

APPROVED



## Urban Montessori Charter School

### Minutes

#### Finance Committee Meeting

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##### **Date and Time**

Thursday May 20, 2021 at 3:00 PM

##### **Location**

The UMCS Board intends to follow the lead of the Alameda County Board of Education regarding the timing for our return to in-person board meetings, and in-person public comment opportunities. For now, our Board will continue to meet virtually and all public comment will be done through Zoom.

Important Notice: Due to increased demand, dial-in by phone audio conferencing capabilities may be unavailable. During this time, Zoom strongly recommends using computer audio capabilities (or via phone with the Zoom app) while on wifi. If you have any trouble getting on the Zoom, please text 510-290-4005 for support.

##### Join Zoom Meeting

<https://us02web.zoom.us/j/5102904005?pwd=M1kxU2hXSzRSN1dCL3QwYVEzdkJ3Zz09>

Meeting ID and Passcode are both: 510 290 4005

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Find your local number: <https://us02web.zoom.us/u/kb8IDmVDDD>

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PER GOVERNOR NEWSOM'S SHELTER IN PLACE EXECUTIVE ORDER DATED MARCH 19, 2020 ([WHICH IS HERE IN ITS ENTIRETY](#)) AND BY ORDER OF THE HEALTH OFFICER OF THE COUNTY OF ALAMEDA DATED JUNE 5, 2020 (Revised June 18, 2020, July 15, 2020, and August 20, 2020) ([WHICH IS HERE IN ITS ENTIRETY](#)): THIS WILL BE A VIRTUAL-ONLY MEETING

Members: Stacey Wang (Chair), Greg Klein, Davis Leung

Urban Montessori Charter School welcomes your participation at Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the organization in public. Your participation assures us of continuing community interest in our school and assists the Board in making the best decisions for our school. To assist you in the ease of speaking/participating in our meetings, guidelines are provided at the bottom of this agenda. All materials for all board and committee meetings, including audio recordings of Regular Board Meetings, are available via on our [BoardOnTrack public portal](#) and is also accessible via the [UMCS School Calendar](#).

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#### **Committee Members Present**

D. Leung (remote), G. Klein (remote), S. Wang (remote)

#### **Committee Members Absent**

*None*

#### **Guests Present**

A. Rodriguez (remote), K. Feeney (remote)

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### **I. Opening Items**

#### **A. Call the Meeting to Order**

S. Wang called a meeting of the Finance Committee of Urban Montessori Charter School to order on Thursday May 20, 2021 at 3:04 PM.

#### **B. Record Attendance**

#### **C. Approve Minutes from prior Finance Committee Meeting**

D. Leung made a motion to approve the minutes from Finance Committee Meeting on 04-15-21.

S. Wang seconded the motion.

no questions or public comment.

The committee **VOTED** unanimously to approve the motion.

**Roll Call**

G. Klein Aye

S. Wang Aye

D. Leung Aye

**D. Review of Action/Discussion Items**

No changes needed.

**E. Presentations from the Floor**

No public comment on non-agenda items.

**II. Finance**

**A. Discussion Item: Current Fiscal Year to Date Budget Forecast**

Alejandra shared the latest forecast for the current year. Operating income increased due mainly to this year's In-Person Instruction state grant, now at \$203,000 for this year.

Cash is around two months of expenses, and our goal remains having three months on hand. Still expecting some remaining state deferrals.

No public comment on this item.

**B. Discussion Item: SY 2021-2022 Budget Development**

Alejandra shared a summary of the Governor's May revise of his budget proposal. Details still to come as the trailer bill makes its way through the legislature, and things can still shift, until the budget bill is signed into law in June.

May Revise includes 5% COLA for LCFF, 4% for SpEd, and 1.7% in other areas.

One-time funding in a variety of initiatives, including Educator Effectiveness (PD, help with credentialing); more resources similar to Expanded Learning Opportunity grant; money for COVID-19 safety and prevention; and one-time related to IDEA.

Deferrals remain, including June 2022 to be paid in July 2022.

Full-day, in-person instruction is to be the default mode of instruction. Augmented independent study will be allowed, but it will have more requirements.

Proposal on starting in 2022-23, transitional kindergarten for all four-year-olds, implemented over three years.

So our latest multi-year budget draft include most of the latest proposals from the Governor. SELPA needs to include rates before we can adjust in our budget draft. Including expense plugs for some of the one-time relief funds as we recognize the revenue.

Latest draft shows multi-year operating incomes. Need to re-survey families including the Governor's language around in-person instruction.

There are additional proposed one-time funds over the coming years that are not yet included in the draft multi-year budget. Committee discussed the potential of needing to push back our June Finance Committee to the next week to give more time to adjust for the final budget bill. Will reschedule for 2:30pm June 22nd.

No public comment.

#### **C. Discussion Item: 2021-2022 LCAP Development**

Krishna shared the latest LCAP updates, public hearing at next week's Board Meeting. There are four drafted goals. The actions/services and amounts are organized and available for additional public comment. Goal is to have it very close to complete by the Public Hearing.

Starting next year, have four goals, including broad, focus, and maintenance goals. Each has aligned metrics for measuring progress, and aligned actions/services/investments. Including how we invest specifically to increase or improve services for students who contributed to our unduplicated count.

Greg asked about how staff and families can weigh in with their ideas for investments? Krishna responded that they brought information to School Leadership Team, organized around different subgroups and their different needs, and asking for ideas on investments to support. It got emailed out to the entire staff, can be resent with a reminder.

Stacey asked about how staff will learn about compensation adjustments for next year. Krishna responded that staff are moving to the salary schedule. Staff will have the chance to weigh in on where they landed on the salary schedule based on documentation. Will also go out this week in the staff communication email. These adjustments are in the draft multi-year budget.

No public comment.

#### **D. 2021-2022 Calendar of Committee Meetings**

The committee discussed continuing to meet 3pm Thursdays, and not meet in July or December. No public comment.

**E. MOU Approval**

Krishna recommends the MOU with Love, Learn, Success. Includes ten spots for no-cost students who qualify for free or reduced-price lunch. Expanded learning grant funds can be used for other students with unfinished learning to complete. The committee discussed putting it on next week's General Consent Report.

No public comment.

**III. A. Public Employee Performance Evaluation and Compensation**

**A. Public Employee Performance Evaluation - Head of School**

No action taken.

**IV. Closing Items**

**A. New Business**

None at this time.

**B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 4:21 PM.

Respectfully Submitted,  
G. Klein

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**Documents used during the meeting**

*None*

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THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

SPECIAL PRESENTATIONS MAY BE MADE Notice is hereby given that, consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the

agenda may be made at this meeting. However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting UMCS at 4551 Steele Street, Oakland, CA 94619 or [info@urbanmontessori.org](mailto:info@urbanmontessori.org).

FOR MORE INFORMATION For more information concerning this agenda or for materials relating to this meeting, please contact UMCS at 4551 Steele Street, Oakland, CA 94619 or [board@urbanmontessori.org](mailto:board@urbanmontessori.org). All materials are available via the Governance Section of our website: <http://www.urbanmontessori.org/governance> or directly via our [BoardOnTrack public portal](#).