APPROVED

Urban Montessori Charter School

Minutes

Regular Board Meeting

Date and Time
Thursday June 23, 2022 at 5:30 PM

Location
4551 Steele Street, Oakland, CA 94619. Signage on campus will direct you to the correct room, generally the Sun Room.

The public may comment and participate via Zoom if they prefer. The public may also email comments to board@urbanmontessori.org to be shared by the Board's Secretary during the meeting. Please make that intention clear in your email.

https://us02web.zoom.us/j/82592855160?pwd=cG02OTRoUVdrdngwOTI2WFBrOTBzQT09

Meeting ID: 825 9285 5160; Passcode 510 842 1181

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Additional teleconference locations: 1623 Sunhill Ct, Martinez, CA 94553; 3125 School Street, Oakland, CA 94602; 5701 Oak Grove Ave, Oakland, CA 94618; 3921 Enos Ave Oakland, 94619; 3385 Herrier Street Oakland, CA 94602

This meeting will be audio recorded. The public can find documents related to this agenda either linked directly on the agenda or under "Other files" after selecting the meeting in BoardOnTrack prior to viewing the agenda. Downloading the "packet" may not include all of the "Other files" that are still otherwise available to the public.

Members: Jan Faraguna, Kara Fortuna, Christina Greenberg, Greg Klein, Davis Leung, Sarah Morrill, Maru Salazar

Urban Montessori Charter School welcomes your participation at Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the organization in public. Your participation assures us of continuing community interest in our school and assists the Board in making the best decisions for our school. To assist you in the ease of speaking/participating in our meetings, guidelines are provided at the bottom of this agenda. All materials for all board and committee meetings, including audio recordings of Regular Board Meetings, are available on our BoardOnTrack public portal and also through the UMCS School Calendar.

Directors Present
C. Greenberg (remote), D. Leung (remote), D. Williams, G. Klein, J. Faraguna (remote), K. Fortuna

Directors Absent
M. Salazar, S. Morrill

Guests Present
K. Feeney

I. Opening Items

A. Call the Meeting to Order

D. Leung called a meeting of the board of directors of Urban Montessori Charter School to order on Thursday Jun 23, 2022 at 5:36 PM.

B. Record Attendance

C. Review of Action/Discussion Items

No changes needed.

D.

Board and Community Appreciations

Donald appreciated all the teachers who came together for the students at the end of school year. And also the parents for all working together to make things work at a local park. Jan appreciated Krishna and Daniel for doing a wonderful job running a special, unique school.
Krishna appreciated Jan for her four years of Board service.
Krishna appreciated staff and teachers for completing such a complex and challenging year for educators.
Krishna appreciated the teacher residents and training instructor for being here this evening.
Davis appreciated and thanked both Jan and Christina for their four years of service to the Board and school.
Krishna appreciated Christina for tremendous skills and expertise.
Greg appreciated Christina and Jan for their service to the Board and school.
Stefanie appreciated Daniel, Krishna, and Elise for supporting the residents in training.
Elise chatted her appreciation: I am so grateful to be here for and with a community that SHOWS UP for each other and for the students! And CamishaFatimah agreed.

E. Board Member Comment

Davis appreciated the Warriors for winning the championship!

F. Presentations from the Floor

No comments on items not on the agenda.

II. Head of School Report

A. Head of School Report

Krishna shared her Head of School report. Krishna shared upcoming items on the calendar, including August 15th as the First Day of School.

Public Montessori Institute of Oakland is now running the first Oakland Montessori Teacher Residency. Krishna shared pictures from the first few days of training. Teacher Trainer Elise has been training for a decade, and has been impressed by how deep and affirming the training has become in just a few short days. Stefanie shared the training has already felt very special. Learning how to make sure environments are inclusive. CamishaFatimah agreed and shared how she wasn't sure if she was going to join the training, and now how she's fallen deeply in love with Montessori and will be a Lead Teacher in the Fall. Krishna shared how much she wished she could do the training and shared special thanks to Daniel for leading in this work so much. Stefanie shared that they learned on of the Great Stories, the Timeline of Life, earlier today and got to be students themselves and were so impressed with how Elise presented the lesson. CamishaFatimah shared how she's had uncomfortable conversations in the past with

Krishna and how they continued to check-in with each other and both kept things honest, and that's how things will continue moving forward. Isa is the new Lead Teacher in Sequoia, and she shared that the training has been going very well so far, and feels good to be doing this with co-workers. Learning clicks more and more into place with each lesson that gets presented by the trainers.

Krishna shared about other summer work, including registration, goal and vision setting for the new year, preparing classroom environments, and planning calendars of PD, community-building and family nights, fundraisers, and more.

Enrollment looks good, but could take a few more TK and 2nd grade. Some additional staffing updates are that we are saying farewell to Teacher Ash and Mr. Bagaasan. In addition to above, Teacher Freedom will be Lead in Juniper.

Greg commented his appreciation for the teachers in summer training and for those who came this evening and shared to the Board about their experience so far.

No other questions or public comments on this item.

III. LCAP and Budget for 2022-2023

A. Report on Local Indicators

C. Greenberg made a motion to approve the Local Indicators for 2022.
G. Klein seconded the motion.
Krishna presented an overview of the reflection of the Local Indicators to inform LCAP development.

No other questions or public comments.
The board **VOTED** unanimously to approve the motion.

Roll Call	
D. Leung	Aye
J. Faraguna	Aye
G. Klein	Aye
K. Fortuna	Aye
S. Morrill	Absent
M. Salazar	Absent
C. Greenberg	Aye
D. Williams	Aye

B. Local Control and Accountability Plan 2022-2023

G. Klein made a motion to approve 2022-2023 Local Control and Accountability Plan.
D. Leung seconded the motion.

Krishna presented the 2022-2023 Local Control and Accountability Plan. Goals remain the same for three years, and the budget aligns. Jan appreciated Krishna and the Board's committees for all the work to complete this plan. Krishna appreciated Jan's thoughtful comments and questions throughout the process.

No other discussion or public comments.
The board **VOTED** unanimously to approve the motion.

Roll Call

C. Greenberg	Aye
D. Williams	Aye
S. Morrill	Absent
G. Klein	Aye
J. Faraguna	Aye
D. Leung	Aye
K. Fortuna	Aye
M. Salazar	Absent

C. Budget 2022-2023

D. Leung made a motion to approve the 2022-2023 Budget.
D. Williams seconded the motion.
Greg shared an overview of the 2022-2023 Budget, including overall expenses, revenue, and projected operating income. Greg shared how the budget includes a few placeholders for future one-time expenses, additional money for Montessori materials for newly trained Lead Teachers' classrooms. Krishna shared that staff-wide average salary adjustments is 7%, and Lead Teacher and Ed Specialists is 10%. Greg shared that the total fundraising goal is $190,000, of which $125,000 is in development of private grants, in service of the Training Center. The remaining $65,000 represents Family Fundraising, roughly matching the operating income, and a historically low amount overall and per student.

Jan asked for clarification on the amounts in private grants and in Family Fundraising. Greg clarified.

No other questions or public comments.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Faraguna	Aye
S. Morrill	Absent
M. Salazar	Absent
D. Leung	Aye
K. Fortuna	Aye
D. Williams	Aye
C. Greenberg	Aye
G. Klein	Aye

IV. Finance Committee

A. Discussion Item - Committee Report, including year to date financial report

Greg shared the committee's report. This year's operating deficit improved since the prior month's forecast. Could improve by an additional $30,000 depending on what the state includes in the new budget law. Projected to end with a fund balance that represents about 27% of current year expenses. Cash dips at the end of the fiscal year, and is projected to increase in July when the state pays schools. The committee discussed the major state budget considerations currently be decided, and reviewed how recent significant sources of one-time monies shift and change into the new fiscal year.

Davis commented that he's excited at how the budget continues to improve in future years.

No other discussion or public comments.

V. Academic Oversight Committee

A. Discussion Item - Committee Report

Jan shared the committee's report. Reviewed two school policies that are on the General Consent Report. Discussed the committee's leadership starting in July. Jan shared that we don't have preliminary SBAC data and that we hit the 95% participation requirement. Discussed the Training Center and down the road, what longer term goals and data do we want to have to have measure our success.

Daniel shared that we are on Day 3 of the training center and now have three new Lead Teachers, all of the Global Majority, who have been here and have strong relationships with students. Krishna shared that longer term success goals is required as part of the accreditation process.

No other discussion or public comments.

VI. Family Advisory Council

A. Discussion Item - Committee Report

Kara met today with Krishna to think about engagement for families in the new school year. Kara will support with fundraising and Sita is leading FAC and other family engagement events. Greg asked and Kara shared that goal for FAC elections is September, but might be later on.

No other discussion or public comments.

VII. Executive & Governance Committee

A. Discussion Item: Committee Updates, including candidates for board service, Form 700, and training

Greg shared the committee's report, including about the Board Evaluation process, and further Board Assessment follow-up. Discussed member terms and potential officer roles in the new year. Appreciated Christina for her leadership of the committee and discussed that Sarah is willing to accept a nomination to serve as Chair of the committee starting July 1. The committee discussed and reviewed the Family Handbook, Employee Handbook, Board Book, Board Bylaws, and Annual Notices to Families, and updated school clothing policy language from students is incorporated. The committee also reviewed the latest LCAP draft.

Jan asked about teacher feedback on school clothing policy. Krishna shared yes, and there are a few changes in both the Employee and Family Handbook that will be highlight for Staff when they return in August, and we can adjust further as needed then.

No other questions or public comments.

B. Annual Board Officer Role Organization

G. Klein made a motion to that as of July 1, 2022, officer roles, committees, and committee chairs would be: Chair - Davis Vice Chair - Donald Secretary - Greg Treasurer - Greg Academic Oversight Kara - Chair Donald - Member Finance Committee Greg - Chair/Treasurer Davis - Member Maru - Member Executive and Governance Committee Sarah - Chair Greg - Member Davis - Member.
K. Fortuna seconded the motion.
Greg shared a proposal of Board Roles as of July 1, 2022:

- Chair - Davis
- Vice Chair - Donald
- Secretary - Greg
- Treasurer - Greg

Academic Oversight

- Kara - Chair
- Donald - Member

Finance Committee

- Greg - Chair
- Davis - Member
- Maru - Member

Executive and Governance Committee

- Sarah - Chair
- Greg - Member
- Davis - Member

Krishna commented that she believed Sarah -- not currently present -- would soon accept a nomination to Chair the Board starting in September.

No other discussion or public comments.
The board **VOTED** unanimously to approve the motion.

Roll Call	
D. Leung	Aye
J. Faraguna	Aye
S. Morrill	Absent
G. Klein	Aye
C. Greenberg	Aye
K. Fortuna	Aye
M. Salazar	Absent
D. Williams	Aye

VIII. Other Business

A. Oakland and California Updates

Greg shared that new Trustee was elected recently to the County Board of Education, along with a new County Superintendent. At OUSD, the Board is discussing and is expected to choose from nine finalists a new District 6 director to replace Shanti Gonzales, and the seat is up in November for a new term starting in January. Lastly, OUSD plans to adopt their budget later this month. Current draft still show roughly a $40M deficit.

No other discussion or public comments.

B. Approve Minutes from May 26, 2022 Regular Meeting

D. Leung made a motion to approve the minutes from Regular Board Meeting on 05-26-22.
D. Williams seconded the motion.
No other discussion or public comments.
The board **VOTED** unanimously to approve the motion.

Roll Call	
G. Klein	Aye
S. Morrill	Absent
K. Fortuna	Aye

Roll Call

C. Greenberg	Aye
D. Leung	Aye
D. Williams	Aye
M. Salazar	Absent
J. Faraguna	Aye

C. Action Item - Vote on General Consent Report

D. Leung made a motion to approve the General Consent Report.
D. Williams seconded the motion.
No public comment or discussion.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Salazar	Absent
D. Williams	Aye
D. Leung	Aye
K. Fortuna	Aye
C. Greenberg	Aye
G. Klein	Aye
J. Faraguna	Aye
S. Morrill	Absent

D. Collect New Business items for Future Meetings

None at this time.

IX. Closed Session

A. Closed Session Items

At 6:50pm, Greg announced tonight's two Closed Session items
1. Public Employee Performance Evaluation - Head of School, and
2. Public Employment - Head of School

There was no public comment before going into Closed Session.

Krishna left Closed Session at 6:53pm.
Krishna returned to Closed Session at 7:17pm.

X. Return to Open Session

A. Report out of any closed session action(s)

The Board returned to Open Session at 7:18pm. Greg reported that Davis motioned, and Donald seconded, to approve Krishna's Evaluation for the 2021-2022 school year, and the vote was unanimous.

B. Public Employment - Salary Adjustment

G. Klein made a motion to increase Krishna's salary by 7% to $160,500.
D. Williams seconded the motion.
Greg shared that salary adjustments at UMCS going into next year are being adjust by just over 5% to just over 10%, with an average of 7% increases. This proposed increase matches the average of the school, and just recently Krishna's salary was researched to be in-line with comparable schools.

No other discussion or public comments on this item.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Faraguna	Aye
D. Leung	Aye
C. Greenberg	Aye
M. Salazar	Absent
K. Fortuna	Aye
S. Morrill	Absent
D. Williams	Aye
G. Klein	Aye

XI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:21 PM.

Respectfully Submitted,
G. Klein

Documents used during the meeting

- UMCS - FY23 Budget June 2022 Board Meeting.pdf
- UMCS - FY23 Cash Flow June 2022 Board Meeting.pdf
- UMCS June 2022 Board Meeting Presentation.pdf
- Urban Montessori.1336.CharterSAFEProposal2223.06-01-2022.pdf
- UMCS-FY23 EPA resolution and spending plan 20220623.pdf
- UMCS ELO-P Plan Guide.pdf

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

SPECIAL PRESENTATIONS MAY BE MADE Notice is hereby given that, consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

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