APPROVED

Urban Montessori Charter School

Minutes

Executive & Governance Committee Regular Meeting

Date and Time
Monday April 18, 2022 at 1:15 PM

Location
4551 Steele Street, Oakland, CA 94619. Signage on campus will direct you to the correct room, generally the Sun Room.

The public may comment and participate via Zoom if they prefer. The public may also email comments to christinag@urbanmontessori.org to be shared during the meeting. Please make that intention clear in your email.

https://us02web.zoom.us/j/82592855160?pwd=cG02OTRoUVdrdngwOTI2WFBrOTBzQT09

Meeting ID: 825 9285 5160; Passcode 510 842 1181

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Additional teleconference locations: 1623 Sunhill Ct, Martinez, CA 94553; 3385 Herrier Street Oakland, CA 94602; 3921 Enos Ave Oakland, 94619

The public can find documents related to this agenda either linked directly on the agenda or under "Other files" after selecting the meeting in BoardOnTrack prior to viewing the agenda. Downloading the "packet" may not include all of the "Other files" that are still otherwise available to the public.

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If you have any trouble getting on the Zoom, please text 510-290-4005 for support.

Members: Christina Greenberg (Chair), Greg Klein, Davis Leung, Sarah Morrill

Urban Montessori Charter School welcomes your participation at Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the organization in public. Your participation assures us of continuing community interest in our school and assists the Board in making the best decisions for our school. To assist you in the ease of speaking/participating in our meetings, guidelines are provided at the bottom of this agenda. All materials for all board and committee meetings, including audio recordings of Regular Board Meetings, are available via on our BoardOnTrack public portal and is also accessible via the UMCS School Calendar.

Committee Members Present
C. Greenberg (remote), D. Leung (remote), S. Morrill

Committee Members Absent
G. Klein

Guests Present
K. Feeney

I. Opening Items

A. Call the Meeting to Order

C. Greenberg called a meeting of the Executive and Governance Committee of Urban Montessori Charter School to order on Monday Apr 18, 2022 at 1:31 PM.

B. Record Attendance

C.

Approve Minutes from prior Executive & Governance Committee Meeting

S. Morrill made a motion to approve the minutes from Executive & Governance Committee Regular Meeting on 03-14-22.
C. Greenberg seconded the motion.
The committee **VOTED** to approve the motion.

Roll Call

C. Greenberg	Aye
G. Klein	Absent
D. Leung	Aye
S. Morrill	Aye

D. Review of Action/Discussion Items

none

E. Presentations from the Floor

none

II. Executive and Governance

A. 2021-2022 Head of School Evaluation Process

We continue to run this process with hearing sessions. We will discuss findings further in next meeting. Daniel and Krishna are continuing the equity audit, so those findings should be available next meeting as well.

B. Board Assessment process for 2021-2022

5 out of 8 Board Members have completed assessment. Christina to follow up on open surveys.

C. Board Membership, Recruitment, and Training

Christina to follow up on a few people. Academic data crunching capacity would be helpful. Finance background isn't necessary, but would be nice. Let's keep thinking about what this looks like in future meetings.

III. Updates on School Policies and Required Documents

A. Discuss updates to school policies

Exit interviews. Sarah to get questions that were asked from Jan. Also, Sarah to work with finalizing the process, but roughly would initiate from a member from the Exec Comm. Should the person not want to fill out a google form, then a member of the Exec Comm to make themselves available.

Overall policies may be presented to overall board for approval. Davis to follow up with Greg.

B. 2021-2022 LCAP Review to inform 2022-2023 LCAP Development

Goal is to have a draft by 2 board meetings from now.

IV. Closed Session

A. Closed Session Items

B. Report out of Closed Session

no actions taken.

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 2:08 PM.

Respectfully Submitted,
D. Leung

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

SPECIAL PRESENTATIONS MAY BE MADE Notice is hereby given that, consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

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FOR MORE INFORMATION For more information concerning this agenda or for materials relating to this meeting, please contact UMCS at 4551 Steele Street, Oakland, CA 94619 or board@urbanmontessori.org. All materials are available via the Governance Section of our website: http://www.urbanmontessori.org/governance or directly via our BoardOnTrack public portal.