APPROVED

Urban Montessori Charter School

Minutes

Executive & Governance Committee Regular Meeting

Date and Time
Monday March 14, 2022 at 1:15 PM

Location
4551 Steele Street, Oakland, CA 94619. Signage on campus will direct you to the correct room, generally the Sun Room.

The public may comment and participate via Zoom if they prefer. The public may also email comments to christinag@urbanmontessori.org to be shared during the meeting. Please make that intention clear in your email. Please make that intention clear in your email.

https://us02web.zoom.us/j/82592855160?pwd=cG02OTRoUVdrdngwOTI2WFBrOTBzQT09

Meeting ID: 825 9285 5160; Passcode 510 842 1181

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Additional teleconference locations: 1623 Sunhill Ct, Martinez, CA 94553; 3385 Herrier Street Oakland, CA 94602

The public can find documents related to this agenda either linked directly on the agenda or under "Other files" after selecting the meeting in BoardOnTrack prior to viewing the agenda. Downloading the "packet" may not include all of the "Other files" that are still otherwise available to the public.

Important Notice: Due to increased demand, dial-in by phone audio conferencing capabilities may be unavailable. During this time, Zoom strongly recommends using computer audio capabilities (or via phone with the Zoom app) while on wifi.

If you have any trouble getting on the Zoom, please text 510-290-4005 for support.

Members: Christina Greenberg (Chair), Greg Klein, Davis Leung

Urban Montessori Charter School welcomes your participation at Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the organization in public. Your participation assures us of continuing community interest in our school and assists the Board in making the best decisions for our school. To assist you in the ease of speaking/participating in our meetings, guidelines are provided at the bottom of this agenda. All materials for all board and committee meetings, including audio recordings of Regular Board Meetings, are available via on our BoardOnTrack public portal and is also accessible via the UMCS School Calendar.

Committee Members Present
D. Leung (remote), G. Klein

Committee Members Absent
C. Greenberg

Guests Present
K. Feeney

I. Opening Items

A. Call the Meeting to Order

G. Klein called a meeting of the Executive and Governance Committee of Urban Montessori Charter School to order on Monday Mar 14, 2022 at 1:16 PM.

B. Record Attendance

C.

Approve Minutes from prior Executive & Governance Committee Meeting

D. Leung made a motion to approve the minutes from Executive & Governance Committee Regular Meeting on 02-14-22.
G. Klein seconded the motion.
No questions, or public comments.
The committee **VOTED** unanimously to approve the motion.

Roll Call	
D. Leung	Aye
G. Klein	Aye
C. Greenberg	Absent

D. Review of Action/Discussion Items

No changes needed.

E. Presentations from the Floor

No public comments on items not on the agenda.

II. Executive and Governance

A. 2021-2022 Head of School Evaluation Process

Krishna is still completing her self evaluation survey. After that, the Board will complete individual evaluation surveys. Christina will remind and invite staff to the March 30th listening session, and include the link to the Google Form for those that prefer that method.

No public comments on this item.

B. Board Assessment process for 2021-2022

Two board members have completed this year's assessment. Six board members still need to complete. Christina will send a reminder email.

No public comments on this item.

C. Board Membership, Recruitment, and Training

Greg reached out to YM&C about their upcoming training opportunities. Asked them to create new training opportunities, usually webinars, for this Spring and early in the new fiscal year. Christina made a short list of potential board member candidates and will connect them to Greg. Davis will connect with Jan about any candidates she might recommend the board consider.

No public comments on this time.

D.

California Commission on Teacher Credentialing

Krishna shared an estimate of how many emergency permits we might need for the upcoming school year, which will be the same as this current year. This process is required for all Lead Educational Agencies (LEAs). This year we were within our estimate. In the future, if we have to adjust, this committee can review and the board can readopt. Greg shared that this item has to be approved by the board as its own separate item, and not on the General Consent Report.

No other questions or public comments on this item.

III. Updates on School Policies and Required Documents

A. Discuss updates to school policies

The committee reviewed the draft calendar. OUSD is starting on August 8th, 2022, and UMCS will start August 15th. This can be approved at the upcoming Board meeting.

The committee reviewed the Public Records Act Policy and offered suggested updates from Admin to incorporate (or not). These suggestions can then later be recommended to the full board for the update, if any, to be approved.

The committee reviewed the Student Discipline Policy and offered suggested updates from Admin to incorporate (or not). These suggestions can then later be recommended to the full board for the update, if any, to be approved.

The committee reviewed the COVID Safety Plan. Administration made updates to masks language to better align with the latest state and county guidance. There were also updates to the quarantine procedures for vaccinated and unvaccinated people. The full board can approve updates at the March update. The translation was also updated.

No other discussion or public comments on this item.

B. 2021-2022 LCAP Review to inform 2022-2023 LCAP Development

Greg shared an overview of the LCAP process and the work to date to ready the Google template document. Administration can now update academic and financial data to date. Every committee will review this document and process each month through June, and the public has opportunities to weigh-in online and at each of those monthly committee and board meetings.

There was no other discussion or public comments on this item.

IV. Closed Session

A. Closed Session Items

The committee went into closed session on Public Employee Performance Evaluation - Head of School at 1:53pm. Before, there were no public comments on this item.

B. Report out of Closed Session

The committee returned to open session at 2:02pm. There were no actions taken.

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 2:02 PM.

Respectfully Submitted,
G. Klein

Documents used during the meeting

- cl500.pdf
- UMCS_Public_Records_Act_Policy.pdf
- UMCS_Student_Discipline_Policy.pdf

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

SPECIAL PRESENTATIONS MAY BE MADE Notice is hereby given that, consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

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board@urbanmontessori.org. All materials are available via the Governance Section of our website: http://www.urbanmontessori.org/governance or directly via our BoardOnTrack public portal.