

APPROVED



## Urban Montessori Charter School

### Minutes

#### Executive & Governance Committee Regular Meeting

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**Date and Time**

Monday September 13, 2021 at 1:15 PM

**Location**

The committee will meet at school 4551 Steele Street, Oakland, CA 94611

The public should join the meeting via Zoom

[tinyurl.com/Zoom5102904005](https://tinyurl.com/Zoom5102904005)

Meeting ID: 510 290 4005, and passcode 510 290 4005

One tap mobile

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Meeting ID: 510 290 4005

Find your local number: <https://us02web.zoom.us/j/5102904005>

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The public can find documents related to this agenda either linked directly on the agenda or under "Other files" after selecting the meeting in BoardOnTrack prior to viewing the agenda. Downloading the "packet" may not include all of the "Other files" that are still otherwise available to the public.

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AS ALLOWED BY GOVERNOR NEWSOM'S EXECUTIVE ORDER N-08-21 DATED JUNE 11, 2021 ([WHICH IS HERE IN ITS ENTIRETY](#)), AND FOLLOWING THE LEAD OF THE ALAMEDA COUNTY BOARD OF EDUCATION: THE COMMITTEE WILL MEET IN PERSON AT 4551 STEELE STREET, OAKLAND, CA 94619 AND THE PUBLIC MAY JOIN VIA ZOOM.

Important Notice: Due to increased demand, dial-in by phone audio conferencing capabilities may be unavailable. During this time, Zoom strongly recommends using computer audio capabilities (or via phone with the Zoom app) while on wifi.

If you have any trouble getting on the Zoom, please text 510-290-4005 for support.

Members: Christina Greenberg (Chair), Greg Klein, Davis Leung

Urban Montessori Charter School welcomes your participation at Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the organization in public. Your participation assures us of continuing community interest in our school and assists the Board in making the best decisions for our school. To assist you in the ease of speaking/participating in our meetings, guidelines are provided at the bottom of this agenda. All materials for all board and committee meetings, including audio recordings of Regular Board Meetings, are available via on our [BoardOnTrack public portal](#) and is also accessible via the [UMCS School Calendar](#).

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**Committee Members Present**

C. Greenberg (remote), G. Klein

**Committee Members Absent**

D. Leung

**Guests Present**

K. Feeney

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**I. Opening Items**

**A. Call the Meeting to Order**

C. Greenberg called a meeting of the Executive and Governance Committee of Urban Montessori Charter School to order on Monday Sep 13, 2021 at 1:20 PM.

**B. Record Attendance**

**C. Approve Minutes from prior Executive & Governance Committee Meeting**

C. Greenberg made a motion to approve the minutes from August 23rd meeting Executive & Governance Committee Regular Meeting on 08-23-21.

G. Klein seconded the motion.

No questions or public comment.

The committee **VOTED** to approve the motion.

**Roll Call**

D. Leung Absent

G. Klein Aye

C. Greenberg Aye

**D. Review of Action/Discussion Items**

No changes needed.

**E. Presentations from the Floor**

No public comment on items not on the agenda.

**II. Executive and Governance**

**A. Discussion of COVID Vaccine Requirement**

Greg shared about how other school systems in CA are considering and passing student-related COVID-19 policies. Any decision that UMCS might make about this in the future should be a board vote, and informed by a staff recommendation. Ops team is currently developing a plan to collect informal, volunteer, information for >12 yo status. Vaccine is not currently required by UMCS or CA for students.

Christina agreed that it's OK to ask for self-reported information.

Can always regularly share vaccination opportunities and that they are safe and recommended.

Krishna shared that staff are required to disclose their status (confidentially), and unvaccinated staff test twice weekly, and any other staff may test as well.

No public comment on this item.

**B. 2021-2022 Head of School Evaluation Process**

Christina shared that we can do a listening session with staff in September and March or early April.

Can do 3pm on Sept 29th with at-school + virtual option. Greg will represent the committee, capture notes. Later on, can do March 30th, 2022 as well.

No public comment on this item.

### **C. Board Membership and Recruitment**

Christina shared that Hae-Sin, and our two current FAC representatives Loren and Olivia, are each cycling off the Board at the end of September. FAC elections are likely on track for October in time for new FAC reps to join the Board mid-month and for the October Regular meeting.

Hae-Sin has identified a strong potential new board member who is considering volunteering to serve and accepting a nomination.

Stacey's term is up at the end of December. Greg shared that if she were to accept a nomination for a new term, that he'd gladly support it. She has identified a strong potential new board member, but unclear if that person would accept a nomination to serve. Greg will ask if Stacey would be interested in continuing her leadership as a member of the Finance committee without being a full board member.

Krishna shared that Davis expects to cycle off later on this school year and that he is seeking to identify a strong candidate who would accept a nomination for the Board to consider.

Christina and Jan's terms end at the end of the school year, and so it's time for them to both think about accepting a nomination for a renewal third term, and/or seeking to identify a person who would accept a nomination for the Board to consider.

Greg's current term ends at the end of the following school year, June 2023.

Greg shared one dynamic around Board recruitment is the move back to in-person meetings starting October 1st. UMCS will continue to create a Zoom option and encourage public participation that way, while following the law regarding in-person access as well for the public. Also aiming for in-person quorums, per the law, even if other members participate virtually within the traditional legal requirements around such agenda postings. This is an area of the law that will likely continue to evolve.

No public comment on this item.

## **III. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 1:58 PM.

Respectfully Submitted,  
G. Klein

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**Documents used during the meeting**

*None*

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**THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE** Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

**REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY** The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

**SPECIAL PRESENTATIONS MAY BE MADE** Notice is hereby given that, consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

**REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY** Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting UMCS at 4551 Steele Street, Oakland, CA 94619 or [info@urbanmontessori.org](mailto:info@urbanmontessori.org).

**FOR MORE INFORMATION** For more information concerning this agenda or for materials relating to this meeting, please contact UMCS at 4551 Steele Street, Oakland, CA 94619 or [board@urbanmontessori.org](mailto:board@urbanmontessori.org). All materials are available via the Governance Section of our website: <http://www.urbanmontessori.org/governance> or directly via our [BoardOnTrack public portal](#).