



Urban Montessori Charter School

Regular Board Meeting

Published on June 17, 2024 at 5:31 PM PDT

Date and Time

Thursday June 20, 2024 at 5:30 PM PDT

Location

4551 Steele Street, Oakland, CA 94619. Ring the front bell or call/text 510-290-4005 for entry. Signage on campus will direct you to the correct room, generally the Head of School's Office.

The public may comment and participate [via Zoom](#) if they prefer. The public may also email comments to board@urbanmontessori.org to be shared by the Board's Secretary during the meeting. Please make that intention clear in your email.

<https://us02web.zoom.us/j/82592855160?pwd=cG02OTRoUVdrdngwOTI2WFBrOTBzQT09>

Meeting ID: 825 9285 5160; Passcode 510 842 1181

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Additional teleconference locations: 3808 Bayo Street, Oakland CA 94619

This meeting will be audio recorded. The public can find documents related to this agenda either linked directly on the agenda or under "Documents" after selecting the meeting in BoardOnTrack and prior to viewing the agenda. Downloading the "packet" may not include all of the "Documents" that are still otherwise available to the public via the Meeting on BoardOnTrack.

Members: Kara Fortuna, Greg Klein, Sarah Morrill (Chair), Amy Ng, Ann Rhodes, Evan Sequoia

Urban Montessori Charter School welcomes your participation at Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the organization in public. Your participation assures us of continuing community interest in our school and assists the Board in making the best decisions for our school. To assist you in the ease of speaking/participating in our meetings, guidelines are provided at the bottom of this agenda. All materials for all board and committee meetings, including audio recordings of Regular Board Meetings, are available on our [BoardOnTrack public portal](#) and also through the [UMCS School Calendar](#).

Each year by April 1, and when first joining or leaving the board, board members complete and file a [Form 700](#). Board members annually train on the CA [Brown Act](#), [Conflict of Interest](#), and the [Public Records Act](#).

Agenda

	Purpose	Presenter	Time
I. Opening Items			5:30 PM
A. Call the Meeting to Order		Sarah Morrill	
This meeting is being audio-recorded.			
B. Record Attendance		Greg Klein	
C. Review of Action/Discussion Items	Discuss	Sarah Morrill	1 m
With input from the board, the Chair may decide, based upon a number of factors, to reorder the action/discussion items to best suit the needs of the meeting. No additional action/discussion items will be added at this time.			
D. Board and Community Appreciations		Sarah Morrill	5 m
Members of the Board and UMCS community may provide appreciations and affirmations during this time.			

	Purpose	Presenter	Time
E. Board Member Comment		Sarah Morrill	1 m

Any board member wishing to speak to an issue regarding UMCS that does not pertain to an agenda item may do so at this time. No further discussion or action will take place following each board member’s comments.

F. Presentations from the Floor		Sarah Morrill	10 m
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PRESENTATIONS ON NON-AGENDA ITEMS – Any person wishing to speak to any item not on the agenda will be granted three minutes to make a presentation. Speakers requiring translation shall have double time. Comments should refer to matters within the jurisdiction of this committee.

“What if [we] listened to others so deeply that they felt loved, accepted, and safe in [our] presence, no matter what they had to say?” -- Steve Shapiro, Author

II. Head of School Report 5:47 PM

The Head of School and their designees will present topics of interest to the Board and the general public.

A. Head of School Report	Discuss	Krishna Feeney	10 m
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Report topics this meeting **may** include:

1. Recent and upcoming events
2. Ongoing Professional Development and Staff Support
3. Student and Staff Attendance
4. Staffing and Enrollment Updates

III. Local Control and Accountability Plan and Budget for 2024-2025 5:57 PM

A. Report on Local Indicators	Vote	Krishna Feeney	5 m
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This information is included in the next version of the California School Dashboard (to be published in Fall 2024 by the State of California), and is included in the development of our LCAP.

Local Indicator Response is [here](#):

https://docs.google.com/document/d/1X0_-eezLLpMav5OXjuZQN96mmLqCuVT5/edit?usp=drive_link&oid=106156279337675123709&rtpof=true&sd=true

	Purpose	Presenter	Time
B. Local Control and Accountability Plan 2024-2025 2024-2025 LCAP , including the Budget Overview for Parents. An updated Federal Addendum is not required for UMCS at this time. The folder of materials is here: https://drive.google.com/drive/folders/1GzrUcDof8_WfpN0lpZ3eggANMSjFuGtA The LCAP document itself is here: https://docs.google.com/document/d/19oETPAe7Ym2jFnuH2-eEpwSEy7OSRZa7/edit#heading=h.v595seblba8r	Vote	Krishna Feeney	5 m
C. Budget for 2024-2025	Vote	Krishna Feeney	5 m
IV. Academic Oversight Committee			6:12 PM
A. Discussion Item - Committee Report	Discuss	Kara Fortuna	5 m
V. Family Advisory Council			6:17 PM
A. Discussion Item - Committee Report	Discuss	Ann Rhodes	5 m
VI. Executive & Governance Committee			6:22 PM
A. Committee Report and Board Roles As needed, the Board may also take action to change its officers, as well as committee membership, alternates, and leadership. Current and archival information is here . Please review the Executive and Governance Committee's minutes for more information. Governance Committee Overview . In June, the Board will use this item to approve 2024-2025 board roles , the 2024-2025 board calendar , and discuss the results of the most recent annual board assessment.	Vote	Sarah Morrill	5 m
VII. Other Business			6:27 PM
A. Oakland and California Updates Updates and current events related to Oakland USD, Alameda County Office of Education, and California, and potential implications for UMCS.	Discuss	Sarah Morrill	5 m
B. Approve Minutes from May 23, 2024 Regular Meeting	Approve Minutes	Greg Klein	1 m

	Purpose	Presenter	Time
C. Action Item - Vote on General Consent Report General Consent Report for June 20, 2024	Vote	Sarah Morrill	3 m
<ol style="list-style-type: none"> 1. Acceptance of Monthly Finance Committee Report Documents: Year-to-date forecast, presentation from Edtec, cashflow, balance sheet 2. UMCS Family Handbook [update] 3. UMCS Employee Handbook [update] 4. Annual Notices to Families [update] 5. UMCS Board Book [updated] 6. UMCS Unhoused Student Education Policy [update] 7. CharterSafe 2024-2025 Renewal 8. Rehabilitation ACT (504) & Special Education Policy [update] 9. UMCS Student Free Speech [update] 10. UMCS Local School Wellness Policy [update] 11. Education Protection Account Resolution 2024-2025 12. Education Protection Account Spending Plan 2024-2025 13. FY25 Consolidated Application for Title Funding 14. Workplace Violence Prevention Plan 15. Independent Educational Evaluation Policy and Procedures <p>[items may be linked or attached directly here in the agenda, or on BoardOnTrack under this date's Meeting and then "Documents."]</p>			
D. Proposition 28 Annual Report Review and vote on the UMCS Propositional 28 Annual Report for 2023-2024	Vote	Greg Klein	2 m
E. California Commission on Teacher Credentialing Declaration of Need for Fully Qualified Educators	Vote	Krishna Feeney	3 m
F. Collect New Business items for Future Meetings	Discuss	Sarah Morrill	1 m
VIII. Closed Session			6:42 PM
A. Closed Session Items	Discuss	Sarah Morrill	15 m
<ol style="list-style-type: none"> 1. Public Employee Performance Evaluation - Head of School 			

	Purpose	Presenter	Time
<p>"Closed Session" is always agendized ahead of time as a "Discuss" item. If any votes are taken during any Closed Session, those are reported out publicly upon return to Open Session.</p>			
IX. Return to Open Session			6:57 PM
A. Report out of any closed session action(s)	Vote	Sarah Morrill	1 m
<p>"Return to Open Session" is always agendized ahead of time as a "Vote" item. It is not meant to indicate the the Board <i>shall</i> take an action at this time. If any votes are taken during any Closed Session, those are reported out publicly at this time on the agenda.</p>			
X. Closing Items			6:58 PM
A. Adjourn Meeting	FYI	Sarah Morrill	

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY The Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Board may request assistance by contacting UMCS at 4551 Steele Street, Oakland, CA 94619 or info@urbanmontessori.org.

FOR MORE INFORMATION For more information concerning this agenda or for materials relating to this meeting, please contact UMCS at 4551 Steele Street, Oakland, CA 94619 or board@urbanmontessori.org. All materials are available via the BoardOnTrack portal of our website: <https://www.urbanmontessori.org/boardontrackportal>.

Coversheet

Budget for 2024-2025

Section: III. Local Control and Accountability Plan and Budget for 2024-2025
Item: C. Budget for 2024-2025
Purpose: Vote
Submitted by:
Related Material: UMCS 2024-25 Budget for Board Approval.pdf
UMCS June Board Meeting Financials 2024.pdf

**Urban Montessori
Multi-year Projection
As of May FY2024**

	Year 1	Year 2	Year 3
	2024-25	2025-26	2026-27
SUMMARY			
Revenue			
LCFF Entitlement	3,989,895	4,524,033	5,014,511
Federal Revenue	225,992	293,125	321,446
Other State Revenues	1,167,500	788,886	793,581
Local Revenues	280,000	285,773	291,691
Fundraising and Grants	140,000	140,000	140,000
Total Revenue	5,803,387	6,031,816	6,561,229
Expenses			
Compensation and Benefits	4,207,271	4,443,134	4,807,199
Books and Supplies	348,990	336,567	362,679
Services and Other Operating Expenditures	1,200,217	1,271,737	1,319,113
Depreciation	8,964	3,735	-
Other Outflows	-	-	-
Total Expenses	5,765,442	6,055,174	6,488,992
Operating Income	37,945	(23,358)	72,237
Fund Balance			
Beginning Balance (Unaudited)	1,624,959	1,662,904	1,639,547
Audit Adjustment			
Beginning Balance (Audited)	1,624,959	1,662,904	1,639,547
Operating Income	37,945	(23,358)	72,237
Ending Fund Balance	1,662,904	1,639,547	1,711,783
Total Revenue Per ADA	17,377	16,550	16,798
Total Expenses Per ADA	17,264	16,614	16,613
Operating Income Per ADA	114	(64)	185
Fund Balance as a % of Expenses	29%	27%	26%

**Urban Montessori
Multi-year Projection
As of May FY2024**

	Year 1 2024-25	Year 2 2025-26	Year 3 2026-27
Key Assumptions			
Enrollment Breakdown			
TK	40	50	60
K	60	60	60
1	52	60	55
2	40	55	55
3	44	40	50
4	23	44	40
5	47	20	40
6	23	25	20
7	19	20	20
8	15	20	20
Total Enrolled	363	394	420
ADA %			
K-3	92.0%	92.5%	93.0%
4-6	92.0%	92.5%	93.0%
7-8	92.0%	92.5%	93.0%
Average ADA %	92.0%	92.5%	93.0%
ADA			
K-3	217	245	260
4-6	86	82	93
7-8	31	37	37
Total ADA	334	364	391

Urban Montessori
Multi-year Projection
As of May FY2024

	Year 1	Year 2	Year 3
	2024-25	2025-26	2026-27
REVENUE			
LCFF Entitlement			
8011 Charter Schools General Purpose Entitlement - State Aid	1,683,631	1,944,410	2,208,175
8012 Education Protection Account Entitlement	1,099,990	1,263,182	1,395,477
8019 State Aid - Prior Years	-	-	-
8096 Charter Schools in Lieu of Property Taxes	1,206,274	1,316,440	1,410,859
SUBTOTAL - LCFF Entitlement	3,989,895	4,524,033	5,014,511
Federal Revenue			
8181 Special Education - Entitlement	48,720	50,820	55,160
8220 Child Nutrition Programs	117,003	178,370	195,845
8291 Title I	42,687	45,800	51,325
8292 Title II	7,582	8,135	9,116
8294 Title IV	10,000	10,000	10,000
8299 All Other Federal Revenue	-	-	-
SUBTOTAL - Federal Revenue	225,992	293,125	321,446
Other State Revenue			
8319 Other State Apportionments - Prior Years	-	-	-
8381 Special Education - Entitlement (State	299,529	326,884	350,329
8382 Special Education Reimbursement (State	28,467	30,526	31,135
8520 Child Nutrition - State	95,730	11,891	13,056
8550 Mandated Cost Reimbursements	6,336	6,831	7,686
8560 State Lottery Revenue	86,853	94,785	101,584
8590 All Other State Revenue	414,073	59,678	-
8591 Prop 28 Arts & Music in Schools	47,865	49,914	54,203
8593 Expanded Learning Opportunities Program	188,648	208,376	235,588
SUBTOTAL - Other State Revenue	1,167,500	788,886	793,581
Local Revenue			
8676 After School Program Revenue	230,000	235,773	241,691
8699 All Other Local Revenue	-	-	-
8702 Oakland Measure G1	50,000	50,000	50,000
SUBTOTAL - Local Revenue	280,000	285,773	291,691
Fundraising and Grants			
8801 Family Fundraising	50,000	50,000	50,000
8802 Private Grants	75,000	75,000	75,000
8814 Field Trips Donations	15,000	15,000	15,000
SUBTOTAL - Fundraising and Grants	140,000	140,000	140,000
TOTAL REVENUE	5,803,387	6,031,816	6,561,229

Urban Montessori
Multi-year Projection
As of May FY2024

	Year 1	Year 2	Year 3
	2024-25	2025-26	2026-27
EXPENSES			
Compensation & Benefits			
Certificated Salaries			
1100 Lead Teacher Salaries	1,067,405	1,179,427	1,299,682
1148 Special Education Salaries	362,138	373,002	384,192
1150 Support Teacher Salaries	540,125	600,578	618,595
1170 Measure G1 Stipends	50,000	50,000	51,500
1300 Certificated Supervisor & Administrator Salaries	264,803	272,747	280,929
SUBTOTAL - Certificated Salaries	2,284,471	2,475,754	2,634,899
Classified Salaries			
2102 Student Support Staff	322,564	282,367	331,143
2300 Classified Supervisor & Administrator Salaries	272,805	280,989	289,419
2400 Classified Clerical & Office Salaries	244,839	252,184	259,750
2900 Classified Substitutes	-	-	51,370
2905 Other Classified - After School	221,419	228,061	234,903
SUBTOTAL - Classified Salaries	1,061,626	1,043,601	1,166,584
Employee Benefits			
3100 STRS	339,229	364,685	391,837
3300 OASDI-Medicare-Alternative	145,860	150,612	163,076
3400 Health & Welfare Benefits	311,963	341,850	379,502
3500 Unemployment Insurance	23,912	24,339	25,620
3600 Workers Comp Insurance	40,210	42,292	45,682
SUBTOTAL - Employee Benefits	861,174	923,778	1,005,717
Books & Supplies			
4100 Approved Textbooks & Core Curricula Materials	20,600	10,000	10,300
4200 Books & Other Reference Materials	3,196	1,000	1,030
4320 Educational Software	9,548	5,000	5,150
4325 Instructional Materials & Supplies	25,750	10,000	10,300
4326 Art & Music Supplies	7,210	5,000	5,150
4330 Office Supplies	6,896	4,000	4,120
4335 PE Supplies	2,122	2,000	2,060
4340 SpEd Materials & Supplies	2,122	5,000	5,150
4400 Training Center Expenses	5,000	5,000	5,000
4410 Classroom Furniture, Equipment & Supplies	17,510	15,000	15,450
4420 Computers: individual items less than \$5k	14,244	14,671	15,111
4430 Non Classroom Related Furniture, Equipment & Supplies	2,575	2,000	2,060
4700 Snacks	14,180	14,606	15,044
4710 Student Food Services	212,733	237,827	261,127
4720 Other Food	5,305	5,464	5,628
SUBTOTAL - Books and Supplies	348,990	336,567	362,679
Services & Other Operating Expenses			
5215 Travel - Mileage, Parking, Tolls	1,763	1,816	1,871
5305 Dues & Membership - Professional	20,000	20,600	21,218
5450 Insurance - Other	75,313	77,572	79,899
5515 Janitorial, Gardening Services & Supplies	106,090	109,273	112,551

**Urban Montessori
Multi-year Projection
As of May FY2024**

	Year 1 2024-25	Year 2 2025-26	Year 3 2026-27
5520 Security	10,300	10,609	10,927
5535 Utilities - All Utilities	79,679	82,069	84,531
5605 Equipment Leases	14,424	14,857	15,302
5610 Rent	148,323	155,739	160,411
5615 Repairs and Maintenance - Building	50,000	51,500	53,045
5803 Accounting Fees	26,880	27,686	28,517
5805 Administrative Fees	7,187	7,403	7,625
5809 Banking Fees	2,122	2,185	2,251
5812 Business Services	123,750	127,800	132,912
5815 Consultants - Instructional	20,755	21,377	22,018
5820 Consultants - Non Instructional - Custom 1	20,600	21,218	21,855
5824 District Oversight Fees	39,899	45,240	50,145
5826 Directors Contingency	39,899	45,240	50,145
5827 Middle School Program expenses (8816 offset)	2,035	2,096	2,159
5830 Field Trips Expenses	5,150	1,000	1,030
5833 Fines and Penalties	1,061	1,093	1,126
5836 Fingerprinting	1,795	1,849	1,905
5839 Fundraising Expenses	12,385	12,757	13,139
5845 Legal Fees	30,900	25,000	25,750
5851 Marketing and Student Recruiting	30,000	30,900	31,827
5857 Payroll Fees	29,799	25,371	26,132
5860 Printing and Reproduction	1,093	1,126	1,159
5861 Prior Yr Exp (not accrued)	-	-	-
5863 Professional Development	73,511	75,716	77,988
5869 Special Education Contract Instructors	90,000	125,000	128,750
5872 Special Education Encroachment	14,747	16,164	17,500
5875 Staff Recruiting	1,250	1,288	1,326
5878 Student Assessment	8,755	9,018	9,288
5880 Student Health Services	6,365	6,556	6,753
5881 Student Information System	26,523	27,318	28,138
5884 Substitutes	30,000	38,000	39,140
5887 Technology Services	13,792	14,205	14,632
5910 Communications - Internet / Website Fees	18,090	18,633	19,192
5915 Postage and Delivery	3,602	3,710	3,821
5920 Communications - Telephone & Fax	12,381	12,752	13,135
SUBTOTAL - Services & Other Operating Exp.	1,200,217	1,271,737	1,319,113
Depreciation Expense			
6900 Depreciation	8,964	3,735	-
SUBTOTAL - Depreciation Expense	8,964	3,735	-
Other Outflows			
SUBTOTAL - Other Outflows	-	-	-
TOTAL EXPENSES	5,765,442	6,055,174	6,488,992

Urban Montessori Board Meeting

JOSH KEMP AND ADRIENE WONG
JUNE 20, 2024





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 - A. Current Forecast
 - B. Forecast Comparison
 - C. 2023-24 Cash Flow

- 2. 2024-25 Budget Update**
 - A. May Revise
 - B. MYP Budget
 - C. Revenue Assumptions
 - D. Key Metrics
 - E. 2024-25 Cash Flow

2023-24 Forecast Update

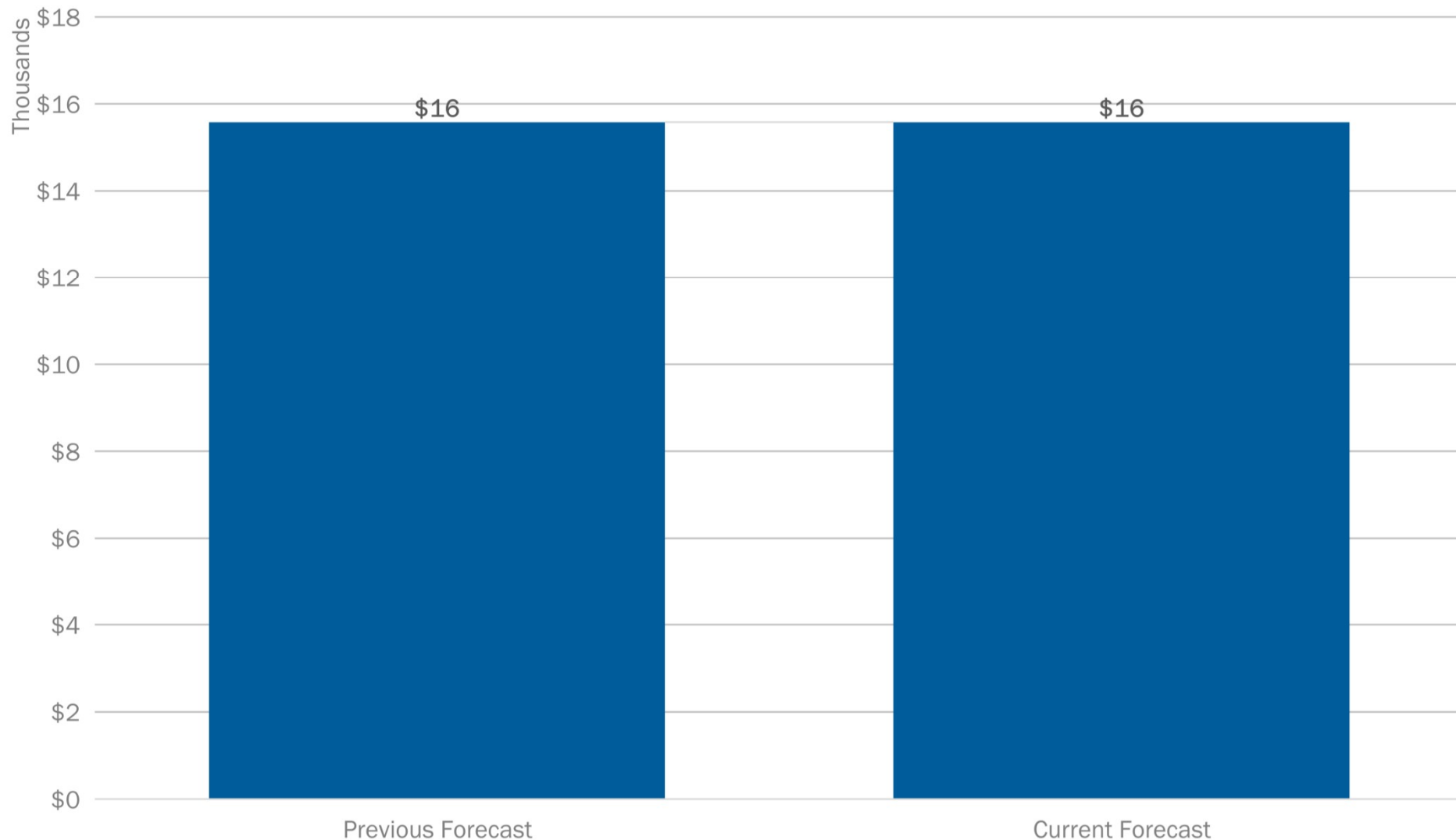
Actuals through 5/31/2024



2023-24 Forecast Update



No changes since last month, estimate small savings at end of year



Forecast Comparison

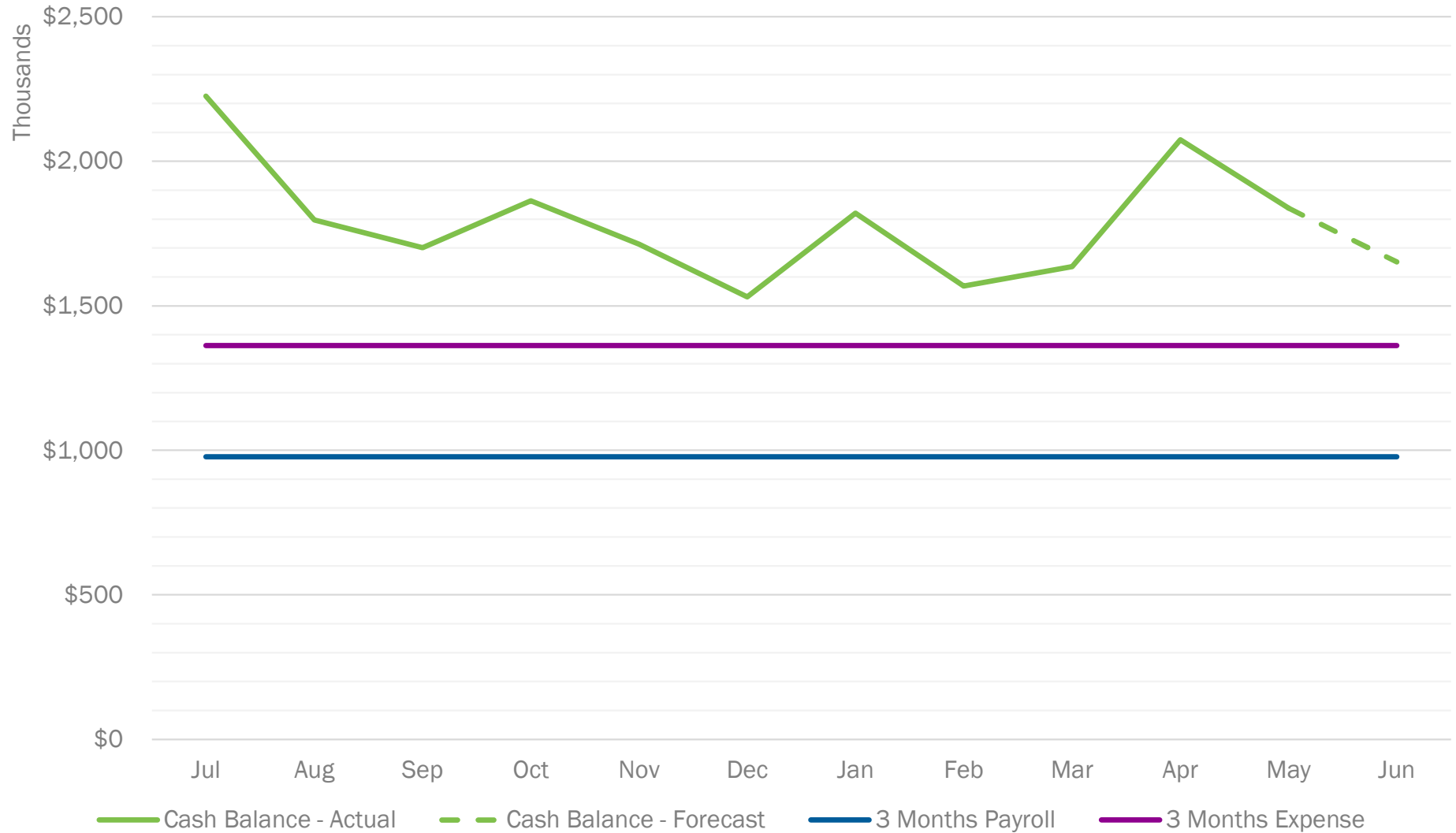
Expenses at 90% through May, will have small savings

		2023-24	2023-24	Variance
		Previous Forecast	Current Forecast	
Revenue	LCFF Entitlement	3,726,886	3,726,886	-
	Federal Revenue	481,189	481,189	-
	Other State Revenues	783,414	783,414	-
	Local Revenues	283,523	283,523	-
	Fundraising and Grants	190,000	190,000	-
	Total Revenue	5,465,012	5,465,012	-
Expenses	Compensation and Benefits	3,911,118	3,911,118	-
	Books and Supplies	339,404	339,404	-
	Services and Other Operating	1,189,947	1,189,947	-
	Depreciation	8,964	8,964	-
	Other Outflows	-	-	-
	Total Expenses	5,449,434	5,449,434	-
	Operating Income	15,579	15,579	-
	Beginning Balance (Audited)	1,609,380	1,609,380	-
	Operating Income	15,579	15,579	-
	Ending Fund Balance (incl. Depreciation)	1,624,959	1,624,959	-
	Ending Fund Balance as % of Expenses	29.8%	29.8%	0.0%



2023-24 Monthly Cash Flow Projection

Cash is steady and stays above 3-months expense rest of the year

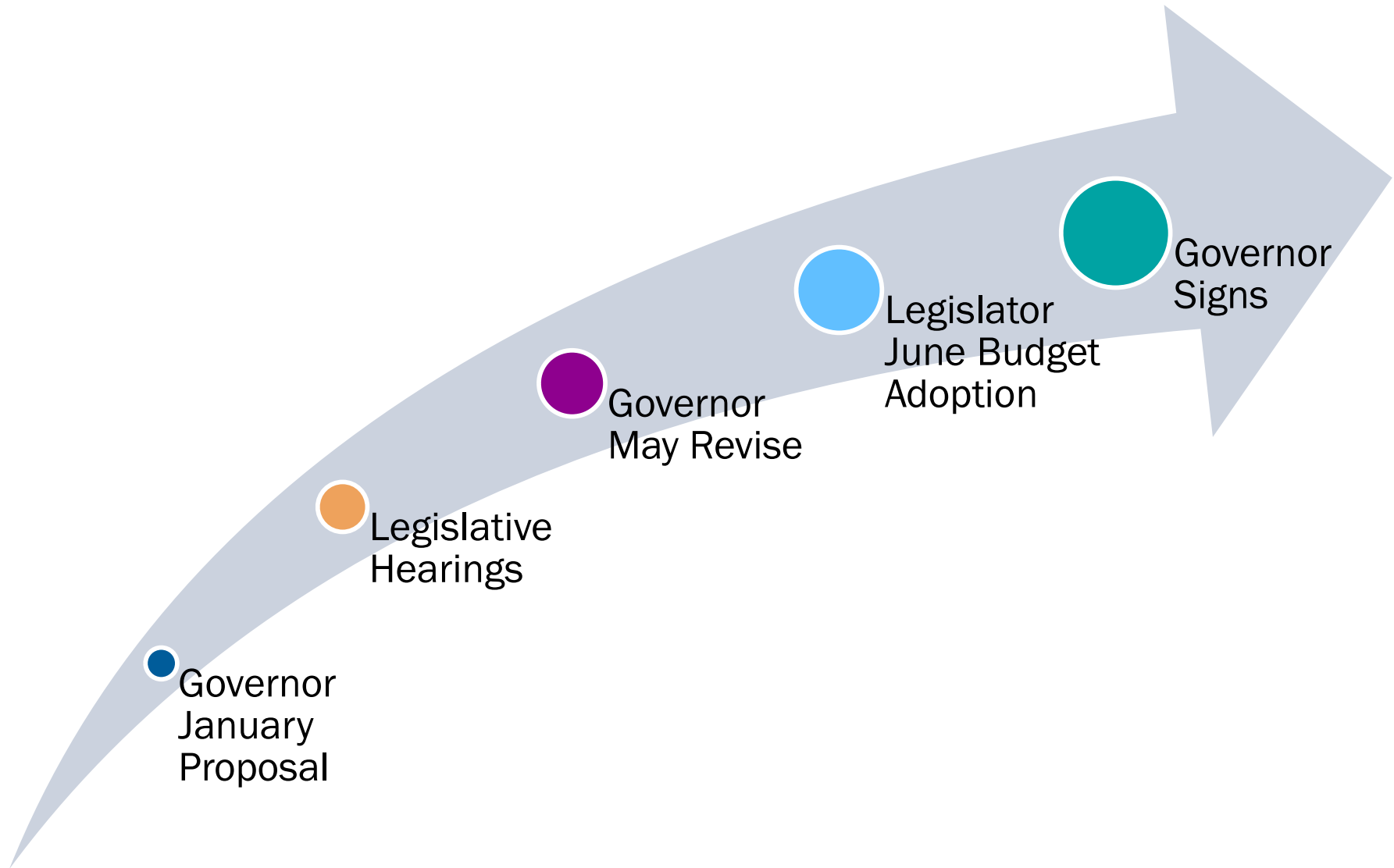


2024-25 Budget



State Budget Process

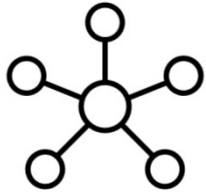
Iterative process with many changes to Governor's Proposal



May Revise Highlights



1.07% COLA (up from 0.76%)



COLA extends to SpEd, Nutrition, MBG, and more



Increased COLA adds ~\$50/ADA



No deferrals, no new programs or funds

2024-25 Budget Draft

Budget becomes sustainable at enrollment of 420 in 2026-27

		2023-24	2024-25	2025-26	2026-27
		Current Forecast	Projected Budget	Projected Budget	Projected Budget
Revenue	LCFF Entitlement	3,726,886	3,989,895	4,524,033	5,014,511
	Federal Revenue	481,189	225,992	293,125	321,446
	Other State Revenues	783,414	1,167,500	788,886	793,581
	Local Revenues	283,523	280,000	285,773	291,691
	Fundraising and Grants	190,000	140,000	140,000	140,000
	Total Revenue	5,465,012	5,803,387	6,031,816	6,561,229
Expenses	Compensation and Benefits	3,911,118	4,207,271	4,443,134	4,807,199
	Books and Supplies	339,404	348,990	336,567	362,679
	Services and Other Operating Expenditures	1,189,947	1,200,217	1,271,737	1,319,113
	Depreciation	8,964	8,964	3,735	-
	Other Outflows	-	-	-	-
	Total Expenses	5,449,434	5,765,442	6,055,174	6,488,992
Operating Income		15,579	37,945	(23,358)	72,237
	Beginning Balance (Audited)	1,609,380	1,624,959	1,662,904	1,639,546
	Operating Income	15,579	37,945	(23,358)	72,237
Ending Fund Balance (incl. Depreciation)		1,624,959	1,662,904	1,639,546	1,711,783
Ending Fund Balance as % of Expenses		29.8%	28.8%	27.1%	26.4%

Budget Comparison

		2024-25 Prior Budget Draft	2024-25 Current Budget Draft	Variance
Revenue	LCFF Entitlement	3,932,734	3,989,895	57,161
	Federal Revenue	221,545	225,992	4,447
	Other State Revenues	1,160,126	1,167,500	7,374
	Local Revenues	280,000	280,000	-
	Fundraising and Grants	65,000	140,000	75,000
	Total Revenue	5,659,405	5,803,387	143,982
Expenses	Compensation and Benefits	4,340,481	4,207,271	133,210
	Books and Supplies	360,977	348,990	11,987
	Services and Other Operating Expenditures	1,168,758	1,200,217	(31,459)
	Depreciation	8,964	8,964	-
	Other Outflows	-	-	-
	Total Expenses	5,879,180	5,765,442	113,738
	Operating Income	(219,775)	37,945	257,720
	Beginning Balance	1,624,959	1,624,959	-
	Operating Income	(219,775)	37,945	257,720
Ending Fund Balance (incl. Depreciation)		1,405,184	1,662,904	257,720
Ending Fund Balance as % of Expenses		23.9%	28.8%	4.9%

Revenue Assumptions

Revenue Drivers	2022-23	2023-24	2024-25	2025-26
Enrollment	326	347	363	394
ADA	296	318	334	364
Unduplicated Count	112	139	145	157

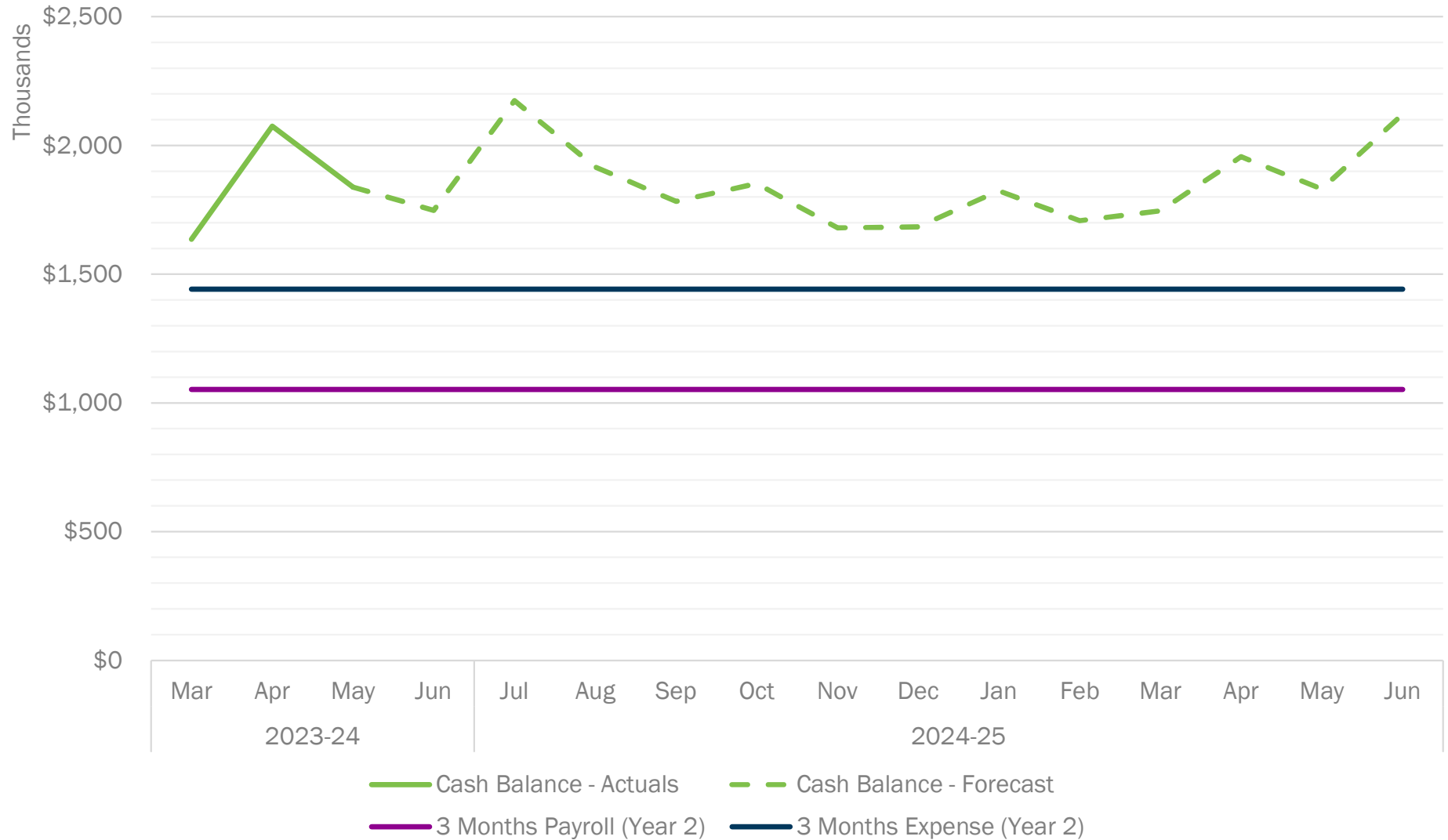
Funding Sources	2022-23	2023-24	2024-25	2025-26
LCFF				
Rate Per ADA	\$10,753	\$11,711	\$11,947	\$12,413
Federal Revenue				
Title I	\$31,887	\$30,392	\$42,687	\$45,800
Title II	\$5,610	\$5,398	\$7,582	\$8,135
ESSER III	\$39,589	\$274,403	\$0	\$0
Other State Revenues				
SPED Per ADA	\$820	\$887	\$897	\$897
Learning Recovery Block Grant	\$0	\$0	\$243,129	\$0
Arts, Music, and Instructional	\$0	\$0	\$155,000	\$43,734
Hold Harmless	\$534,775	\$0	\$0	\$0
ELO-P	\$216,246	\$164,204	\$188,648	\$208,376
Local Revenue/ Fundraising				
After School Revenue	\$228,054	\$206,696	\$230,000	\$235,773
Fundraising	\$187,055	\$190,000	\$140,000	\$140,000

Key Metrics

	FY21	FY22	FY23	FY24	FY25	FY26
Ending Fund Balance	1,422,465	1,513,606	1,609,822	1,624,959	1,662,904	1,639,546
Total Revenues per ADA	13,935	14,218	17,495	17,174	17,377	16,550
Total Expenses per ADA	10,929	13,929	17,172	17,125	17,264	16,614
Operating Income per ADA	3,005	288	324	49	114	(64)
Fund Balance as a % of Expenses	35%	34%	30%	30%	29%	27%

2024-25 Monthly Cash Balance

Cash balance is projected to remain above 3 months expense next year



Coversheet

Approve Minutes from May 23, 2024 Regular Meeting

Section: VII. Other Business
Item: B. Approve Minutes from May 23, 2024 Regular Meeting
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for Regular Board Meeting on May 23, 2024



Urban Montessori Charter School

Minutes

Regular Board Meeting

Date and Time

Thursday May 23, 2024 at 5:30 PM

Location

4551 Steele Street, Oakland, CA 94619. Ring the front bell or call/text 510-290-4005 for entry. Signage on campus will direct you to the correct room, generally the Head of School's Office.

The public may comment and participate [via Zoom](#) if they prefer. The public may also email comments to board@urbanmontessori.org to be shared by the Board's Secretary during the meeting. Please make that intention clear in your email.

<https://us02web.zoom.us/j/82592855160?pwd=cG02OTRoUVdrdngwOTI2WFBrOTBzQT09>

Meeting ID: 825 9285 5160; Passcode 510 842 1181

One tap mobile

+16699009128,,82592855160# US (San Jose)

+12532158782,,82592855160# US (Tacoma)

Dial by your location

+1 669 900 9128 US (San Jose)

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+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

Meeting ID: 825 9285 5160

Find your local number: <https://us02web.zoom.us/j/k1Y3eQWvA>

Additional teleconference locations:

This meeting will be audio recorded. The public can find documents related to this agenda either linked directly on the agenda or under "Documents" after selecting the meeting in BoardOnTrack and prior to viewing the agenda. Downloading the "packet" may not include all of the "Documents" that are still otherwise available to the public via the Meeting on BoardOnTrack.

Members: Kara Fortuna, Greg Klein, Sarah Morrill (Chair), Amy Ng, Ann Rhodes, Evan Sequoia

Urban Montessori Charter School welcomes your participation at Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the organization in public. Your participation assures us of continuing community interest in our school and assists the Board in making the best decisions for our school. To assist you in the ease of speaking/participating in our meetings, guidelines are provided at the bottom of this agenda. All materials for all board and committee meetings, including audio recordings of Regular Board Meetings, are available on our [BoardOnTrack public portal](#) and also through the [UMCS School Calendar](#).

Each year by April 1, and when first joining or leaving the board, board members complete and file a [Form 700](#). Board members annually train on the CA [Brown Act](#), [Conflict of Interest](#), and the [Public Records Act](#).

Directors Present

A. Ng, A. Rhodes, E. Sequoia, G. Klein, K. Fortuna, S. Morrill

Directors Absent

None

Directors who arrived after the meeting opened

A. Ng, S. Morrill

Guests Present

D. Bissonnette, K. Feeney

I. Opening Items

A. Call the Meeting to Order

K. Fortuna called a meeting of the board of directors of Urban Montessori Charter School to order on Thursday May 23, 2024 at 5:31 PM.

B. Record Attendance

C.

Review of Action/Discussion Items

No changes needed.

D. Board and Community Appreciations

Board and community members shared appreciations.

E. Board Member Comment

No board member comments on items not on the agenda.

F. Presentations from the Floor

One member of the public on Zoom commented to please be sure speakers speak into the microphone.

A. Ng arrived at 5:35 PM.

II. Head of School Report

A. Head of School Report

The Head of School report on BoardOnTrack public portal by clicking on this meeting, then scrolling down and clicking Documents.

Daniel shared the Head of School report, including recent and upcoming events. Moveathon was great fun! SBAC wraps up this week, and also this week, students moving up a level into new classrooms got to visit those classrooms. No school Monday, and 6th grade graduation and 8th grade promotion are next week. Last day of school is Friday and ELOP ends that day at 4:30p. Later in June the second cohort of Montessori training starts, and in July Cohort 1 begins their final summer of training.

Daniel the most up to date enrollment projections for next year, at just over 360 enrollment, slightly larger this year. Room in TK enrollment if families have four year olds, or current three year olds who turn 4 by June 1, 2024.

Daniel shared budget updates clarifying that latest documents show a worst-case scenario operating deficit for next year. There is additional revenue that hasn't been secured that is not included, and the deficit represents the additional investments to support teacher training, credentialing, and fundraising. Daniel shared that he hired Jori Martinez-Woods to be our new Montessori Trainer and also hired Krishna Feeney as Executive Director of Public Montessori In Oakland.

S. Morrill arrived at 5:42 PM.

On Montessori Training, four staff members confirmed for Cohort 2, two others maybes, others from other schools. Cohort participants will receive a summer stipend in addition to training at no-cost, and planning to open up 1-2 spots in UMCS community members to join the training cohort, and an auditing experience for broader number of UMCS

members and staff who are curious. Our current lease does not allow earning revenue from other schools who want to send their teachers to training, but Krishna shared that there are ways to share costs and reduce the share of expenses coming out of UMCS's budget. Krishna reiterated that she has made it clear to OUSD that UMCS would love to train OUSD teachers if that's ever something that OUSD needs and wants.

There were no public comments on this item.

B. PUBLIC HEARING: Local Control Accountability Plan (LCAP) 2024-2025

Kara opened the public hearing at 5:51p. Krishna shared the draft LCAP and reviewed the local indicators. These documents are linked on the agenda and also here: https://drive.google.com/drive/folders/1GzrUcDof8_WfpN0lpZ3eggANMSjFuGtA?usp=share_link. The accompanying slides are on the BoardOnTrack public portal by clicking on this meeting, then scrolling down and clicking Documents.

Proposing one overall goal: Between the Fall 2023 Dashboard and the Fall 2026 Dashboard, the school will improve to eventually perform at Yellow or above across Dashboard indicators. Progress would be measured by overall on each indicator, and also subgroups. The board discussed how Yellow across the board is a step in the longer journey of Greens across the board, and then finally Blue across the board. The school already has some subgroups meeting or out performing this goal, but that this goal is about getting the entire school community to the baseline of Yellow.

Key aligned actions include: Instructional Coaching, New teacher Professional development, IXL, School Leadership Team, Reading Intervention, Targeted Professional Development, additional support for RTI team in support of students with IEPs, Student Wellness, Attendance tracking and communications, and Attendance support.

Krishna shared all the ways that the LCAP remains open to feedback from all, including emailing, at this meeting and June meetings, working on the document itself. Greg asked and Krishna clarified that IXL is new. Krishna shared that the school Met all five local indicators. Sarah shared about how Yellow can be earned in multiple ways on a five-by-five. Amy asked about progress monitoring internally during the year before Dashboards are released. Daniel shared yes, the school has the tools it needs to share mid year progress reporting.

No other public comments. Sarah closed the public hearing at 6:11p.

III. Academic Oversight Committee

A. Committee Report and Training on Effective Goal Monitoring

Greg shared about Effective Goal Monitoring in the context of the Student Outcomes Focused Governance framework, working from this document.

<https://docs.google.com/document/d/1-IPLsB8-nNMQw-ygzeQUvyMWF8ZgBtruEI1sq8vovGo/edit>

Kara asked about getting started and Greg offered that one starting place is to take current academic goals and structure them grammatically as SMART goals as defined by the SOFG Framework, and then also adopting a calendar of monitoring. Sarah asked to see examples of taking existing goals aligned to the SOFG framework.

No public comments on this item.

IV. Family Advisory Council

A. Discussion Item - Committee Report

Evan shared about the success of the recent Moveathon and welcoming new families to the school community over the summer, Kara shared that there is one more FAC Zoom meeting on the calendar for this coming Wednesday, and Ann shared about setting up Buddy Families.

The public asked for more screen sharing, and Greg adjusted the settings.

V. Executive & Governance Committee

A. Committee Report and Board roles

Sarah asked the board and there was no need to make any changes in officer or committee roles for the remainder of this school year. Sarah shared that the board would approve new officer roles in June for SY 2024-2025. Sarah shared that he intends to pass on the role of chair to a new person. Greg shared that he's ready for other folks to take on the role of Secretary, Treasurer, or both.

The board discussed its draft calendar of Regular Meetings, and made a few adjustments, and that new committee chairs will need to set their committee calendar times.

Sarah reviewed the Board Assessment results. The main area the board wanted to make improvement was in recruiting additional board members, and sharing again our brief job description. Amy asked and the board brainstormed areas of support that would be helpful, including real estate and facilities experience, legal experience, a Montessorian, recruitment and marketing experience, and fund development. Amy also agreed to codify the recruitment and pre-service process that she herself recently went through. The Board then talked about the need to clarify board goals. Sarah asked and Greg responded that he would like to see the board begin to quarterly self evaluate against the SOFG framework in addition to the annual BoardOnTrack board assessment. Greg shared that a new chair could offer the board a direction to aim for in one or two areas of improvement aligned to the results of this recent assessment. Lastly, Sarah shared about

the finance area, and reiterated it's ok to ask questions of the Treasurer, Edtec, or come to finance committee. Sarah asked if there were concerns about financial oversight and there were none.

There were no public comments on this item.

VI. Other Business

A. Oakland and California Updates

Greg shared that today is the last day of school for OUSD and briefly about the Governor's May Revise and also that President Davis of the OUSD Board announced his intention to not seek reelection in November to the OUSD Board.

There were no public comments on this item.

B. Approve Minutes from April 25, 2024 Regular Meeting

S. Morrill made a motion to approve the minutes from Regular Board Meeting on 04-25-24.

A. Ng seconded the motion.

No public comments on this item.

The board **VOTED** unanimously to approve the motion.

C. Action Item - Vote on General Consent Report

G. Klein made a motion to approve the general consent report.

S. Morrill seconded the motion.

No public comments on this item.

The board **VOTED** unanimously to approve the motion.

D. Collect New Business items for Future Meetings

No items.

VII. Closed Session

A. Closed Session Items

At 7:09p, Sarah shared that the Board would go into closed session on Public Employee Performance Evaluation - Head of School. There were no public comments on this item.

At 7:34p, Krishna and Daniel entered the closed session.

VIII. Return to Open Session

A. Report out of any closed session action(s)

At 7:43p, the Board returned to open session. Sarah shared that no actions were taken.

IX. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:43 PM.

Respectfully Submitted,
G. Klein

Documents used during the meeting

- Board Assessment Report.pdf
- UMCS_April_2024_Balance_Sheet.pdf
- UMCS_April_2024_Cash_Flow.pdf
- UMCS_April_2024_MYP_Draft.pdf
- UMCS_April_2024_Financials.pdf
- UMCS_April_Financials_2024_FC_Presentation.pdf

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY The Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Board may request assistance by contacting UMCS at 4551 Steele Street, Oakland, CA 94619 or info@urbanmontessori.org.

FOR MORE INFORMATION For more information concerning this agenda or for materials relating to this meeting, please contact UMCS at 4551 Steele Street, Oakland, CA 94619 or board@urbanmontessori.org. All materials are available via the BoardOnTrack portal of our website: <https://www.urbanmontessori.org/boardontrackportal>.

Coversheet

Action Item - Vote on General Consent Report

Section: VII. Other Business
Item: C. Action Item - Vote on General Consent Report
Purpose: Vote
Submitted by:
Related Material: UMCS_May_2024_Balance_Sheet.pdf
UMCS_May_2024_Cash_Flow.pdf
Urban_Montessori.1336.CharterSAFEProposal2425.05-24-2024.pdf
UMCS_May_2024_Finance_Committee_Presentation.pdf
UMCS_May_2024_Financials.pdf
UMCS EPA resolution FY24-25.doc
UMCS EPA spending plan FY24-25.pdf
2024-25 UMCS Consolidated App Copy For Board Approval 6.18.24.pdf

Urban Montessori
Balance Sheet
As of May FY2024

	Jun FY23	May FY24	Projected Jun FY24
ASSETS			
Cash Balance	2,043,051	1,837,805	1,651,649
Accounts Receivable	648,146	21,581	943,988
Other Current Assets	91,234	11,470	11,470
Fixed Assets	21,659	13,442	12,695
ROU Assets	30,100	30,100	-
TOTAL ASSETS	2,834,189	1,914,398	2,619,802
LIABILITIES & EQUITY			
Accounts Payable	99,138	10,534	113,284
Other Current Liabilities	182,576	137,240	119,743
Summer Holdback	78,340	68,835	68,098
Deferred Revenue	834,212	834,212	663,176
ROU Long-Term Liabilities	30,542	30,542	30,542
Beginning Net Assets	1,513,606	1,609,380	1,609,380
Net Income (Loss) to Date	95,774	(776,344)	15,579
TOTAL LIABILITIES & EQUITY	2,834,189	1,914,398	2,619,802

**Urban Montessori
Monthly Cash Forecast
As of May FY2024**

	2023-24													Remaining Balance
	Actuals & Forecast													
	Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Actuals	Dec Actuals	Jan Actuals	Feb Actuals	Mar Actuals	Apr Actuals	May Actuals	Jun Forecast	Forecast	
Beginning Cash	2,043,051	2,225,516	1,796,887	1,701,362	1,863,367	1,713,192	1,530,971	1,820,627	1,568,387	1,635,877	2,074,654	1,837,805		
REVENUE														
LCFF Entitlement	-	77,375	256,559	444,376	218,912	139,275	524,012	218,831	331,032	554,583	139,180	214,398	3,726,886	608,354
Federal Revenue	-	-	-	970	21,261	-	52,086	10,078	14,903	-	11,788	131,867	481,189	238,235
Other State Revenue	16,127	25,534	38,436	145,638	62,980	16,933	116,306	22,974	70,389	80,660	44,986	45,052	783,414	97,399
Other Local Revenue	11,044	8,544	27,218	28,175	22,250	23,771	24,387	24,774	31,845	22,508	24,982	34,027	283,523	-
Fundraising & Grants	250	29	8,500	12,664	2,700	26	9,864	4,469	-	163,864	850	(13,217)	190,000	-
TOTAL REVENUE	27,421	111,482	330,713	631,823	328,102	180,005	726,655	281,126	448,169	821,615	221,786	412,127	5,465,012	943,988
EXPENSES														
Certificated Salaries	57,371	220,979	194,928	197,424	187,302	181,330	204,243	199,201	180,746	183,754	191,493	225,829	2,224,601	-
Classified Salaries	29,500	60,864	72,076	76,678	80,734	71,282	74,152	85,083	80,432	81,638	85,163	21,327	818,929	-
Employee Benefits	33,661	107,906	52,359	71,203	98,821	46,917	78,532	101,950	48,099	72,329	99,726	63,341	867,588	(7,256)
Books & Supplies	10,728	21,889	18,283	25,796	25,052	18,299	10,505	36,614	22,399	23,492	28,502	73,639	339,404	24,207
Services & Other Operating Expenses	137,653	135,374	113,255	73,834	126,252	34,701	63,908	126,075	52,483	76,755	76,453	135,840	1,189,947	37,365
Capital Outlay & Depreciation	-	-	-	-	-	4,482	747	747	747	747	747	747	8,964	-
Other Outflows	-	-	5,352	2,948	1,042	-	-	1,170	21	235	79	(10,847)	-	-
TOTAL EXPENSES	268,913	547,012	456,252	447,882	519,203	357,011	432,087	550,840	384,928	438,951	482,162	509,876	5,449,434	54,316
Operating Cash Inflow (Outflow)	(241,493)	(435,530)	(125,539)	183,942	(191,101)	(177,006)	294,569	(269,714)	63,241	382,664	(260,377)	(97,750)	15,579	889,672
Accounts Receivable	477,382	1,000	7,992	25,063	68,383	325	(5,262)	(1,877)	(1,400)	51,007	3,952	21,581		
Other Current Assets	79,764	-	-	-	-	-	-	-	-	-	-	-		
Fixed Assets	-	-	-	-	-	4,482	747	747	747	747	747	747		
ROU Assets	-	-	-	-	-	-	-	-	-	-	-	-	30,100	
Accounts Payable	(54,448)	215	13,407	(10,168)	(34,316)	(17,690)	(7,213)	11,027	(3,071)	(1,471)	15,123	48,435		
Other Current Liabilities	(400)	(2,126)	961	(44,919)	1,073	981	175	332	1,021	1,039	(3,475)	(17,496)		
Summer Holdback	(78,340)	7,812	7,654	8,088	5,785	6,687	6,640	7,244	6,951	4,792	7,181	(737)	-	
Deferred Revenue	-	-	-	-	-	-	-	-	-	-	-	(171,036)		
Ending Cash	2,225,516	1,796,887	1,701,362	1,863,367	1,713,192	1,530,971	1,820,627	1,568,387	1,635,877	2,074,654	1,837,805	1,651,649		



2024-2025 Membership Renewal Proposal

Prepared for:

Urban Montessori

Coverage Effective:

July 01, 2024 at 12:01 AM - July 01, 2025 at 12:00 AM

California Charter Schools Joint Powers Authority

P.O. Box 969, Weimar, CA 95736

Phone: 888.901.0004

www.chartersafe.org

Issued: May 24, 2024 at 11:43 am

DISCLOSURE: This proposal is an outline of the coverages proposed by California Charter Schools Joint Powers Authority (CCSJPA) based on the information provided by the Named Member. It does not include all of the terms, coverages, exclusions, limitation and conditions of the actual contracts. The policies themselves must be read for those details. Policy forms for your reference will be made available upon request to CCSJPA. As set forth in this document, CCSJPA DBA CharterSAFE shall be referred to as CharterSAFE.

Dear Krishna,

CharterSAFE is pleased to present your membership renewal for the 2024-2025 year. Your membership includes the following:



For a more detailed listing of our member services, please contact Egan Yu at eyu@chartersafe.org.

All of CharterSAFE's coverage placements are with insurance companies that have a financial rating with A.M. Best of A- (Excellent), financial size category VII (\$50M policyholder surplus minimum) or higher or are placed with a California joint powers authority in good standing.

REQUIRED SIGNATURES:

To bind coverage, you must login to the CharterSAFE web portal to complete and sign the Member Renewal Acceptance.

1. Login to the CharterSAFE website at www.CharterSAFE.org using the Policyholder Account (the same one you used to complete the renewal application)
2. Hover over the Member Portal tab at the top of the page and click on "Member Contribution Form"
3. Checkmark one payment option and electronically sign the "Member Contribution Summary"

We look forward to working with you in the 2024-2025 year!

Thank you,

The CharterSAFE Team

CharterSAFE • Protecting Schools. Promoting Safety. Customizing Insurance.

1336
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MEMBER CONTRIBUTION SUMMARY

Urban Montessori

Coverage Effective: July 01, 2024 at 12:01 AM - July 01, 2025 at 12:00 AM

Your CharterSAFE Insurance Program includes the following coverages:

Liability & Property Package Member Contribution

\$77,362.00

Core Liability Program

- Directors & Officers Liability
- Employment Practices Liability
- Fiduciary Liability
- General Liability
- Employee Benefits Liability
- Educator's Legal Liability
- Childhood Sexual Assault Liability
- Law Enforcement Liability
- Automobile Liability & Physical Damage

Crime

- Property
- Student & Volunteer Accident

Additional Program Coverages

- Pollution Liability and First Party Remediation
- Terrorism Liability and Property
- Cyber Liability
- Deadly Weapons Protection

Workers' Compensation & Employer's Liability Member Contribution

\$45,546.00

Total Member Contribution

\$122,908.00

<p>Member can choose one of two payment options when accepting the proposal online</p>	<p>Payment in Full - \$122,908.00</p> <p>Installment Plan</p> <ul style="list-style-type: none"> • Deposit (25%) - Due Now - \$30,727.00 • 9 Monthly Installments - \$10,242.00
--	---

Refer to the CharterSAFE Invoice for details and instructions on payment by ACH Debits

Invoices shall become delinquent thirty (30) calendar days from installment due date. **CharterSAFE membership, including insurance coverage, is subject to cancellation for any invoice over sixty (60) days past due.**

Proposal Acceptance: Go to www.chartersafe.org and sign on to complete the Member Renewal acceptance.

1. Login to the CharterSAFE website at www.CharterSAFE.org using the Policyholder Account (the same one you used to complete the renewal application)
2. Hover over the Member Portal tab at the top of the page and click on "Member Contribution Form"
3. Checkmark one payment option and electronically sign the "Member Contribution Summary"

By signing online, I, representing the Named Member in this proposal, acknowledge that I have read the complete proposal and agree to the terms outlined within.

DISCLOSURE: This proposal is an outline of the coverages proposed by California Charter Schools Joint Powers Authority (CCSJPA) based on the information provided by the Named Member. It does not include all of the terms, coverages, exclusions, limitation and conditions of the actual contracts. The policies themselves must be read for those details. Policy forms for your reference will be made available upon request to CCSJPA. As set forth in this document, CCSJPA DBA CharterSAFE shall be referred to as CharterSAFE.

EXPOSURES & LOCATIONS

Mailing Address

4551 Steele Street
Oakland, CA 94619

Member contributions are calculated based on the exposures listed below, which represent the total sum of all scheduled locations.

Student Count	380
Employee Count	56
Annual Estimated Payroll	\$4,000,000.00
Total Insured Value	\$1,550,000.00
Building Value (owned or required to insure)	\$0.00
Tenant Improvements	\$100,000.00
Portable Value	\$0.00
Content Value	\$1,200,000.00
Electronic Data Processing (EDP) Value	\$250,000.00
Number of Portables	19

Scheduled Locations and Breakdown of Exposures

Location ID: 22320	
Urban Montessori Charter School: 4551 Steele Street	
Oakland, CA, 94619	
Leased/Owned: Leased	
Students:	380
Employees:	56
Payroll:	4,000,000.00
Total TIV:	1,550,000.00
Building Value:	0.00
Tenant Improvements:	100,000.00
Portable Value:	0.00
Content Value:	1,200,000.00
EDP Value:	250,000.00
# of Portables:	19

Vehicles

None scheduled.

CORE LIABILITY PROGRAM

Core Liability Program Coverage Limits: **\$55,000,000** Per Member Aggregate

Directors & Officers, Employment Practices, and Fiduciary Liability

Directors & Officers Liability Retroactive Date: 07/12/2012
Employment Practices Liability Retroactive Date: 07/12/2012
Fiduciary Liability Retroactive Date: 07/01/2012

Coverages	Limits	Deductibles
Directors & Officers and Company Liability	\$5,000,000 per claim and member aggregate	\$15,000.00 per claim
Employment Practices Liability	\$5,000,000 per claim and member aggregate	\$15,000.00 per claim
Fiduciary Liability	\$1,000,000 per claim and member aggregate	\$0

Reporting: Claims must be reported to CharterSAFE as soon as you are made aware of a claim and **not to exceed sixty (60) days after policy expiration**. Coverage is provided on a claims-made basis.

General Liability

Coverages	Limits	Deductibles
Bodily Injury and Property Damage	\$5,000,000 per occurrence and member aggregate	\$2,500 per occurrence for bodily injury arising out of participation in a school sponsored <i>High-Risk Activity</i> *
Premises Medical Payment	\$10,000 per person \$50,000 per occurrence	\$0
Products and Completed Operations	\$5,000,000 per occurrence and member aggregate	\$0
Fire Legal/Damage to Premises Rented Sublimit	\$1,000,000 per occurrence	\$0

*A list of *High-Risk Activities* is available at www.chartersafe.org or you may contact Egan Yu at eyu@chartersafe.org / (310) 984-6611.

Employee Benefits Liability

Coverages	Limits	Deductibles
Employee Benefits Liability	\$5,000,000 per occurrence and member aggregate	\$0

Educator's Legal Liability

Coverages	Limits	Deductibles
Educator's Legal Liability	\$5,000,000 per occurrence and member aggregate	\$2,500 per occurrence
Special Education Program Legal Expense Coverage - Reimbursement Sublimit	\$50,000 per occurrence/ aggregate reimbursement sublimit \$5,000,000 CharterSAFE Members' Combined Annual Aggregate	\$7,500 per occurrence

Childhood Sexual Assault Liability

Childhood Sexual Assault Liability Retroactive Date: **07/01/2021**

Coverages	Limits	Deductibles
Childhood Sexual Assault Liability	\$5,000,000 per claim and member aggregate	\$0 if school completes training mandate* \$100,000 if school does not complete training mandate*
Reporting:	Claims must be reported immediately to CharterSAFE and to not exceed sixty (60) days after policy expiration. Coverage is provided on a claims-made basis.	
*Training Mandate	Childhood Sexual Assault Prevention Training by CharterSAFE is available under the CharterSAFE Learning Center and is REQUIRED to be completed by 90% or more of staff no later than September 30th . If coverage begins after July 1, the training must be completed no later than ninety (90) days from when coverage begins. New employees are required to complete the training within six (6) weeks of employment.	

Law Enforcement Activities Liability

Coverages	Limits	Deductibles
Law Enforcement Activities Liability	\$5,000,000 per occurrence and member aggregate	\$0

Automobile

Coverages	Limits	Deductibles
Auto Liability, including autos scheduled with CharterSAFE, non-owned autos, and hired autos	\$5,000,000 per occurrence and member aggregate	\$0
Auto Physical Damage*	\$2,000,000 per occurrence and member aggregate	\$500 per occurrence for Hired Auto Physical Damage
*Auto Physical Damage described herein for hired automobiles is secondary to any/all rental coverage offered by the rental company(ies). CharterSAFE strongly advises our members to purchase auto physical damage when renting vehicles.		

Excess Liability - SELF

Coverage Provided by:	Schools Excess Liability Fund (SELF)
Coverage:	Excess Liability with separate Memorandum of Coverage with separate terms, conditions, and exclusions.
Limits:	\$50,000,000 per occurrence/ claim and member aggregate as outlined by the SELF Memorandum of Coverage. This coverage is excess of the \$5M limits above to total a limit of \$55M.

CharterSAFE is a single member of SELF, a not-for-profit scholastic JPA in California, for excess liability coverage. Please note that SELF is a separate entity from CharterSAFE and carries a separate Memorandum of Coverage with different terms, conditions, and exclusions. You can access SELF JPA's information at www.selfjpa.org.

Employment Practices Liability coverage within the SELF layer includes ONLY these three types: wrongful termination, discrimination, and/or sexual harassment.

CRIME

Coverages	Limits	Deductibles
Money and Securities Forgery or Alteration Employee Dishonesty Computer and Funds Transfer Fraud	\$1,000,000 per occurrence and member aggregate	\$2,500 per occurrence

PROPERTY

Perils Include: Direct Physical Loss subject to all the terms, conditions, and exclusions established in the applicable policy(ies)

Valuation: Replacement Cost as scheduled with CharterSAFE, see "Exposures & Locations" section

Coverages	Limits	Deductibles
Property	As scheduled with CharterSAFE subject to the maximum limit of \$100,000,000 per occurrence and aggregate. See "Exposures & Locations" section for scheduled limits.	\$1,000 per occurrence for all other covered perils Causes of Loss: 1. Water Damage: \$2,500 per occurrence 2. Wildfire: \$10,000 per occurrence
Boiler & Machinery / Equipment Breakdown	As scheduled with CharterSAFE subject to the maximum limit of \$100,000,000 per occurrence and aggregate. See "Exposures & Locations" section for scheduled limits.	\$1,000 per occurrence
Business Interruption	\$10,000,000 per occurrence	\$1,000 per occurrence
Extra Expense	\$10,000,000 per occurrence	\$1,000 per occurrence

PLEASE NOTE:

Renovation and construction projects valued over \$200,000 in hard and soft costs are not covered unless specifically endorsed onto the policy. If you have a renovation/construction project valued over \$200,000 in hard and soft costs, please contact your CharterSAFE Representative: Egan Yu at eyu@chartersafe.org. CharterSAFE is able to endorse builder's risk coverage for renovation projects up to \$10,000,000 onto your policy. Additional member contribution would apply.

If you are interested in a separate policy for flood and/or earthquake coverage, please contact Kiki Goldsmith (kiki_goldsmith@ajg.com/ 949-349-9842).

STUDENT AND VOLUNTEER ACCIDENT

Coverages	Limits	Deductibles
Student Accident	\$50,000 per injury/accident 104 Week benefit period	\$2,500 per injury/accident for <i>High-Risk Activities</i> *
Volunteer Accident	\$25,000 per injury/accident 104 Week benefit period	\$2,500 per injury/accident for <i>High-Risk Activities</i> *

*A list of *High-Risk Activities* is available at www.chartersafe.org or you may contact Egan Yu at eyu@chartersafe.org / (310) 984-6611.

Terms & Conditions:

- Coverage is provided on an excess basis but would become primary should the student or volunteer not have health insurance.
- Claim submission deadline: Ninety (90) days after the date of incident.

Optional Catastrophic Student Accident Coverage:

If interested in obtaining higher limits with or without sports included, please contact:

Gallagher
18201 Von Karman Avenue, Suite #200
Irvine, CA 92612

Kiki Goldsmith
Client Service Executive
kiki_goldsmith@ajg.com
949-349-9842

ADDITIONAL PROGRAM COVERAGES

Pollution Liability and First Party Remediation

Coverages	Limits	Deductibles
Pollution Liability and First Party Remediation	\$1,000,000 per pollution condition or indoor environmental condition and aggregate \$5,000,000 CharterSAFE Members' Combined Annual Aggregate	\$10,000 per pollution condition

Reporting: Claim must be reported to CharterSAFE within sixty (60) days after policy expiration.
Coverage is provided on a claims-made basis.

Terrorism Liability

Coverages	Limits	Deductibles
Terrorism Liability	\$5,000,000 per occurrence and CharterSAFE Members' Combined Annual Aggregate	\$0

Reporting: Claim must be reported to CharterSAFE within sixty (60) days after policy expiration.
Coverage is provided on a claims-made basis.

Terrorism Property

Coverages	Limits	Deductibles
Terrorism Property	As scheduled with CharterSAFE subject to the maximum limit of \$20,000,000 per occurrence See "Exposures & Locations" section for schedule limits	\$1,000 per occurrence

Cyber Liability

Coverages	Limits	Deductibles
Cyber Liability	\$1,000,000 per claim \$5,000,000 CharterSAFE Members' Combined Annual Aggregate	*Varies Based on Levels Noted Below
Ransomware Sublimits (inclusive with Cyber Liability Coverages)	<p>Qualification Level 1 \$1,000,000 ransom payment sublimit* \$1,000,000 ransomware limit</p> <p>Qualification Level 2 \$500,000 ransom payment sublimit* \$1,000,000 ransomware limit</p> <p>Qualification Level 3 \$50,000 ransom payment sublimit* \$250,000 ransomware limit</p>	<p>Level 1 \$10,000 per claim</p> <p>Level 2 \$25,000 per claim</p> <p>Level 3 \$50,000 per claim</p>

Reporting:

Claim must be reported to CharterSAFE within sixty (60) days after policy expiration.

Coverage is provided on a claims-made basis.

***Requirement for Coverage to be in effect:**

Qualification Level 1 - submitted cyber application and have implemented (1) MFA for all remote systems access by faculty, staff, and contractors; (2) backup data is stored in a cloud or offline using separate credentials; (3) implemented an EDR tool or MDR service.

Qualification Level 2 - submitted cyber application and have implemented (1) MFA for all remote systems access by faculty, staff, and contractors; (2) backup data is stored in a cloud of offline using separate credentials.

Qualification Level 3 - Members who did not submit a cyber application and/or do not meet the security requirements.

Deadly Weapons Protection

Coverages	Limits	Deductibles
Deadly Weapons Protection	\$500,000 per occurrence of a Deadly Weapon Event \$2,500,000 CharterSAFE Members' Combined Annual Aggregate	\$0

WORKERS' COMPENSATION & EMPLOYER'S LIABILITY

Coverages	Limits	Deductibles
Workers' Compensation	Statutory	\$0
Employer's Liability	\$5,000,000 per Accident \$5,000,000 by Disease per Employee \$5,000,000 by Disease Policy Limit	\$0

Auditable:

The estimated payroll figure will be audited at the end of each coverage period. CharterSAFE will request copies of the 941 Federal Quarterly Reporting Forms on a quarterly basis to verify the payroll figure. If the estimated payroll figure has been overestimated, a refund will be issued. If the estimated payroll figure has been underestimated, an invoice for the additional amount due will be issued.

Urban Montessori Finance Committee Update

JOSH KEMP AND ADRIENE WONG
JUNE 17, 2024



Contents



- 1. 2023-24 Financial Update**
 - A. Current Forecast
 - B. Forecast Comparison
 - C. 2023-24 Cash Flow

- 2. 2024-25 Budget Update**
 - A. May Revise
 - B. MYP Budget
 - C. Revenue Assumptions
 - D. Key Metrics
 - E. 2024-25 Cash Flow

2023-24 Forecast Update

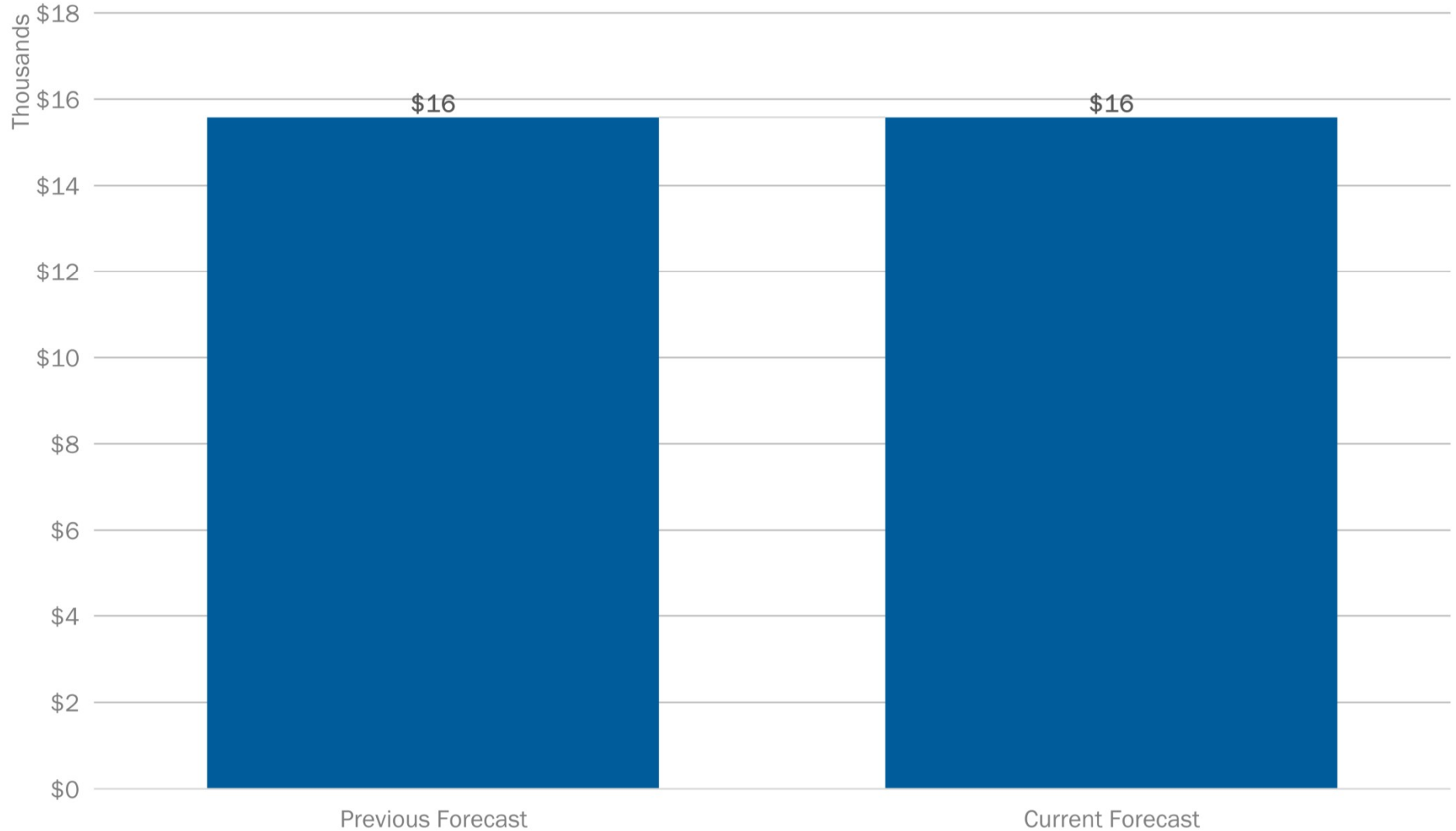
Actuals through 5/31/2024



2023-24 Forecast Update



No changes since last month, estimate small savings at end of year



Forecast Comparison



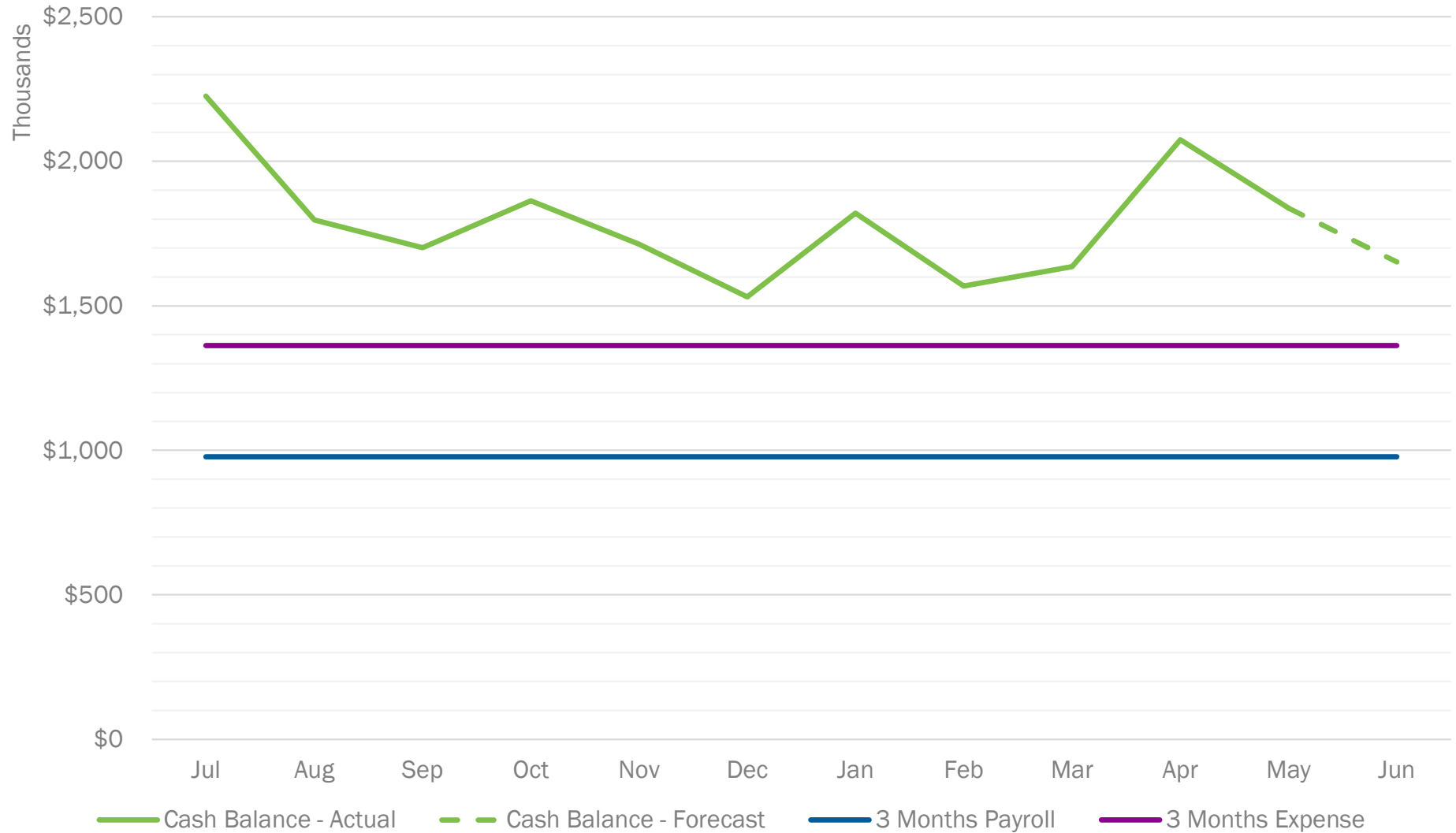
Expenses at 90% through May, will have small savings

		2023-24	2023-24	Variance
		Previous Forecast	Current Forecast	
Revenue	LCFF Entitlement	3,726,886	3,726,886	-
	Federal Revenue	481,189	481,189	-
	Other State Revenues	783,414	783,414	-
	Local Revenues	283,523	283,523	-
	Fundraising and Grants	190,000	190,000	-
	Total Revenue	5,465,012	5,465,012	-
Expenses	Compensation and Benefits	3,911,118	3,911,118	-
	Books and Supplies	339,404	339,404	-
	Services and Other Operating	1,189,947	1,189,947	-
	Depreciation	8,964	8,964	-
	Other Outflows	-	-	-
	Total Expenses	5,449,434	5,449,434	-
	Operating Income	15,579	15,579	-
	Beginning Balance (Audited)	1,609,380	1,609,380	-
	Operating Income	15,579	15,579	-
	Ending Fund Balance (incl. Depreciation)	1,624,959	1,624,959	-
	Ending Fund Balance as % of Expenses	29.8%	29.8%	0.0%



2023-24 Monthly Cash Flow Projection

Cash is steady and stays above 3-months expense rest of the year

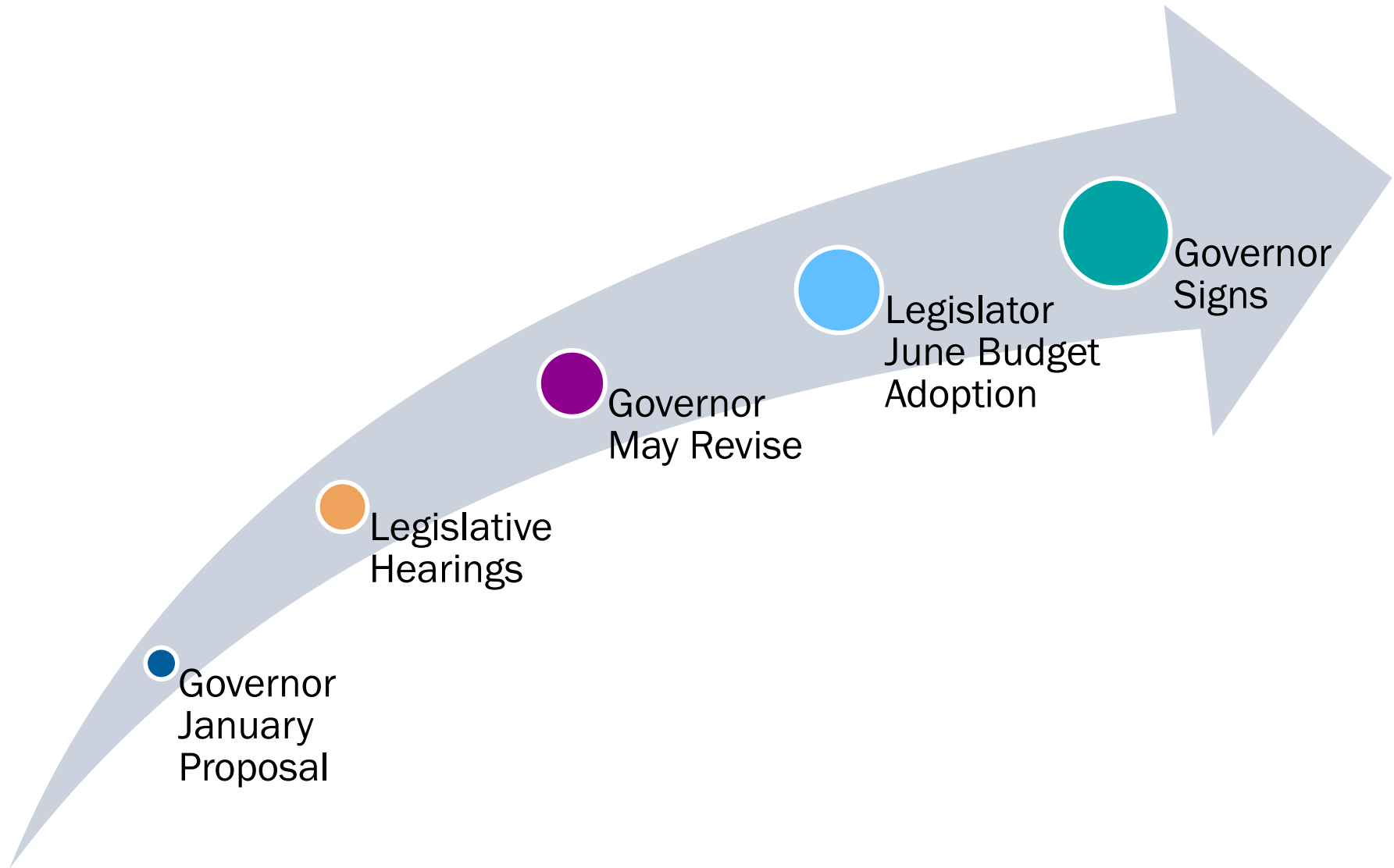


2024-25 Budget



State Budget Process

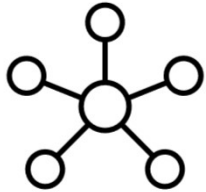
Iterative process with many changes to Governor's Proposal



May Revise Highlights



1.07% COLA (up from 0.76%)



COLA extends to SpEd, Nutrition, MBG, and more



Increased COLA adds ~\$50/ADA



No deferrals, no new programs or funds

2024-25 Budget Draft



Budget becomes sustainable at enrollment of 420 in 2027-28

		2023-24	2024-25	2025-26	2026-27
		Current Forecast	Projected Budget	Projected Budget	Projected Budget
Revenue	LCFF Entitlement	3,726,886	3,932,734	4,273,699	4,637,610
	Federal Revenue	481,189	225,025	285,935	307,938
	Other State Revenues	783,414	1,163,516	765,157	740,671
	Local Revenues	283,523	280,000	285,773	291,691
	Fundraising and Grants	190,000	140,000	240,747	246,150
	Total Revenue	5,465,012	5,741,275	5,851,311	6,224,060
Expenses	Compensation and Benefits	3,911,118	4,252,872	4,489,934	4,630,441
	Books and Supplies	339,404	347,231	328,117	350,245
	Services and Other Operating Expenditures	1,189,947	1,198,964	1,266,121	1,310,600
	Depreciation	8,964	8,964	3,735	-
	Other Outflows	-	-	-	-
	Total Expenses	5,449,434	5,808,032	6,087,907	6,291,285
	Operating Income	15,579	(66,757)	(236,596)	(67,226)
	Beginning Balance (Audited)	1,609,380	1,624,959	1,558,202	1,321,606
	Operating Income	15,579	(66,757)	(236,596)	(67,226)
	Ending Fund Balance (incl. Depreciation)	1,624,959	1,558,202	1,321,606	1,254,380
	Ending Fund Balance as % of Expenses	29.8%	26.8%	21.7%	19.9%

Budget Comparison

		2024-25	2024-25	Variance
		Prior Budget Draft	Current Budget Draft	
Revenue	LCFF Entitlement	3,932,734	3,932,734	-
	Federal Revenue	221,545	225,025	3,480
	Other State Revenues	1,160,126	1,163,516	3,390
	Local Revenues	280,000	280,000	-
	Fundraising and Grants	65,000	140,000	75,000
	Total Revenue	5,659,405	5,741,275	81,870
Expenses	Compensation and Benefits	4,340,481	4,252,872	87,608
	Books and Supplies	360,977	347,231	13,746
	Services and Other Operating Expenditures	1,168,758	1,198,964	(30,206)
	Depreciation	8,964	8,964	-
	Other Outflows	-	-	-
	Total Expenses	5,879,180	5,808,032	71,148
	Operating Income	(219,775)	(66,757)	153,018
	Beginning Balance	1,624,959	1,624,959	0
	Operating Income	(219,775)	(66,757)	153,018
Ending Fund Balance (incl. Depreciation)		1,405,184	1,558,202	153,018
Ending Fund Balance as % of Expenses		23.9%	26.8%	2.9%

Revenue Assumptions

Revenue Drivers	2022-23	2023-24	2024-25	2025-26
Enrollment	326	347	360	380
ADA	296	318	331	350
Unduplicated Count	112	139	144	152

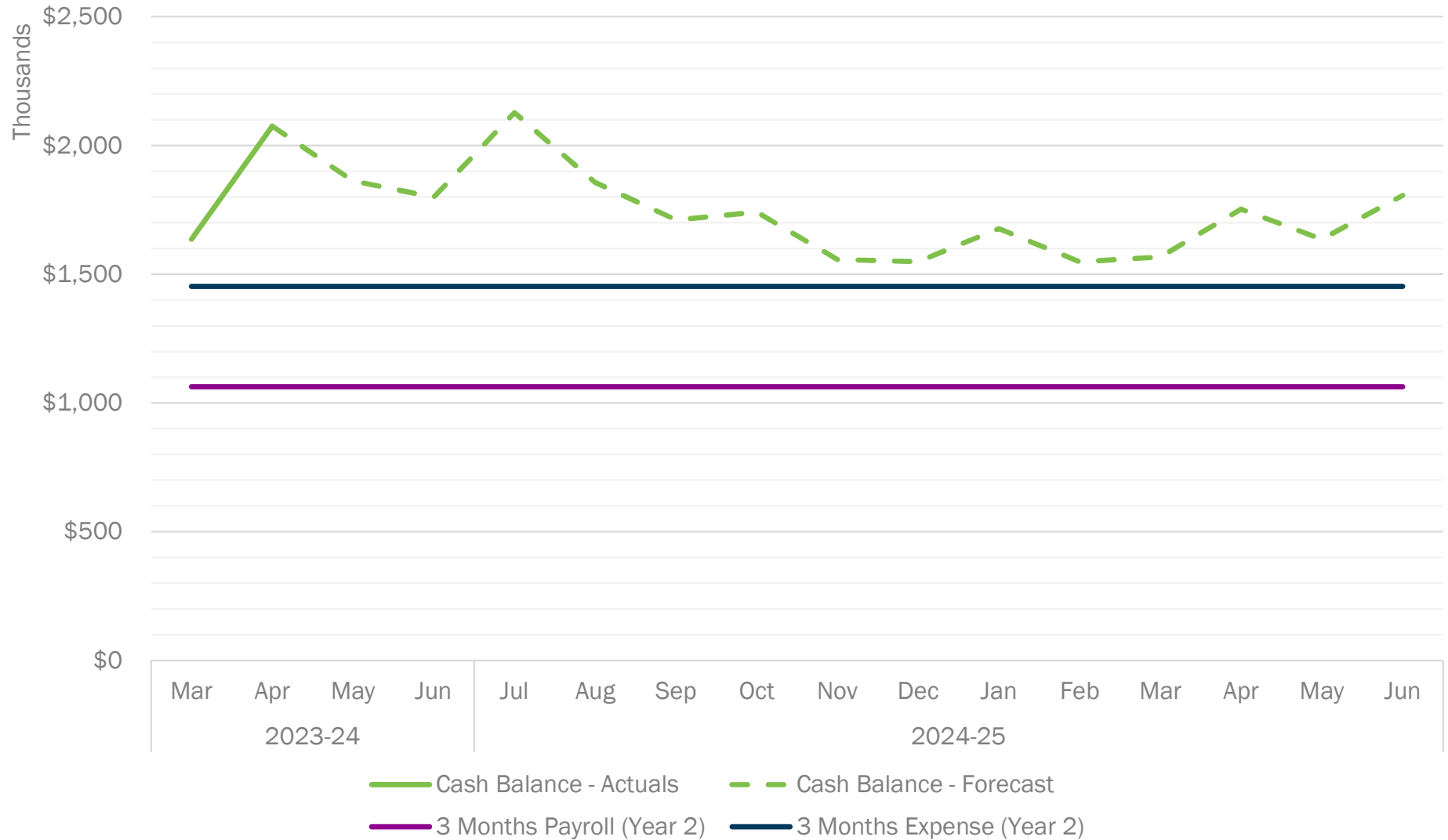
Funding Sources	2022-23	2023-24	2024-25	2025-26
LCFF				
Rate Per ADA	\$10,753	\$11,711	\$11,874	\$12,200
Federal Revenue				
Title I	\$31,887	\$30,392	\$42,687	\$45,433
Title II	\$5,610	\$5,398	\$7,582	\$8,069
ESSER III	\$39,589	\$274,403	\$0	\$0
Other State Revenues				
SPED Per ADA	\$820	\$887	\$887	\$887
Learning Recovery Block Grant	\$0	\$0	\$243,129	\$0
Arts, Music, and Instructional	\$0	\$0	\$155,000	\$43,734
Hold Harmless	\$534,775	\$0	\$0	\$0
ELO-P	\$216,246	\$164,204	\$188,648	\$202,729
Local Revenue/ Fundraising				
After School Revenue	\$228,054	\$206,696	\$230,000	\$235,773
Fundraising	\$187,055	\$190,000	\$140,000	\$240,747

Key Metrics

	FY21	FY22	FY23	FY24	FY25	FY26
Ending Fund Balance	1,422,465	1,513,606	1,609,822	1,624,959	1,558,202	1,321,606
Total Revenues per ADA	13,935	14,218	17,495	17,174	17,335	16,737
Total Expenses per ADA	10,929	13,929	17,172	17,125	17,536	17,414
Operating Income per ADA	3,005	288	324	49	(202)	(677)
Fund Balance as a % of Expenses	35%	34%	30%	30%	28%	23%

2024-25 Monthly Cash Balance

Cash balance is projected to remain above 3 months expense next year



Urban Montessori
Income Statement
As of May FY2024

	Actual			YTD	Budget						
	Mar	Apr	May		Actual YTD	Approved Budget v1	Previous Forecast	Current Forecast	Previous Forecast vs. Current Forecast	Approved Budget v1 vs. Current Forecast	Current Forecast Remaining
SUMMARY											
Revenue											
LCFF Entitlement	331,032	554,583	139,180	2,904,135	3,918,738	3,726,886	3,726,886	-	(191,852)	822,751	78%
Federal Revenue	14,903	-	11,788	111,086	341,638	481,189	481,189	-	139,551	370,103	23%
Other State Revenues	70,389	80,660	44,986	640,963	903,476	783,414	783,414	-	(120,062)	142,451	82%
Local Revenues	31,845	22,508	24,982	249,496	231,349	283,523	283,523	-	52,174	34,027	88%
Fundraising and Grants	-	163,864	850	203,217	190,000	190,000	190,000	-	-	(13,217)	107%
Total Revenue	448,169	821,615	221,786	4,108,897	5,585,200	5,465,012	5,465,012	-	(120,188)	1,356,115	75%
Expenses											
Compensation and Benefits	309,277	337,721	376,381	3,607,877	4,189,306	3,911,118	3,911,118	-	278,188	303,241	92%
Books and Supplies	22,399	23,492	28,502	241,559	347,193	339,404	339,404	-	7,789	97,846	71%
Services and Other Operating Expenditures	52,483	76,755	76,453	1,016,742	1,012,211	1,189,947	1,189,947	-	(177,736)	173,205	85%
Depreciation	747	747	747	8,217	8,986	8,964	8,964	-	22	747	92%
Other Outflows	21	235	79	10,847	-	-	-	-	-	(10,847)	
Total Expenses	384,928	438,951	482,162	4,885,241	5,557,696	5,449,434	5,449,434	-	108,263	564,192	90%
Operating Income	63,241	382,664	(260,377)	(776,344)	27,504	15,579	15,579	-	(11,925)	791,923	
Fund Balance											
Beginning Balance (Audited)					1,564,376	1,609,380	1,609,380				
Operating Income					27,504	15,579	15,579				
Ending Fund Balance					1,591,880	1,624,959	1,624,959				
Fund Balance as a % of Expenses					29%	30%	30%				

Urban Montessori
Income Statement
As of May FY2024

	Actual			YTD	Budget							
	Mar	Apr	May	Actual YTD	Approved Budget v1	Previous Forecast	Current Forecast	Previous Forecast vs. Current Forecast	Approved Budget v1 vs. Current Forecast	Current Forecast Remaining	% Current Forecast Spent	
KEY ASSUMPTIONS												
Enrollment Summary												
K-3					200	191	191	-	(9)			
4-6					115	120	120	-	5			
7-8					47	36	36	-	(11)			
Total Enrolled					362	347	347	-	(15)			
ADA %												
K-3					93.5%	92.9%	92.9%	0.0%	-0.6%			
4-6					93.5%	91.7%	91.7%	0.0%	-1.8%			
7-8					93.5%	85.6%	85.6%	0.0%	-8.0%			
Average ADA %					93.5%	91.7%	91.7%	0.0%	-1.8%			
ADA												
K-3					187.00	177.39	177.39	-	(9.61)			
4-6					107.53	110.03	110.03	-	2.50			
7-8					43.95	30.80	30.80	-	(13.15)			
Total ADA					338.48	318.22	318.22	-	(20.26)			

Urban Montessori
Income Statement
As of May FY2024

		Actual			YTD	Budget						
		Mar	Apr	May	Actual YTD	Approved Budget v1	Previous Forecast	Current Forecast	Previous Forecast vs. Current Forecast	Approved Budget v1 vs. Current Forecast	Current Forecast Remaining	% Current Forecast Spent
REVENUE												
LCFF Entitlement												
8011	Charter Schools General Purpose Entitlement - State Aid	139,180	139,180	139,180	1,268,665	1,885,376	1,552,665	1,552,665	-	(332,711)	284,000	82%
8012	Education Protection Account Entitlement	-	319,477	-	770,404	973,922	1,024,882	1,024,882	-	50,959	254,478	75%
8019	State Aid - Prior Years	-	-	-	(81)	-	(81)	(81)	-	(81)	-	100%
8096	Charter Schools in Lieu of Property Taxes	191,852	95,926	-	865,147	1,059,439	1,149,420	1,149,420	-	89,981	284,273	75%
SUBTOTAL - LCFF Entitlement		331,032	554,583	139,180	2,904,135	3,918,738	3,726,886	3,726,886	-	(191,852)	822,751	78%
Federal Revenue												
8181	Special Education - Entitlement	-	-	-	-	40,750	52,408	52,408	-	11,658	52,408	0%
8220	Child Nutrition Programs	9,505	-	-	65,296	154,476	108,588	108,588	-	(45,888)	43,292	60%
8291	Title I	-	-	6,788	30,392	31,880	30,392	30,392	-	(1,488)	-	100%
8292	Title II	5,398	-	-	5,398	5,610	5,398	5,398	-	(212)	-	100%
8294	Title IV	-	-	5,000	10,000	8,922	10,000	10,000	-	1,078	-	100%
8299	All Other Federal Revenue	-	-	-	-	100,000	274,403	274,403	-	174,403	274,403	0%
SUBTOTAL - Federal Revenue		14,903	-	11,788	111,086	341,638	481,189	481,189	-	139,551	370,103	23%
Other State Revenue												
8319	Other State Apportionments - Prior Years	-	-	-	1,290	-	1,290	1,290	-	1,290	0	100%
8381	Special Education - Entitlement (State)	38,310	19,155	19,155	254,019	300,119	282,388	282,388	-	(17,730)	28,369	90%
8382	Special Education Reimbursement (State)	2,452	2,452	2,452	20,537	18,150	25,443	25,443	-	7,293	4,906	81%
8520	Child Nutrition - State	6,248	11,450	-	49,681	72,089	88,845	88,845	-	16,756	39,164	56%
8550	Mandated Cost Reimbursements	-	-	-	5,852	5,880	5,853	5,853	-	(27)	1	100%
8560	State Lottery Revenue	-	24,224	-	51,346	83,786	82,760	82,760	-	(1,027)	31,413	62%
8590	All Other State Revenue	-	-	-	97,803	235,944	89,641	89,641	-	(146,303)	(8,162)	109%
8591	Prop 28 Arts & Music in Schools	8,598	8,598	8,598	25,794	-	42,990	42,990	-	42,990	17,196	60%
8593	Expanded Learning Opportunities Program	14,781	14,781	14,781	134,641	187,508	164,204	164,204	-	(23,304)	29,563	82%
SUBTOTAL - Other State Revenue		70,389	80,660	44,986	640,963	903,476	783,414	783,414	-	(120,062)	142,451	82%
Local Revenue												
8676	After School Program Revenue	23,035	22,508	20,982	227,078	153,765	206,696	206,696	-	52,931	(20,382)	110%
8699	All Other Local Revenue	-	-	-	8,827	-	8,827	8,827	-	8,827	-	100%
8702	Oakland Measure G1	-	-	-	-	77,584	68,000	68,000	-	(9,584)	68,000	0%
8999	Uncategorized Revenue	8,810	-	4,000	13,591	-	-	-	-	-	(13,591)	-
SUBTOTAL - Local Revenue		31,845	22,508	24,982	249,496	231,349	283,523	283,523	-	52,174	34,027	88%
Fundraising and Grants												
8801	Family Fundraising	-	13,614	-	51,387	50,000	50,000	50,000	-	-	(1,387)	103%
8802	Private Grants	-	150,000	-	150,730	125,000	125,000	125,000	-	-	(25,730)	121%
8812	Other Fundraising (Movie Night, Apparel, etc)	-	251	850	1,100	-	-	-	-	-	(1,100)	-
8814	Field Trips Donations	-	-	-	-	15,000	15,000	15,000	-	-	15,000	0%
SUBTOTAL - Fundraising and Grants		-	163,864	850	203,217	190,000	190,000	190,000	-	-	(13,217)	107%
TOTAL REVENUE		448,169	821,615	221,786	4,108,897	5,585,200	5,465,012	5,465,012	-	(120,188)	1,356,115	75%

Urban Montessori
Income Statement
As of May FY2024

	Actual			YTD	Budget							
	Mar	Apr	May	Actual YTD	Approved Budget v1	Previous Forecast	Current Forecast	Previous Forecast vs. Current Forecast	Approved Budget v1 vs. Current Forecast	Current Forecast Remaining	% Current Forecast Spent	
EXPENSES												
Compensation & Benefits												
Certificated Salaries												
1100	Lead Teacher Salaries	84,010	86,864	85,186	906,221	978,256	952,950	952,950	-	25,306	46,729	95%
1148	Special Education Salaries	26,089	26,327	26,694	298,329	430,908	339,516	339,516	-	91,392	41,187	88%
1150	Support Teacher Salaries	38,637	35,463	44,513	419,291	548,905	478,264	478,264	-	70,641	58,972	88%
1170	Measure G1 Stipends	-	-	-	-	58,000	50,000	50,000	-	8,000	50,000	0%
1300	Certificated Supervisor & Administrator Salaries	32,011	35,100	35,100	374,930	398,100	403,871	403,871	-	(5,771)	28,941	93%
	SUBTOTAL - Certificated Salaries	180,746	183,754	191,493	1,998,772	2,414,169	2,224,601	2,224,601	-	189,568	225,829	90%
Classified Salaries												
2102	Student Support Staff	23,675	22,984	25,006	207,071	246,335	195,777	195,777	-	50,557	(11,293)	106%
2300	Classified Supervisor & Administrator Salaries	9,366	8,867	9,866	103,031	112,398	112,398	112,398	-	-	9,367	92%
2400	Classified Clerical & Office Salaries	20,582	21,469	21,174	225,961	236,531	241,551	241,551	-	(5,020)	15,590	94%
2900	Classified Substitutes	-	-	-	10,084	22,512	20,337	20,337	-	2,175	10,253	50%
2905	Other Classified - After School	26,809	28,318	29,117	251,455	200,840	248,865	248,865	-	(48,025)	(2,590)	101%
	SUBTOTAL - Classified Salaries	80,432	81,638	85,163	797,602	818,616	818,929	818,929	-	(313)	21,327	97%
Employee Benefits												
3100	STRS	36,515	36,454	37,709	390,138	463,076	428,648	428,648	-	34,428	38,511	91%
3300	OASDI-Medicare-Alternative	8,021	8,169	8,806	82,368	96,990	93,688	93,688	-	3,302	11,319	88%
3400	Health & Welfare Benefits	(378)	27,540	53,088	287,566	343,787	292,093	292,093	-	51,694	4,527	98%
3500	Unemployment Insurance	288	166	123	7,601	13,820	16,585	16,585	-	(2,765)	8,984	46%
3600	Workers Comp Insurance	3,653	-	-	43,830	38,848	36,574	36,574	-	2,274	(7,256)	120%
	SUBTOTAL - Employee Benefits	48,099	72,329	99,726	811,503	956,521	867,588	867,588	-	88,933	56,085	94%
Books & Supplies												
4100	Approved Textbooks & Core Curricula Materials	-	-	-	7,661	15,000	20,000	20,000	-	(5,000)	12,339	38%
4200	Books & Other Reference Materials	-	-	-	1,766	3,103	3,103	3,103	-	-	1,337	57%
4320	Educational Software	-	-	-	-	9,270	9,270	9,270	-	-	9,270	0%
4325	Instructional Materials & Supplies	747	621	5,092	18,750	10,000	25,000	25,000	-	(15,000)	6,250	75%
4326	Art & Music Supplies	178	1,225	2,180	8,009	7,000	7,000	7,000	-	-	(1,009)	114%
4330	Office Supplies	406	562	482	5,867	6,695	6,695	6,695	-	-	828	88%
4335	PE Supplies	381	-	-	838	2,060	2,060	2,060	-	-	1,222	41%
4340	SpEd Materials & Supplies	411	58	-	3,272	2,060	2,060	2,060	-	-	(1,212)	159%
4400	Training Center Expenses	-	-	-	10,746	30,000	10,746	10,746	-	19,254	-	100%
4410	Classroom Furniture, Equipment & Supplies	440	129	345	3,907	7,000	17,000	17,000	-	(10,000)	13,093	23%
4420	Computers: individual items less than \$5k	128	233	1,011	4,909	17,620	17,620	17,620	-	-	12,711	28%
4430	Non Classroom Related Furniture, Equipment & Supplies	151	-	690	1,721	2,500	2,500	2,500	-	-	779	69%
4700	Snacks	905	999	1,741	13,455	23,767	13,767	13,767	-	10,000	312	98%
4710	Student Food Services	18,371	19,578	16,702	156,774	205,968	197,433	197,433	-	8,535	40,660	79%
4720	Other Food	282	88	259	3,885	5,150	5,150	5,150	-	-	1,265	75%
	SUBTOTAL - Books and Supplies	22,399	23,492	28,502	241,559	347,193	339,404	339,404	-	7,789	97,846	71%
Services & Other Operating Expenses												
5215	Travel - Mileage, Parking, Tolls	6	-	-	1,587	1,712	1,712	1,712	-	-	125	93%
5305	Dues & Membership - Professional	-	1,200	-	21,146	12,360	20,000	20,000	-	(7,640)	(1,146)	106%
5450	Insurance - Other	6,093	-	-	73,119	75,530	73,119	73,119	-	2,411	-	100%
5515	Janitorial, Gardening Services & Supplies	7,100	9,978	8,152	92,784	103,000	103,000	103,000	-	-	10,216	90%
5520	Security	1,105	352	1,024	12,091	10,000	10,000	10,000	-	-	(2,091)	121%
5535	Utilities - All Utilities	2,431	11,109	11,077	74,674	77,358	77,358	77,358	-	-	2,685	97%

Urban Montessori
Income Statement
As of May FY2024

		Actual			YTD	Budget						
		Mar	Apr	May	Actual YTD	Approved Budget v1	Previous Forecast	Current Forecast	Previous Forecast vs. Current Forecast	Approved Budget v1 vs. Current Forecast	Current Forecast Remaining	% Current Forecast Spent
5605	Equipment Leases	931	935	2,141	13,683	14,004	14,004	14,004	-	-	321	98%
5610	Rent	-	-	-	118,677	162,154	158,237	158,237	-	3,917	39,560	75%
5615	Repairs and Maintenance - Building	3,864	56	2,236	62,175	20,600	81,047	81,047	-	(60,447)	18,872	77%
5803	Accounting Fees	-	5,600	2,625	31,430	24,382	24,382	24,382	-	-	(7,048)	129%
5805	Administrative Fees	-	-	-	708	6,978	6,978	6,978	-	-	6,270	10%
5809	Banking Fees	111	82	86	1,343	2,060	2,060	2,060	-	-	717	65%
5812	Business Services	11,083	11,083	6,993	117,826	133,000	124,058	124,058	-	8,942	6,231	95%
5815	Consultants - Instructional	-	-	3,572	10,615	5,150	20,150	20,150	-	(15,000)	9,535	53%
5820	Consultants - Non Instructional - Custom 1	1,250	-	-	28,810	18,075	38,075	38,075	-	(20,000)	9,265	76%
5824	District Oversight Fees	-	7,737	-	19,365	39,187	37,269	37,269	-	1,919	17,904	52%
5826	Directors Contingency	-	-	-	-	39,187	-	-	-	39,187	-	-
5827	Middle School Program expenses (8816 offset)	884	39	2,364	3,369	1,976	1,976	1,976	-	-	(1,394)	171%
5830	Field Trips Expenses	-	304	741	1,210	5,000	5,000	5,000	-	-	3,790	24%
5833	Fines and Penalties	-	8,942	-	8,942	1,030	9,972	9,972	-	(8,942)	1,030	90%
5836	Fingerprinting	-	-	-	-	1,743	1,743	1,743	-	-	1,743	0%
5839	Fundraising Expenses	975	250	790	2,089	12,024	12,024	12,024	-	-	9,936	17%
5845	Legal Fees	2,318	4,640	8,141	32,017	30,000	30,000	30,000	-	-	(2,017)	107%
5851	Marketing and Student Recruiting	-	-	-	19,266	10,000	18,685	18,685	-	(8,685)	(581)	103%
5857	Payroll Fees	589	492	529	6,046	6,950	6,948	6,948	-	2	902	87%
5860	Printing and Reproduction	-	-	-	2,208	1,061	1,061	1,061	-	-	(1,147)	208%
5861	Prior Yr Exp (not accrued)	-	-	(554)	24,697	-	24,378	24,378	-	(24,378)	(319)	101%
5863	Professional Development	150	933	-	63,266	56,370	71,370	71,370	-	(15,000)	8,104	89%
5869	Special Education Contract Instructors	6,035	5,950	22,950	80,335	50,300	110,300	110,300	-	(60,000)	29,965	73%
5872	Special Education Encroachment	782	391	391	3,599	-	14,022	14,022	-	(14,022)	10,423	26%
5875	Staff Recruiting	205	-	26	3,525	4,120	4,120	4,120	-	-	595	86%
5878	Student Assessment	485	4,198	486	21,330	8,500	8,500	8,500	-	-	(12,830)	251%
5880	Student Health Services	3,765	127	82	6,462	6,180	6,180	6,180	-	-	(282)	105%
5881	Student Information System	867	867	867	23,377	25,750	25,750	25,750	-	-	2,373	91%
5887	Technology Services	297	306	568	21,040	13,390	13,390	13,390	-	-	(7,650)	157%
5910	Communications - Internet / Website Fees	69	97	-	2,280	17,564	17,564	17,564	-	-	15,284	13%
5915	Postage and Delivery	-	26	127	698	3,497	3,497	3,497	-	-	2,798	20%
5920	Communications - Telephone & Fax	1,089	1,062	1,039	10,956	12,020	12,020	12,020	-	-	1,064	91%
	SUBTOTAL - Services & Other Operating Exp.	52,483	76,755	76,453	1,016,742	1,012,211	1,189,947	1,189,947	-	(177,736)	173,205	85%
Capital Outlay & Depreciation												
6900	Depreciation	747	747	747	8,217	8,986	8,964	8,964	-	22	747	92%
	SUBTOTAL - Capital Outlay & Depreciation	747	747	747	8,217	8,986	8,964	8,964	-	22	747	92%
Other Outflows												
7999	Uncategorized Expense	21	235	79	10,847	-	-	-	-	-	(10,847)	-
	SUBTOTAL - Other Outflows	21	235	79	10,847	-	-	-	-	-	(10,847)	-
	TOTAL EXPENSES	384,928	438,951	482,162	4,885,241	5,557,696	5,449,434	5,449,434	-	108,263	564,192	90%

Urban Montessori Charter School
RESOLUTION REGARDING THE EDUCATION PROTECTION ACCOUNT

WHEREAS, the voters approved Proposition 30 on November 6, 2012 and extended it via Proposition 55 on November 8, 2016;

WHEREAS, Proposition 30 added Article XIII, Section 36 to the California Constitution effective November 7, 2012;

WHEREAS, the provisions of Article XIII, Section 36(e) create in the state General Fund an Education Protection Account to receive and disburse the revenues derived from the incremental increases in taxes imposed by Article XIII, Section 36(f);

WHEREAS, before June 30th of each year, the Director of Finance shall estimate the total amount of additional revenues, less refunds that will be derived from the incremental increases in tax rates made pursuant to Article XIII, Section 36(f) that will be available for transfer into the Education Protection Account during the next fiscal year;

WHEREAS, if the sum determined by the State Controller is positive, the State Controller shall transfer the amount calculated into the Education Protection Account within ten days preceding the end of the fiscal year;

WHEREAS, all monies in the Education Protection Account are hereby continuously appropriated for the support of school districts, county offices of education, charter schools and community college districts;

WHEREAS, monies deposited in the Education Protection Account shall not be used to pay any costs incurred by the Legislature, the Governor or any agency of state government;

WHEREAS, a community college district, county office of education, school district, or charter school shall have the sole authority to determine how the monies received from the Education Protection Account are spent in the school or schools within its jurisdiction;

WHEREAS, the governing board of the Urban Montessori Charter School shall make the spending determinations with respect to monies received from the Education Protection Account in open session of a public meeting of the governing board;

WHEREAS, the monies received from the Education Protection Account shall not be used for salaries or benefits for administrators or any other administrative cost;

WHEREAS, each community college district, county office of education, school district and charter school shall annually publish on its Internet website an accounting of how much money was received from the Education Protection Account and how that money was spent;

WHEREAS, the annual independent financial and compliance audit required of community college districts, county offices of education, school districts and charter schools shall ascertain and verify whether the funds provided from the Education Protection Account have been properly disbursed and expended as required by Article XIII, Section 36 of the California Constitution;

WHEREAS, expenses incurred by community college districts, county offices of education, school districts and charter schools to comply with the additional audit requirements of Article XIII, Section 36 may be paid with funding from the Education Protection Act and shall not be considered administrative costs for purposes of Article XIII, Section 36.

NOW, THEREFORE, IT IS HEREBY RESOLVED:

1. The monies received from the Education Protection Account shall be spent as required by Article XIII, Section 36 and the spending determinations on how the money will be spent shall be made in open session of a public meeting of the governing board of Urban Montessori Charter School;

2. In compliance with Article XIII, Section 36(e), with the California Constitution, the governing board of Urban Montessori Charter School has determined to spend the monies received from the Education Protection Act as attached.

DATED: June ____, 2024

Board Chair or Board Secretary

Urban Montessori Charter School Education Protection Account (EPA) Spending Determination*

Estimated Expenditures July 1, 2024 - June 30, 2025

Education Protection Account (Object Code 8012, Resource Code 1400-0)

	Object Codes	Urban Montessori Charter School
Amount Available for this Fiscal Year		
Education Protection Account	8012	\$1,099,990
Expenditures		
Certificated Salaries	1000s	
Teacher Salaries	1100	\$1,099,990
Administrator Salaries	1300	\$0
Classified Salaries	2000s	\$0
Employee Benefits	3000s	\$0
Books and Supplies	4000s	\$0
Services and Other Operating Expenses	5000s	\$0
Capital Outlay	6000s	\$0
Total Expenditures		\$1,099,990

*Estimated EPA Spending based on FCMAT LCFF assumptions per the May Revision to the Governor's Proposed State Budget.



CONSOLIDATED APPLICATION AND REPORTING SYSTEM (CARS)

Urban Montessori Charter (01 10017 0125567)

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2024-25 Application for Funding

Required fields are denoted with an asterisk (*).

Local Governing Board Approval

The local educational agency (LEA) is required to review and receive approval of their Application for Funding selections with their local governing board.

By checking this box the LEA certifies that the Local Board has approved the Application for Funding for the listed fiscal year:

District English Learner Advisory Committee Review

Per Title 5 of the California Code of Regulations Section 11308, if your LEA has more than 50 English learners, then the LEA must establish a District English Learner Advisory Committee (DELAC) which shall review and advise on the development of the application for funding programs that serve English learners.

By checking this box the LEA certifies that parent input has been received from the District English Learner Committee (if applicable) regarding the spending of Title III funds for the listed fiscal year:

Application for Categorical Programs

To receive specific categorical funds for a school year, the LEA must apply for the funds by selecting Yes below. Only the categorical funds that the LEA is eligible to receive are displayed.

* Title I, Part A (Basic Grant): No Yes
ESSA Sec. 1111 et seq.
SACS 3010

* Title II, Part A (Supporting Effective Instruction): No Yes

ESEA Sec. 2104
SACS 4035

* **Title III English Learner:** No Yes

ESEA Sec. 3102
SACS 4203

* **Title III Immigrant:** No Yes

ESEA Sec. 3102
SACS 4201

* **Title IV, Part A (Student and School Support):** No Yes

ESSA Sec. 4101
SACS 4127

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General CARS Questions: Consolidated Application Support Desk | conappsupport@cde.ca.gov | 916-319-0297

California Department of Education
1430 N Street
Sacramento, CA 95814

[Web Policy](#)

Coversheet

Proposition 28 Annual Report

Section: VII. Other Business
Item: D. Proposition 28 Annual Report
Purpose: Vote
Submitted by:
Related Material: UMCS Prop 28 2023-24 Annual Report.pdf

Annual Report

LEA	Urban Montessori Charter
Fiscal Year	FY2024
Total Allocation	\$ 42,990
Enrollment > 500? (Y/N)	No

Narrative description of the Prop 28 art education program(s) funded.

The Prop 28 funds were used to fund programs for theater, dance, music performance and theory, and drumming. The theater program put on shows of Willy Wonka for the lower grades and Alice for the upper grades. The students learned acting techniques, stage directions, and stagecraft. In the dance program students learned routines and were encouraged to experiment with their movements. They eventually performed a routine for their families. In music performance and theory, the students listened to all types of music including classical and hip hop and performed on instruments such as the xylophone and drums. In the drumming program students played percussion instruments such as drums, shakers, rain sticks, tambourines, and cowbells.

Number of full time equivalent teachers (certificated):	0
Number of full-time equivalent personnel (classified):	0.5
Number of full-time equivalent teaching aides:	0
Number of students served:	221
Number of school sites providing arts education:	1

[Link to Reporting Portal](#)