APPROVED

Urban Montessori Charter School

Minutes

Academic Oversight Committee Regular Meeting

Date and Time
Tuesday January 12, 2021 at 4:45 PM

Location
Join Zoom Meeting
https://us02web.zoom.us/j/87935168618?pwd=TnB2MDNPRzRwdzZETS83cFkrZEtSdz09
Meeting ID: 879 3516 8618
Passcode: 9fqLZK
One tap mobile
+16465588656,,87935168618#,,,,,,0#,,390156# US (New York)
+16699009128,,87935168618#,,,,,,0#,,390156# US (San Jose)

PER GOVERNOR NEWSOM'S SHELTER IN PLACE EXECUTIVE ORDER DATED MARCH 19, 2020 (WHICH IS HERE IN ITS ENTIRETY) AND BY ORDER OF THE HEALTH OFFICER OF THE COUNTY OF ALAMEDA DATED MARCH 16, 2020 (WHICH IS HERE IN ITS ENTIRETY): THIS WILL BE A VIRTUAL-ONLY MEETING

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Find your local number: https://zoom.us/u/acCJbLpEWB

Important Notice: Due to increased demand, dial-in by phone audio conferencing capabilities may be unavailable. During this time, Zoom strongly recommends using computer audio capabilities (or via phone with the Zoom app) while on wifi.

Members: Olivia Couch, Jan Faraguna, Hae-Sin Thomas (Chair)

Urban Montessori Charter School welcomes your participation at Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the organization in public. Your participation assures us of continuing community interest in our school and assists the Board in making the best decisions for our school. To assist you in the ease of speaking/participating in our meetings, guidelines are provided at the bottom of this agenda. All materials for all board and committee meetings, including audio recordings of Regular Board Meetings, are available via http://www.urbanmontessori.org/board_of_directors.

Committee Members Present
H. Thomas (remote), J. Faraguna (remote), O. Couch (remote)

Committee Members Absent
None

Guests Present
D. Bissonnette (remote), K. Feeney (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

H. Thomas called a meeting of the Academic Oversight Committee of Urban Montessori Charter School to order on Tuesday Jan 12, 2021 at 4:50 PM.

C. Approve Minutes

J. Faraguna made a motion to approve the minutes from November Special Academic Oversight Committee Meeting on 11-17-20.
H. Thomas seconded the motion.
The already-approved October Minutes were accidentally included in the agenda packet.
The November minutes, though, were also available online publicly.
The committee **VOTED** unanimously to approve the motion.

Roll Call

J. Faraguna	Aye
D. Bissonnette	Abstain

Roll Call

K. Feeney	Abstain
H. Thomas	Aye
O. Couch	Aye

II. Academic Oversight

A. UMCS Renewal Planning

- Hae-Sin shared ACOE review of Yu Ming charter renewal
- Based on AB1505, does the charter fall into low, middle, or high performing? We will be in middle group.
- Can't deny for criteria in 3 - have to notice you and give you time to correct. If don't correct, then can deny.
- 3 schools up for renewal next year. Likely to be told when they'd like us to submit but we can legally submit. Will discuss with ACOE in spring
- Process: submit renewal, site visit, interviews, public hearing, ACOE summary of findings.
- Pretty concise report, data-focused.
- CSCE report should be out soon, more similar performance.

B. Monthly Data Review

- Chronic absence rate: All students 12.63%, AA 19%, Latinx 13%, EL 13.5%
    - improvements
    - AA students about same as last year
    - Themes: many different reasons. some students hard to get in touch with, some don't like being on zoom, attending other daycares (lower levels)
- Actions:
    - Operations team and teachers - calls to families right away to figure out why not attending and try to fix
    - Hae-Sin: staff buddy calls before class to help ensure show up; more proactive/case management strategy
    - Creative work happening to help students engage when struggling with engaging
    - Look at best practices at classrooms with very low chronic absence
- NWEA testing starts next Tuesday - all students
- DIBELS testing started this week - students who needed intensive intervention from round 1
- leadership team has identified data analysis as focus area.
    - Planning PD for teachers
    - DIBELS data - making actionable, leveraging reading specialists

C. Distance to In-Person Learning Update

- board did discuss and approve the protocol in December
- Have new HVAC system
- Can do targeted small group instruction for high-needs students
- Current goal is have some very small groups coming in soon. Have prioritized list. Likely 1-2 hours a week. Thinking about social groups/outdoor play for very small groups too
- Have interested staff member and trying to balance out work responsibilities
- Discussion around vaccines. CA plan here: https://covid19.ca.gov/vaccines/

III. Other Business

A. Discuss DRAFT School Plan for Student Achievement

- Due to no LCAP are being required to complete SPSA (usually schools as part of a multi-school LEA need to complete)
- Draft in progress
- Public hearing and then vote to approve in February's full board meeting

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:57 PM.

Respectfully Submitted,
O. Couch

Documents used during the meeting

- 2020_10_13_academic_oversight_committee_regular_meeting_minutes (2).pdf
- 01.Yu Ming Renewal FINAL Staff Report.pdf

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY The Governing Board’s presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

SPECIAL PRESENTATIONS MAY BE MADE Notice is hereby given that, consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the

agenda may be made at this meeting. However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting UMCS at 5328 Brann Street, Oakland, CA 94619 or info@urbanmontessori.org.

FOR MORE INFORMATION For more information concerning this agenda or for materials relating to this meeting, please contact UMCS at 5328 Brann Street, Oakland, CA 94619 or board@urbanmontessori.org. All materials are available via the Governance Section of our website: http://www.urbanmontessori.org/governance.