



EdTec Back Office & CALPADS Services Renewal Proposal Memo for Urban Montessori Charter School

EdTec is honored to be a key support partner to Urban Montessori Charter School (UMCS) since 2012 and we look forward to continuing our role in supporting the organization’s on-going success and impact.

Current Back Office Service Contract & CALPADS Service Contract Overview

- Contract Term: Back Office Service Term of July 1, 2020 through June 30, 2023
CALPADS Service Term of July 1, 2022 through June 30, 2023 (auto-renew)
- Service Scope: Back Office Service per Statement of Work #2
CALPADS Service per Statement of Work #3
- Service Pricing: \$122,000 for Back Office Service for 2022-23 school fiscal year
\$9,923 for CALPADS Service for 2022-23 school fiscal year

Back Office Service Contract Renewal Proposal

Based on the success of our current partnership, we propose a continuation of the current service level. As laid out in the current Back Office Statement of Work #2, EdTec will continue to provide support in budgeting and financial tracking, as well as accounting, accounts payable and receivable, payroll, reporting, audit assistance, attendance reporting support, and other operational activities as outlined.

We are proposing a multi-year renewal agreement, and we have outlined 2-year and 3-year service renewal options in the below table, for your consideration.

Back-Office Service Renewal Pricing	Current Year	2023-24	2024-25	2025-26
Projected ADA	296	359	367	399
Total Projected LCFF	\$3,293,725	\$4,158,433	\$4,432,980	\$4,947,814
Back-Office Service Pricing	<i>\$122,000</i>			
2-Year Renewal Service Pricing	-	\$135,000	\$140,000	<i>\$145,000</i>
CY & 2-Year Renewal Pricing as % of LCFF Rev.	<i>3.70%</i>	3.25%	3.16%	<i>2.93%</i>
Renewal Discount for 3-Year Renewal Term	-	\$(2,000)	\$(2,500)	\$(3,000)
3-Year Renewal Discounted Service Pricing	-	\$133,000	\$137,500	\$142,000
CY & 2-Year Renewal Pricing as % of LCFF Rev.	<i>3.70%</i>	3.20%	3.10%	2.87%

CALPADS Service Contract Renewal Proposal

We propose a 1-year CALPADS Service renewal at the price of **\$10,400 in 2023-24**.

May 11, 2023

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Next Steps

Thank you for your partnership and for your consideration of EdTec's proposal. We look forward to your feedback and to discussing next steps.

- The EdTec Team