APPROVED

Urban Montessori Charter School

Minutes

Regular Board Meeting

Date and Time
Thursday December 3, 2020 at 6:15 PM

Location
Join Zoom Meeting
https://us02web.zoom.us/j/5102904005?pwd=M1kxU2hXSzRSN1dCL3QwYVEzdkJ3Zz09
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PER GOVERNOR NEWSOM'S SHELTER IN PLACE EXECUTIVE ORDER DATED MARCH 19, 2020 (WHICH IS HERE IN ITS ENTIRETY) AND BY ORDER OF THE HEALTH OFFICER OF THE COUNTY OF ALAMEDA DATED JUNE 5, 2020 (Revised June 18, 2020, July 15, 2020, and August 20, 2020) (WHICH IS HERE IN ITS ENTIRETY):
THIS WILL BE A VIRTUAL-ONLY MEETING

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Meeting ID: 510 290 4005; Passcode: 510 290 4005

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Important Notice: Due to increased demand, dial-in by phone audio conferencing capabilities may be unavailable. During this time, Zoom strongly recommends using computer audio capabilities (or via phone with the Zoom app) while on wifi.

If you have any trouble getting on the Zoom, please text 510-290-4005 for support.

Members: Loren Bentley Tammero, Olivia Couch, Jan Faraguna, Christina Greenberg, Greg Klein, Davis Leung, Hae-Sin Thomas, Stacey Wang

Urban Montessori Charter School welcomes your participation at Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the organization in public. Your participation assures us of continuing community interest in our school and assists the Board in making the best decisions for our school. To assist you in the ease of speaking/participating in our meetings, guidelines are provided at the bottom of this agenda. All materials for all board and committee meetings, including audio recordings of Regular Board Meetings, are available via on our BoardOnTrack public portal and is also accessible via the UMCS School Calendar.

Directors Present
C. Greenberg (remote), D. Leung (remote), G. Klein (remote), J. Faraguna (remote), L. Bentley Tammero (remote), O. Couch (remote)

Directors Absent
H. Thomas, S. Wang

Guests Present
K. Feeney (remote)

I. Opening Items

A. Call the Meeting to Order

D. Leung called a meeting of the board of directors of Urban Montessori Charter School to order on Thursday Dec 3, 2020 at 6:17 PM.

B. Record Attendance

C. Review of Action/Discussion Items

No changes needed.

D. Board and Community Appreciations

Greg appreciated staff for joining this week's listening session.
Greg appreciated Daniel for sharing about the school with a prospective student.
Loren appreciated the classrooms teachers for all the effort that went into conferences.
Davis appreciated Greg supporting him.
Davis appreciated Krishna and Daniel for all their work.
Christina mentioned the appreciations from staff on the stipends.
Krishna appreciated Daniel for deep-diving into HVAC technologies.
Jan appreciated Daniel and Krishna for all the data coming to Academic Committee meetings.

E. Board Member Comment

Greg made a comment about the special meeting immediately following this meeting.
Greg made a comment about navigating BoardOnTrack to find public documents attached to meetings.

F. Presentations from the Floor

No public comment on non agendized items.

II. Head of School Report

A. Head of School Report

Krishna shared her Head of School report, which is uploaded as a public document attached to this meeting. She shared upcoming dates on the calendar, including breaks, PD, testing, and family nights.

Krishna asked for support in everyone completing Community Surveys.

Learning Everywhere Updates included that conferences occurred with families. Teachers reported that it was a lot of work and very positive connecting with families. Currently looking at how to prioritize small group instruction once reopening criteria is met. Purchased Waseca reading materials for LE and Primary classes.

Krishna shared about student Changemaker work and work with the California Academy of Sciences.

Krishna shared the draft School-wide Academic goals, two as measured by MAP, one measured by DIBELS, and one on decreasing Chronic Absenteeism -- each measured at the subgroup level.

[Loren lost power for a moment and left the meeting.]

Greg asked about teachers involved in the goal-setting. Krishna shared that the goals are higher level aligned with the teachers' more detailed work. Krishna will bring any updates/changes back to the Board if teachers bring further material feedback not already incorporated.

Krishna shared about recent and upcoming professional development with teachers and staff.

[Loren returned to the meeting.]

Krishna shared the draft UMCS reopening criteria, shared how input and feedback was gathered with staff and community. [This document is linked in the Head of School report and in public documents for this meeting.] COVID rates are obviously quite high right now, and so reopening isn't immediately pending or anything.

Daniel joined the meeting and appreciated Kara for joining the recent enrollment meeting for prospective families.

Loren asked about community engagement rates of participated on draft reopening criteria. Krishna responded that one hundred families responded, about a third of families. Loren about being able to

Jan asked if there are estimated timelines for the phases. Krishna responded that Phase II could begin after some operational work, but perhaps by mid January. This does not require County approval, and would be a very few kids, like fewer than ten even. Requires staffing support and that part is still not finalized.

No public comment on this item.

B. Discuss and Vote on Academic Goals

G. Klein made a motion to approve the academic goals.
C. Greenberg seconded the motion.
Loren asked about the DIBELS goal, and Krishna confirmed about moving up one level.
The board **VOTED** unanimously to approve the motion.

Roll Call	
D. Leung	Aye
O. Couch	Aye

Roll Call

J. Faraguna	Aye
H. Thomas	Absent
S. Wang	Absent
G. Klein	Aye
L. Bentley Tammero	Aye
C. Greenberg	Aye

C. Discuss and Vote on Draft Reopening Criteria

C. Greenberg made a motion to approve the reopening criteria.
J. Faraguna seconded the motion.
Greg asked about small group permission and Krishna shared that County doesn't have to approve plans related to small cohort targeted instruction.
Greg asked about tiering as measured by zip code. Krishna shared she made need further support to access the data.
Loren asked about the general staff response has been on openness to work in person. Krishna shared that the majority of staff still have concerns, and still want to keep learning how the facility continues to be prepared, and rates go down.
Jan asked about cleaning protocols and frequency. And Daniel shared that it will vary depending on items, but yes, high frequency cleanings will occur for highest touched items and spaces. Staff want more details about the HVAC upgrades, which Krishna agreed with.
The board **VOTED** unanimously to approve the motion.

Roll Call

D. Leung	Aye
C. Greenberg	Aye
O. Couch	Aye
S. Wang	Absent
L. Bentley Tammero	Aye
J. Faraguna	Aye
G. Klein	Aye
H. Thomas	Absent

III. Finance Committee

A. Discussion Item - Committee Report, including year to date financial report

Finance Committee was pleased to see the investment of funds in HVAC and staff stipends, which were the primary drivers in the reduction of surplus in the projected budget.

The First Interim Report was created. This is a report that is due to ACOE. We will be taking a vote later this session for the First Interim Report, and we will vote on the Audit Report in Special Session this evening.

We will also be voting on the update the the fiscal policy (moving thresholds from $10k to $15k)

B. 2021-2022 Facilities Use Agreement: Tilden campus

J. Faraguna made a motion to approve the Facilities Use Agreement with the date typo fixed in Section 2.
L. Bentley Tammero seconded the motion.
Krishna shared the in-lieu of Prop 39 agreement to continue leasing the current facility through June 30, 2022. Exempts us from going through the Prop 39 process, and matches terms with Prop 39.

Jan asked about the term dates typo in Section 2.
The board **VOTED** unanimously to approve the motion.

Roll Call	
G. Klein	Aye
O. Couch	Aye
H. Thomas	Absent
C. Greenberg	Aye
J. Faraguna	Aye
D. Leung	Aye
L. Bentley Tammero	Aye
S. Wang	Absent

IV. Academic Oversight Committee

A. Discussion Item - Committee Report

Jan shared the report from the Committee's recent meeting. They worked on the reopening plan and going over data from families and staff surveys. Parents of younger children are the most eager to have a return to in-person instruction. Looked like there would be some "matching" that would later be able to happen of appropriate staff and students to return. Want to look at academic and attendance data to understand who might come back first -- who needs the most help and for whom distance learning isn't the best option. The committee discussed the academic goals that the Board looked at earlier this week, and the committee meets again next week.

Daniel shared about working with teachers to think about prioritizing individual students -- and not all of those students' families will want them in-person even when that later becomes an option.

Davis asked about being fully back in-person by end of school year. Krishna shared that distance-learning will remain an option for the rest of the year. We don't even have an approved vaccine for any one, and definitely not one approved for younger people.

No public comment on this item.

V. Family Advisory Council

A. Committee Report

[There is a FAC report in the documents section of this meeting.]

Loren shared the FAC report. Appreciated Jeremy for serving as FAC President and congratulations to Kara Fortuna -- our new FAC president! Board reps continue through this school year.

Loren shared the leadership of the three committees.

The Communications working group has been working on a UMCS Community Business Directory, to help support one another in the community.

Kara held a meeting, and worked with Krishna. Prioritizing the work of the three committees; with predictable work schedule and agendas, and also increasing representation and inclusiveness in the FAC. Like UMCS Staff, the FAC is now planning to also work with Dr. Rachelle Rogers-Ard.

Jan asked about the racial and linguistic backgrounds of the FAC, and Loren shared that is majority "White presenting" and "female presenting" -- didn't want to say exactly how folks identify for themselves. Thus, the need to do more work in creating a much more inclusive body.

Jan asked about any initiative on helping families with holiday/winter related support, like around coats, meals, or gifts. Loren shared that there is not a UMCS specific effort. Krishna shared that the school continues to be available when families have specific needs, and some resources to match families with in need.

No public comment on this item.

VI. Executive & Governance Committee

A. Discussion Item: Committee Updates, including candidates for board service, Form 700, and training

Christina shared the committee report. The committee held a listening session with staff and got positive and constructive feedback. Reminded them to also participated in other surveys, too, and that we will hold another listening session in the Spring semester. Christina also attended a conference for school board members interested in anti-racist school policies, for both traditional and charter school board members. There was a few offerings that will be taken up by the Committee, and one linked in tonight's agenda -- a

rubric becoming an anti-racist school board is here: https://docs.google.com/document/d/1Dw9IxDi24JO_Ga6Mb2jwmtDky72jgvJB-qZJ2sr4WHI/edit. They also had a pledge for individual board members to consider and sign.

No public comment on this item.

B. Discuss and vote on Board Officers, committee chairs, and committee members for 2020-2021

G. Klein made a motion to approve Davis for a new two-year term.
C. Greenberg seconded the motion.
No public comment.
The board **VOTED** unanimously to approve the motion.

Roll Call	
G. Klein	Aye
O. Couch	Aye
L. Bentley Tammero	Aye
H. Thomas	Absent
D. Leung	Abstain
C. Greenberg	Aye
J. Faraguna	Aye
S. Wang	Absent

VII. Other Business

A. Oakland and California Updates

Prop 15 at the state level did NOT pass. At the local level, the measure for 16 &17 year olds to vote in school elections did pass. Oakland's bond measure did pass. 4 new representatives won in the school board elections. Those terms will start in January. OUSD published reopening plans, and like all school plans, those are still pending discussions and agreement with teachers. The Oakland REACH brought a lawsuit against the State of California alleging that students' rights to a quality education has NOT been provided during these times of COVID.

No public comment on this item.

B. Approve Minutes from October 22, 2020 Regular Meeting

C. Greenberg made a motion to approve the minutes from Regular Board Meeting on 10-22-20.
D. Leung seconded the motion.
No public comment.
The board **VOTED** unanimously to approve the motion.

Roll Call	
D. Leung	Aye
L. Bentley Tammero	Aye
O. Couch	Aye
G. Klein	Aye
C. Greenberg	Aye
H. Thomas	Absent
S. Wang	Absent
J. Faraguna	Aye

C. Action Item - Vote on General Consent Report

D. Leung made a motion to approve the general consent report.
C. Greenberg seconded the motion.
No public comment. Jan noted the Budget Overview for Parents page 5 template formatting issue.
The board **VOTED** unanimously to approve the motion.

Roll Call	
G. Klein	Aye
O. Couch	Aye
J. Faraguna	Aye
D. Leung	Aye
S. Wang	Absent
H. Thomas	Absent
L. Bentley Tammero	Aye
C. Greenberg	Aye

D. Collect New Business items for Future Meetings

No items at this time.

VIII. Closed Session

A. Public Employee Performance Evaluation - Head of School

The Board and Krishna entered closed session.

Davis left the meeting for approximately two minutes during closed session and then returned.

Krishna left closed session at 8:32.

IX. Return to Open Session

A. Report out of any closed session action(s)

Greg motioned, Loren seconded, and the Board voted unanimously to give Ms. Krishna a one-time $750 stipend.

X. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:36 PM.

Respectfully Submitted,
G. Klein

Documents used during the meeting

- UMCS-November_Presentation.pdf
- UMCS-October_Financials.pdf
- UMCS Fiscal Management_Control Policy.pdf
- UMCS-budgetoverviewparent2020.pdf
- UMCS-02.2020-21-First.Interim.Alt_Form.pdf

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

SPECIAL PRESENTATIONS MAY BE MADE Notice is hereby given that, consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting UMCS at 4551 Steele Street, Oakland, CA 94619 or info@urbanmontessori.org.

FOR MORE INFORMATION For more information concerning this agenda or for materials relating to this meeting, please contact UMCS at 4551 Steele Street, Oakland, CA 94619 or board@urbanmontessori.org. All materials are available via the Governance Section of our

website: http://www.urbanmontessori.org/governance or directly via our BoardOnTrack public portal.