APPROVED

Urban Montessori Charter School

Minutes

Regular Board Meeting

Date and Time
Thursday April 28, 2022 at 6:15 PM

Location
4551 Steele Street, Oakland, CA 94619. Signage on campus will direct you to the correct room, generally the Sun Room.

The public may comment and participate via Zoom if they prefer. The public may also email comments to board@urbanmontessori.org to be shared by the Board's Secretary during the meeting. Please make that intention clear in your email.

https://us02web.zoom.us/j/82592855160?pwd=cG02OTRoUVdrdngwOTI2WFBrOTBzQT09

Meeting ID: 825 9285 5160; Passcode 510 842 1181

One tap mobile
+16699009128,,82592855160# US (San Jose)
+12532158782,,82592855160# US (Tacoma)
Dial by your location
- +1 669 900 9128 US (San Jose)
- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
- +1 301 715 8592 US (Washington DC)
- +1 312 626 6799 US (Chicago)
- +1 646 558 8656 US (New York)

Meeting ID: 825 9285 5160
Find your local number: https://us02web.zoom.us/u/k1Y3eQWvA

Additional teleconference locations: 1623 Sunhill Ct, Martinez, CA 94553; 3125 School Street, Oakland, CA 94602; 5701 Oak Grove Ave, Oakland, CA 94618; 3385 Herrier Street Oakland, CA 94602

This meeting will be audio recorded. The public can find documents related to this agenda either linked directly on the agenda or under "Other files" after selecting the meeting in BoardOnTrack prior to viewing the agenda. Downloading the "packet" may not include all of the "Other files" that are still otherwise available to the public.

Members: Jan Faraguna, Kara Fortuna, Christina Greenberg, Greg Klein, Davis Leung, Sarah Morrill, Maru Salazar, Donald Williams

Urban Montessori Charter School welcomes your participation at Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the organization in public. Your participation assures us of continuing community interest in our school and assists the Board in making the best decisions for our school. To assist you in the ease of speaking/participating in our meetings, guidelines are provided at the bottom of this agenda. All materials for all board and committee meetings, including audio recordings of Regular Board Meetings, are available on our BoardOnTrack public portal and also through the UMCS School Calendar.

Directors Present
D. Leung (remote), D. Williams, G. Klein, J. Faraguna (remote), K. Fortuna

Directors Absent
C. Greenberg, M. Salazar, S. Morrill

I. Opening Items

A. Call the Meeting to Order

D. Leung called a meeting of the board of directors of Urban Montessori Charter School to order on Thursday Apr 28, 2022 at 6:23 PM.

B. Record Attendance

C. Review of Action/Discussion Items

No changes needed.

D. Board and Community Appreciations

Kara appreciated all the parent volunteers for their help with the plant sale.
Jan appreciated Greg for some thought partnership.

Jan appreciated Daniel for digging into survey data.
Greg appreciated the staff here holding things down while Admin leaders are on their trip.
Greg appreciated Sita and others for all their work to get Moveathon moving.

E. Board Member Comment

None.

F. Presentations from the Floor

No public comment on items not on the agenda.

II. Head of School Report

A. Head of School Report

Greg shared Krishna's Head of School report -- the files are attached to the agenda. The report covered recent and upcoming events, including ACOE's recent site visit. Movathon is May 14th and end of year is about to start, including ELPAC and SBAC. Admin team is currently at a leadership retreat. Trainings completed with NCMPS, PMAI, and Embracing Equity, including English Language Development training. The report shared photos from the classrooms. Enrollment continues to look good and on track, and the county unanimously approved our enrollment related material revision. A new Director of Expanded Learning was recently hired - welcome!

LCAP document is available for public comment and questions -- linked in all agendas. Goals staying consistent, and actions get updated each year.

No public comments or questions.

III. Finance Committee

A. Discussion Item - Committee Report, including year to date financial report

Greg shared the committee's report. The committee did not meet in April. Edtec's monthly report showed a positive improvement in the forecasted one-time deficit, an improvement of over 20% since the last forecast. Cash forecast remains OK through end of year, but slips below our three-month cash-on-hand goal near the end of the fiscal year.

On budget development, still waiting for the May revise, but with recent forecasted changes to retirement contributions, we have so more work to do in May after the revise to ensure the budget is balanced.

Davis shared that there's been no new information about any hold harmless passing for this current fiscal year.

No public comments on this item.

IV. Academic Oversight Committee

A. Discussion Item - Committee Report

Jan gave the committee's report. Jan presented information from the Panorama Survey, and the slides are in the "other files" of this meeting on BoardOnTrack. Climate of support for learning highest rated by students. Safety is one of lowest rated areas for students overall, and lower for Black and Latinx students. Families overall rate school-wide communication and sense of belonging very highly, and slightly lower by Black and Latinx families. Results will continue to be discussed at upcoming FAC and ELAC. Admin identified Upper Elementary recess as a time leading to safety-related issues and are concentrating their change-making efforts there to address the survey results. Past efforts have gone into better school-wide communication, which resulted in higher survey results in that area.

The committee also discussed the updated English Language Learner Policy, which is on the agenda later.

No public comments on this item.

V. Family Advisory Council

A. Discussion Item - Committee Report

Kara gave the FAC report. Met in April and next meet on May 17th. Last coffee of the year is May 20th. On fundraising, the Plant/Bake sale raised about $2500. Moveathon is coming up on May 14th. On other items, there was a scheduling conflict with Dr. Rogers-Ard, and the FAC is starting to think about additional parent learning options for next year. FAC and Families Unidas are discussing an upcoming community meeting. Donald asked about any prior issues specific to the BIPOC community and Kara responded that yes issues are brought up, including at last Spring's listening session.

No other questions or public comments.

VI. Executive & Governance Committee

A. Discussion Item: Committee Updates, including candidates for board service, Form 700, and training

David shared the committee report. They discussed the Head of School's evaluation process and Davis reminded members to finish their Board Assessment survey. Sarah is going to take the baton from Jan on exit interview process.

Davis reminded folks to complete their Form 700 if not already done.

Anna shared an appreciation for formalizing the Exit Interview work. No other questions or public comments.

B. Board and committee officers and members

No changes needed. No public comments on this item.

VII. Other Business

A. Oakland and California Updates

Greg reiterated about the county approving enrollment-related material revisions for a handful of charter-run schools. The county board also revisited its decision related to Yu Ming and approved their facilities-related material revision. Greg shared about the one-day strike in OUSD scheduled for tomorrow (Friday) in opposition to school closures.

No questions or public comments.

B. Approve Minutes from March 24, 2022 Regular Meeting

K. Fortuna made a motion to approve the minutes from Regular Board Meeting on 03-24-22.
J. Faraguna seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Faraguna	Aye
G. Klein	Aye
D. Williams	Aye
K. Fortuna	Aye
S. Morrill	Absent
M. Salazar	Absent
C. Greenberg	Absent
D. Leung	Aye

C. Action Item - Vote on General Consent Report

D. Leung made a motion to approve the General Consent Report.
K. Fortuna seconded the motion.
no questions or public comments.
The board **VOTED** unanimously to approve the motion.

Roll Call

K. Fortuna	Aye
D. Leung	Aye
G. Klein	Aye
M. Salazar	Absent
C. Greenberg	Absent
J. Faraguna	Aye

Roll Call

S. Morrill	Absent
D. Williams	Aye

D. Collect New Business items for Future Meetings

None at this time.

VIII. Closed Session

A. Closed Session Items

The Board went into closed session at 7:08pm on Public Employee Performance Evaluation - Head of School. There were no public comments on this item.
At 7:08pm, the Board went into closed session on Public Employee Performance Evaluation - Head of School. There were no public comments on this item.

IX. Return to Open Session

A. Report out of any closed session action(s)

The Board returned to open session at 7:17pm. No actions were taken.

X. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:17 PM.

Respectfully Submitted,
G. Klein

Documents used during the meeting

- HOS April 2022 Board Report.pdf
- UMCS_April_2022_Cash_Flow_-_Finance_Committee.pdf
- UMCS_April_Finance_Committee_Presentation.pdf
- UMCS_April_2022_Financials_-_Finance_Committee.pdf
- 2022-4-28 FAC Board Report.pptx.pdf

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

SPECIAL PRESENTATIONS MAY BE MADE Notice is hereby given that, consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting UMCS at 4551 Steele Street, Oakland, CA 94619 or info@urbanmontessori.org.

FOR MORE INFORMATION For more information concerning this agenda or for materials relating to this meeting, please contact UMCS at 4551 Steele Street, Oakland, CA 94619 or board@urbanmontessori.org. All materials are available via the Governance Section of our website: http://www.urbanmontessori.org/governance or directly via our BoardOnTrack public portal.