APPROVED

Urban Montessori Charter School

Minutes

Regular Board Meeting

Date and Time
Thursday September 22, 2022 at 5:30 PM

Location
4551 Steele Street, Oakland, CA 94619. Signage on campus will direct you to the correct room, generally the Sun Room.

The public may comment and participate via Zoom if they prefer. The public may also email comments to board@urbanmontessori.org to be shared by the Board's Secretary during the meeting. Please make that intention clear in your email.

https://us02web.zoom.us/j/82592855160?pwd=cG02OTRoUVdrdngwOTI2WFBrOTBzQT09

Meeting ID: 825 9285 5160; Passcode 510 842 1181

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Additional teleconference locations: 1623 Sunhill Ct, Martinez, CA 94553; 350 W 40th St, New York, NY 10018

This meeting will be audio recorded. The public can find documents related to this agenda either linked directly on the agenda or under "Other files" after selecting the meeting in BoardOnTrack prior to viewing the agenda. Downloading the "packet" may not include all of the "Other files" that are still otherwise available to the public.

Members: Kara Fortuna, Greg Klein, Davis Leung, Sarah Morrill, Donald Williams

Urban Montessori Charter School welcomes your participation at Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the organization in public. Your participation assures us of continuing community interest in our school and assists the Board in making the best decisions for our school. To assist you in the ease of speaking/participating in our meetings, guidelines are provided at the bottom of this agenda. All materials for all board and committee meetings, including audio recordings of Regular Board Meetings, are available on our BoardOnTrack public portal and also through the UMCS School Calendar.

Directors Present
D. Leung (remote), G. Klein, K. Fortuna, S. Morrill (remote)

Directors Absent
D. Williams

Guests Present
D. Bissonnette, K. Feeney

I. Opening Items

A. Call the Meeting to Order

S. Morrill called a meeting of the board of directors of Urban Montessori Charter School to order on Thursday Sep 22, 2022 at 5:31 PM.

B. Record Attendance

C. Review of Action/Discussion Items

No changes needed.

D. Board and Community Appreciations

Greg wished recent Happy Birthdays to staff including Krishna, Daniel, and Buck. Davis appreciated Krishna and Daniel for their work in the MS classrooms teaching.

Sarah appreciated staff and admin team for Back to School night in-person.
Greg appreciated Teacher Tobie for a great Back to School night presentation.
Daniel appreciated the staff shifting positions midyear to support students.

E. Board Member Comment

No comments on items not on the agenda.

F. Presentations from the Floor

No comments on items not on the agenda.

II. Head of School Report

A. Head of School Report

Krishna shared the Head of School Report. Upcoming calendar items include no school 9/23 for PD, and 10/10 for Indigenous Peoples Day. NWEA Testing beings next week.

Daniel shared Instructional Updates, and appreciated Anna for all her MS support. Earlier this week, the school contracted with an data analyst to support with data around attendance, NWEA, SBAC, and DIBELS.

Coaching conversations have continued, included using data collection and observations as tracked in Transparent Classroom. Looking at disaggregated data.

Daniel shared data from a recent school site visit from Public Montessori in Action, showing year over year increases in work engagement for this time of year, and year over year increases in the amount of Montessori materials being used.

Daniel shared about the upcoming PD day, including staff community building, finalizing ABAR and Land Acknowledgement statements, Affinity Groups, Curriculum planning, Data Review, and more.

Krishna shared midyear staffing updates. Teacher Lisa will be the Amethyst English and History. Ms. Sandra will be the Leopard Lily Lead. Teacher Stef will be the Support Teacher for Leopard Lily. We are hiring for California Poppy Support Teacher. Ms. Shani supporting in the interim.

Greg appreciated the observational data year over year showing higher levels of engagement and use of materials. Greg asked if the staff have seen this sort of evidence of their progress. Daniel shared that it gets discussed individually through coaching sessions.

Greg appreciated the updates related to Middle School staffing. Greg asked about any feedback or messages from families on any of the changes. Krishna shared only a few positive comments so far wishing staff well.

Sarah asked about NWEA schedule. Krishna clarified that it will be a Fall and Spring administration.

No other questions or public comments.

III. Finance Committee

A. Discussion Item - Committee Report, including year to date financial report

Greg shared the 2021-2022 unaudited actuals, ended with a $46k operating income. The recent hold harmless state budget law supported this. Audit process underway right now. Ended last year well above our 20% of expenses ending fund balance.

For this year, through end of August, showing a current-year operating income of just over $488k. Again, this is mostly due to recent increases in state funding. Cash flow looks strong throughout the year. Greg shared that the forecasted operating income will decrease as Edtec more tightly aligns with actual enrollment. The forecasted operating income, though, should stay about at the forecasted level of fundraising and grants, which is the main goal of the Finance Committee to continue to operate our school model on public dollars.

Davis asked about spreading one-time monies across multiple years. And Greg responded that some spreading could still occur, which would effectively lower this year's operating income further and save for future years.

No other questions or public comments.

IV. Academic Oversight Committee

A. Discussion Item - Committee Report

Kara shared the committee's report. Look at aggregate SBAC data from the spring, but without Oakland comparison data and there was no data the prior year. Used time to makes plans about how and when to look at various data sets through the year and discussed the work of the new data analysis support.

Davis rhetorically asked how closely we believe NWEA aligns to success at UMCS? Kara responded about looking at multiple data points this year, including Transparent Classroom. Sarah shared that part of our work this year to look at any of the multiple data points and define for each what level or status is the progress and achievement we want to see.

No other questions or public comments.

V. Family Advisory Council

A. Discussion Item - Committee Report

Kara shared that about 20 families joined the first FAC meeting of the year. Families shared about what's needed and how they want to volunteer. Nominations should go out this week for elections. READathon launched this week with book swaps coming next week after school. Also had the first Morning Coffee of the year. Goal of having the second FAC rep join in October.

Anna shared that there's an upcoming weekend work day at the school. Lots of families interested in helping with the library and the first library work day is also planned.

No other questions or public comments.

VI. Executive & Governance Committee

A. Discussion Item: Committee Updates, including candidates for board service, Form 700, and training

Sarah shared the committee's report. Working with Krishna to finalize this year's evaluation process, similar to recent years. Sarah and Greg are joining a Community of Practice with the Diverse Charter Schools Coalition on Equity in Governance. Krishna is joining a different Community of Practice as well. Sarah also shared about trying to plan a Board retreat, but will need to embed parts of a Board retreat over the next few board meetings.

No questions or public comments.

B. Board and Committee Officers and Members

No discussion, no changes. No public comment.

VII. Other Business

A. Oakland and California Updates

Greg shared about OUSD's positive unaudited actuals and enrollment being hire than budgeted.
Sarah reminded about the September 29th forum at Castlemont High hear from candidates on the November ballot.

No questions or public comments.

B.

Approve Minutes from August 22, 2022 Regular Meeting

D. Leung made a motion to approve the minutes from Regular Board Meeting on 08-22-22.
S. Morrill seconded the motion.
No discussion or public comment.
The board **VOTED** unanimously to approve the motion.

Roll Call

G. Klein	Aye
K. Fortuna	Aye
D. Williams	Absent
D. Leung	Aye
S. Morrill	Aye

C. Action Item - Vote on General Consent Report

K. Fortuna made a motion to approve the General Consent Report.
G. Klein seconded the motion.
No discussion or public comment.
The board **VOTED** unanimously to approve the motion.

Roll Call

G. Klein	Aye
D. Williams	Absent
K. Fortuna	Aye
D. Leung	Aye
S. Morrill	Aye

D. Collect New Business items for Future Meetings

No new items.

VIII. Closed Session

A. Closed Session Items

At 6:17pm the Board went into Closed Session on Public Employee Performance Evaluation - Head of School. There were no public comments on this item.

IX. Return to Open Session

A. Report out of any closed session action(s)

The Board returned to Open Session at 6:29pm. No actions were taken.

X. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:30 PM.

Respectfully Submitted,
S. Morrill

Documents used during the meeting

- September 2022 HOS Board Report (1).pdf
- UMCS_August_2022_Forecast.pdf
- UMCS_September_2022_FC_Presentation.pdf
- UMCS_August_2022_Unaudited_Actuals.pdf
- UMCS Safe Return to In-Person Instruction and Continuity of Services Plan.pdf

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THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

SPECIAL PRESENTATIONS MAY BE MADE Notice is hereby given that, consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

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