

APPROVED



## Urban Montessori Charter School

### Minutes

#### Executive & Governance Committee Regular Meeting

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**Date and Time**

Monday October 18, 2021 at 1:15 PM

**Location**

The committee will meet at school 4551 Steele Street, Oakland, CA 94611

The public may comment and participate [via Zoom](#) if they prefer. The public may also email comments to [christinag@urbanmontessori.org](mailto:christinag@urbanmontessori.org) to be shared during the meeting.

Meeting ID: 510 290 4005, and passcode 510 290 4005

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Meeting ID: 510 290 4005

Find your local number: <https://us02web.zoom.us/j/81DmVDDD>

Additional teleconference location: 1623 Sunhill Ct, Martinez, CA 94553

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The public can find documents related to this agenda either linked directly on the agenda or under "Other files" after selecting the meeting in BoardOnTrack prior to viewing the agenda.

Downloading the "packet" may not include all of the "Other files" that are still otherwise available to the public.

Important Notice: Due to increased demand, dial-in by phone audio conferencing capabilities may be unavailable. During this time, Zoom strongly recommends using computer audio capabilities (or via phone with the Zoom app) while on wifi.

If you have any trouble getting on the Zoom, please text 510-290-4005 for support.

Members: Christina Greenberg (Chair), Greg Klein, Davis Leung

Urban Montessori Charter School welcomes your participation at Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the organization in public. Your participation assures us of continuing community interest in our school and assists the Board in making the best decisions for our school. To assist you in the ease of speaking/participating in our meetings, guidelines are provided at the bottom of this agenda. All materials for all board and committee meetings, including audio recordings of Regular Board Meetings, are available via on our [BoardOnTrack public portal](#) and is also accessible via the [UMCS School Calendar](#).

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#### **Committee Members Present**

C. Greenberg, D. Leung (remote), G. Klein

#### **Committee Members Absent**

*None*

#### **Guests Present**

K. Feeney

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### **I. Opening Items**

#### **A. Call the Meeting to Order**

C. Greenberg called a meeting of the Executive and Governance Committee of Urban Montessori Charter School to order on Monday Oct 18, 2021 at 1:18 PM.

#### **B. Record Attendance**

#### **C. Approve Minutes from prior Executive & Governance Committee Meeting**

D. Leung made a motion to approve the minutes from Executive & Governance Committee Regular Meeting on 09-13-21.

C. Greenberg seconded the motion.

No questions or public comment.

The committee **VOTED** unanimously to approve the motion.

**Roll Call**

D. Leung      Aye  
C. Greenberg   Aye  
G. Klein        Aye

**D. Review of Action/Discussion Items**

No changes needed.

**E. Presentations from the Floor**

No public comment on non-agenda items.

**II. Executive and Governance**

**A. Discussion of COVID Vaccine Requirement**

Greg shared that since our discussion last month, the Governor announced new vaccine requirements for students and staff with rolling deadlines. Krishna will follow up with CharterSafe (insurance) on exact implementation timelines for students and staff.

No other questions or public comments.

**B. 2021-2022 Head of School Evaluation Process**

Greg hosted a listening session for staff at the end of September. Committee will host another at the end of March. In addition to the BoardOnTrack survey that Board, HoS, and direct reports complete, the Committee will offer feedback questions for staff to respond to via a brief form, with some time made available at the January non-student day for them to complete if they prefer.

No other questions or public comments.

**C. Board Membership and Recruitment**

Greg shared about the board candidacy of Sarah Morrill, former Oakland school site leader. Sarah's resume is part of the agenda of this meeting. She joined some recent meetings as a member of the public and had a 1:1 with Krishna. The committee discussed nominating Sarah for a two-year term.

No other questions or public comments.

**D. Review of COVID-19 Safety Plan**

The committee reviewed the existing plan. Since the last approval, there haven't been any major new changes in the health guidance. Staff have clarified some of the language in the plan, but not substantive changes.

No other questions or public comments.

**E. ACOE UMCS MOU [update]**

ACOE Board recently approved a two-year extension of our MOU to match the state's extension of our charter for two more years. No changes were made to the content of the MOU. Recommended that our Board also approve the same MOU at the next Board meeting.

No other questions or public comment.

**III. Closed Session**

**A. Closed Session Items**

The board went into closed session at 1:47pm on Public Employee Performance Evaluation - Head of School.

No questions or public comments prior to the committee going into closed session.

**B. Report out of Closed Session**

The board returned to open session at 1:59.

No action was taken.

**IV. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 2:00 PM.

Respectfully Submitted,  
G. Klein

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**Documents used during the meeting**

- 21-2181 Oakland Unified School District - Student Vaccination Requirement - Board of Education (9222021).pdf
- Morrill\_Resume.pdf
- Urban Montessori Amendment to Operational MOU Reflecting AB-SB 130.pdf

**THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE** Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

**REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY** The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

**SPECIAL PRESENTATIONS MAY BE MADE** Notice is hereby given that, consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

**REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY** Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting UMCS at 4551 Steele Street, Oakland, CA 94619 or [info@urbanmontessori.org](mailto:info@urbanmontessori.org).

**FOR MORE INFORMATION** For more information concerning this agenda or for materials relating to this meeting, please contact UMCS at 4551 Steele Street, Oakland, CA 94619 or [board@urbanmontessori.org](mailto:board@urbanmontessori.org). All materials are available via the Governance Section of our website: <http://www.urbanmontessori.org/governance> or directly via our [BoardOnTrack public portal](#).