



# Urban Montessori Charter School

## UMCS Special Board Meeting

Published on August 7, 2025 at 1:55 PM PDT

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### Date and Time

Friday August 8, 2025 at 4:00 PM PDT

### Location

4551 Steele Street, Oakland, CA 94619. Ring the front bell or call/text 510-290-4005 for entry. Signage on campus will direct you to the correct room, generally the Head of School's Office.

The public may comment and participate [via Zoom](#) if they prefer. The public may also email comments to board@urbanmontessori.org to be shared by the Board's Secretary during the meeting. Please make that intention clear in your email.

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Meeting ID: 825 9285 5160; Passcode 510 842 1181

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Members: Lana Butler, Kara Fortuna, Greg Klein, Sarah Morrill, Amy Ng (Chair), Evan Sequoia

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Agenda

	Purpose	Presenter	Time
I. Opening Items			4:00 PM
A. Call the Meeting to Order		Amy Ng	
This meeting is being audio-recorded.			
B. Record Attendance		Greg Klein	
C. Review of Action/Discussion Items	Discuss	Amy Ng	1 m
With input from the board, the Chair may decide, based upon a number of factors, to reorder the action/discussion items to best suit the needs of the meeting. No additional action/discussion items will be added at this time.			
D. Board and Community Appreciations		Amy Ng	5 m
Members of the Board and UMCS community may provide appreciations and affirmations during this time.			

	Purpose	Presenter	Time
<b>E. Board Member Comment</b>		Amy Ng	1 m
Any board member wishing to speak to an issue regarding UMCS that does not pertain to an agenda item may do so at this time. No further discussion or action will take place following each board member's comments.			
<b>F. Presentations from the Floor</b>		Amy Ng	10 m
PRESENTATIONS ON NON-AGENDA ITEMS – Any person wishing to speak to any item not on the agenda will be granted three minutes to make a presentation. Speakers requiring translation shall have double time. Comments should refer to matters within the jurisdiction of this committee.			
<i>"What if [we] listened to others so deeply that they felt loved, accepted, and safe in [our] presence, no matter what they had to say?" -- Steve Shapiro, Author</i>			
<b>II. Proposition 28 Expenditures</b>			<b>4:17 PM</b>
The Head of School will present Proposition 28 expenditures for approval.			
<b>A. Vote on Prop 28 Expenditures</b>	Vote	Daniel Bissonnette	5 m
<b>III. Other Business</b>			<b>4:22 PM</b>
<b>A. Approve Minutes from June 20, 2025 Regular Meeting</b>	Approve Minutes	Amy Ng	1 m
<b>B. Collect New Business items for Future Meetings</b>	Discuss	Amy Ng	1 m
<b>IV. Closed Session</b>			<b>4:24 PM</b>
<b>A. Closed Session Items</b>	Discuss	Amy Ng	15 m
1. Public Employee Performance Evaluation - Head of School			
"Closed Session" is always agendized ahead of time as a "Discuss" item. If any votes are taken during any Closed Session, those are reported out publicly upon return to Open Session.			
<b>V. Return to Open Session</b>			<b>4:39 PM</b>

	Purpose	Presenter	Time
<b>A.</b> Report out of any closed session action(s)	Vote	Amy Ng	1 m
"Return to Open Session" is always agendized ahead of time as a "Vote" item. It is not meant to indicate the the Board <i>shall</i> take an action at this time. If any votes are taken during any Closed Session, those are reported out publicly at this time on the agenda.			

VI.

Closing Items

4:40 PM

<b>A.</b> Adjourn Meeting	Vote	Amy Ng
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REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY The Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Board may request assistance by contacting UMCS at 4551 Steele Street, Oakland, CA 94619 or [info@urbanmontessori.org](mailto:info@urbanmontessori.org).

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# Coversheet

## Vote on Prop 28 Expenditures

<b>Section:</b>	II. Proposition 28 Expenditures
<b>Item:</b>	A. Vote on Prop 28 Expenditures
<b>Purpose:</b>	Vote
<b>Submitted by:</b>	
<b>Related Material:</b>	UMCS_Prop_28_Expenditure_Plan___Annual_Report.pdf

## Annual Report

<b>LEA</b>	Urban Montessori Charter
<b>Fiscal Year</b>	FY2025
<b>Total Allocation</b>	\$ 54,610
<b>Enrollment &gt; 500? (Y/N)</b>	No

### Narrative description of the Prop 28 art education program(s) funded.

The Prop 28 funds were used to fund programs held afterschool for theater, drumming, art & S.T.E.A.M. Tk-2nd grade learned movement, and how to be animal characters from an Aesop's Fable mini play. They also learned songs that came with the play. 3rd-8th grades had script and music for Cinderella. Students met weekly and rehearsed their parts and songs.

A drumming teacher came 4 days a week and each age group spent time with him.

They made percussion instruments like drums, shakers, and rain sticks.

They learned about rhythm through playing drums, tambourines, shakers and cowbells.

They could be found dancing to the drumming or marching around campus playing their instruments.

The entire program attended these sessions on designated days.

Tk-8th grade participated in art and S.T.E.A.M (Science, Technology, Engineering, Art, Math) lessons. Program leaders guided students in creating projects using watercolors, acrylics, yarn, and various mixed media. Students learned about Pointillism (dot painting) and created their own versions. They also learned how water, oil, and food coloring interact while making beautiful lava lamps.

<b>Number of full time equivalent teachers (certificated):</b>	0
<b>Number of full-time equivalent personnel (classified):</b>	1
<b>Number of full-time equivalent teaching aides:</b>	0
<b>Number of students served:</b>	163
<b>Number of school sites providing arts education:</b>	1

### [Link to Reporting Portal](#)

# Coversheet

## Approve Minutes from June 20, 2025 Regular Meeting

<b>Section:</b>	III. Other Business
<b>Item:</b>	A. Approve Minutes from June 20, 2025 Regular Meeting
<b>Purpose:</b>	Approve Minutes
<b>Submitted by:</b>	
<b>Related Material:</b>	Minutes for Board Meeting on June 20, 2025



# Urban Montessori Charter School

## Minutes

### Board Meeting

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#### Date and Time

Friday June 20, 2025 at 4:15 PM

#### Location

4551 Steele Street, Oakland, CA 94619. Ring the front bell or call/text 510-290-4005 for entry. Signage on campus will direct you to the correct room, generally the Head of School's Office.

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Additional teleconference locations: 3921 Enos Ave Oakland, 94619

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#### **Directors Present**

A. Ng, G. Klein, K. Fortuna, S. Morrill

#### **Directors Absent**

E. Sequoia, L. Butler

#### **Guests Present**

D. Bissonnette, K. Feeney

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### **I. Opening Items**

#### **A. Call the Meeting to Order**

A. Ng called a meeting of the board of directors of Urban Montessori Charter School to order on Friday Jun 20, 2025 at 4:23 PM.

#### **B. Record Attendance**

#### **C. Review of Action/Discussion Items**

No changes needed.

#### **D.**

## **Board and Community Appreciations**

Daniel appreciate the ops team.

Greg appreciated Daniel.

Daniel appreciated Brookfield Staff.

Daniel appreciated UMCS Staff.

Daniel appreciated the Board.

Daniel appreciated Krishna.

Krishna appreciated Daniel.

Daniel appreciated community and families.

### **E. Board Member Comment**

No board member comments on items not on the agenda.

### **F. Presentations from the Floor**

No public comments on items not on the agenda.

## **II. Head of School Report**

### **A. Head of School Report**

Daniel gave his Head of School report, which is included in the documents of this meeting. Daniel shared recent and upcoming events including last days for students and staff. Daniel shared appreciation to staff for finishing out the entire school year. MEGA Yard sale is this weekend. Cohort 2, Summer 2 of Public Montessori in Oakland Training is June 23 - July 25 at Brookfield Village Elementary. MACTE Accreditation visit will be in Fall 2025. Classrooms will move in time for the first day of school in August.

UMCS is working with the enrollment office to call all families who expressed interest in Brookfield Village and maximize enrollment; coordinating with OUSD regarding moving materials and offices; and OUSD currently plans to contract Primary training for their staff beginning May 2026.

The PMAI board is excited to welcome PMI training into their existing program initiatives. Vote scheduled for July 3, 2025 to finalize approval. Krishna will onboard with PMAI July in support of their operational needs, in addition to directing the current training and continuing with the next steps of MACTE accreditation. In order to merge with another non-profit, UMCS would ultimately need to dissolve our existing 501c3.

The Board discussed the steps of a possible nonprofit merger, and possible pros and cons.

No public comments on this item.

## **III. Local Control and Accountability Plan**

#### A. Vote on Local Indicators and review LCAP updates

G. Klein made a motion to approve the local indicators.

K. Fortuna seconded the motion.

Daniel shared that this information shows up in the future Fall Dashboard. There were no public comments on this item.

The board **VOTED** unanimously to approve the motion.

##### Roll Call

S. Morrill Aye

A. Ng Aye

K. Fortuna Aye

L. Butler Absent

E. Sequoia Absent

G. Klein Aye

#### B. Budget for the nonprofit for 2025-2026

Daniel shared a recommended budget for 2025-2026 and explained that the Board did not need to vote on any budget at this time. The Board took no action. There were no public comments on this item.

### IV. Family Advisory Council

#### A. Discussion Item - Committee Report

No FAC updates. Daniel shared an appreciation for the FAC members at the end including Marcela, Jillian, Lana, Amy who helped run so many events the entire second half of the year.

No public comments on this item.

### V. Executive & Governance Committee

#### A. Committee Report, Board Roles, & Calendar

A. Ng made a motion to approve Greg Klein for a sixth term of board service.

K. Fortuna seconded the motion.

Daniel appreciated of Greg. No public comment on this item.

The board **VOTED** unanimously to approve the motion.

##### Roll Call

S. Morrill Aye

A. Ng Aye

L. Butler Absent

**Roll Call**

G. Klein Aye

K. Fortuna Aye

E. Sequoia Absent

Greg shared proposed officers roles and board meeting calendar for 2025-2026. No public comment on this item.

**VI. Other Business**

**A. Approve Minutes from May 22, 2025 Regular Meeting**

K. Fortuna made a motion to approve the minutes from Board Meeting on 05-22-25.

G. Klein seconded the motion.

No discussion and no public comments on this item.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

K. Fortuna Aye

E. Sequoia Absent

L. Butler Absent

G. Klein Aye

A. Ng Aye

S. Morrill Aye

**B. Approve prior committee minutes**

K. Fortuna made a motion to approve the minutes from Executive & Governance Committee Meeting on 05-13-25.

G. Klein seconded the motion.

No discussion and no public comments on this item.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

K. Fortuna Aye

E. Sequoia Absent

G. Klein Aye

S. Morrill Aye

A. Ng Aye

L. Butler Absent

**C. Approve prior committee minutes**

K. Fortuna made a motion to approve the minutes from Finance Committee Meeting on 04-14-25.

G. Klein seconded the motion.

No discussion and no public comments on this item.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

K. Fortuna Aye  
L. Butler Absent  
A. Ng Aye  
G. Klein Aye  
S. Morrill Aye  
E. Sequoia Absent

#### **D. Approve prior committee minutes**

K. Fortuna made a motion to approve the minutes from Academic Oversight Committee Meeting on 03-14-25.

G. Klein seconded the motion.

No discussion and no public comments on this item.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

K. Fortuna Aye  
E. Sequoia Absent  
G. Klein Aye  
S. Morrill Aye  
A. Ng Aye  
L. Butler Absent

#### **E. Action Item - Vote on General Consent Report**

G. Klein made a motion to approve the general consent report.

K. Fortuna seconded the motion.

No discussion and no public comments on this item.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

E. Sequoia Absent  
L. Butler Absent

#### **F. Collect New Business items for Future Meetings**

No new items at this time.

### **VII. Closed Session**

#### **A. Closed Session Items**

5:07p, Amy announced that the Board would go into closed session on Public Employee Performance Evaluation - Head of School. There were no public comments on this item.

### **VIII. Return to Open Session**

#### **A.**

### Report out of any closed session action(s)

The Board returned to Open Session at 5:47p, no actions were taken.

## IX. Closing Items

### A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:48 PM.

Respectfully Submitted,  
G. Klein

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### Documents used during the meeting

*None*

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