APPROVED

Urban Montessori Charter School

Minutes

Executive & Governance Committee Regular Meeting

Date and Time
Monday November 14, 2022 at 1:15 PM

Location
4551 Steele Street, Oakland, CA 94619. Signage on campus will direct you to the correct room, generally the Sun Room.

The public may comment and participate via Zoom if they prefer. The public may also email comments to christinag@urbanmontessori.org to be shared during the meeting. Please make that intention clear in your email. Please make that intention clear in your email.

https://us02web.zoom.us/j/82592855160?pwd=cG02OTRoUVdrdngwOTI2WFBrOTBzQT09

Meeting ID: 825 9285 5160; Passcode 510 842 1181

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Meeting ID: 825 9285 5160
Find your local number: https://us02web.zoom.us/u/k1Y3eQWvA

Additional teleconference locations: 1623 Sunhill Ct, Martinez, CA 94553; 3921 Enos Ave, Oakland, 94619

Committee Members Present
D. Leung (remote), G. Klein, S. Morrill

Committee Members Absent
None

Guests Present
K. Feeney

I. Opening Items

A. Call the Meeting to Order

S. Morrill called a meeting of the Executive and Governance Committee of Urban Montessori Charter School to order on Monday Nov 14, 2022 at 1:19 PM.

B. Record Attendance

C. Approve Minutes from prior Executive & Governance Committee Meeting

S. Morrill made a motion to approve the minutes from Executive & Governance Committee Regular Meeting on 10-17-22.
D. Leung seconded the motion.
No questions or public comments on this item.
The committee **VOTED** unanimously to approve the motion.

Roll Call

G. Klein	Aye
S. Morrill	Aye
D. Leung	Aye

D. Review of Action/Discussion Items

No changes needed.

E. Presentations from the Floor

No public comments on items not on the agenda.

II. Executive and Governance

A. Board Goals - Retreat Planning

Retreat work moved from October to December meeting. Greg will follow up checking for in-person attendance for that meeting. Sarah and Krishna are connecting later this week on prepping that agenda.

No public comments on this item.

B. 2022-2023 Head of School Evaluation Process

Sarah and Krishna discussed clarifying which goals are school wide, public-facing goals, and which are individual professional growth goals that remain confidential. Sarah and Krishna will follow up at their 1:1 meeting to work further together.

Parent Icy asked about the parent survey. Greg responded that yes the survey are a part of the data that informs the Boards support and evaluation of the Head of School.

No other public comments on this item.

C. Board Membership, Recruitment, and Training

Ann Rhodes has joined the Board and the Finance Committee as of 11/1/2022, our second Family Advisory Council representative.

No public comments on this item.

D. Participation in Diverse Charter Schools Coalition communities of practice

Greg had a 1:1 with the cohort's facilitator as part of the welcoming process. The next session is tomorrow. Sarah, Greg, and Krishna are undecided about attending the in-person component in Kansas City in January.

No public comments on this item.

III. Updates on School Policies and Required Documents

A. Discuss updates to school policies

Greg shared from a recent webinar on laws that are changing that apply to schools. Krishna will review and delegate to staff and board committees on where our local policies need to be adjusted.

Parent Icy asked where to find that document and Greg shared that it is attached to the agenda in BoardOnTrack as a PDF.

No other public comments on this item.

IV. Closed Session

A. Closed Session Items

At 2:08pm, Sarah announced going into Closed Session on Public Employee Performance Evaluation - Head of School.

No public comments on this item.

B. Report out of Closed Session

At 2:35pm, the committee returned to open session and Sarah reported that no actions were taken.

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 2:35 PM.

Respectfully Submitted,
G. Klein

Documents used during the meeting

None

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY The Governing Board’s presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

SPECIAL PRESENTATIONS MAY BE MADE Notice is hereby given that, consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or

participate in this meeting of the Governing Board may request assistance by contacting UMCS at 4551 Steele Street, Oakland, CA 94619 or info@urbanmontessori.org.

FOR MORE INFORMATION For more information concerning this agenda or for materials relating to this meeting, please contact UMCS at 4551 Steele Street, Oakland, CA 94619 or board@urbanmontessori.org. All materials are available via the Governance Section of our website: http://www.urbanmontessori.org/governance or directly via our BoardOnTrack public portal.