

APPROVED



## Urban Montessori Charter School

### Minutes

#### Academic Oversight Committee Regular Meeting

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##### Date and Time

Wednesday February 1, 2023 at 4:00 PM

##### Location

4551 Steele Street, Oakland, CA 94619. Signage on campus will direct you to the correct room, generally the Sun Room.

The public may comment and participate [via Zoom](#) if they prefer. The public may also email comments to [janf@urbanmontessori.org](mailto:janf@urbanmontessori.org) to be shared during the meeting. Please make that intention clear in your email.

<https://us02web.zoom.us/j/82592855160?pwd=cG02OTRoUVdrdngwOTI2WFBrOTBzQT09>

Meeting ID: 825 9285 5160; Passcode 510 842 1181

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Additional teleconference location: 494 Juana Ave San Leandro, CA 94577; 2927 75th Avenue  
Oakland, CA 94605

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**Committee Members Present**

D. Williams (remote), K. Fortuna (remote)

**Committee Members Absent**

*None*

**Guests Present**

D. Bissonnette

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**I. Opening Items**

**A. Call the Meeting to Order**

K. Fortuna called a meeting of the Academic Oversight Committee of Urban Montessori Charter School to order on Wednesday Feb 1, 2023 at 4:00 PM.

**B. Record Attendance**

**C. Review of Action/Discussion Items**

**D. Presentations from the Floor**

**E. Vote on Minutes from Prior Meeting**

D. Williams made a motion to approve the minutes from Academic Oversight Committee Regular Meeting on 01-11-23.

K. Fortuna seconded the motion.

The committee **VOTED** to approve the motion.

**II. Academic Oversight**

**A. Instructional Updates**

Getting ready for SBAC in March - early window so NWEA brackets the year. Teachers are preparing students. Focusing on explaining unfamiliar language to students.

**B. Attendance Data**

School attendance average 92%

lower rates for lower grades. 8th grade is great.

Not a huge discrepancy by race.

SPED rates are the same as general ed

33% chronically absent.

Pre-pandemic, the averages were 94-95%

Hard to pinpoint appropriate outreach. Still in a pandemic, families have a lot going on.

Two new positions posted - Montessori coach and a Student Services director - gives admin more capacity to support attendance.

Interested to know where other charter schools are with this - how to find out? reach out to other people.

Are there ways to build in community support around families with the highest rate of absenteeism? Peer outreach?

### **C. Board retreat follow up - Role of Academic Oversight Committee**

Dashboard: a tab on our website. Board designed fed by data from ops and data consultant.

Need to determine specifics of each aspect that we would want to highlight from standardized testing - % of students who are proficient and above, etc

Action: Kara and Donald to research other charter school's websites to see if they have something like a dashboard.

Ways to retain middle school parents: provide lists of ways to participate in things people are looking for in larger middle schools - create resource for our website to link to for parents.

## **III. Closing Items**

### **A. Topics for next meeting**

ongoing discussion around role of academic oversight

### **B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 4:41 PM.

Respectfully Submitted,  
K. Fortuna

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**SPECIAL PRESENTATIONS MAY BE MADE** Notice is hereby given that, consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

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**FOR MORE INFORMATION** For more information concerning this agenda or for materials relating to this meeting, please contact UMCS at 5328 Brann Street, Oakland, CA 94619 or [board@urbanmontessori.org](mailto:board@urbanmontessori.org). All materials are available via the Governance Section of our website: <http://www.urbanmontessori.org/governance> or directly via our [BoardOnTrack public portal](#).