APPROVED

Urban Montessori Charter School

Minutes

Regular Board Meeting

Date and Time
Thursday June 20, 2024 at 5:30 PM

Location
4551 Steele Street, Oakland, CA 94619. Ring the front bell or call/text 510-290-4005 for entry. Signage on campus will direct you to the correct room, generally the Head of School's Office.

The public may comment and participate via Zoom if they prefer. The public may also email comments to board@urbanmontessori.org to be shared by the Board's Secretary during the meeting. Please make that intention clear in your email.

https://us02web.zoom.us/j/82592855160?pwd=cG02OTRoUVdrdngwOTI2WFBrOTBzQT09

Meeting ID: 825 9285 5160; Passcode 510 842 1181

One tap mobile
+16699009128,,82592855160# US (San Jose)
+12532158782,,82592855160# US (Tacoma)
Dial by your location
- +1 669 900 9128 US (San Jose)
- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
- +1 301 715 8592 US (Washington DC)
- +1 312 626 6799 US (Chicago)
- +1 646 558 8656 US (New York)

Meeting ID: 825 9285 5160
Find your local number: https://us02web.zoom.us/u/k1Y3eQWvA

Additional teleconference locations: 3808 Bayo Street, Oakland CA 94619

This meeting will be audio recorded. The public can find documents related to this agenda either linked directly on the agenda or under "Documents" after selecting the meeting in BoardOnTrack and prior to viewing the agenda. Downloading the "packet" may not include all of the "Documents" that are still otherwise available to the public via the Meeting on BoardOnTrack.

Members: Kara Fortuna, Greg Klein, Sarah Morrill (Chair), Amy Ng, Ann Rhodes, Evan Sequoia

Urban Montessori Charter School welcomes your participation at Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the organization in public. Your participation assures us of continuing community interest in our school and assists the Board in making the best decisions for our school. To assist you in the ease of speaking/participating in our meetings, guidelines are provided at the bottom of this agenda. All materials for all board and committee meetings, including audio recordings of Regular Board Meetings, are available on our BoardOnTrack public portal and also through the UMCS School Calendar.

Each year by April 1, and when first joining or leaving the board, board members complete and file a Form 700. Board members annually train on the CA Brown Act, Conflict of Interest, and the Public Records Act.

Directors Present
A. Ng, A. Rhodes, E. Sequoia, G. Klein, K. Fortuna, S. Morrill

Directors Absent
None

Directors who arrived after the meeting opened
A. Ng

I. Opening Items

A. Call the Meeting to Order

S. Morrill called a meeting of the board of directors of Urban Montessori Charter School to order on Thursday Jun 20, 2024 at 5:34 PM.

B. Record Attendance

C. Review of Action/Discussion Items

No changes needed.

D.

Board and Community Appreciations

Greg appreciated Admin and Ann.
Ann appreciated Ms. Jess.
Sarah appreciated Admin
Tasha, member of the public, appreciated Admin.
A. Ng arrived at 5:38 PM.
The Board appreciated Krishna for her tremendous six years of service as Head of School!

E. Board Member Comment

None.

F. Presentations from the Floor

No public comments on items not on the agenda.

II. Head of School Report

A. Head of School Report

Krishna shared the HoS report, including updates on recent and upcoming events. On July 2 there will be a New Family Montessori Orientation for new Primary families. Staff return August 1 and students return August 14th.

Summer ELOP program runs through July 31. The Public Montessori Institute of Oakland launches our second cohort of Montessori training to new residents June 17. Cohort 1, the Rad-Batch, begins their final summer of training July 1. Admin and Ops are working to close out last year and prepare for next year.

Krishna shared enrollment updates which is currently at 363. Interviews are happening now for remaining open staff positions.

Amy asked about teacher candidates, and Krishna responded that candidates are external but there is a possibility over the summer for training to create opportunities for internal staff as well.

Sarah asked and Krishna shared that Admin has been aware of the lead teacher changes.

Amy asked about the candidate pool, and Krishna shared that there is not a large pool of teacher applicants.

No public comments on this item.

III. Local Control and Accountability Plan and Budget for 2024-2025

A. Report on Local Indicators

G. Klein made a motion to approve the Local Indicators.
K. Fortuna seconded the motion.
Krishna reviewed the local indicators, with no changes since last month's public hearing. No new questions or public comments.
The board **VOTED** unanimously to approve the motion.

Roll Call

E. Sequoia	Aye
S. Morrill	Aye
A. Ng	Aye
G. Klein	Aye
A. Rhodes	Aye
K. Fortuna	Aye

B. Local Control and Accountability Plan 2024-2025

S. Morrill made a motion to approve the LCAP.
K. Fortuna seconded the motion.
Krishna reviewed the 2024-2025 LCAP, with no significant changes since last month's public hearing, just finalizing the formatting. No new questions or public comments.
The board **VOTED** unanimously to approve the motion.

Roll Call

E. Sequoia	Aye
K. Fortuna	Aye
A. Rhodes	Aye
S. Morrill	Aye
G. Klein	Aye
A. Ng	Aye

C. Budget for 2024-2025

G. Klein made a motion to approve the 2024-2025 Budget.
S. Morrill seconded the motion.
Krishna reviewed the budget for 2024-2025, including the next two years. The budget aligns with the LCAP. Greg commented his thanks to Admin. No public comments on this item.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Morrill	Aye
A. Ng	Aye
E. Sequoia	Aye
K. Fortuna	Aye
A. Rhodes	Aye
G. Klein	Aye

IV. Academic Oversight Committee

A. Discussion Item - Committee Report

Kara shared the committee report. Met earlier today and discussed most recent SBAC results. Weekly meetings are occurring and Tobie will lead a new Instructional Leadership Team. They discussed the summer teacher training and a draft calendar of meetings for next year.

No public comments on this item.

V. Family Advisory Council

A. Discussion Item - Committee Report

Ann shared the report including that family fundraising met its goal for the year. The FAC is working on buddy families, and planning for next year's fundraising and events. The FAC meets next week. Evan added that the Shade Committee met and a plan is in place and moving forward in the next month.

No public comments on this item.

VI. Executive & Governance Committee

A. Committee Report and Board Roles

S. Morrill made a motion to have Amy serve as Chair for 2024-2025.
A. Rhodes seconded the motion.
Amy accepted the nomination. No public comments on this item.
The board **VOTED** unanimously to approve the motion.

Roll Call

K. Fortuna	Aye
A. Ng	Aye
G. Klein	Aye
E. Sequoia	Aye
S. Morrill	Aye
A. Rhodes	Aye

G. Klein made a motion to have Kara serve as Vice Chair for 2024-2025.
K. Fortuna seconded the motion.
Kara accepted the nomination. Ann appreciated Kara for continuing on the board and in this role. No public comments on this item.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Morrill	Aye
G. Klein	Aye

Roll Call

A. Ng Aye
K. Fortuna Aye
A. Rhodes Aye
E. Sequoia Aye

G. Klein made a motion to have Evan serve as Treasurer and Chair of the Finance Chair for 2024-2025.
S. Morrill seconded the motion.
Evan accepted the nomination. Greg commented that Evan started training already in this role. No public comments on this item.
The board **VOTED** unanimously to approve the motion.

Roll Call

E. Sequoia Aye
G. Klein Aye
K. Fortuna Aye
A. Rhodes Aye
S. Morrill Aye
A. Ng Aye

S. Morrill made a motion to have Greg serve as Secretary for 2024-2025.
K. Fortuna seconded the motion.
Greg accepted the nomination. There were no public comments on this item.
The board **VOTED** to approve the motion.

Roll Call

E. Sequoia Aye
G. Klein Abstain
S. Morrill Aye
K. Fortuna Aye
A. Rhodes Aye
A. Ng Aye

G. Klein made a motion to that for 2024-2025, that Evan will Chair Finance committee as the new Treasurer, that Ann serve on the committee and Greg be alternate to the committee.
K. Fortuna seconded the motion.
No public comments on this item.
The board **VOTED** to approve the motion.

Roll Call

G. Klein Aye
E. Sequoia Aye
K. Fortuna Aye
S. Morrill Aye
A. Ng Aye
A. Rhodes Aye

S. Morrill made a motion to that for 2024-2025, that Amy chair Executive & Governance committee because she'll be Chair of the Board, that Greg be a committee member, and that Sarah be the committee alternate.
K. Fortuna seconded the motion.
No public comments on this item.
The board **VOTED** unanimously to approve the motion.

Roll Call

E. Sequoia	Aye
K. Fortuna	Aye
S. Morrill	Aye
A. Rhodes	Aye
G. Klein	Aye
A. Ng	Aye

S. Morrill made a motion to that for 2024-2025 Kara chair Academic Oversight, Sarah joins the committee as a member, and Ann be added as the committee alternate.
K. Fortuna seconded the motion.
There were no public comments.
The board **VOTED** unanimously to approve the motion.

Roll Call

E. Sequoia	Aye
G. Klein	Aye
A. Rhodes	Aye
K. Fortuna	Aye
A. Ng	Aye
S. Morrill	Aye

G. Klein made a motion to approve the Board Meeting calendar for 2024-2025.
A. Ng seconded the motion.
The board discussed and updated to its calendar for 2024-2025 and committee meetings.
There were no public comments on this item.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Morrill	Aye
G. Klein	Aye
A. Ng	Aye
K. Fortuna	Aye
E. Sequoia	Aye
A. Rhodes	Aye

VII. Other Business

A. Oakland and California Updates

Sarah commented about the FBI searching the Mayor's home earlier today.

There were no public comments on this item.

B. Approve Minutes from May 23, 2024 Regular Meeting

K. Fortuna made a motion to approve the minutes from Regular Board Meeting on 05-23-24.
A. Rhodes seconded the motion.
There were no questions or public comments on this item.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Morrill	Aye
A. Ng	Aye
A. Rhodes	Aye
G. Klein	Aye
K. Fortuna	Aye
E. Sequoia	Aye

C. Action Item - Vote on General Consent Report

G. Klein made a motion to approve the General Consent Report.
K. Fortuna seconded the motion.
Greg read the Consent Report briefly and commented that the corrected version of the FY25 Consolidated Application for Title Funding is in the Documents section of the meeting, and not the version attached to the agenda. No public comments on this item.
The board **VOTED** unanimously to approve the motion.

Roll Call

G. Klein	Aye
A. Ng	Aye
E. Sequoia	Aye
K. Fortuna	Aye
A. Rhodes	Aye
S. Morrill	Aye

D. Proposition 28 Annual Report

G. Klein made a motion to approve the report.
A. Ng seconded the motion.
There were no questions or public comments on this item.
The board **VOTED** unanimously to approve the motion.

Roll Call

A. Rhodes	Aye
K. Fortuna	Aye
A. Ng	Aye
G. Klein	Aye
E. Sequoia	Aye
S. Morrill	Aye

E. California Commission on Teacher Credentialing

Sarah tabled this item.

F. Collect New Business items for Future Meetings

No new items at this time.

VIII. Closed Session

A. Closed Session Items

6:35p, Sarah shared that the board was going into closed session on Public Employee Performance Evaluation - Head of School. There were no public comments.

Daniel stepped out at 6:39p. At 6:50p, Krishna stepped out and Daniel stepped back in to the closed session.

IX. Return to Open Session

A. Report out of any closed session action(s)

At 7:30p, the board returned to open session. No actions taken.

X. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:30 PM.

Respectfully Submitted,
G. Klein

Documents used during the meeting

- UMCS 2024-25 Budget for Board Approval.pdf
- UMCS June Board Meeting Financials 2024.pdf
- UMCS_May_2024_Balance_Sheet.pdf
- UMCS_May_2024_Cash_Flow.pdf
- Urban_Montessori.1336.CharterSAFEProposal2425.05-24-2024.pdf
- UMCS_May_2024_Finance_Committee_Presentation.pdf

- UMCS_May_2024_Financials.pdf
- UMCS EPA resolution FY24-25.doc
- UMCS EPA spending plan FY24-25.pdf
- UMCS Prop 28 2023-24 Annual Report.pdf

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY The Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Board may request assistance by contacting UMCS at 4551 Steele Street, Oakland, CA 94619 or info@urbanmontessori.org.

FOR MORE INFORMATION For more information concerning this agenda or for materials relating to this meeting, please contact UMCS at 4551 Steele Street, Oakland, CA 94619 or board@urbanmontessori.org. All materials are available via the BoardOnTrack portal of our website: https://www.urbanmontessori.org/boardontrackportal.