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##### Date and Time

Tuesday August 15, 2023 at 2:00 PM

##### Location

4551 Steele Street, Oakland, CA 94619. Ring the front bell or call/text 510-290-4005 for entry. Signage on campus will direct you to the correct room, generally the Head of School's Office.

The public may comment and participate [via Zoom](#) if they prefer. The public may also email comments to [christinag@urbanmontessori.org](mailto:christinag@urbanmontessori.org) to be shared during the meeting. Please make that intention clear in your email. Please make that intention clear in your email.

<https://us02web.zoom.us/j/82592855160?pwd=cG02OTRoUVdrdngwOTI2WFBrOTBzQT09>

Meeting ID: 825 9285 5160; Passcode 510 842 1181

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#### Additional teleconference locations:

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The public can find documents related to this agenda either linked directly on the agenda or under "Documents" after selecting the meeting in BoardOnTrack prior to viewing the agenda. Downloading the "packet" may not include all of the "Documents" that are still otherwise available to the public.

Members: Sarah Morrill (Chair), Greg Klein

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#### **Committee Members Present**

G. Klein, S. Morrill

#### **Committee Members Absent**

*None*

#### **Guests Present**

K. Feeney

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### **I. Opening Items**

#### **A. Call the Meeting to Order**

S. Morrill called a meeting of the Executive and Governance Committee of Urban Montessori Charter School to order on Tuesday Aug 15, 2023 at 2:09 PM.

#### **B. Record Attendance**

#### **C. Approve Minutes from prior Executive & Governance Committee Meeting**

S. Morrill made a motion to approve the minutes from June 20th, 2023 Executive & Governance Committee Regular Meeting on 06-20-23.

G. Klein seconded the motion.

No questions or public comments on this item.

The committee **VOTED** unanimously to approve the motion.

#### **D.**

### **Review of Action/Discussion Items**

No changes needed.

### **E. Presentations from the Floor**

No public comments on items not on the agenda.

## **II. Executive and Governance**

### **A. Long Term Goals & Annual Board Assessment**

Krishna shared that staff spent time during summer PD on both Land Acknowledgement and Anti-Bias/Anti-Racist statements. Staff spent more time on the goal on related to academics, "We have clear, compelling, rigorous whole child growth data that demonstrates all students are thriving." The School Leadership Team -- recently reestablished!! -- can soon dig into updating and operationalizing the goals. Staff also revisited and made-meaning around the school's Core Values.

The committee discussed how to best use board meetings and potentially downsizing agendas to focus on fewer priorities.

No public comments on this item.

### **B. Board Membership, Recruitment, and Training**

Sarah shared that she is connecting Amy N. this week and then they can schedule with Krishna.

No public comments on this item.

### **C. Head of School Evaluation Process**

Krishna will bring updated reflections on the most recent evaluation to the next Executive Committee meeting, including a student outcome related goal.

No public comments on this item.

## **III. Updates on School Policies and Required Documents**

### **A. LCAP and Board Policy Review**

The committee reviewed the UMCS Family Handbook, UMCS Employee Handbook UMCS Plan for Safe Return to In-Person and Continuity of Services and will put on General Consent Report.

## **IV. Closed Session**

### **A.**

### **Closed Session Items**

At 2:51pm, the committee announced going into Closed Session on Public Employee Performance Evaluation - Head of School. There were no public comments on this item.

### **B. Report out of Closed Session**

At 2:59pm, the committee returned to open session. No actions taken.

## **V. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 3:00 PM.

Respectfully Submitted,  
G. Klein

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### **Documents used during the meeting**

*None*

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THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

SPECIAL PRESENTATIONS MAY BE MADE Notice is hereby given that, consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

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FOR MORE INFORMATION For more information concerning this agenda or for materials relating to this meeting, please contact UMCS at 4551 Steele Street, Oakland, CA 94619 or

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