



Urban Montessori Charter School

Board Meeting

Published on October 21, 2024 at 4:14 PM PDT

Date and Time

Thursday October 24, 2024 at 5:30 PM PDT

Location

4551 Steele Street, Oakland, CA 94619. Ring the front bell or call/text 510-290-4005 for entry. Signage on campus will direct you to the correct room, generally the Head of School's Office.

The public may comment and participate [via Zoom](#) if they prefer. The public may also email comments to board@urbanmontessori.org to be shared by the Board's Secretary during the meeting. Please make that intention clear in your email.

<https://us02web.zoom.us/j/82592855160?pwd=cG02OTRoUVdrdngwOTI2WFBrOTBzQT09>

Meeting ID: 825 9285 5160; Passcode 510 842 1181

One tap mobile

+16699009128,,82592855160# US (San Jose)

+12532158782,,82592855160# US (Tacoma)

Dial by your location

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

Meeting ID: 825 9285 5160

Find your local number: <https://us02web.zoom.us/j/82592855160?pwd=cG02OTRoUVdrdngwOTI2WFBrOTBzQT09>

Additional teleconference locations:

This meeting will be audio recorded. The public can find documents related to this agenda either linked directly on the agenda or under "Documents" after selecting the meeting in BoardOnTrack and prior to viewing the agenda. Downloading the "packet" may not include all of the "Documents" that are still otherwise available to the public via the Meeting on BoardOnTrack.

Members: Kara Fortuna, Greg Klein, Sarah Morrill (Chair), Amy Ng, Ann Rhodes, Evan Sequoia

Urban Montessori Charter School welcomes your participation at Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the organization in public. Your participation assures us of continuing community interest in our school and assists the Board in making the best decisions for our school. To assist you in the ease of speaking/participating in our meetings, guidelines are provided at the bottom of this agenda. All materials for all board and committee meetings, including audio recordings of Regular Board Meetings, are available on our [BoardOnTrack public portal](#) and also through the [UMCS School Calendar](#). The board uses [Robert's Rules of Order](#).

Each year by April 1, and when first joining or leaving the board, board members complete and file a [Form 700](#). Board members annually train on the CA [Brown Act, Conflict of Interest, and the Public Records Act](#).

Agenda

	Purpose	Presenter	Time
I. Opening Items			5:30 PM
A. Call the Meeting to Order		Amy Ng	
This meeting is being audio-recorded.			
B. Record Attendance		Greg Klein	
C. Review of Action/Discussion Items	Discuss	Amy Ng	1 m
With input from the board, the Chair may decide, based upon a number of factors, to reorder the action/discussion items to best suit the needs of the meeting. No additional action/discussion items will be added at this time.			
D. Board and Community Appreciations		Amy Ng	5 m
Members of the Board and UMCS community may provide appreciations and affirmations during this time.			

	Purpose	Presenter	Time
<p>E. Board Member Comment</p> <p>Any board member wishing to speak to an issue regarding UMCS that does not pertain to an agenda item may do so at this time. No further discussion or action will take place following each board member’s comments.</p>		Amy Ng	1 m
<p>F. Presentations from the Floor</p> <p>PRESENTATIONS ON NON-AGENDA ITEMS – Any person wishing to speak to any item not on the agenda will be granted three minutes to make a presentation. Speakers requiring translation shall have double time. Comments should refer to matters within the jurisdiction of this committee.</p> <p><i>“What if [we] listened to others so deeply that they felt loved, accepted, and safe in [our] presence, no matter what they had to say?” -- Steve Shapiro, Author</i></p>		Amy Ng	10 m
<p>II. Head of School Report</p> <p>The Head of School and their designees will present topics of interest to the Board and the general public.</p>			5:47 PM
<p>A. Head of School Report</p> <p>Report topics this meeting may include:</p> <ol style="list-style-type: none"> 1. Recent and upcoming events 2. Ongoing Professional Development and Staff Support 3. Staffing and Enrollment Updates 	Discuss	Daniel Bissonnette	10 m
<p>B. Bank Account Authorization</p> <p>Per the UMCS Fiscal Management and Control Policy, the Head of School recommends that the Board authorize the Head of School to begin banking with Heritage Bank of Commerce.</p>	Vote	Daniel Bissonnette	5 m
<p>C. Adoption of UMCS Corrective Action Plan</p> <p>The board will consider adopting a written plan detailing meaningful steps taken to address the underlying cause or causes of UMCS's low track renewal status.</p>	Vote	Daniel Bissonnette	10 m
<p>III. Academic Oversight Committee</p>			6:12 PM
<p>A. Discussion Item - Committee Report</p>	Discuss	Kara Fortuna	5 m

	Purpose	Presenter	Time
IV. Family Advisory Council			6:17 PM
A. Discussion Item - Committee Report	Discuss	Ann Rhodes	5 m
V. Executive & Governance Committee			6:22 PM
A. Committee Report	Vote	Amy Ng	25 m
<p>If needed, the Board may take action during this agenda item to change its officers, as well as committee membership, alternates, and leadership. Current and archival information is here. Please review the Executive and Governance Committee's minutes for more information. Governance Committee Overview.</p> <p>Effective School Boards Framework</p> <ul style="list-style-type: none"> -discussing draft interim goals -updates on training -discussion and questions on framework 			
VI. Other Business			6:47 PM
A. Approve Minutes from September 19, 2024 Regular Meeting	Approve Minutes	Greg Klein	1 m
B. Approve Minutes from September 30, 2024 Special Meeting	Approve Minutes	Greg Klein	1 m
C. Action Item - Vote on General Consent Report	Vote	Amy Ng	3 m
<ol style="list-style-type: none"> 1. Vote to accept monthly Finance Committee Report Documents: Year-to-date forecast, presentation from Edtec, cashflow, balance sheet 2. <p>[items may be linked or attached directly here in the agenda, or on BoardOnTrack under this date's Meeting and then "Documents."]</p>			
D. Collect New Business items for Future Meetings	Discuss	Amy Ng	1 m
VII. Closed Session			6:53 PM

	Purpose	Presenter	Time
A. Closed Session Items	Discuss	Amy Ng	15 m

1. Public Employee Performance Evaluation - Head of School

"Closed Session" is always agendized ahead of time as a "Discuss" item. If any votes are taken during any Closed Session, those are reported out publicly upon return to Open Session.

VIII. Return to Open Session **7:08 PM**

A. Report out of any closed session action(s)	Vote	Amy Ng	1 m
--	------	--------	-----

"Return to Open Session" is always agendized ahead of time as a "Vote" item. It is not meant to indicate the the Board *shall* take an action at this time. If any votes are taken during any Closed Session, those are reported out publicly at this time on the agenda.

IX. Closing Items **7:09 PM**

A. Adjourn Meeting	Vote	Amy Ng	
---------------------------	------	--------	--

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY The Board’s presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Board may request assistance by contacting UMCS at 4551 Steele Street, Oakland, CA 94619 or info@urbanmontessori.org.

FOR MORE INFORMATION For more information concerning this agenda or for materials relating to this meeting, please contact UMCS at 4551 Steele Street, Oakland, CA 94619 or board@urbanmontessori.org. All materials are available via the BoardOnTrack portal of our website: <https://www.urbanmontessori.org/boardontrackportal>.

Coversheet

Approve Minutes from September 19, 2024 Regular Meeting

Section: VI. Other Business
Item: A. Approve Minutes from September 19, 2024 Regular Meeting
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for Board Meeting on September 19, 2024

APPROVED



Urban Montessori Charter School

Minutes

Board Meeting

Date and Time

Thu Sep 19, 2024 at 5:30 PM

Location

4551 Steele Street, Oakland, CA 94619. Ring the front bell or call/text 510-290-4005 for entry. Signage on campus will direct you to the correct room, generally the Head of School's Office.

The public may comment and participate [via Zoom](#) if they prefer. The public may also email comments to board@urbanmontessori.org to be shared by the Board's Secretary during the meeting. Please make that intention clear in your email.

<https://us02web.zoom.us/j/82592855160?pwd=cG02OTRoUVdrdngwOTI2WFBrOTBzQT09>

Meeting ID: 825 9285 5160; Passcode 510 842 1181

One tap mobile

+16699009128,,82592855160# US (San Jose)

+12532158782,,82592855160# US (Tacoma)

Dial by your location

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

Meeting ID: 825 9285 5160

Find your local number: <https://us02web.zoom.us/j/k1Y3eQWvA>

Additional teleconference locations:

This meeting will be audio recorded. The public can find documents related to this agenda either linked directly on the agenda or under "Documents" after selecting the meeting in BoardOnTrack and prior to viewing the agenda. Downloading the "packet" may not include all of the "Documents" that are still otherwise available to the public via the Meeting on BoardOnTrack.

Members: Kara Fortuna, Greg Klein, Sarah Morrill (Chair), Amy Ng, Ann Rhodes, Evan Sequoia

Urban Montessori Charter School welcomes your participation at Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the organization in public. Your participation assures us of continuing community interest in our school and assists the Board in making the best decisions for our school. To assist you in the ease of speaking/participating in our meetings, guidelines are provided at the bottom of this agenda. All materials for all board and committee meetings, including audio recordings of Regular Board Meetings, are available on our [BoardOnTrack public portal](#) and also through the [UMCS School Calendar](#). The board uses [Robert's Rules of Order](#).

Each year by April 1, and when first joining or leaving the board, board members complete and file a [Form 700](#). Board members annually train on the CA [Brown Act](#), [Conflict of Interest](#), and the [Public Records Act](#).

Directors Present

A. Ng, A. Rhodes, E. Sequoia, G. Klein, K. Fortuna

Directors Absent

S. Morrill

Guests Present

D. Bissonnette

I. Opening Items

A. Call the Meeting to Order

A. Ng called a meeting of the board of directors of Urban Montessori Charter School to order on Thursday Sep 19, 2024 at 5:32 PM.

B. Record Attendance

C. Review of Action/Discussion Items

No changes needed.

D.

Board and Community Appreciations

Greg and Kara appreciated Goings Outs happening.

Kara appreciated the FAC.

Daniel appreciated everyone who came for Back to School Night.

Daniel appreciated Amy for dinner.

E. Board Member Comment

No board member comments on items not on the agenda.

F. Presentations from the Floor

Emily asked for a future update on the Executive Director's role and duties.

II. Head of School Report

A. Head of School Report

Daniel shared the Head of School report including a huge turnout of families, and gratitude to all who attended and staff who stayed late. Daniel shared that we're in the middle of the Fall Giving drive. Elizabeth Slade from Public Montessori In Action was here today observing classrooms and coaching sessions, and was happy with what she saw. SWEA fall assessment is underway. Admin is going to the Montessori Public Policy Initiative Conference in Washington, DC at the end of the month. There's a teacher PD day on 9/27, which will include looking at NWEA data, PD on SEL skills, and Levels meetings. There's a Parent Engagement Night on the Four Planes of Development at the end of October. Today there was a soft launch of a new website to discuss all of California's public Montessori schools. Student attendance has dipped to 92.6% do to a stomach bug. Considering how to leverage independent study to support students. On renewal, EdTec is now finalizing the Charter Petition with all of the updates from Admin. The Board will hold a special meeting to vote on the charter, and be submitted 10/1 to ACOE. Ann asked, and Daniel responded that yes, Independent study can support both with attendance for kids and ADA for the school. Greg asked and Daniel responded that he would finalize the agenda for the Special Meeting. Amy asked and Daniel shared that the Board can continue reviewing the publicly-available charter document to review it further. Amy asked and Daniel shared that current enrollment is at 346. There's space in TK, and Daniel shared that Krishna is doing follow up from Facebook ads tomorrow with interested families.

No other questions or public comments on this item.

III. Academic Oversight Committee

A. Discussion Item - Committee Report

Kara gave the committee report. The committee looked at IXL data in math. 3rd graders were highest performing, then 4th, 5th, and then 6th. Tobie shared how teachers use the data in Levels Meetings and with students to focus on specific skills. Tobie also shared about the Instructional Leadership Team, and Greg shared more information about the Effective School Boards framework.

Lana asked and Greg responded that he takes minutes live, and the draft is published usually later that night or the next day, and the audio recording usually gets posted later that night or the next day.

There were no other public comments or questions.

IV. Family Advisory Council

A. Discussion Item - Committee Report

Ann shared that the FAC coffee is tomorrow morning. Ann shared that the family fundraising goal this year is \$90,000 and Daniel kicked it off with his Fall Giving message last week. Ann shared about how various fundraising events are being calendared. There will be a Fall Festival on 10/19 at the school, with Arts & Crafts, Book Exchange, Bake Sale, and kick off the two-week readathon.

Lana asked and Kara answered no votes are tabulated until the end of the election period.

Emily shared that the elections for the other FAC roles will be held in the Spring.

No other public comments or questions.

V. Executive & Governance Committee

A. Committee Report

Amy shared the report, and the committee discussed the Effective School Boards framework.

K. Fortuna made a motion to adopt the Effective School Boards framework.

E. Sequoia seconded the motion.

Adopted without objection.

The board **VOTED** unanimously to approve the motion.

VI. Other Business

A. Oakland and California Updates

Greg shared that the County approved Lazear's charter renewal and that LWL and an Aspire school have an upcoming vote with OUSD.

There were no public comments on this item

B. Approve Minutes from August 22, 2024 Regular Meeting

G. Klein made a motion to approve the minutes from Board Meeting on 08-22-24.

A. Ng seconded the motion.

Approved without objection.

The board **VOTED** unanimously to approve the motion.

C. Action Item - Vote on General Consent Report

K. Fortuna made a motion to approve the General Consent Report.

A. Rhodes seconded the motion.

Amy asked decrease in state revenues in the unaudited actuals from the prior forecast and Daniel shared that he will clarify with connect with Edtec and respond.

Approved without objection.

The board **VOTED** unanimously to approve the motion.

D. Collect New Business items for Future Meetings

Amy offered that the Executive and Governance committee could bring back a draft of student outcome goals and ESB training options.

VII. Closed Session

A. Closed Session Items

At 6:20p, Amy shared that the Board would go into closed session on Public Employee Performance Evaluation - Head of School

Lana asked and Greg responded about what typically happens after closed session and at the end of the meeting.

VIII. Return to Open Session

A. Report out of any closed session action(s)

The board returned to open session at 6:51p. Amy reported that no actions were taken.

IX. Closing Items

A. Adjourn Meeting

A. Ng made a motion to adjourn the meeting.

K. Fortuna seconded the motion.

Adjourned with no objections.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:51 PM.

Respectfully Submitted,
G. Klein

Documents used during the meeting

- Appendix J-1 - Discipline Plan.docx

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY The Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Board may request assistance by contacting UMCS at 4551 Steele Street, Oakland, CA 94619 or info@urbanmontessori.org.

FOR MORE INFORMATION For more information concerning this agenda or for materials relating to this meeting, please contact UMCS at 4551 Steele Street, Oakland, CA 94619 or board@urbanmontessori.org. All materials are available via the BoardOnTrack portal of our website: <https://www.urbanmontessori.org/boardontrackportal>.

Coversheet

Approve Minutes from September 30, 2024 Special Meeting

Section: VI. Other Business
Item: B. Approve Minutes from September 30, 2024 Special Meeting
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for Special Board Meeting on September 30, 2024

APPROVED



Urban Montessori Charter School

Minutes

Special Board Meeting

Date and Time

Mon Sep 30, 2024 at 4:00 PM

Location

4551 Steele Street, Oakland, CA 94619. Ring the front bell or call/text 510-290-4005 for entry. Signage on campus will direct you to the correct room, generally the Head of School's Office.

The public may comment and participate [via Zoom](#) if they prefer. The public may also email comments to board@urbanmontessori.org to be shared by the Board's Secretary during the meeting. Please make that intention clear in your email.

<https://us02web.zoom.us/j/82592855160?pwd=cG02OTRoUVdrdngwOTI2WFBrOTBzQT09>

Meeting ID: 825 9285 5160; Passcode 510 842 1181

One tap mobile

+16699009128,,82592855160# US (San Jose)

+12532158782,,82592855160# US (Tacoma)

Dial by your location

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

Meeting ID: 825 9285 5160

Find your local number: <https://us02web.zoom.us/j/82592855160>

Additional teleconference locations:

This meeting will be audio recorded. The public can find documents related to this agenda either linked directly on the agenda or under "Documents" after selecting the meeting in BoardOnTrack and prior to viewing the agenda. Downloading the "packet" may not include all of the "Documents" that are still otherwise available to the public via the Meeting on BoardOnTrack.

Members: Kara Fortuna, Greg Klein, Sarah Morrill (Chair), Amy Ng, Ann Rhodes, Evan Sequoia

Urban Montessori Charter School welcomes your participation at Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the organization in public. Your participation assures us of continuing community interest in our school and assists the Board in making the best decisions for our school. To assist you in the ease of speaking/participating in our meetings, guidelines are provided at the bottom of this agenda. All materials for all board and committee meetings, including audio recordings of Regular Board Meetings, are available on our [BoardOnTrack public portal](#) and also through the [UMCS School Calendar](#). The board uses [Robert's Rules of Order](#).

Each year by April 1, and when first joining or leaving the board, board members complete and file a [Form 700](#). Board members annually train on the CA [Brown Act](#), [Conflict of Interest](#), and the [Public Records Act](#).

Directors Present

A. Ng, A. Rhodes, E. Sequoia, G. Klein, K. Fortuna

Directors Absent

S. Morrill

Guests Present

D. Bissonnette

I. Opening Items

A. Call the Meeting to Order

A. Ng called a meeting of the board of directors of Urban Montessori Charter School to order on Monday Sep 30, 2024 at 4:00 PM.

B. Record Attendance

C. Review of Action/Discussion Items

No changes needed.

D.

Board Member Comment

No board member comments on items not on the agenda.

E. Presentations from the Floor

There were no public comments on items not on the agenda.

II. Charter Renewal Petition

A. Board Resolution for Charter Renewal Petition Submission

A. Ng made a motion to approve the Resolution for Charter Renewal Petition Submission.

A. Rhodes seconded the motion.

Daniel shared about the Charter Renewal Petition and shared how there are many additional supplementary materials included in the Documents section of this meeting (in BoardOnTrack) that will also be part of the submission packet along with the main Petition document. These additional files include the School Safety Plan, Complaint Policy, Board Bylaws, Board Conflict of Interest Policy, multiple financial and budget documents and files including the budget narrative, and the school's current lease agreement. The board's resolution designates authority to Daniel to make any changes or revisions to the charter renewal petition as may be necessary to comply with applicable legal requirements and/or County policies and procedures, and to take all steps necessary for approval of same.

There were no public comments on this item. This item was adopted without objection.

The board **VOTED** unanimously to approve the motion.

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 4:06 PM.

Respectfully Submitted,

G. Klein

Documents used during the meeting

None

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY The Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Board may request assistance by contacting UMCS at 4551 Steele Street, Oakland, CA 94619 or info@urbanmontessori.org.

FOR MORE INFORMATION For more information concerning this agenda or for materials relating to this meeting, please contact UMCS at 4551 Steele Street, Oakland, CA 94619 or board@urbanmontessori.org. All materials are available via the BoardOnTrack portal of our website: <https://www.urbanmontessori.org/boardontrackportal>.

Coversheet

Action Item - Vote on General Consent Report

Section: VI. Other Business
Item: C. Action Item - Vote on General Consent Report
Purpose: Vote
Submitted by:
Related Material: UMCS_2024-25_September_Balance_Sheet.pdf
UMCS_2024-25_September_Cash_Flow.pdf
UMCS_Finance_Committee_10.17.24_Presentation.pdf
UMCS_2024-25_September_Financials.pdf

Urban Montessori
Balance Sheet
As of Sep FY2025

	Jun FY24	Sep FY25	Projected Jun FY25
ASSETS			
Cash Balance	1,807,457	1,250,992	1,328,556
Accounts Receivable	986,194	235,951	558,868
Other Current Assets	16,843	-	-
Fixed Assets	12,695	12,695	3,411
ROU Assets	21,387	21,387	21,387
TOTAL ASSETS	2,844,576	1,521,025	1,912,222
LIABILITIES & EQUITY			
Accounts Payable	49,964	13,466	24,916
Other Current Liabilities	437,102	147,792	102,400
Summer Holdback	60,042	14,577	43,671
Deferred Revenue	590,732	599,330	201,201
ROU Long-Term Liabilities	22,078	22,078	22,078
Beginning Net Assets	1,609,380	1,684,657	1,684,657
Net Income (Loss) to Date	75,278	(960,875)	(166,701)
TOTAL LIABILITIES & EQUITY	2,844,576	1,521,025	1,912,222

Urban Montessori
Monthly Cash Forecast
As of Sep FY2025

	2024-25													Forecast	Remaining Balance
	Actuals & Forecast														
	Jul Actuals	Aug Actuals	Sep Actuals	Oct Forecast	Nov Forecast	Dec Forecast	Jan Forecast	Feb Forecast	Mar Forecast	Apr Forecast	May Forecast	Jun Forecast			
Beginning Cash	1,807,457	1,918,243	1,622,632	1,250,992	1,770,983	1,666,621	1,508,233	1,540,017	1,461,407	1,392,088	1,428,807	1,307,530			
REVENUE															
LCFF Entitlement	-	100,167	-	733,031	274,414	274,414	421,109	274,414	353,093	412,156	271,256	271,256	3,801,330	416,019	
Federal Revenue	-	-	-	-	23,508	11,120	11,120	23,508	11,120	11,120	23,508	59,700	209,334	34,629	
Other State Revenue	13,770	25,592	24,786	60,156	55,941	62,324	55,941	77,237	56,547	56,547	77,237	454,676	1,109,500	88,747	
Other Local Revenue	8,330	9,453	(1,664)	25,244	23,580	23,580	23,580	23,580	23,580	23,580	23,580	73,580	280,000	-	
Fundraising & Grants	-	13	14	7,219	7,219	7,219	7,219	7,219	7,219	7,219	7,219	82,219	140,000	-	
TOTAL REVENUE	22,100	135,226	23,136	825,650	384,662	378,658	518,969	405,959	451,559	510,622	402,800	941,431	5,540,165	539,394	
EXPENSES															
Certificated Salaries	59,189	188,736	215,331	195,767	195,767	205,767	195,767	195,767	195,767	195,767	245,767	200,441	2,289,831	-	
Classified Salaries	56,102	91,239	90,326	86,481	89,876	89,876	89,876	89,876	89,876	89,876	89,876	89,876	1,043,157	-	
Employee Benefits	46,200	41,893	23,832	80,642	84,654	86,267	94,543	85,890	85,890	80,899	88,965	54,790	854,466	-	
Books & Supplies	3,536	27,960	9,785	34,025	33,116	33,116	33,116	33,116	33,116	33,116	33,116	31,399	338,517	-	
Services & Other Operating Expenses	106,556	62,495	114,089	76,871	89,227	125,635	77,529	83,567	119,877	77,891	70,000	145,689	1,171,612	22,187	
Capital Outlay & Depreciation	-	-	-	1,032	1,032	1,032	1,032	1,032	1,032	1,032	1,032	1,032	9,284	-	
Other Outflows	808	108	3,152	(4,068)	-	-	-	-	-	-	-	-	-	-	
TOTAL EXPENSES	272,391	412,430	456,515	470,750	493,671	541,692	491,862	489,247	525,557	478,581	528,755	523,227	5,706,867	22,187	
Operating Cash Inflow (Outflow)	(250,291)	(277,205)	(433,380)	354,900	(109,009)	(163,035)	27,106	(83,288)	(73,998)	32,041	(125,955)	418,204	(166,701)	517,207	
Accounts Receivable	706,949	350	42,944	216,478	-	-	-	-	-	-	-	-	-	-	
Other Current Assets	16,843	-	-	-	-	-	-	-	-	-	-	-	-	-	
Fixed Assets	-	-	-	1,032	1,032	1,032	1,032	1,032	1,032	1,032	1,032	1,032	1,032	-	
Accounts Payable	(19,728)	(29,255)	12,485	(10,673)	(32)	(32)	-	-	-	-	-	-	-	-	
Other Current Liabilities	(295,415)	6,372	(267)	(45,392)	-	-	-	-	-	-	-	-	-	-	
Summer Holdback	(56,171)	4,128	6,578	3,647	3,647	3,647	3,647	3,647	3,647	3,647	3,647	(81)	-	-	
Deferred Revenue	8,598	-	-	-	-	-	-	-	-	-	-	(398,129)	-	-	
Ending Cash	1,918,243	1,622,632	1,250,992	1,770,983	1,666,621	1,508,233	1,540,017	1,461,407	1,392,088	1,428,807	1,307,530	1,328,556			

Urban Montessori Finance Committee Update

JOSH KEMP

OCTOBER 17, 2024

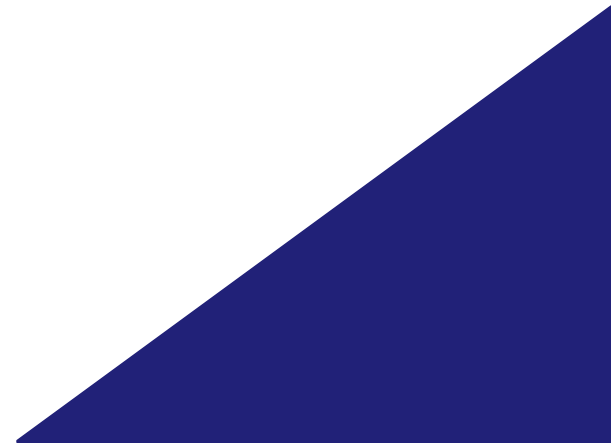




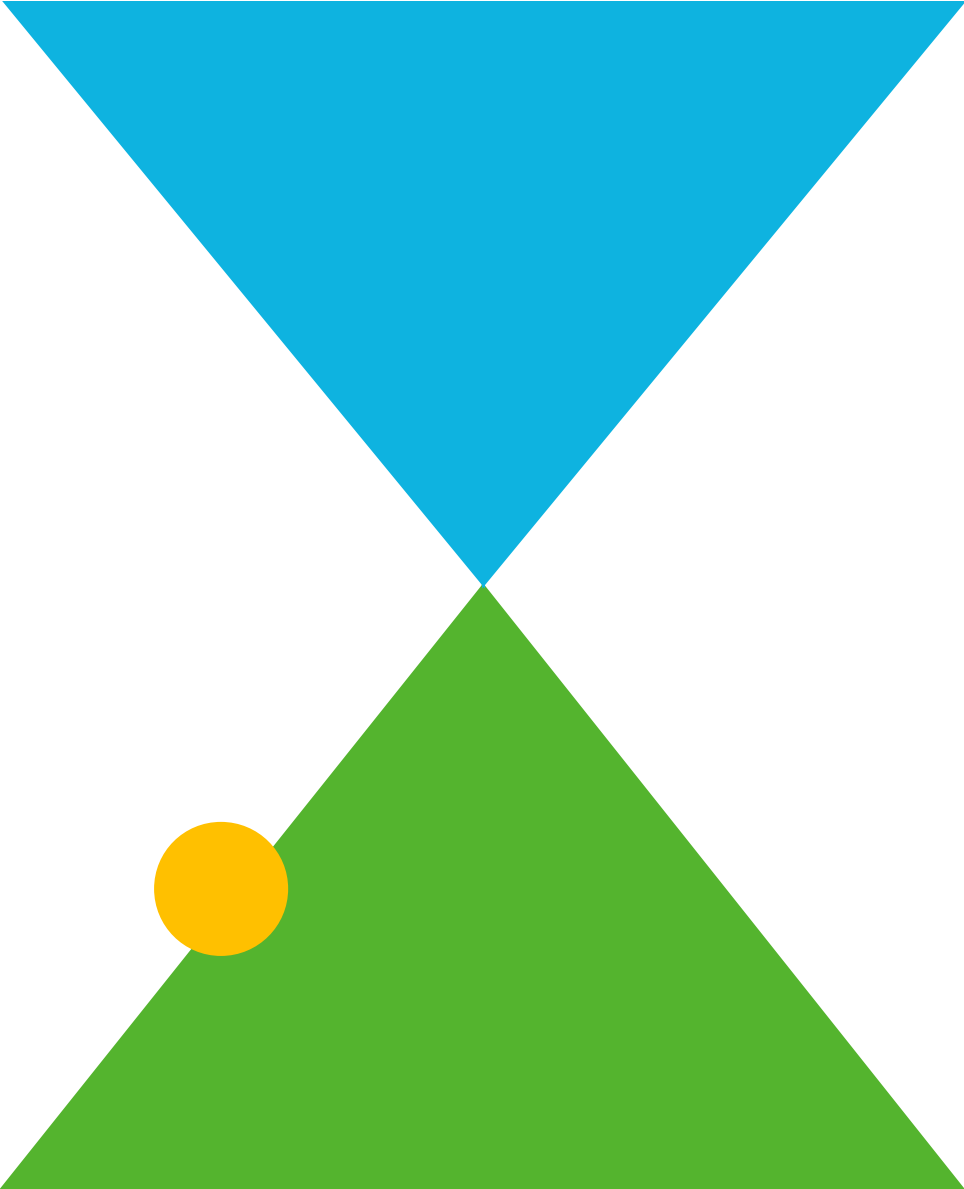
Contents

- **2024-25 Financial Update**
 - Forecast Update
 - Enrollment & Attendance
 - Cash Balance
 - Prop 32
 - Audit Timeline

- **Exhibits**
 - September Financials
 - September Cash Flow
 - September Balance Sheet



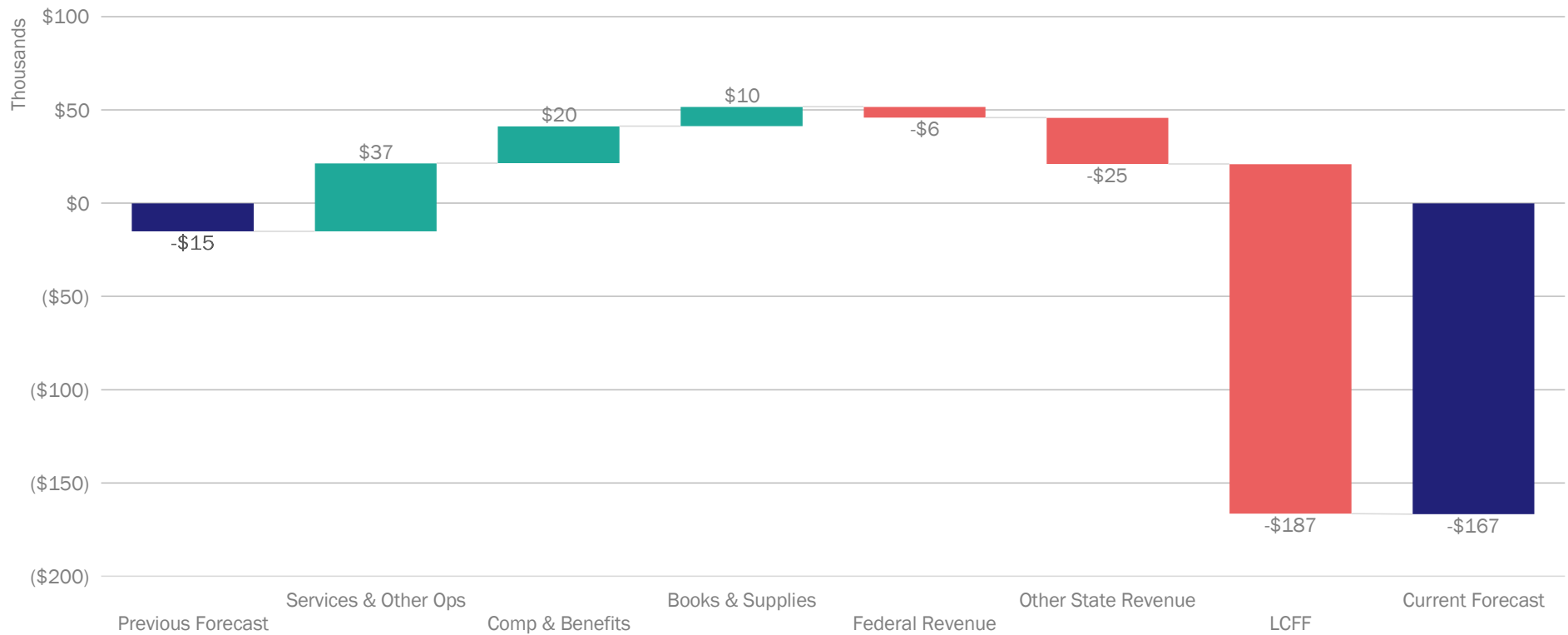
2024-25





2024-25 Forecast Update

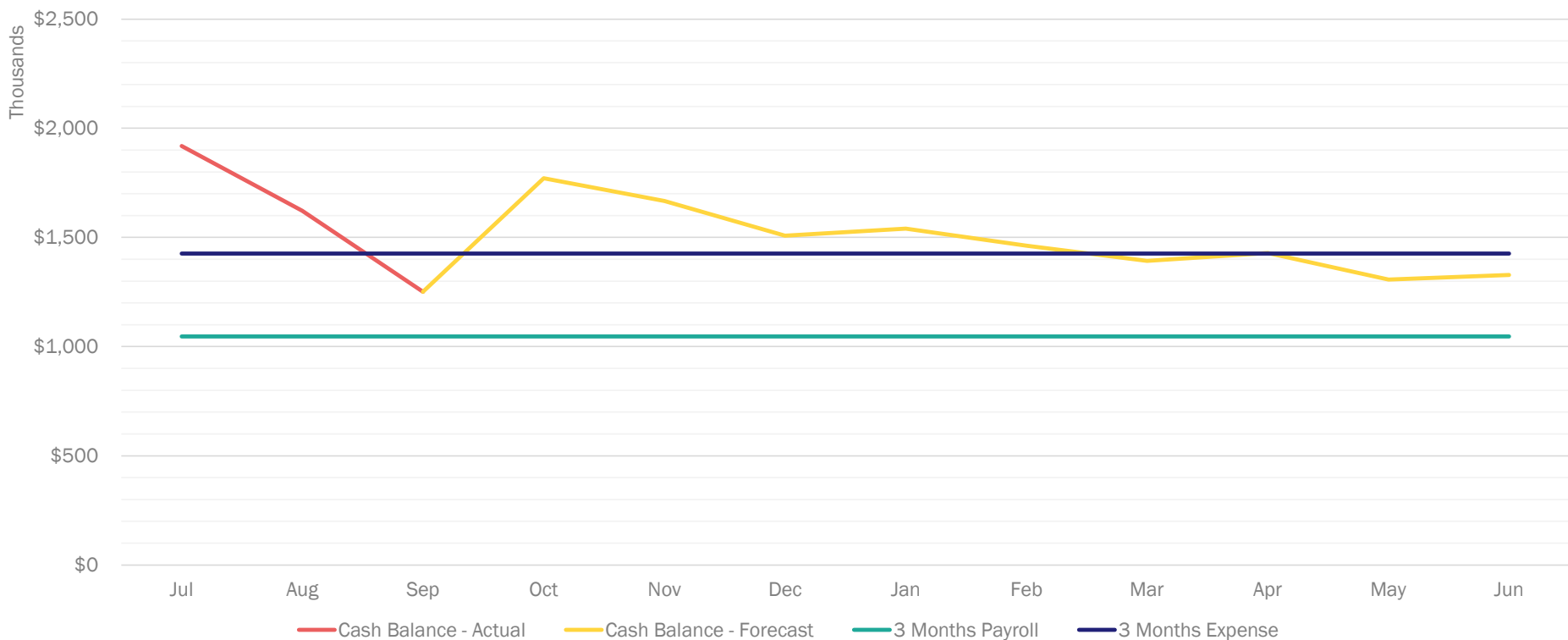
Operating income decreases \$151K since previous forecast, driven by lower enrollment





Cash Balance

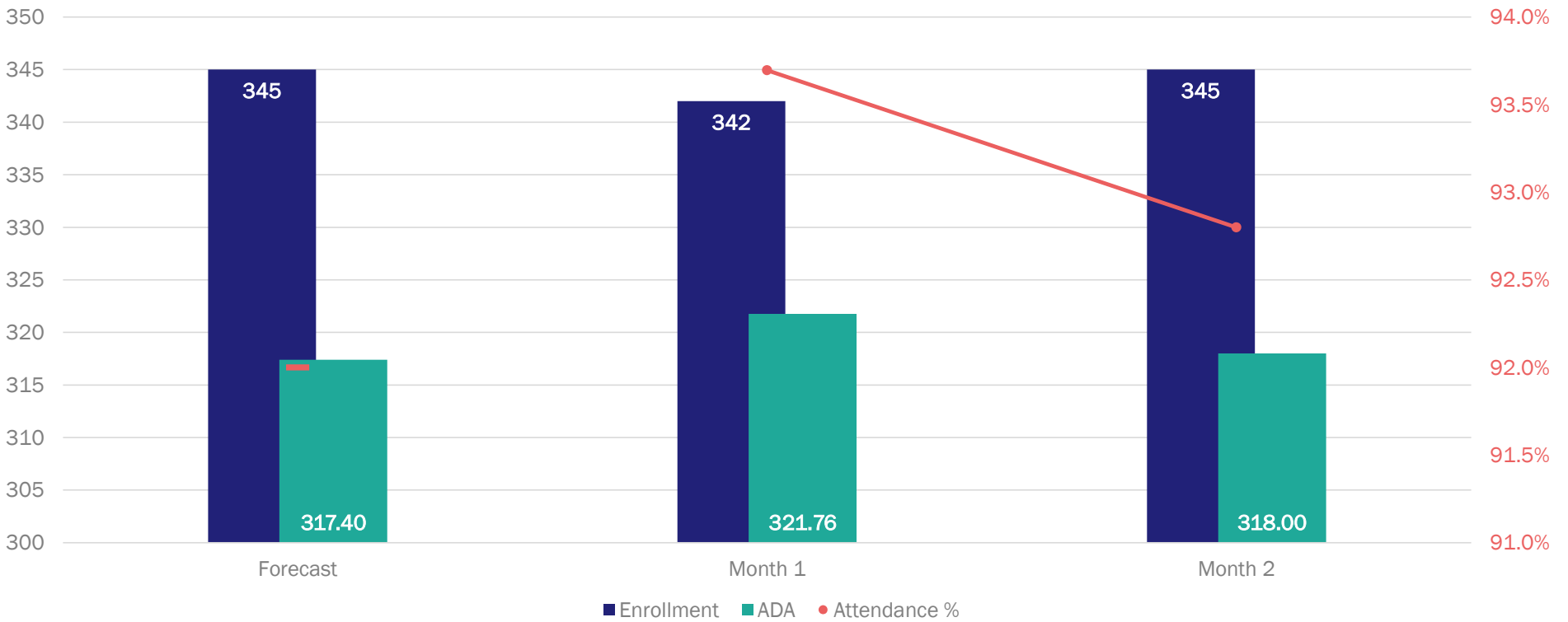
Cash remains steady at approximately 3-months expenses for FY25





Enrollment & Attendance

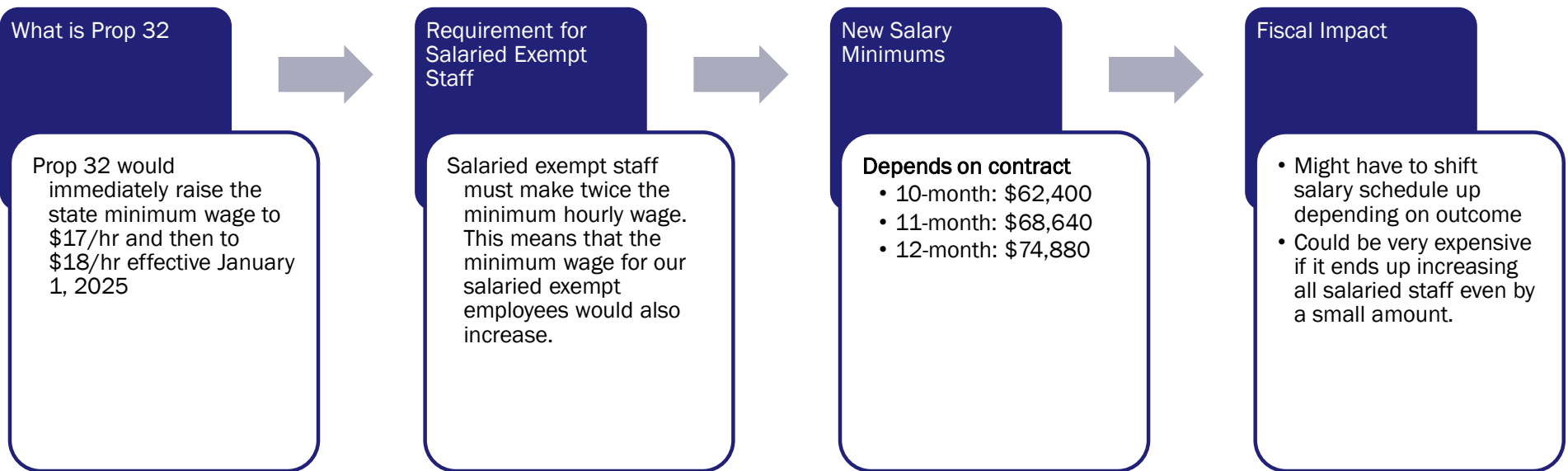
M2, ending 10/4/24, has an ending enrollment of 345 and 92.8% attendance





Prop 32 Impact

What is Prop 32 and how would it impact UMCS?

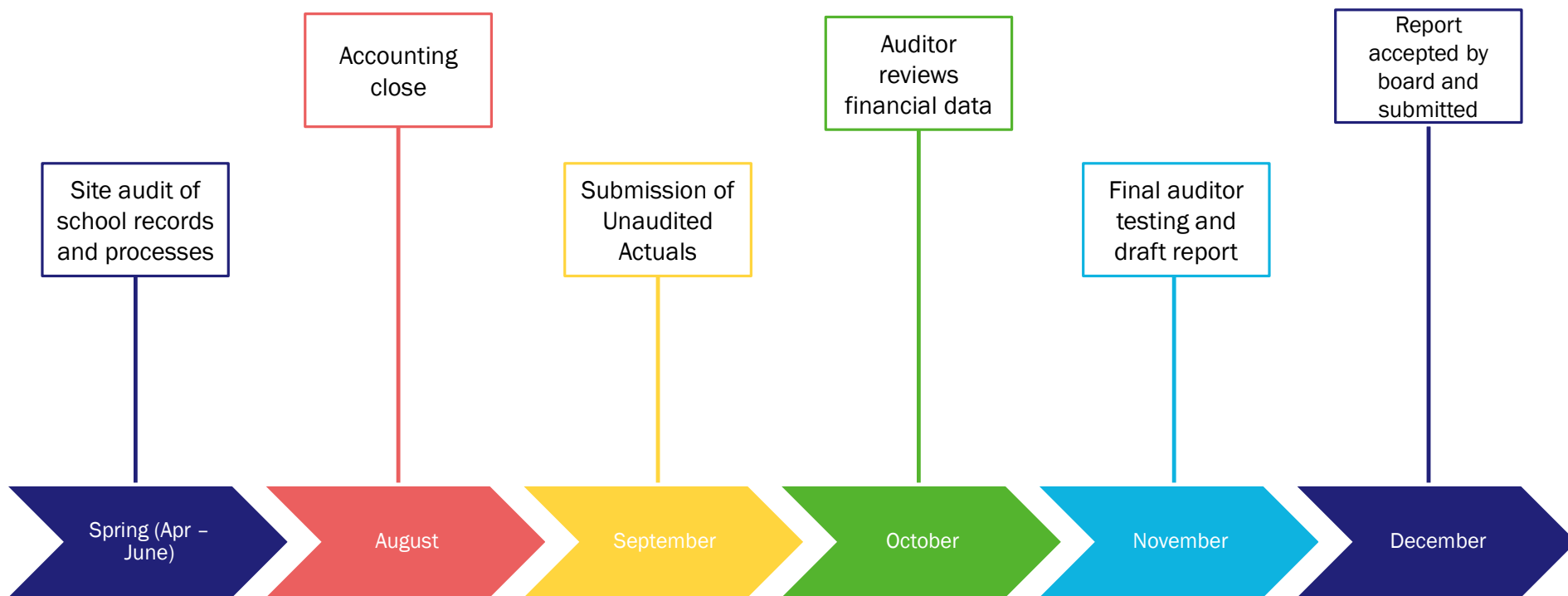


We are working on determining how many staff this would impact and the total cost



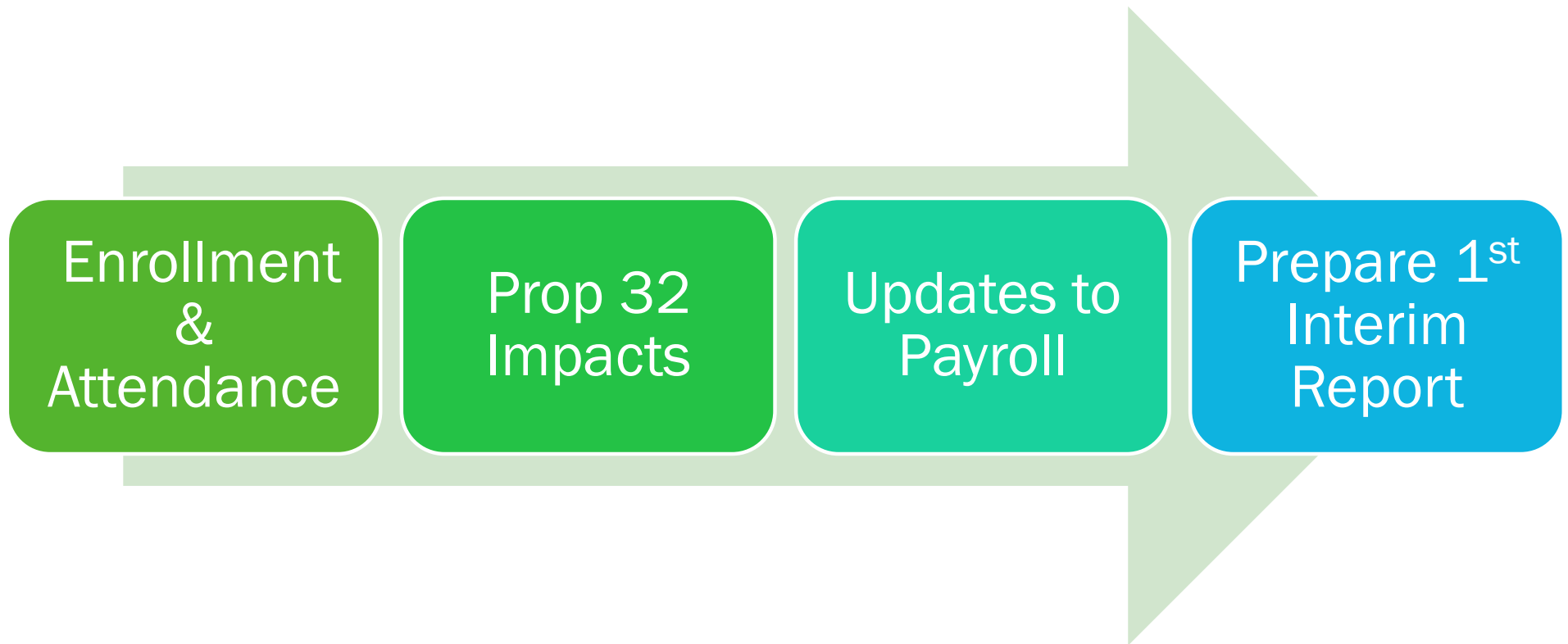
Audit process over next four months

Audit is result of EdTec accounting close and auditor review and testing



Next Steps

October financials will be utilized for 1st interim report



Urban Montessori
Income Statement
As of Sep FY2025

	Actual			YTD	Budget & Forecast						
	Jul	Aug	Sep	Actual YTD	Approved Budget v1	Previous Forecast	Current Forecast	Previous Forecast vs. Current Forecast	Approved Budget v1 vs. Current Forecast	Current Forecast Remaining	% Current Forecast Spent
SUMMARY											
Revenue											
LCFF Entitlement	-	100,167	-	100,167	3,989,895	3,988,751	3,801,330	(187,420)	(188,565)	3,701,163	3%
Federal Revenue	-	-	-	-	225,992	215,136	209,334	(5,802)	(16,657)	209,334	0%
Other State Revenues	13,770	25,592	24,786	64,148	1,167,500	1,134,397	1,109,500	(24,897)	(58,000)	1,045,352	6%
Local Revenues	8,330	9,453	(1,664)	16,120	280,000	280,000	280,000	-	-	263,880	6%
Fundraising and Grants	-	13	14	27	140,000	140,000	140,000	-	-	139,973	0%
Total Revenue	22,100	135,226	23,136	180,462	5,803,387	5,758,284	5,540,165	(218,119)	(263,222)	5,359,704	3%
Expenses											
Compensation and Benefits	161,492	321,869	329,489	812,849	4,207,271	4,207,271	4,187,453	19,818	19,818	3,374,604	19%
Books and Supplies	3,536	27,960	9,785	41,281	348,990	348,990	338,517	10,472	10,472	297,237	12%
Services and Other Operating Expenditures	106,556	62,495	114,089	283,139	1,200,217	1,208,190	1,171,612	36,578	28,605	888,473	24%
Depreciation	-	-	-	-	8,964	8,964	9,284	(320)	(320)	9,284	0%
Other Outflows & Amortization	808	108	3,152	4,068	-	-	-	-	-	(4,068)	
Total Expenses	272,391	412,430	456,515	1,141,337	5,765,442	5,773,415	5,706,867	66,548	58,575	4,565,530	20%
Operating Income	(250,291)	(277,205)	(433,380)	(960,875)	37,945	(15,131)	(166,701)	(151,571)	(204,647)	794,174	
Fund Balance											
Beginning Balance (Audited)					1,690,394	1,684,906	1,684,657				
Operating Income					37,945	(15,131)	(166,701)				
Ending Fund Balance					1,728,340	1,669,776	1,517,956				
Fund Balance as a % of Expenses					30%	29%	27%				

Urban Montessori
Income Statement
As of Sep FY2025

	Actual			YTD	Budget & Forecast						
	Jul	Aug	Sep	Actual YTD	Approved Budget v1	Previous Forecast	Current Forecast	Previous Forecast vs. Current Forecast	Approved Budget v1 vs. Current Forecast	Current Forecast Remaining	% Current Forecast Spent
KEY ASSUMPTIONS											
Enrollment Summary											
K-3					236	236	227	(9)	(9)		
4-6					93	93	87	(6)	(6)		
7-8					34	34	31	(3)	(3)		
Total Enrolled					363	363	345	(18)	(18)		
ADA %											
K-3					92.0%	92.0%	92.0%	0.0%	0.0%		
4-6					92.0%	92.0%	92.0%	0.0%	0.0%		
7-8					92.0%	92.0%	92.0%	0.0%	0.0%		
Average ADA %					92.0%	92.0%	92.0%	0.0%	0.0%		
ADA											
K-3					217.12	217.12	208.84	(8.28)	(8.28)		
4-6					85.56	85.56	80.04	(5.52)	(5.52)		
7-8					31.28	31.28	28.52	(2.76)	(2.76)		
Total ADA					333.96	333.96	317.40	(16.56)	(16.56)		

Urban Montessori
Income Statement
As of Sep FY2025

		Actual			YTD	Budget & Forecast						
		Jul	Aug	Sep	Actual YTD	Approved Budget v1	Previous Forecast	Current Forecast	Previous Forecast vs. Current Forecast	Approved Budget v1 vs. Current Forecast	Current Forecast Remaining	% Current Forecast Spent
REVENUE												
LCFF Entitlement												
8011	Charter Schools General Purpose Entitlement - State Aid	-	100,167	-	100,167	1,683,632	2,144,927	2,048,936	(95,991)	365,304	1,948,769	5%
8012	Education Protection Account Entitlement	-	-	-	-	1,099,990	609,264	579,053	(30,211)	(520,937)	579,053	0%
8096	Charter Schools in Lieu of Property Taxes	-	-	-	-	1,206,274	1,234,560	1,173,342	(61,218)	(32,931)	1,173,342	0%
SUBTOTAL - LCFF Entitlement		-	100,167	-	100,167	3,989,895	3,988,751	3,801,330	(187,420)	(188,565)	3,701,163	3%
Federal Revenue												
8181	Special Education - Entitlement	-	-	-	-	48,720	48,580	48,580	-	(140)	48,580	0%
8220	Child Nutrition Programs	-	-	-	-	117,003	117,003	111,201	(5,802)	(5,802)	111,201	0%
8291	Title I	-	-	-	-	42,687	33,343	33,343	-	(9,344)	33,343	0%
8292	Title II	-	-	-	-	7,582	6,210	6,210	-	(1,372)	6,210	0%
8294	Title IV	-	-	-	-	10,000	10,000	10,000	-	-	10,000	0%
SUBTOTAL - Federal Revenue		-	-	-	-	225,992	215,136	209,334	(5,802)	(16,657)	209,334	0%
Other State Revenue												
8381	Special Education - Entitlement (State)	13,770	13,770	24,786	52,326	299,529	299,529	285,420	(14,108)	(14,108)	233,094	18%
8382	Special Education Reimbursement (State)	-	1,322	-	1,322	28,467	26,620	25,300	(1,320)	(3,167)	23,978	5%
8520	Child Nutrition - State	-	-	-	-	95,730	95,730	90,983	(4,747)	(4,747)	90,983	0%
8550	Mandated Cost Reimbursements	-	-	-	-	6,336	6,384	6,384	-	48	6,384	0%
8560	State Lottery Revenue	-	-	-	-	86,853	95,225	90,503	(4,722)	3,650	90,503	0%
8590	All Other State Revenue	-	-	-	-	414,073	398,129	398,129	-	(15,944)	398,129	0%
8591	Prop 28 Arts & Music in Schools	-	2,300	-	2,300	47,865	47,754	47,754	-	(111)	45,454	5%
8593	Expanded Learning Opportunities Program	-	8,200	-	8,200	188,648	165,027	165,027	-	(23,621)	156,827	5%
SUBTOTAL - Other State Revenue		13,770	25,592	24,786	64,148	1,167,500	1,134,397	1,109,500	(24,897)	(58,000)	1,045,352	6%
Local Revenue												
8676	After School Program Revenue	8,330	9,453	-	17,784	230,000	230,000	230,000	-	-	212,216	8%
8702	Oakland Measure G1	-	-	-	-	50,000	50,000	50,000	-	-	50,000	0%
8999	Uncategorized Revenue	-	-	(1,664)	(1,664)	-	-	-	-	-	1,664	
SUBTOTAL - Local Revenue		8,330	9,453	(1,664)	16,120	280,000	280,000	280,000	-	-	263,880	6%
Fundraising and Grants												
8801	Family Fundraising	-	13	14	27	50,000	50,000	50,000	-	-	49,973	0%
8802	Private Grants	-	-	-	-	75,000	75,000	75,000	-	-	75,000	0%
8814	Field Trips Donations	-	-	-	-	15,000	15,000	15,000	-	-	15,000	0%
SUBTOTAL - Fundraising and Grants		-	13	14	27	140,000	140,000	140,000	-	-	139,973	0%
TOTAL REVENUE		22,100	135,226	23,136	180,462	5,803,387	5,758,284	5,540,165	(218,119)	(263,222)	5,359,704	3%

Urban Montessori
Income Statement
As of Sep FY2025

		Actual			YTD	Budget & Forecast						
		Jul	Aug	Sep	Actual YTD	Approved Budget v1	Previous Forecast	Current Forecast	Previous Forecast vs. Current Forecast	Approved Budget v1 vs. Current Forecast	Current Forecast Remaining	% Current Forecast Spent
EXPENSES												
Compensation & Benefits												
Certificated Salaries												
1100	Lead Teacher Salaries	13,320	82,651	91,695	187,666	1,067,405	1,067,405	846,049	221,356	221,356	658,384	22%
1148	Special Education Salaries	-	28,388	29,108	57,497	362,138	362,138	298,818	63,320	63,320	241,321	19%
1150	Support Teacher Salaries	10,599	42,427	53,758	106,784	540,125	540,125	574,934	(34,809)	(34,809)	468,149	19%
1170	Measure G1 Stipends	-	-	-	-	50,000	50,000	50,000	-	-	50,000	0%
1300	Certificated Supervisor & Administrator Salaries	35,270	35,270	40,770	111,311	264,803	264,803	520,030	(255,228)	(255,228)	408,720	21%
SUBTOTAL - Certificated Salaries		59,189	188,736	215,331	463,257	2,284,471	2,284,471	2,289,831	(5,360)	(5,360)	1,826,574	20%
Classified Salaries												
2102	Student Support Staff	-	26,384	31,787	58,171	322,564	322,564	382,904	(60,340)	(60,340)	324,733	15%
2300	Classified Supervisor & Administrator Salaries	21,422	18,026	18,026	57,475	272,805	272,805	216,317	56,487	56,487	158,843	27%
2400	Classified Clerical & Office Salaries	17,693	21,010	20,648	59,351	244,839	244,839	223,002	21,837	21,837	163,651	27%
2905	Other Classified - After School	16,987	25,819	19,865	62,670	221,419	221,419	220,934	485	485	158,263	28%
SUBTOTAL - Classified Salaries		56,102	91,239	90,326	237,667	1,061,626	1,061,626	1,043,157	18,470	18,470	805,490	23%
Employee Benefits												
3100	STRS	-	-	-	-	339,229	339,229	314,424	24,805	24,805	314,424	0%
3300	OASDI-Medicare-Alternative	4,771	11,688	12,863	29,322	145,860	145,860	152,909	(7,049)	(7,049)	123,588	19%
3400	Health & Welfare Benefits	26,110	29,691	2,965	58,766	311,963	311,963	322,358	(10,395)	(10,395)	263,592	18%
3500	Unemployment Insurance	139	514	414	1,067	23,912	23,912	24,722	(810)	(810)	23,655	4%
3600	Workers Comp Insurance	15,181	-	7,590	22,771	40,210	40,210	40,053	158	158	17,282	57%
SUBTOTAL - Employee Benefits		46,200	41,893	23,832	111,926	861,174	861,174	854,466	6,709	6,709	742,540	13%
Books & Supplies												
4100	Approved Textbooks & Core Curricula Materials	-	6,491	-	6,491	20,600	20,600	20,600	-	-	14,109	32%
4200	Books & Other Reference Materials	-	1,083	34	1,117	3,196	3,196	3,196	-	-	2,079	35%
4320	Educational Software	-	-	-	-	9,548	9,548	9,548	-	-	9,548	0%
4325	Instructional Materials & Supplies	769	8,299	977	10,045	25,750	25,750	25,750	-	-	15,705	39%
4326	Art & Music Supplies	1,569	57	374	2,000	7,210	7,210	7,210	-	-	5,210	28%
4330	Office Supplies	821	736	605	2,162	6,896	6,896	6,896	-	-	4,734	31%
4335	PE Supplies	-	474	654	1,128	2,122	2,122	2,122	-	-	994	53%
4340	SpEd Materials & Supplies	52	341	1,756	2,148	2,122	2,122	2,148	(27)	(27)	-	100%
4400	Training Center Expenses	-	-	-	-	5,000	5,000	5,000	-	-	5,000	0%
4410	Classroom Furniture, Equipment & Supplies	(916)	1,157	680	922	17,510	17,510	17,510	-	-	16,588	5%
4420	Computers: individual items less than \$5k	99	4,415	616	5,130	14,244	14,244	14,244	-	-	9,114	36%
4430	Non Classroom Related Furniture, Equipment & Supplies	114	410	2,101	2,625	2,575	2,575	2,625	(50)	(50)	-	100%
4700	Snacks	-	990	1,656	2,646	14,180	14,180	14,180	-	-	11,535	19%
4710	Student Food Services	603	3,220	334	4,157	212,733	212,733	202,184	10,549	10,549	198,027	2%
4720	Other Food	425	286	-	711	5,305	5,305	5,305	-	-	4,593	13%
SUBTOTAL - Books and Supplies		3,536	27,960	9,785	41,281	348,990	348,990	338,517	10,472	10,472	297,237	12%
Services & Other Operating Expenses												
5215	Travel - Mileage, Parking, Tolls	-	983	-	983	1,763	1,763	1,763	-	-	780	56%
5305	Dues & Membership - Professional	15,330	7,180	1,259	23,769	20,000	20,000	23,769	(3,769)	(3,769)	-	100%
5450	Insurance - Other	25,788	-	12,894	38,682	75,313	75,313	77,364	(2,051)	(2,051)	38,682	50%
5515	Janitorial, Gardening Services & Supplies	10,315	9,270	7,999	27,584	106,090	106,090	106,090	-	-	78,506	26%

Urban Montessori
Income Statement
As of Sep FY2025

		Actual			YTD	Budget & Forecast						
		Jul	Aug	Sep	Actual YTD	Approved Budget v1	Previous Forecast	Current Forecast	Previous Forecast vs. Current Forecast	Approved Budget v1 vs. Current Forecast	Current Forecast Remaining	% Current Forecast Spent
5520	Security	543	1,265	933	2,741	10,300	10,300	10,300	-	-	7,559	27%
5535	Utilities - All Utilities	5,479	2,781	6,088	14,348	79,679	79,679	79,679	-	-	65,331	18%
5605	Equipment Leases	935	-	931	1,866	14,424	14,424	14,424	-	-	12,558	13%
5610	Rent	-	-	37,081	37,081	148,323	148,323	148,323	-	-	111,242	25%
5615	Repairs and Maintenance - Building	3,029	839	-	3,868	50,000	50,000	50,000	-	-	46,132	8%
5803	Accounting Fees	-	-	5,600	5,600	26,880	26,880	26,880	-	-	21,280	21%
5805	Administrative Fees	-	-	-	-	7,187	7,187	7,187	-	-	7,187	0%
5809	Banking Fees	86	135	61	281	2,122	2,122	2,122	-	-	1,841	13%
5812	Business Services	11,458	11,458	11,458	34,375	123,750	123,750	123,750	-	-	89,375	28%
5815	Consultants - Instructional	-	-	-	-	20,755	20,755	20,755	-	-	20,755	0%
5820	Consultants - Non Instructional - Custom 1	-	-	-	-	20,600	20,600	20,600	-	-	20,600	0%
5824	District Oversight Fees	-	-	-	-	39,899	39,888	38,013	1,874	1,886	38,013	0%
5826	Directors Contingency	-	-	-	-	39,899	39,888	-	39,888	39,899	-	-
5827	Middle School Program expenses	-	-	-	-	2,035	2,035	2,035	-	-	2,035	0%
5830	Field Trips Expenses	-	-	-	-	5,150	5,150	5,150	-	-	5,150	0%
5833	Fines and Penalties	-	-	-	-	1,061	1,061	1,061	-	-	1,061	0%
5836	Fingerprinting	-	-	-	-	1,795	1,795	1,795	-	-	1,795	0%
5839	Fundraising Expenses	-	-	1,222	1,222	12,385	12,385	12,385	-	-	11,163	10%
5845	Legal Fees	5,000	1,860	668	7,528	30,900	30,900	30,900	-	-	23,373	24%
5851	Marketing and Student Recruiting	4,177	-	-	4,177	30,000	30,000	30,000	-	-	25,823	14%
5857	Payroll Fees	-	6,181	-	6,181	29,799	29,799	29,799	-	-	23,618	21%
5860	Printing and Reproduction	-	-	-	-	1,093	1,093	1,093	-	-	1,093	0%
5863	Professional Development	1,064	10,841	1,900	13,805	73,511	73,511	73,511	-	-	59,707	19%
5869	Special Education Contract Instructors	-	1,125	13,071	14,196	90,000	90,000	90,000	-	-	75,804	16%
5872	Special Education Encroachment	199	199	358	756	14,747	14,743	14,107	636	641	13,351	5%
5875	Staff Recruiting	903	-	-	903	1,250	1,250	1,250	-	-	347	72%
5878	Student Assessment	-	-	-	-	8,755	16,755	16,755	-	(8,000)	16,755	0%
5880	Student Health Services	677	464	191	1,331	6,365	6,365	6,365	-	-	5,035	21%
5881	Student Information System	14,195	910	8,437	23,542	26,523	26,523	26,523	-	-	2,980	89%
5884	Substitutes	-	-	-	-	30,000	30,000	30,000	-	-	30,000	0%
5887	Technology Services	3	5,170	2,297	7,470	13,792	13,792	13,792	-	-	6,322	54%
5899	Miscellaneous Operating Expenses	(0)	-	-	(0)	-	-	-	-	-	0	-
5910	Communications - Internet / Website Fees	5,819	570	540	6,929	18,090	18,090	18,090	-	-	11,162	38%
5915	Postage and Delivery	493	-	-	493	3,602	3,602	3,602	-	-	3,109	14%
5920	Communications - Telephone & Fax	1,064	1,265	1,102	3,431	12,381	12,381	12,381	-	-	8,949	28%
SUBTOTAL - Services & Other Operating Exp.		106,556	62,495	114,089	283,139	1,200,217	1,208,190	1,171,612	36,578	28,605	888,473	24%
Capital Outlay & Depreciation												
6900	Depreciation	-	-	-	-	8,964	8,964	9,284	(320)	(320)	9,284	0%
SUBTOTAL - Capital Outlay & Depreciation		-	-	-	-	8,964	8,964	9,284	(320)	(320)	9,284	0%
Other Outflows & Amortization												
7999	Uncategorized Expense	808	108	3,152	4,068	-	-	-	-	-	(4,068)	-
SUBTOTAL - Other Outflows & Amortization		808	108	3,152	4,068	-	-	-	-	-	(4,068)	-
TOTAL EXPENSES		272,391	412,430	456,515	1,141,337	5,765,442	5,773,415	5,706,867	66,548	58,575	4,565,530	20%