APPROVED

Urban Montessori Charter School

Minutes

Regular Board Meeting

(rescheduled from Aug 25th)

Date and Time
Monday August 22, 2022 at 5:30 PM

Location
4551 Steele Street, Oakland, CA 94619. Signage on campus will direct you to the correct room, generally the Sun Room.

The public may comment and participate via Zoom if they prefer. The public may also email comments to board@urbanmontessori.org to be shared by the Board's Secretary during the meeting. Please make that intention clear in your email.

https://us02web.zoom.us/j/82592855160?pwd=cG02OTRoUVdrdngwOTI2WFBrOTBzQT09

Meeting ID: 825 9285 5160; Passcode 510 842 1181

One tap mobile
+16699009128,,82592855160# US (San Jose)
+12532158782,,82592855160# US (Tacoma)
Dial by your location
- +1 669 900 9128 US (San Jose)
- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
- +1 301 715 8592 US (Washington DC)
- +1 312 626 6799 US (Chicago)
- +1 646 558 8656 US (New York)

Meeting ID: 825 9285 5160

Find your local number: https://us02web.zoom.us/u/k1Y3eQWvA

Additional teleconference locations: 494 Juana Ave San Leandro, CA 94577; 1623 Sunhill Ct, Martinez, CA 94553; 3921 Enos Ave Oakland, 94619

This meeting will be audio recorded. The public can find documents related to this agenda either linked directly on the agenda or under "Other files" after selecting the meeting in BoardOnTrack prior to viewing the agenda. Downloading the "packet" may not include all of the "Other files" that are still otherwise available to the public.

Members: Kara Fortuna, Greg Klein, Davis Leung, Sarah Morrill, Donald Williams

Urban Montessori Charter School welcomes your participation at Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the organization in public. Your participation assures us of continuing community interest in our school and assists the Board in making the best decisions for our school. To assist you in the ease of speaking/participating in our meetings, guidelines are provided at the bottom of this agenda. All materials for all board and committee meetings, including audio recordings of Regular Board Meetings, are available on our BoardOnTrack public portal and also through the UMCS School Calendar.

Directors Present
D. Williams, G. Klein, K. Fortuna (remote), S. Morrill

Directors Absent
D. Leung

Guests Present
D. Bissonnette

I. Opening Items

A. Call the Meeting to Order

D. Williams called a meeting of the board of directors of Urban Montessori Charter School to order on Monday Aug 22, 2022 at 5:32 PM.

B. Record Attendance

C. Review of Action/Discussion Items

No changes needed.

D. Board and Community Appreciations

Kara appreciated all of the teachers and staff for an impressively smooth first week. From the parent's side -- it all looked amazing!
Kara appreciated Daniel, Krishna, and Greg helped make the first week of middle school a lot of fun!
Parent Deb, echoed Kara's appreciations.
Donald appreciated the entire UCMS Staff, the summer event at Maxwell Park was amazing.
Krishna thanked the awesome UMCS Operations Team, and all the Teachers and Staff, for a great first week with nearly zero administrative support that week, as admin was either sick or in classrooms.
Sarah echoed appreciations to the whole staff and admin team for a great start to school, and also for the TK/K playdate that was organized; and for Ms. Krishna for a great prompt to use with her student to get more information about how his day went.
Greg appreciated Sita for her leadership as FAC President.
Daniel appreciated Krishna for working in-class full-time covering while getting the school year started. Daniel appreciated Greg for helping out in Amethyst.
Daniel appreciated the staff who were trained over the summer, continuing to support one another as the year got started.

E. Board Member Comment

No comments not on today's agenda.

F. Presentations from the Floor

No public comments on items not on the agenda.

II. Head of School Report

A. Head of School Report

Krishna gave her head of school report, which is attached to the agenda for this meeting.

Back to school night is Wednesday 8/31. Looking to create an in-person event. No school on Monday 9/5, Labor Day. The year's events are on Page 2 of the School Calendar.

160 students are enrolled in expanded learning so far, which is not quite half the school. All families who want care are being offered care. Upcoming programs starting will be Chess, Drama, Drumming, Piano, and looking to outreach to Middle School.

Daniel shared about the founding cohort of the Oakland Montessori Teacher Residency completing its first summer. Daniel shared about the two weeks of PD that occurred before the start of school with students. New staff have all jumped right in with the rest of the staff helping welcome and supporting new staff. Lots of work on community agreements and learning about characteristics of white supremacy culture; participated in three sessions with Embracing Equity. Three goal areas for the year focus on: data,

prepared environments, and adults practices. Five sessions about prepared environments during August PD. Also, there was work together on cleaning up communal spaces around campus.

For Data, all classrooms have a private data binder, with five sections for different kinds of data to be collected and addressed throughout the year. Want to be able to share about the whole child's experience in the classrooms.

Krishna shared a few pictures from the first week of the school year.

Krishna shared staff updates. Still hiring for one Student Support Assistant and a MS Humanities position.

Krishna shared that enrollment will probably settle out about 350 students, which is about the same as last year. Applications are open.

Kara asked about staffing in Expanded Learning. Krishna responded that Melody is also still hiring, has some applicants, but not all the way there. With additional staff, they can expand options for activities. Kara asked if parents can be a part of campus beautification during Expanded Learning, and Krishna responded that the FAC should reach out directly to Melody about that work, and seems like a great discussion to have.

Greg encouraged Admin to get information about Back to School Night out as soon as possible and Krishna agreed.

No other questions or public comments on this item.

III. Finance Committee

A. Discussion Item - Committee Report, including year to date financial report

Greg shared the Finance Committee's report. The committee did not review year-to-date financials the committee usually looks at the financials through end of August at the September meeting. Lots of updates, though, from the State of California since the Board's June budget adoption. Increases in LCFF funds, hold harmless for 2021-2022, and a few additional one-time monies, each of which can be spent over multiple upcoming fiscal years, and with broad spending categories. These one-time funds can support with art, music, instructional materials, and learning recovery investments. Revenue is nearly $1M higher than perviously expected, but that is based on higher enrollment than we currently have, and so the revenue increase is likely to be about one third to one half that amount. The committee also discussed and reviewed the Federal Consolidated Application, the template for which had been delayed.

No questions or public comments on this item.

B. Vote to accept the 2021-2022 Unaudited Actuals

This item did not occur. Tabled until September.

IV. Family Advisory Council

A. Discussion Item - Committee Report

Kara shared about ramping up activities, including first Morning Coffee and FAC meeting are on the calendar. The FAC needs to fill its officers for the year and the second Board seat. Parents have been volunteering to help with morning traffic, and joining the ParentSquare group.

Donald asked about joining FAC, and Kara responded that interested parents can join the group on ParentSquare, attend any meeting, and contact Kara.

No other questions or public comments on this item.

V. Executive & Governance Committee

A. Discussion Item: Committee Updates, including candidates for board service, Form 700, and training

Sarah gave the committee's report. The committee discussed Board Goals and addressing the prior annual Board assessment. Sarah offered that it could be a good time for a Board retreat. Greg is going to help schedule something the calendar. The committee also discussed the Head of School evaluation process, and planned to administer the next Board assessment in early 2023. Lastly, the committee discussed updates to the COVID-19 Safety Plan to stay in alignment with the latest guidance; board member recruitment; and our next chair as Davis completes his term after December.

No questions or public comments on this item.

B. Board and Committee Officers and Members

G. Klein made a motion to nominate Sarah as Chair effective August 23, 2022.
D. Williams seconded the motion.
No discussion or public comments on this item.
The board **VOTED** unanimously to approve the motion.

Roll Call

D. Williams	Aye
K. Fortuna	Aye
D. Leung	Absent

Roll Call

S. Morrill	Abstain
G. Klein	Aye

VI. Other Business

A. Oakland and California Updates

Greg shared a few brief updates, including that OUSD's Board has started its meetings again in the new school year. The OUSD Superintendent is about to start their sabbatical. Also, there was a recent news article about traffic safety around schools that was recently shared with UMCS families in the Friday Message. Parent Deb shared that there are upcoming School Board elections in districts 2, 4, and 6. Krishna shared that she can share in Friday Messages about voter information and how to get to learn more if they want to. There is a Candidate Forum later in September that families can attend.

No other questions or public comments on this item.

B. Approve Minutes from June 23, 2022 Regular Meeting

S. Morrill made a motion to approve the minutes from Regular Board Meeting on 06-23-22.
K. Fortuna seconded the motion.
No questions, discussion, or public comments on this item.
The board **VOTED** unanimously to approve the motion.

Roll Call

G. Klein	Aye
D. Leung	Absent
K. Fortuna	Aye
S. Morrill	Aye
D. Williams	Aye

C. Action Item - Vote on General Consent Report

G. Klein made a motion to approve the General Consent Report.
K. Fortuna seconded the motion.
No questions, discussion, or public comments on this item.
The board **VOTED** unanimously to approve the motion.

Roll Call

D. Leung	Absent
D. Williams	Aye
S. Morrill	Aye
G. Klein	Aye
K. Fortuna	Aye

D.

Collect New Business items for Future Meetings

No new items at this time.

VII. Closed Session

A. Closed Session Items

At 6:18pm, the Board announced Closed Session on Public Employee Performance Evaluation - Head of School. There were no public comments on this item.

VIII. Return to Open Session

A. Report out of any closed session action(s)

At 6:30pm, the Board returned to open session. No actions were taken.

IX. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:31 PM.

Respectfully Submitted,
G. Klein

Documents used during the meeting

- HOS August 2022 Board Report.pdf
- UMCS_Aug_2022_FC_Presentation.pdf
- UMCS FY2022-23 Application for Funding.pdf

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY The Governing Board’s presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

SPECIAL PRESENTATIONS MAY BE MADE Notice is hereby given that, consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting UMCS at 4551 Steele Street, Oakland, CA 94619 or info@urbanmontessori.org.

FOR MORE INFORMATION For more information concerning this agenda or for materials relating to this meeting, please contact UMCS at 4551 Steele Street, Oakland, CA 94619 or board@urbanmontessori.org. All materials are available via the Governance Section of our website: http://www.urbanmontessori.org/governance or directly via our BoardOnTrack public portal.