

APPROVED



## Urban Montessori Charter School

### Minutes

#### Academic Oversight Committee Regular Meeting

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##### **Date and Time**

Tuesday October 12, 2021 at 4:15 PM

##### **Location**

The committee will meet at school 4551 Steele Street, Oakland, CA 94611.

The public may comment and participate [via Zoom](#) if they prefer. The public may also email comments to [janf@urbanmontessori.org](mailto:janf@urbanmontessori.org) to be shared during the meeting.

Meeting ID: 510 290 4005, and passcode 510 290 4005

One tap mobile

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Meeting ID: 510 290 4005

Find your local number: <https://us02web.zoom.us/j/5102904005>

Additional teleconference location: 5701 Oak Grove Ave, Oakland, CA 94618

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The public can find documents related to this agenda either linked directly on the agenda or under "Other files" after selecting the meeting in BoardOnTrack prior to viewing the agenda.

Downloading the "packet" may not include all of the "Other files" that are still otherwise available to the public.

Important Notice: Due to increased demand, dial-in by phone audio conferencing capabilities may be unavailable. During this time, Zoom strongly recommends using computer audio capabilities (or via phone with the Zoom app) while on wifi.

If you have any trouble getting on the Zoom, please text 510-290-4005 for support.

Members: Jan Faraguna (chair), Greg Klein

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#### **Committee Members Present**

J. Faraguna (remote)

#### **Committee Members Absent**

*None*

#### **Guests Present**

D. Bissonnette, G. Klein

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### **I. Opening Items**

#### **A. Call the Meeting to Order**

J. Faraguna called a meeting of the Academic Oversight Committee of Urban Montessori Charter School to order on Tuesday Oct 12, 2021 at 4:17 PM.

#### **B. Record Attendance**

#### **C. Approve Minutes from Prior Meeting**

Motion to approve the minutes from Academic Oversight Committee Regular Meeting on 09-14-21.

J. Faraguna seconded the motion.

Greg made a motion to approve the minutes. BoardOnTrack isn't letting us select Greg's name from the drop-down menu.

Greg also voted to approve.

The committee **VOTED** unanimously to approve the motion.

**Roll Call**

J. Faraguna Aye

## **II. Academic Oversight**

### **A. Instructional Updates**

Daniel shared that coaching continues weekly. Continuing to fine-tune work and follow-up work systems particularly in Lower Elementary. Daniel reporting the feedback mainly is that new systems are working for the vast majority of staff.

Daniel shared attendance school-wide. (Shared in the documents section of this meeting in BoardOnTrack.) 2% are currently chronically absent overall and not seeing any disproportionality in that data by race.

Regarding DIBELS, about 200 students still need testing data input into the reporting system. Older students focus just on the fluency components, not the letter sounds assessment.

YIPS/YEPS social-emotional screeners are also being administered right now, mostly through 1:1 conferencing.

NWEA MAP is happening in the work period in small groups.

Jan asked what next steps occur as the data comes in. Daniel shared that Ms. Kimberly looks at all of the data as it comes in, prior data, and meets with teachers, she builds reading groups and recommends other supports. Also, in one weekly Lesson Study per month, Ms. Kimberly participates with teachers to provide additional reading expertise.

Regarding School-Wide Goals, an ABAR Leadership Group of staff met with Dr. Rachelle Rogers-Ard at the end of September. Two staff working groups are forming 1) Family support and services; and 2) Literacy - African American Students.

Jan asked about the literacy working group and sourcing additional relevant reading content. Daniel shared that last Spring there were some additional investments and now more general reading material investments are a part of the work coming up. Individual teachers have often sourced strong content, and the work now is creating systems across a Level.

Jan recommended reviewing some of the recordings and resources coming out of the Oakland Literacy Coalition's recent symposium.

Greg asked about the assessments throughout the year, and about ELPAC. Daniel shared that Coach Kelly is finishing fall ELPAC right now.

Jan noted that she needs to meet at 3:45pm in November, and that we don't need a meeting in December, and that in November the committee will agendaize and formally approve these updates.

No other public comment or discussion.

### **III. Closed Session**

#### **A. Closed Session Items**

Tabled.

### **IV. Return to Open Session**

#### **A. Report out of any closed session action(s)**

Tabled.

### **V. Closing Items**

#### **A. Topics for next meeting**

#### **B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:12 PM.

Respectfully Submitted,  
G. Klein

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### **Documents used during the meeting**

*None*

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THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

**REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY** The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

**SPECIAL PRESENTATIONS MAY BE MADE** Notice is hereby given that, consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

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