



# Urban Montessori Charter School

## Finance Committee Meeting

Published on November 18, 2024 at 4:39 AM PST

Amended on November 18, 2024 at 9:09 AM PST

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### Date and Time

Thursday November 21, 2024 at 3:30 PM PST

### Location

4551 Steele Street, Oakland, CA 94619. Ring the front bell or call/text 510-898-8396 for entry. Signage on campus will direct you to the correct room, generally the Head of School's Office.

The public may comment and participate [via Zoom](#) if they prefer. The public may also email comments to [evans@urbanmontessori.org](mailto:evans@urbanmontessori.org) to be shared by the during the meeting. Please make that intention clear in your email.

<https://us02web.zoom.us/j/82592855160?pwd=cG02OTRoUVdrdngwOTI2WFBrOTBzQT09>

Meeting ID: 825 9285 5160; Passcode 510 842 1181

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Members: Evan Sequoia (Chair), Lana Butler; Committee Alternates: Greg Klein

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## Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>3:30 PM</b>
<b>A.</b> Call the Meeting to Order		Evan Sequoia	
<b>B.</b> Record Attendance		Evan Sequoia	1 m
<b>C.</b> Vote on Minutes from prior Finance Committee Meeting	Approve Minutes	Evan Sequoia	1 m
Approve minutes for Finance Committee Meeting on October 17, 2024			
<b>D.</b> Review of Action/Discussion Items	Discuss	Evan Sequoia	1 m

	Purpose	Presenter	Time
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With input from the committee, the Chair may decide, based upon a number of factors, to reorder the action/discussion items to best suit the needs of the meeting. No additional action/discussion items will be added at this time.

<b>E.</b> Presentations from the Floor		Evan Sequoia	5 m
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PRESENTATIONS ON NON-AGENDA ITEMS – Any person wishing to speak to any item not on the agenda will be granted three minutes to make a presentation. Speakers requiring translation will be granted double time. Comments should refer to matters within the jurisdiction of this committee.

<b>II. Finance</b>			<b>3:38 PM</b>
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<b>A.</b> Discussion Item: Monthly Fiscal Report	Discuss	Adriene Wong	25 m
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1. Current year-to-date forecast updates:

1. Largest changes from the prior forecast in individual expense and revenue areas
2. Latest enrollment, attendance, and average daily attendance (ADA)
3. Current cash flow and ending fund balance projections
4. Fundraising

<b>B.</b> New Business	Discuss	Evan Sequoia	1 m
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Collect topics for future meetings, as needed.

Announcement: the County Board of Education's vote on our charter renewal is in December. If approved, our new charter states that upon approval, all active committees cease, and their work reverts back to the entire Board, in alignment with the [Effective School Boards Framework](#).

<b>III. Closed Session</b>			<b>4:04 PM</b>
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<b>A.</b> Closed Session Items	Discuss	Evan Sequoia	10 m
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1. Public Employee Performance Evaluation - Head of School

"Closed Session" is always agendized ahead of time as a "Discuss" item. If any votes are taken during any Closed Session, those are reported out publicly upon return to Open Session.

	Purpose	Presenter	Time
<b>B.</b> Report out of Closed Session	Vote	Evan Sequoia	1 m
<p>"Return to Open Session" is always agendized ahead of time as a "Vote" item. It is not meant to indicate the the Board <i>shall</i> take an action at this time. If any votes are taken during any Closed Session, those are reported out publicly at this time on the agenda.</p>			

**IV. Closing Items** **4:15 PM**

<b>A.</b> Adjourn Meeting	Discuss	Evan Sequoia
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REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY The committee's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

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# Coversheet

## Vote on Minutes from prior Finance Committee Meeting

**Section:** I. Opening Items  
**Item:** C. Vote on Minutes from prior Finance Committee Meeting  
**Purpose:** Approve Minutes  
**Submitted by:**  
**Related Material:** Minutes for Finance Committee Meeting on October 17, 2024



# Urban Montessori Charter School

## Minutes

### Finance Committee Meeting

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#### Date and Time

Thursday October 17, 2024 at 3:30 PM

#### Location

4551 Steele Street, Oakland, CA 94619. Ring the front bell or call/text 510-898-8396 for entry. Signage on campus will direct you to the correct room, generally the Head of School's Office.

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Members: Evan Sequoia (Chair), Ann Rhodes; Committee Alternates: Greg Klein

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#### **Committee Members Present**

A. Rhodes (remote), E. Sequoia

#### **Committee Members Absent**

*None*

#### **Guests Present**

D. Bissonnette, J. Kemp (remote)

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### **I. Opening Items**

#### **A. Call the Meeting to Order**

E. Sequoia called a meeting of the Finance Committee of Urban Montessori Charter School to order on Thursday Oct 17, 2024 at 3:30 PM.

#### **B. Record Attendance**

#### **C. Vote on Minutes from prior Finance Committee Meeting**

E. Sequoia made a motion to approve the minutes from Finance Committee Meeting 09-16-2024 Finance Committee Meeting on 09-16-24.

A. Rhodes seconded the motion.

The committee **VOTED** to approve the motion.

**D. Review of Action/Discussion Items**

There are no Action Items to discuss at this time.

**E. Presentations from the Floor**

There are no presentations from the floor at this time.

**II. Finance**

**A. Discussion Item: Monthly Fiscal Report**

Josh outlined the updated/current fiscal report for UMCS. Attention was made for an upcoming Voter item: Prop 32. Prop 32 has the potential to impact salaries for teachers currently at UMCS.

**B. Updates on School Policies and Required Documents**

Head of School has indicated that there are no new updates on School Policies. Also, there are no new updates for Required documents.

**C. New Business**

There were no New Business items to discuss.

**III. Contracts for Approval**

**A. The Committee may discuss contracts larger than \$25,000**

Head of School has indicated that there were no new contracts larger than \$25,000.

**IV. Closed Session**

**A. Closed Session Items**

There was no Closed Session for this meeting.

**B. Report out of Closed Session**

There was no need to report out of Closed Session for this meeting.

**V. Closing Items**

**A. Adjourn Meeting**



There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 4:15 PM.

Respectfully Submitted,  
E. Sequoia

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