

APPROVED



Urban Montessori Charter School

Minutes

Academic Oversight Committee Regular Meeting

Date and Time

Tuesday September 14, 2021 at 4:15 PM

Location

The committee will meet at school 4551 Steele Street, Oakland, CA 94611

Members of the public should join the meeting via Zoom

tinyurl.com/Zoom5102904005

Meeting ID: 510 290 4005, and passcode 510 290 4005

One tap mobile

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Meeting ID: 510 290 4005

Find your local number: <https://us02web.zoom.us/j/5102904005>

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AS ALLOWED BY GOVERNOR NEWSOM'S EXECUTIVE ORDER N-08-21 DATED JUNE 11, 2021 ([WHICH IS HERE IN ITS ENTIRETY](#)), AND FOLLOWING THE LEAD OF THE ALAMEDA COUNTY BOARD OF EDUCATION: THE COMMITTEE WILL MEET IN PERSON AT 4551 STEELE STREET, OAKLAND, CA 94619 AND THE PUBLIC MAY JOIN VIA ZOOM.

Important Notice: Due to increased demand, dial-in by phone audio conferencing capabilities may be unavailable. During this time, Zoom strongly recommends using computer audio capabilities (or via phone with the Zoom app) while on wifi.

Members: Olivia Couch, Jan Faraguna, Hae-Sin Thomas (Chair)

Urban Montessori Charter School welcomes your participation at Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the organization in public. Your participation assures us of continuing community interest in our school and assists the Board in making the best decisions for our school. To assist you in the ease of speaking/participating in our meetings, guidelines are provided at the bottom of this agenda. All materials for all board and committee meetings, including audio recordings of Regular Board Meetings, are available via http://www.urbanmontessori.org/board_of_directors.

Committee Members Present

J. Faraguna (remote), L. Bentley Tammero (remote)

Committee Members Absent

H. Thomas

Guests Present

D. Bissonnette (remote)

I. Opening Items

A. Call the Meeting to Order

J. Faraguna called a meeting of the Academic Oversight Committee of Urban Montessori Charter School to order on Tuesday Sep 14, 2021 at 4:19 PM.

B. Record Attendance

C. Approve Minutes from Prior Meeting

J. Faraguna made a motion to approve the minutes from Academic Oversight Committee Regular Meeting on 08-10-21.

L. Bentley Tammero seconded the motion.

The committee **VOTED** unanimously to approve the motion.

II. Academic Oversight

A. Instructional Updates

- Coaching cycles & classroom systems
 - coaching meeting scheduled with lead teachers. lots of informal meetings but haven't gotten full schedule up and running yet. been in the classroom a fair amount.
 - met with all support teachers already. trying to meet individually a few times a year. monthly group meetings.
 - each week levels are meeting to plan together, reviewing standards and lessons to match and record keeping system (Transparent Classrooms).
 - implementing work and activity accountability systems in classroom. scheduling in to daily schedule to be sure happening. help everyone be more productive and aligned with requests from families in the past.
 - Nautilus system - up and running. consistency
 - Jan encouraged to highlight in BTS night.
- Schoolwide assessment
 - NWEA MAP: fall 9/27 to 10/15 and winter 1/18 - 2/4
 - DIBELS: fall now until 9/20; winter 1/18 to 1/31; spring 5/16 to 5/27
 - SBAC: end of April - May
 - YIP/YEPS in October
- Goals
 - reminder of LCAP goals
 - discussion of how best to measure staff goal
 - teacher-family communications. Loren shared feedback that has not seemed frequent or consistent to her so far. Daniel shared that expectation is 1 post/update to Parent Square per week.
 - Parent shared that some posts happening in community groups instead of formal classroom group.
 - Family night around work systems.
 - portfolio work: couple representative works for each part of the year. all students should have one, will look different for primary.
 - ABAR goal: still working on determining measures of success.
 - plan to revisit these goals each meeting.

III. Closing Items

A. Adjourn Meeting

Future business: need to decide on new committee chair and additional committee members.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:15 PM.

Respectfully Submitted,
J. Faraguna

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

SPECIAL PRESENTATIONS MAY BE MADE Notice is hereby given that, consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting UMCS at 5328 Brann Street, Oakland, CA 94619 or info@urbanmontessori.org.

FOR MORE INFORMATION For more information concerning this agenda or for materials relating to this meeting, please contact UMCS at 5328 Brann Street, Oakland, CA 94619 or board@urbanmontessori.org. All materials are available via the Governance Section of our website: <http://www.urbanmontessori.org/governance>.