APPROVED

Urban Montessori Charter School

Minutes

Regular Board Meeting

Date and Time
Thursday February 22, 2024 at 5:30 PM

Location
4551 Steele Street, Oakland, CA 94619. Ring the front bell or call/text 510-290-4005 for entry. Signage on campus will direct you to the correct room, generally the Head of School's Office.

The public may comment and participate via Zoom if they prefer. The public may also email comments to board@urbanmontessori.org to be shared by the Board's Secretary during the meeting. Please make that intention clear in your email.

https://us02web.zoom.us/j/82592855160?pwd=cG02OTRoUVdrdngwOTI2WFBrOTBzQT09

Meeting ID: 825 9285 5160; Passcode 510 842 1181

One tap mobile
+16699009128,,82592855160# US (San Jose)
+12532158782,,82592855160# US (Tacoma)
Dial by your location
- +1 669 900 9128 US (San Jose)
- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
- +1 301 715 8592 US (Washington DC)
- +1 312 626 6799 US (Chicago)
- +1 646 558 8656 US (New York)

Meeting ID: 825 9285 5160
Find your local number: https://us02web.zoom.us/u/k1Y3eQWvA

Additional teleconference locations: 3225 Bayo Vista Ave, Alameda 94501

This meeting will be audio recorded. The public can find documents related to this agenda either linked directly on the agenda or under "Documents" after selecting the meeting in BoardOnTrack prior to viewing the agenda. Downloading the "packet" may not include all of the "Documents" that are still otherwise available to the public via the Meeting on BoardOnTrack.

Members: Kara Fortuna, Greg Klein, Sarah Morrill (Chair), Amy Ng, Ann Rhodes, Evan Sequoia, Donald Williams

Urban Montessori Charter School welcomes your participation at Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the organization in public. Your participation assures us of continuing community interest in our school and assists the Board in making the best decisions for our school. To assist you in the ease of speaking/participating in our meetings, guidelines are provided at the bottom of this agenda. All materials for all board and committee meetings, including audio recordings of Regular Board Meetings, are available on our BoardOnTrack public portal and also through the UMCS School Calendar.

Directors Present
A. Ng, E. Sequoia, G. Klein, K. Fortuna, S. Morrill

Directors Absent
A. Rhodes, D. Williams

Directors who arrived after the meeting opened
E. Sequoia

Guests Present
D. Bissonnette

I. Opening Items

A. Call the Meeting to Order

S. Morrill called a meeting of the board of directors of Urban Montessori Charter School to order on Thursday Feb 22, 2024 at 6:06 PM.

B. Record Attendance

C. Review of Action/Discussion Items

Sarah announced that she would table the Community Agreements discussion and Academic Oversight Committee report.

D. Board and Community Appreciations

Sarah appreciated our Head of School candidate, Daniel, for applying and participating in the interview panels.
Kara appreciated the parents and staff for the panel interview they just completed!
Parent appreciated being invited into the process.
Daniel thanked the student panel that interviewed him.
Anna appreciated Daniel for all the work he does at school, and to Kara for all her volunteer and board service.
Sara appreciated Kara and Marcela for supporting the staff and family leader panel.
Parent appreciated Daniel for approving Family Game Night / Auction Kick off.
Greg appreciated Sarah for leading the hiring process so far.
Marcela appreciated Emily and Sara for helping with the FAC, and for Kara for all the emails and help!

E. Board Member Comment

No board member comments on items not on the agenda.

F. Presentations from the Floor

No public comments on items not on the agenda.

G. Community Agreements Discussion

Tabled.

II. Head of School Panel Interview

A. Panel Interview

Sarah began by reviewing the hiring process to date, including searching internally and receiving a qualified candidate application. Previously, Daniel answered questions from a student panel, as well as a staff and parent leader panel. The board then asked questions of Daniel Bissonnette for the role of Head of School starting July 1, 2024.

In public comment Sarah appreciated Daniel for applying and being a candidate. Emily commented that Daniel is a welcoming force her as a parent, as someone who is open to feedback and wants transparency.
E. Sequoia arrived at 6:30 PM.

III. Closed Session

A. Closed Session Items

6:47pm Sarah announced that the Board would go into closed session on Public Employee Performance Evaluation - Head of School and Public Employment - Head of School.

There were no public comments on this item.

Daniel left the closed session at 7:05pm.

IV. Return to Open Session

A. Report out of any closed session action(s)

At 7:28pm, the Board returned to open session. Quorum was re-established. No actions were taken. Sarah shared that the Board very much appreciated the all the work that's gone into the search process so far and that at this time there is no intention to open a broader public search. The earliest the Board is allowed to take action on an employment contract is the next Regularly scheduled Board meeting.

V. Head of School Report

A. Head of School Report

Daniel shared the Head of School report, which is in the public documents for this meeting. Daniel shared about families coming to observe classrooms this week, with conferences next week. The school recently celebrated Kindness Week and Daniel shared what the staff worked on at the recent professional development day.

Daniel shared that the on-time enrollment application window has closed, with 243 applications. We continue to accept applications for all grades! Daniel also reported that the school has currently filled all staffing positions at this time.

For Measure G1, Daniel shared how the local bond measure supports staff retention stipends and to support middle school arts, music, and social and emotional learning, and student retention and suspension reduction. Part of those funds have supported the role of Director of Student Services. The recommended plan is to continue to use the funds in this way. The was no questions for Daniel about Measure G1.

Greg appreciated that the school is fully staffed. Amy asked and Daniel clarified that the school may need to hire for the new year, but staff retention is looking strong now.

There were no public comments on this item.

B. Local Control Accountability Plan (LCAP) 2024-2025

Greg gave an overview of the LCAP, the process to adopt one, how the public and community can weigh-in on the development of the UMCS LCAP by attending meetings, completing surveys, or working on the document online.

Marcela asked and Greg clarified what LCAP stands for.

There were no other public comments on this item.

C. Proposal for Ongoing Growth and Development at UMCS

Sarah shared about how the Executive committee discussed the proposal and decided it wanted to pause until the new Head of School was in place.

No public comments on this item.

VI. Family Advisory Council

A. Discussion Item - Committee Report

Marcela shared the FAC Report. Recently the SuperBowl Squares project raised $1500 and the recent Parent Nights Out raised another $500. Kindness Week was awesome and the Silent Online Auction kick off will be here in the Sun Room on March 15th. Looking for help with pizza that night out. Lots of donations are coming in! Earth Day Plant Sale and Clean Up will be on April 20th, from 10-2p. Adult Karaoke night coming up also at Left Coast Yoga, and Moveathon will be on May 18th. FAC is also considering a parent work day later this Spring. Coffee is tomorrow morning and the next Zoom meeting is this coming Wednesday.

No public comments on this item.

VII. Academic Oversight Committee

A. Committee Report

Tabled.

VIII. Executive & Governance Committee

A. Gratitude for Donald Williams service on the UMCS Board of Directors

Sarah and Greg thanked Donald for completing his two years of service on the Board. The board and others in attendance thanks Donald for his service! There were no other public comments on this item.

B.

Board and Committee Officers & Members

S. Morrill made a motion to nominate Kara to be the Vice Chair.
G. Klein seconded the motion.
Sarah shared role of the Vice Chair and called for nominations. Kara volunteered.

No public comment on this item.
The board **VOTED** to approve the motion.

Roll Call

A. Ng	Aye
A. Rhodes	Absent
G. Klein	Aye
K. Fortuna	Abstain
S. Morrill	Aye
D. Williams	Absent
E. Sequoia	Aye

C. Head of School Interview with the Board

Tabled. (Duplicate agenda item.)

IX. Other Business

A. Oakland and California Updates

Greg shared and Amy clarified that OUSD has approved their 2024-2025 school calendar. Greg shared that the Governor's January proposal has a less than one percent cost of living adjustment.

Sara asked and Sarah clarified that the UMCS Calendar for 2024-2025 was about to be voted on momentarily. No other public comments.

B. Approve Minutes from January 25, 2024 Regular Meeting

G. Klein made a motion to approve the minutes from Regular Board Meeting on 01-25-24.
K. Fortuna seconded the motion.
No public comments on this item.
The board **VOTED** unanimously to approve the motion.

C. Action Item - Vote on General Consent Report

G. Klein made a motion to approve the General Consent Report.
S. Morrill seconded the motion.
No public comment on this item.
The board **VOTED** unanimously to approve the motion.

D.

Collect New Business items for Future Meetings

Greg will agendize a vote on a Head of School employment contract as we are able to.

X. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:59 PM.

Respectfully Submitted,
G. Klein

Documents used during the meeting

- UMCS_January_2024_Balance_Sheet.pdf
- UMCS_January_2024_Cash_Flow.pdf
- UMCS_January_2024_Financials.pdf
- UMCS_January_2024_FC_Presentation.pdf

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

SPECIAL PRESENTATIONS MAY BE MADE Notice is hereby given that, consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting UMCS at 4551 Steele Street, Oakland, CA 94619 or info@urbanmontessori.org.

FOR MORE INFORMATION For more information concerning this agenda or for materials relating to this meeting, please contact UMCS at 4551 Steele Street, Oakland, CA 94619 or

board@urbanmontessori.org. All materials are available via the BoardOnTrack portal of our website: https://www.urbanmontessori.org/boardontrackportal.