APPROVED

Urban Montessori Charter School

Minutes

Executive & Governance Committee Regular Meeting

Date and Time
Monday September 14, 2020 at 1:15 PM

Location
Join Zoom Meeting
https://us02web.zoom.us/j/5102904005
Meeting ID: 510 290 4005
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PER GOVERNOR NEWSOM'S SHELTER IN PLACE EXECUTIVE ORDER DATED MARCH 19, 2020 (WHICH IS HERE IN ITS ENTIRETY) AND BY ORDER OF THE HEALTH OFFICER OF THE COUNTY OF ALAMEDA DATED JUNE 5, 2020 (Revised June 18, 2020, July 15, 2020, and August 20, 2020) (WHICH IS HERE IN ITS ENTIRETY):
THIS WILL BE A VIRTUAL-ONLY MEETING

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If you have any trouble getting on the Zoom, please text 510-290-4005 for support.

Members: Christina Greenberg (Chair), Greg Klein, Davis Leung

Urban Montessori Charter School welcomes your participation at Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the organization in public. Your participation assures us of continuing community interest in our school and assists the Board in making the best decisions for our school. To assist you in the ease of speaking/participating in our meetings, guidelines are provided at the bottom of this agenda. All materials for all board and committee meetings, including audio recordings of Regular Board Meetings, are available via on our BoardOnTrack public portal and is also accessible via the UMCS School Calendar.

Committee Members Present
C. Greenberg (remote), D. Leung (remote), G. Klein (remote)

Committee Members Absent
None

Committee Members who left before the meeting adjourned
G. Klein

Guests Present
K. Feeney (remote)

I. Opening Items

A. Call the Meeting to Order

C. Greenberg called a meeting of the Executive and Governance Committee of Urban Montessori Charter School to order on Monday Sep 14, 2020 at 1:16 PM.

B. Record Attendance

C. Approve Minutes from August 10, 2020 Executive & Governance Committee Meeting.

D. Leung made a motion to approve the minutes from Executive & Governance Committee Regular Meeting on 08-10-20.
G. Klein seconded the motion.
The committee **VOTED** to approve the motion.

Roll Call	
C. Greenberg	Aye
K. Feeney	Abstain
D. Leung	Aye
G. Klein	Aye

D. Review of Action/Discussion Items

None.

E. Presentations from the Floor

None

II. Executive and Governance

A. BoardOnTrack & Board Training

Sam and Brianna have joined the call. Greg stated that we will be lightly talking about timeline for Exec Director review, but we are mostly looking at Board assessment.

Sam has stated that they highly believe in the methodology.

Sam is interested won't chase areas in which we score low, but may not necessarily need to improve an area where is isn't necessary.

Board recruitment. We have a process that works, even though it isn't mature. Same can be said for development.

Sam to send us an email summarizing thing that he saw and should be developed. Immediately, the things that popped out are succession planning, academic planning, and long term goal setting.

One other comment from Greg was that he will be drafting the summary for the BOT HOS review.

B. Discuss Strategic Planning progress

Nothing new since last month. We do have some calls on the calendar for the cohort so we do have some external accountability. We do have to discuss whether we will apply for a waiver for in person. Krishna doesn't believe that we would even be able to complete the waiver in time (since it is due in 4-5 days). The other way we can serve in person is for specially designated population cohorts and we have to have a plan in place, but there is no application necessary.

C. Discussion of recommendations for September 2020 approvals

It is difficult to know what the county is looking for, as we are not in normal times and our distance learning program is different from what is currently being done from what we would do in the classroom. Schedules are a carry over. Greg has reviewed the LCAP, and he gave comments on the doc itself.

Is the academic committee going to take up the LCAP

D. Review Board Calendar by Topic

Calendar looks good, knowing full well that this year is an extremely volatile year.

Finance looks good. We will be highly flexible based on what comes down from the state.

Academic committee will be taking on a lot of work, and they will be changing their schedule as well.

Executive committee as a schedule looks good knowing that we may also need to change things based upon the Board on Track discussion.
G. Klein left.

III. Closed Session

A. Public Employee Performance Evaluation - Head of School

We have entered closed session.

B. Report out of Closed Session

Nothing to report.
No action taking

IV. Closing Items

A. Adjourn Meeting

C. Greenberg made a motion to adjorn.
D. Leung seconded the motion.
The committee **VOTED** to approve the motion.

Roll Call	
C. Greenberg	Aye
G. Klein	Absent
D. Leung	Aye
K. Feeney	Abstain

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 2:15 PM.

Respectfully Submitted,
G. Klein

Documents used during the meeting

None

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

SPECIAL PRESENTATIONS MAY BE MADE Notice is hereby given that, consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting UMCS at 4551 Steele Street, Oakland, CA 94619 or info@urbanmontessori.org.

FOR MORE INFORMATION For more information concerning this agenda or for materials relating to this meeting, please contact UMCS at 4551 Steele Street, Oakland, CA 94619 or board@urbanmontessori.org. All materials are available via the Governance Section of our website: http://www.urbanmontessori.org/governance or directly via our BoardOnTrack public portal.