

APPROVED



## Urban Montessori Charter School

### Minutes

#### Academic Oversight Committee Regular Meeting

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**Date and Time**

Thursday April 20, 2023 at 4:00 PM

**Location**

4551 Steele Street, Oakland, CA 94619. Signage on campus will direct you to the correct room, generally the Sun Room.

The public may comment and participate [via Zoom](#) if they prefer. The public may also email comments to [janf@urbanmontessori.org](mailto:janf@urbanmontessori.org) to be shared during the meeting. Please make that intention clear in your email.

<https://us02web.zoom.us/j/82592855160?pwd=cG02OTRoUVdrdngwOTI2WFBrOTBzQT09>

Meeting ID: 825 9285 5160; Passcode 510 842 1181

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Additional teleconference location: 494 Juana Ave San Leandro, CA 94577; 2927 75th Avenue Oakland, CA 94605

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### **Committee Members Present**

D. Williams, K. Fortuna

### **Committee Members Absent**

*None*

### **Guests Present**

D. Bissonnette

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## **I. Opening Items**

### **A. Call the Meeting to Order**

K. Fortuna called a meeting of the Academic Oversight Committee of Urban Montessori Charter School to order on Thursday Apr 20, 2023 at 4:04 PM.

### **B. Record Attendance**

### **C. Review of Action/Discussion Items**

### **D. Presentations from the Floor**

### **E. Vote on Minutes from Prior Meeting**

D. Williams made a motion to approve the minutes from Academic Oversight Committee Regular Meeting on 03-02-23.

K. Fortuna seconded the motion.

The committee **VOTED** to approve the motion.

## **II. Academic Oversight**

### **A. Instructional Updates**

In the middle of student transition meetings, students going from one level to another. All teachers fill out cards for students with personal details, key metrics. lower lever teachers present student by student, discussing strengths and challenges and what sort of classroom environments would best fit. Key that students are not placed based on teachers but on classroom community.

Question: Any consideration of reasons that students should match with a specific teacher - ie, black boys with black teachers? can't guarantee teachers will stay.

Training: second site supervision visit, Elizabeth Slade will focus on trainee classrooms but observe all classrooms re engagement. Will do a training on norming data across levels.

2nd summer training starts first week of summer. Everyone will go to montessori for social justice in Chicago. Other teachers can choose to go - all leads have a PD stipend that would cover all expenses.

Updating LCAP - final draft by May board meeting. Public hearing in May, vote in June.

#### Attendance

similar to last time discussed (January). Same breakdowns as well. Positive that it didn't get worse; hope to see it get better.

Putting together a student attendance response team - preparing for next year. Consists on Jess (school counselor), Iris, and Daniel. Creating systems for families to be kept in the loop in a supportive way. Did a self assessment and identified three priorities to plan for next year. 1) data collection & review 2) what is our way of recognizing good & improved attendance 3) systems around reaching out to chronically absent students to create a caring a& supportive way to support improved attendance. Meeting every 3-4 weeks. Next year will be held by Student services director.

Slightly higher than pre-covid, but not substantially.

#### **B. Board retreat follow up - Role of Academic Oversight Committee**

Kara still has not moved forward - will send spreadsheet to Donald to move forward.

Other ways to move forward - what are community resources that support attendance and what can we access? Transportation? Access to health care? Supporting to let the community know what resources exist?

### **III. Closing Items**

#### **A. Topics for next meeting**

Next AO meeting: May 18th

Talk about next years calendar.

Things to look at re renewal: enlisting families to attend county meetings.

#### **B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 4:35 PM.

Respectfully Submitted,

K. Fortuna

**THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE** Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

**REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY** The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

**SPECIAL PRESENTATIONS MAY BE MADE** Notice is hereby given that, consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

**REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY** Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting UMCS at 5328 Brann Street, Oakland, CA 94619 or [info@urbanmontessori.org](mailto:info@urbanmontessori.org).

**FOR MORE INFORMATION** For more information concerning this agenda or for materials relating to this meeting, please contact UMCS at 5328 Brann Street, Oakland, CA 94619 or [board@urbanmontessori.org](mailto:board@urbanmontessori.org). All materials are available via the Governance Section of our website: <http://www.urbanmontessori.org/governance> or directly via our [BoardOnTrack public portal](#).