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To the Board and Management of
Urban Montessori Charter School

Subject: June 30, 2022 Audit Timing

Due to the Pandemic, the California State Controller's Office extended the due date for charter school audit reports in each of the past two years. In 2022 the deadline is reverting back to the pre-Pandemic requirement of **December 15, 2022**.

In addition to the earlier deadline, there are increased state compliance audit requirements and personnel shortages that have the potential to cause a severe bottleneck in the completion of audits. In order to reduce the negative impacts of this as much as possible, we will be recommending schools request extensions from their authorizers if there are any delays in the audit process. Therefore, in order to allow for a timely completion of the audit and submission of the audit report it is imperative that we have all of the requested information within the timelines established with your respective audit team. The audit team leaders will be monitoring the timelines closely and will be recommending schools request extensions from their authorizer as needed.

We will notify you in writing if we recommend your school request an extension.

We appreciate the continued partnership as your auditor and your collaboration in ensuring you have a smooth and timely audit. Please reach out to your engagement principal or director with any questions.

This communication is intended solely for the information and use of the Board of Directors and management of Urban Montessori Charter School and is not intended to be, and should not be, used by anyone other than these specified parties.

Sincerely,

CliftonLarsonAllen LLP
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