

Urban Montessori Charter School

Regular Board Meeting

Published on February 19, 2024 at 6:51 PM PST

Date and Time

Thursday February 22, 2024 at 5:30 PM PST

Location

4551 Steele Street, Oakland, CA 94619. Ring the front bell or call/text 510-290-4005 for entry. Signage on camp us will direct you to the correct room, generally the Head of School's Office.

The public may comment and participate <u>via Zoom</u> if they prefer. The public may also email comments to board @urbanmontessori.org to be shared by the Board's Secretary during the meeting. Please make that intention cle ar in your email.

https://us02web.zoom.us/j/82592855160?pwd=cG02OTRoUVdrdngwOTI2WFBrOTBzQT09

Meeting ID: 825 9285 5160; Passcode 510 842 1181

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Additional teleconference locations: 3225 Bayo Vista Ave, Alameda 94501

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Members: Kara Fortuna, Greg Klein, Sarah Morrill (Chair), Amy Ng, Ann Rhodes, Evan Sequoia, Donald Williams

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Agenda

Agen	da				
			Purpose	Presenter	Time
I.	Оре	ening Items			5:30 PM
	A.	Call the Meeting to Order		Sarah Morrill	
		This meeting is being audio-recorded.			
	В.	Record Attendance		Greg Klein	1 m
	C.	Review of Action/Discussion Items	Discuss	Sarah Morrill	1 m
		With input from the board, the Chair may decide, reorder the action/discussion items to best suit the additional action/discussion items will be added a	e needs of the m		
	D.	Board and Community Appreciations		Sarah Morrill	5 m
		Members of the Board and UMCS community ma affirmations during this time.	y provide appre	ciations and	
	E.	Board Member Comment		Sarah Morrill	5 m

Purpose Presenter Time

Any board member wishing to speak to an issue regarding UMCS that does not pertain to an agenda item may do so at this time. No further discussion or action will take place following each board member's comments.

F. Presentations from the Floor

Sarah Morrill

10 m

PRESENTATIONS ON NON-AGENDA ITEMS – Any person wishing to speak to any item not on the agenda will be granted three minutes to make a presentation. Speakers requiring translation shall have double time. Comments should refer to matters within the jurisdiction of this committee.

"What if [we] listened to others so deeply that they felt loved, accepted, and safe in [our] presence, no matter what they had to say?" -- Steve Shapiro, Author

G. Community Agreements Discussion

Discuss

Sarah Morrill

10 m

The Board will discuss two agreements and how it might be support us in our public board meetings.

Mistakes are for learning!

Be curious, vulnerable and courageous - without judgment

II. Head of School Panel Interview

6:02 PM

An opportunity for the Board to ask questions of the candidate for the role of Head of School.

A. Panel Interview

Discuss

Sarah Morrill

30 m

The Board will ask a series of questions to our Head of School candidate. As is required by law, the public may comment on this item, but this is not a time for members of the public to ask their own questions to the candidate.

III. Closed Session 6:32 PM

A. Closed Session Items

Discuss

Sarah Morrill

30 m

- 1. Public Employee Performance Evaluation Head of School
- 2. Public Employment Head of School

"Closed Session" is always agendized ahead of time as a "Discuss" item. If any votes are taken during any Closed Session, those are reported out publicly upon return to Open Session.

			Purpose	Presenter	Time
IV.	Ret	turn to Open Session			7:02 PM
	A.	Report out of any closed session action(s) "Return to Open Session" is always agendized almeant to indicate the Board <i>shall</i> take an action during any Closed Session, those are reported out	on at this time. If	any votes are taken	1 m
V.		ad of School Report			7:03 PM
		e Head of School and their designees will present to neral public.	opics of interest	to the Board and the	
	A.	Head of School Report	Discuss	Krishna Feeney	10 m
		1. Recent and upcoming events 2. Ongoing Professional Development and St 3. Student and Staff Attendance 4. Staffing and Enrollment Updates 5. Measure G1 presentation		Krishna Francis	5
	B.	Local Control Accountability Plan (LCAP) 2024- 2025 A brief discussion of the process for developing the 2025	Discuss ne <u>Urban Montes</u>	Krishna Feeney ssori LCAP for 2024-	5 m
	C.	Proposal for Ongoing Growth and Development at UMCS	Discuss	Daniel Bissonnette	10 m
		Proposal for Ongoing Growth and Develop	ment		
VI.	Far	mily Advisory Council			7:28 PM
	A.	Discussion Item - Committee Report	Discuss	Ann Rhodes	5 m
VII.	Aca	ademic Oversight Committee			7:33 PM
	A.	Committee Report		Kara Fortuna	10 m

			Purpose	Presenter	Time
VIII.	Exe	ecutive & Governance Committee			7:43 PM
	A.	Gratitude for Donald Williams service on the UMCS Board of Directors	Discuss	Greg Klein	5 m
		Donald completes his two-year term of service at t meeting.	the conclusion o	f tonight's Board	
	В.	Board and Committee Officers & Members	Vote	Sarah Morrill	2 m
		As needed, the Board may take action to change i membership and leadership.	its officers, as w	ell as committee	
		Current and archival information is <u>here</u> .			
	C.	Head of School Interview with the Board	Discuss	Sarah Morrill	30 m
		The Board will interview [Candidate Name] for the	role of Head of	School.	
IX.	Oth	er Business			8:20 PM
	A.	Oakland and California Updates	Discuss	Greg Klein	5 m
		Updates and current events related to Oakland US Education, and California, and potential implication		ounty Office of	
	В.	Approve Minutes from January 25, 2024 Regular Meeting	Approve Minutes	Sarah Morrill	1 m
	C.	Action Item - Vote on General Consent Report	Vote	Sarah Morrill	2 m
		General Consent Report for February 22, 2024			
		Vote to accept monthly Finance Committee forecast, presentation from Edtec, cashflow UMCS Comprehensive School Safety Plan	, balance sheet	ents: Year-to-date	

[items may be linked or attached directly here in the agenda, or on BoardOnTrack under this date's Meeting and then "Documents."]

3. UMCS School Calendar 2024-2025

		Purpose	Presenter	Time
	D. Collect New Business items for Future Meetings	Discuss	Sarah Morrill	2 m
X.	Closing Items			8:30 PM
	A. Adjourn Meeting	FYI	Sarah Morrill	

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Coversheet

Approve Minutes from January 25, 2024 Regular Meeting

Section: IX. Other Business

Item: B. Approve Minutes from January 25, 2024 Regular Meeting

Purpose: Approve Minutes

Submitted by:

Related Material: Minutes for Regular Board Meeting on January 25, 2024

Urban Montessori Charter School - Regular Board Meeting - Agenda - Thursday February 22, 2024 at 5:30 PM



Urban Montessori Charter School

Minutes

Regular Board Meeting

Date and Time

Thursday January 25, 2024 at 5:30 PM

Location

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Directors Present

A. Ng, A. Rhodes (remote), E. Sequoia, G. Klein, K. Fortuna, S. Morrill

Directors Absent

D. Williams

Guests Present

D. Bissonnette, K. Feeney

I. Opening Items

A. Call the Meeting to Order

S. Morrill called a meeting of the board of directors of Urban Montessori Charter School to order on Thursday Jan 25, 2024 at 5:35 PM.

B. Record Attendance

C. Review of Action/Discussion Items

Sarah tabled the community agreements discussion for tonight.

D. Board and Community Appreciations

Kara appreciated the smooth return to school coming back from Winter Break. Kara appreciated middle school students and middle school team to help with traffic. Echoed by Sarah.

Sarah appreciated Daniel who's been helping in Primary.

Daniel appreciated Tobie, Jodi, Steph, and Melody for staying and leading the Family Education Night on mathematics. Emily echoed this appreciation.

Greg appreciated Evan for joining the Board as a member.

Greg appreciated Krishna for all her years of service to the school as the Head of School. Sarah appreciated Krishna's thoughtfulness around the timing of her transition to support the school.

Amy appreciated Daniel for answering questions during committee meetings.

E. Board Member Comment

No comments on items not on the agenda.

F. Presentations from the Floor

No public comments on items not on the agenda.

G. Community Agreements Discussion

Tabled.

II. Head of School Report

A. Head of School Report

Krishna shared about recent and upcoming events, including Family Engagement Night yesterday; Winter NWEA happening now; OUSD Board Vice President Hutchinson coming to visit February 5th; No School 2/16 for Staff PD day; Family Observations are the week week of February 20; and Conferences are week of February 26. Krishna shared enrollment applications updates and the school will join the Enrollment Fair this coming weekend. Sarah asked and Greg shared OUSD's latest application numbers that were shared at OUSD's most recent board meeting. Kara asked and Krishna responded that the school won't fill up a Primary classroom with additional Kinder students in the scenario of having fewer TK students, because that has impacts in the later years throughout Lower Elementary grades. On Staffing, the school recently welcomed Mx. T as a Support Teacher in Manzanita and Ms. J as a Student Support Assistant. Currently looking to hire another SSA. Greg asked and Krishna shared that she is the only member of the administrative team that has stated that they don't intent to return to the school in the same role.

No public comments on this item.

B. Mid Year Review of Local Control Accountability Plan (LCAP)

Krishna shared an overview of the LCAP, and update on the school's 2023-2024 LCAP. This year there is a new requirement for the board to receive a midyear update on the LCAP. Krishna and her team added midyear data updates to the goal metrics and action items. Academic growth data overall is trending higher than the prior year, and in subgroups. Chronic absence rates are trending lower than the prior year, but the attendance rate is also. Krishna shared that there are some metrics that aren't updatable midyear, like if measured by SBAC. Krishna clarified that there was no template provided for this update, and Greg clarified that there is a template provided to use at the end of 2023-2024 as part of the 2024-2025 LCAP adoption.

No public comments on this item.

C. Proposal for Ongoing Growth and Development at UMCS

Sarah shared how the Board had prior discussion with the Head and Assistant Head on goals that would drive the school to being widely successful over the longer term. The Admin team and staff developed six goals and have been working on them for over a year now. This proposal is a reflection from the Admin team on what is still needed in terms of investment for more progress to be made, and across all the goals. The staff have had access to this proposal, too, but also need more time to weigh-in. Most of the progress has been in the goals related to the day-to-day operations of the school, and less progress has been made in the larger goals of Montessori credentialing and training, fundraising, and serving three year olds and the facilities and Human Resources implications of that in Primary classrooms. Sarah asked and Daniel clarified that the admin team all worked on this proposal. Greg asked if the admin team was looking for the Board's approval and if so tonight. Krishna clarified, no, not tonight, and that the Board's work will likely be more so to approve a final budget, and that this proposal is a preliminary recommendation that will get further refined for consideration in the budget. The basic consideration is whether or not, and then also how much investment to make and for how long, if the investment requires to utilizing the fund balance. Emily commented that it's important for parents and the FAC to also work in alignment towards the same goals, and perhaps help more in some areas as volunteers. Sarah echoed that comment. The Board discussed the need to focus on school facilities improvement, including with families, and that there hasn't been sufficient capacity to really dream bigger. Krishna shared that the school can operate its status quo as is, but can't grow the training center or consider serving three year-olds without upfront investment. How the potential new positions would be incorporated into the organization chart was discussed. Greg offered that the Finance committee could spend time in February looking at a more detailed financial scenario. Amy commented about the discrete areas of the proposed work and if there are different scenarios to consider on how best to staff up the proposed FTE. Daniel commented that the idea is for the initial investment in capacity would need to bring in revenue to pay for itself and more. Sarah shared next steps of the Finance committee discussing financial scenarios and Executive and Governance committee

discussing organizational structure scenarios. In the meantime, staff, FAC, and the public can continue to do discuss and weigh-in on the proposal.

https://docs.google.com/document/d/1Gf5SICWjpMBft5r6LThxjKor2Xy-dov_q9jii5XgDgw/edit#heading=h.zfmkyxtx7kzv

No other public comments on this item.

III. Executive & Governance Committee

A. Head of School Transition Discussion

Sarah shared the current Head of School job description and asked the Board and participants to read and make suggestions or comments. The job description is available under the Documents of this meeting. After reading, the discussion was that the document was recently adjusted and will continue to work as is. Emily asked the group discussed if there's a weighting of importance of some areas over others. Sarah shared that it will be important to look at a candidate in the context of the team's existing capacities, and how the pieces might fit (or not). Sarah then shared a proposal for a search process, which would be to invite staff to an internal process first. Any qualified internal candidates would go through three panels: students; teachers & families; and Board. The proposal is available under the Documents of this meeting. If no internal candidate is hired, then the Board would search for an external candidate. Greg asked and Sarah clarified that all qualified internal candidates who submit an application can access the panels process. The Board discussed using the school's applicant tracking system. The Board discussed inviting applications next week, helping hosting panels, and the Board panel happen at the next meeting. The Board discussed interviewing some questions in public where appropriate, and some in closed session. Greg commented that he was glad the Board would first consider any internal candidates, and that it can be risky in that any internal candidate not offered the role might consider leaving the school. The benefits, though, of taking that risk are that it's possible to find the right person much sooner and without an expensive search.

No other public comments on this item.

B. Board and Committee Officers & Members

G. Klein made a motion to add Evan to the Executive and Governance Committee.

K. Fortuna seconded the motion.

Greg shared an overview of the committees and their current schedules. No public comments on this item.

The board **VOTED** unanimously to approve the motion.

Roll Call

A. Ng Aye G. Klein Aye

Roll Call

D. Williams Absent

E. Sequoia Aye

A. Rhodes Aye

S. Morrill Aye

K. Fortuna Aye

IV. Family Advisory Council

A. Discussion Item - Committee Report

Marcela shared FAC election results, including her serving as President; Rachel and Emily Taylor are Co-VPs; Sara Kagan Real is Secretary; Evan is the Board rep, along with Ann who was elected previously; Sarah and Jill are Facility working group co-leads; Lauren is the Academic work group lead; Community building lead is Kara.

Marcela and the FAC leaders will be hosting Mondays at 2:30pm once a month, the next one is February 12th. The next FAC Zoom is this coming Wednesday at 8:30pm. These are a way for more folks to attend one or the other meeting to help with engagement. Greg shared his appreciation for all the new leaders and volunteers.

Emily shared how she hopes the FAC can support more with school Goings Out and field trips.

No public comments on this item.

V. Academic Oversight Committee

A. Committee Report

Kara gave the report. Tobie joined the last meeting and Daniel's presentation to the committee is included in the public documents. The committee discussed a lot of different data sets including attendance, NWEA, staff/student/family survey results, and the LCAP update.

There were no questions or public comments on this item.

VI. Other Business

A. Oakland and California Updates

Greg shared that the OUSD agendized their school calendar the prior night for approval. [Note, OUSD did not approve that item, and is expected to take it back up at a future Board meeting, and OUSD staff indicated moving their First Day later but still within the same week as proposed.] Greg shared about the Governor's January budget proposal and less than one percent cost of living adjustment. Greg shared about the upcoming

elections that include Alameda County Board of Education Trustees and the importance of participating and voting. Greg asked for help with a website audit process and Amy volunteered. Greg shared about OUSD's proposal for possible criteria on which to consider school mergers.

No public comments on this item.

B. Approve Minutes from December 22, 2023 Special Meeting

- K. Fortuna made a motion to approve the minutes from Special Board Meeting on 12-22-23.
- S. Morrill seconded the motion.

No questions or public comments on the minutes.

The board **VOTED** unanimously to approve the motion.

Roll Call

- A. Rhodes Aye
- G. Klein Aye
- K. Fortuna Aye
- S. Morrill Aye
- E. Sequoia Aye
- D. Williams Absent
- A. Ng Aye

C. Action Item - Vote on General Consent Report

- G. Klein made a motion to approve the General Consent Report.
- K. Fortuna seconded the motion.

No questions or public comments on this item.

The board **VOTED** unanimously to approve the motion.

Roll Call

- K. Fortuna Aye
- A. Ng Aye
- D. Williams Absent
- E. Sequoia Aye
- G. Klein Aye
- A. Rhodes Aye
- S. Morrill Aye

D. Collect New Business items for Future Meetings

None.

VII. Closed Session

A.

Closed Session Items

At 7:39pm, Sarah announced that the board would go into closed session on Public Employee Performance Evaluation - Head of School. There were no public comments.

VIII. Return to Open Session

A. Report out of any closed session action(s)

The board returned to open session at 8:09pm. Sarah shared that no actions were taken.

IX. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:09 PM.

Respectfully Submitted,

G. Klein

Documents used during the meeting

- UMCS December Balance Sheet 1.18.24.pdf
- UMCS December 2024 FC Presentation.pdf
- UMCS December Cash Flow 1.18.24.pdf
- UMCS December Forecast 1.18.24-2.pdf
- UMCS December Forecast 1.18.24.pdf
- UMCS SARC 22_23.pdf

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Coversheet

Action Item - Vote on General Consent Report

Section: IX. Other Business

Item: C. Action Item - Vote on General Consent Report

Purpose: Vote

Submitted by:

Related Material: UMCS_January_2024_Balance_Sheet.pdf

UMCS_January_2024_Cash_Flow.pdf UMCS_January_2024_Financials.pdf UMCS_January_2024_FC_Presentation.pdf

Powered by BoardOnTrack

Urban Montessori Balance Sheet As of Jan FY2024

	Jun FY2023	Jan FY2024
ASSETS		
Cash Balance	2,043,051	1,820,627
Accounts Receivable	648,146	(24,558)
Other Assets	121,334	41,570
Fixed Assets, Net	21,659	17,177
TOTAL ASSETS	2,834,189	1,854,816
LIABILITIES & EQUITY		
Accounts Payable	170,287	10,074
Due to Others	102,400	102,400
Deferred Revenue	834,212	834,212
Current Loans and Other Payables	87,368	57,516
Long-Term Loans and Other Liabilities	30,542	30,542
Beginning Net Assets	1,513,606	1,609,380
Net Income (Loss) to Date	95,774	(789,308)
TOTAL LIABILITIES & EQUITY	2,834,189	1,854,816

Urban Montessori Monthly Cash Forecast As of Jan FY2024

								3-24 Forecast						
	Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Actuals	Dec Actuals	Jan Actuals	Feb Forecast	Mar Forecast	Apr Forecast	May Forecast	Jun Forecast	Forecast	Remaining Balance
Beginning Cash	2,043,051	2,225,516	1,796,887	1,701,362	1,863,367	1,713,192	1,530,971	1,820,627	1,786,919	1,649,514	1,887,356	1,786,917		
REVENUE														
LCFF Entitlement	-	77,375	256,559	444,376	218,912	139,275	524,012	218,912	259,516	576,226	262,422	262,422	3,698,091	458,085
Federal Revenue	-	-	-	970	21,261	-	52,086	22,105	79,460	10,859	22,105	121,840	470,356	139,671
Other State Revenue	16,127	25,534	38,436	47,835	62,980	16,933	116,306	72,423	137,955	48,079	66,408	137,955	1,006,376	219,404
Other Local Revenue	11,044	8,544	27,218	28,425	24,250	23,771	32,919	17,945	17,945	17,945	17,945	85,945	278,502	(35,392)
Fundraising & Grants	250	29	8,500	12,414	700	26	1,564	33,303	33,303	33,303	33,303	33,303	190,000	-
TOTAL REVENUE	27,421	111,482	330,713	534,020	328,102	180,005	726,887	364,688	528,179	686,412	402,182	641,465	5,643,326	781,769
EXPENSES														
Certificated Salaries	57,371	220,979	194,928	197,424	187,302	181,330	204,243	184,971	184,971	191,834	242,070	200,433	2,247,856	-
Classified Salaries	29,500	60,864	72,076	76,678	80,734	71,282	74,152	65,092	80,459	80,459	80,459	77,845	849,600	-
Employee Benefits	33,661	107,906	52,359	71,203	98,422	46,917	78,532	76,981	83,262	80,336	90,499	57,327	877,404	-
Books & Supplies	4,171	21,889	18,283	25,796	23,647	18,299	6,315	52,847	37,459	37,271	37,127	34,428	368,658	51,126
Services & Other Operating Expenses	144,210	135,374	113,255	73,834	119,450	34,701	68,097	75,225	123,560	73,831	67,627	147,567	1,238,231	61,502
Capital Outlay & Depreciation	-	-	-	· -	-	4,482	-	896	896	896	896	896	8,964	
Other Outflows	-	-	5,352	2,948	9,648	-	325	(18,273)	-	-	-	-	-	-
TOTAL EXPENSES	268,913	547,012	456,252	447,882	519,203	357,011	431,665	437,739	510,607	464,628	518,679	518,496	5,590,713	112,627
Operating Cash Inflow (Outflow)	(241,493)	(435,530)	(125,539)	86,139	(191,101)	(177,006)	295,223	(73,051)	17,573	221,785	(116,497)	122,969	52,613	669,142
Revenues - Prior Year Accruals	477,382	_	7,992	122,866	68,708	_	(5,244)	21,581	_	_	_	_		
Accounts Receivable - Current Year		1,000	-	· -	(325)	325	-	2,750	-	-	-	-		
Other Assets	79,764	-	-	-	`- ′	-	-	· -	-	-	-	30,100		
Fixed Assets	-	-	-	-	-	4,482	-	896	896	896	896	896		
Expenses - Prior Year Accruals	(15,625)	-	-	(50,000)	(40,615)	-	-	11,248	11,248	11,248	11,248	11,248		
Accounts Payable - Current Year	(39,223)	(1,911)	14,368	(5,087)	7,373	(16,709)	(6,962)	(1,046)	-	-	-	-		
Summerholdback for Teachers	(78,340)	7,812	7,654	8,088	5,785	6,687	6,640	3,913	3,913	3,913	3,913	(1,291)	-	
Other Liabilites	-	-	-	-	-	-	-	-	(171,036)	-	-	(171,036)		
Ending Cash	2,225,516	1,796,887	1,701,362	1,863,367	1,713,192	1,530,971	1,820,627	1,786,919	1,649,514	1,887,356	1,786,917	1,779,804		

		Actual		YTD	Budget						
		_			Approved	Previous	Current	Previous Forecast vs. Current	Approved Budget v1 vs. Current	Current Forecast	% Current Forecast
	Nov	Dec	Jan	Actual YTD	Budget v1	Forecast	Forecast	Forecast	Forecast	Remaining	Spent
SUMMARY											
Revenue											
LCFF Entitlement	218,912	139,275	524,012	1,660,509	3,918,738	3,698,091	3,698,091	-	(220,010)	2,037,582	459
Federal Revenue	21,261	-	52,086	74,317	341,638	470,356	470,356	-	120,110	396,039	16°
Other State Revenues	62,980	16,933	116,306	324,151	903,476	1,006,376	1,006,376	-	102,901	682,226	329
Local Revenues	24,250	23,771	32,919	156,170	231,349	278,502	278,502	-	47,153	122,332	569
Fundraising and Grants	700	26	1,564	23,483	190,000	190,000	190,000	-	-	166,517	129
Total Revenue	328,102	180,005	726,887	2,238,630	5,585,200	5,643,326	5,643,326	-	58,125	3,404,696	40
xpenses											
Compensation and Benefits	366,459	299,529	356,927	2,197,863	4,189,306	3,974,860	3,974,860	-	214,447	1,776,997	55'
Books and Supplies	23,647	18,299	6,315	118,400	347,193	368,658	368,658	-	(21,465)	250,258	32
Services and Other Operating Expenditures	119,450	34,701	68,097	688,920	1,012,211	1,238,231	1,238,231	-	(226,020)	549,312	56'
Depreciation	-	4,482	-	4,482	8,986	8,964	8,964	-	22	4,482	50'
Other Outflows	9,648	-	325	18,273	-	-	-	-	-	(18,273)	
Total Expenses	519,203	357,011	431,665	3,027,938	5,557,696	5,590,713	5,590,713	-	(33,017)	2,562,775	54
perating Income	(191,101)	(177,006)	295,223	(789,308)	27,504	52,613	52,613	(0)	25,109	841,921	
und Balance											
und Balance Beginning Balance (Audited)					1,564,376	1.609.380	1.609.380				
. ,						, ,	, ,				
Operating Income					27,504	52,613	52,613				
nding Fund Balance					1,591,880	1,661,993	1,661,993				
Fund Balance as a % of Expenses					29%	30%	30%				

Urban Montessori Income Statement

As of Jan FY2024

=		Actual		YTD			Bud	dget			
	Nov	Dec	Jan	Actual YTD	Approved Budget v1	Previous Forecast	Current Forecast	Previous Forecast vs. Current Forecast	Approved Budget v1 vs. Current Forecast	Current Forecast Remaining	% Current Forecast Spent
KEY ASSUMPTIONS											_
Enrollment Summary K-3 4-6 7-8 Total Enrolled					200 115 47 362	191 120 36 347	191 120 36 347	- - - -	(9) 5 (11) (15)		
K-3 4-6 7-8 Average ADA %					93.5% 93.5% 93.5% 93.5%	91.1% 91.1% 91.1% 91.1%	91.1% 91.1% 91.1% 91.1%	0.0% 0.0%	-2.4% -2.4%		
ADA K-3 4-6 7-8 Total ADA					187.00 107.53 43.95 338.48	174.00 109.32 32.80 316.12	174.00 109.32 32.80 316.12	- - -	(13.00) 1.79 (11.15) (22.36)		

Approved Previous Current Current Forecast Fo				Actual		YTD			Bud	dget			
Nov										Previous	Approved		
Nov Dec Jan Actual YTD Budget v1 Forecast										Forecast vs.	Budget v1 vs.	Current	% Current
CFF Entitlement													Forecast
Commons Comm			Nov	Dec	Jan	Actual YTD	Budget v1	Forecast	Forecast	Forecast	Forecast	Remaining	Spent
Charler Schools General Purpose Entitlement State Aid 192,75 139,275 139,275 139,275 139,275 139,275 139,275 178,807 178,907	REV	ENUE											
Education Protection Account Entitement 1, 2, 1, 225,48 450,927 1,095,98 1,082,375 1,082,375 2,082,3	LCFF	- Entitlement											
Charler Schools in Lieu of Property Taxes 79,637 - 199,274 497,732 1,059,439 1,062,375 1,062,375 - 2,936 54,643 54,075	8011	Charter Schools General Purpose Entitlement - State Aid	139,275	139,275	139,275	711,850	1,885,376	1,726,131	1,726,131	-	(159,245)	1,014,281	41%
Federal Revenue	8012	Education Protection Account Entitlement	-	-	225,463	450,927	973,922	909,585	909,585	-	(64,337)	458,658	50%
Pederal Revenue	8096	Charter Schools in Lieu of Property Taxes	79,637	-	159,274	497,732	1,059,439	1,062,375	1,062,375	-	2,936	564,643	47%
Special Education - Entitlement		SUBTOTAL - LCFF Entitlement	218,912	139,275	524,012	1,660,509	3,918,738	3,698,091	3,698,091	-	(220,646)	2,037,582	45%
Company Comp	Fede	ral Revenue											
22.0 Child Nutrition Programs	8181	Special Education - Entitlement	_	_	-	_	40.750	42.380	42.380	_	1.630	42.380	0%
Title	8220	·	21,261	_	23,482	45.713	154,476			_	(45,888)	62.875	42%
Figure F			-	-						_			80%
Title V			_	_						_		- /	0%
All Other Federal Revenue -	8294		_	_	5.000	5.000				_			50%
SUBTOTAL - Federal Revenue 21,261			_	_	-		- , -			_	,	- /	0%
Same Content Content			21,261	-	52,086	74,317	_			-			16%
Same Content Content	041-	- Otata Barrarya											
Special Education - Entitlement (State 29,029 - 58,058 177,399 300,119 280,525 280,525 - (19,594) 103,126						4 000		4 000	4 000		4.000	0	4000/
Same Special Education Reimbursement (State 2,157 2,157 2,157 11,024 18,150 23,968 23,968 - 5,818 12,944 8520 Child Nutrition - State 11,166 - 14,193 25,942 72,089 88,845 - 16,756 62,903 8550 Mandated Cost Reimbursements 5,852 5,852 5,880 5,853 5,853 - (277) 1 8560 State Lottery Revenue 27,122 27,122 83,786 82,213 82,213 - (1,573) 55,091 8590 All Other State Revenue 235,944 359,504 - 123,560 359,504 859,504 - 123,560 359,504 - 123,560 - 123		• •	-	-	-		-			-			100%
Secondary Seco		·								-			63%
Secondary Seco				2,157						-			46%
State Lottery Revenue - - 27,122 27,122 83,786 82,213 82,213 - (1,573) 55,091 State Lottery Revenue - - 27,122 27,122 83,786 82,213 82,213 - (1,573) 55,091 State Lottery Revenue - - - 235,944 359,504 359,504 - 123,560 359,504 State Lottery Revenue 14,776 14,776 14,776 75,522 187,508 164,178 164,178 - (23,330) 88,656 State Lottery Revenue 14,776 14,776 14,776 75,522 187,508 164,178 164,178 - (23,330) 83,656 State Lottery Revenue - - 14,776 14,776 14,776 14,776 75,522 187,508 164,178 164,178 - (23,330) 83,656 State Lottery Revenue - - 14,776 14,776 14,776 14,776 75,522 187,508 164,178 164,178 - (23,330) 83,656 State Lottery Revenue - - 24,550 187,508 164,178 164,178 164,178 - (23,330) 359,504 State Lottery Revenue - - 24,550 187,508 164,178 164,178 164,178 - 164,178 164,178 - 164,178 164				-						-			29% 100%
Result			5,052	-						-			
Expanded Learning Opportunities Program 14,776 14,776 14,776 14,776 75,522 187,508 164,178 164,178 - (23,330) 88,656		,	-	-		21,122				-		,	33%
SUBTOTAL - Other State Revenue 62,980 16,933 116,306 324,151 903,476 1,006,376 1,006,376 - 102,901 682,226			-	-		75 500				-	-,		0%
Local Revenue Revenue	8593	3 -11 3				- 7-		- ' '					46%
8676 After School Program Revenue 22,250 23,771 24,535 135,781 153,765 206,696 206,696 - 52,931 70,915 8699 All Other Local Revenue - - - 205 - 3,806 3,806 - 3,806 3,600 8702 Oxkland Measure G1 - - - - 77,584 68,000 68,000 - (9,584) 68,000 8999 Uncategorized Revenue 2,000 - 8,384 20,184 -		SUBTOTAL - Other State Revenue	62,980	16,933	116,306	324,151	903,476	1,006,376	1,006,376	-	102,901	682,226	32%
8699 All Other Local Revenue - - - 205 - 205 - 77,584 (68,000) 3,806 (80,000) - 3,806 (9,584) 3,600 (80,000) 8792 Oakland Measure G1 - - - - - - 77,584 (68,000) 68,000 (9,584) 68,000 - (9,584) (68,000) - (20,184) - - - - - - - (20,184) - -<	Loca	I Revenue											
8702 Oakland Measure G1	8676	After School Program Revenue	22,250	23,771	24,535	135,781	153,765	206,696	206,696	-	52,931	70,915	66%
Substitution Subs	8699	All Other Local Revenue	-	-	-	205	-	3,806	3,806	-	3,806	3,600	5%
SUBTOTAL - Local Revenue 24,250 23,771 32,919 156,170 231,349 278,502 278,502 - 47,153 122,332 Fundraising and Grants 8801 Family Fundraising 700 26 1,085 22,754 50,000 50,000 50,000 - - 27,246 8802 Private Grants - - 480 730 125,000 125,000 - - 124,270 8814 Field Trips Donations - - - - 15,000 - - - 15,000	8702	Oakland Measure G1		-	-	-	77,584	68,000	68,000	-	(9,584)		0%
Fundraising and Grants 8801 Family Fundraising 700 26 1,085 22,754 50,000 50,000 - - 27,246 8802 Private Grants - - 480 730 125,000 125,000 - - 124,270 8814 Field Trips Donations - - - - 15,000 15,000 - - 15,000	8999	- 3			-,	-, -				-			
8801 Family Fundraising 700 26 1,085 22,754 50,000 50,000 - - - 27,246 8802 Private Grants - - 480 730 125,000 125,000 - - - 124,270 8814 Field Trips Donations - - - - 15,000 15,000 - - - 15,000		SUBTOTAL - Local Revenue	24,250	23,771	32,919	156,170	231,349	278,502	278,502	-	47,153	122,332	56%
8801 Family Fundraising 700 26 1,085 22,754 50,000 50,000 - - - 27,246 8802 Private Grants - - 480 730 125,000 125,000 - - - 124,270 8814 Field Trips Donations - - - - 15,000 15,000 - - - 15,000	Fund	Iraising and Grants											
8802 Private Grants - - 480 730 125,000 125,000 125,000 - - - 124,270 8814 Field Trips Donations - - - - 15,000 15,000 - - - 15,000			700	26	1.085	22.754	50.000	50.000	50.000	_	_	27.246	46%
8814 Field Trips Donations		, ,		-						_	_		1%
			_	_	-	-				_	_		0%
		·	700	26	1,564	23,483				-	-		12%
TOTAL REVENUE 328,102 180,005 726,887 2,238,630 5,585,200 5,643,326 - 58,125 3,404,696	TOT	AL DEVENUE	328 102	180 00F	726 897	2 238 620	E 585 200	E 6/3 326	E 643 226		50 12E	3 404 606	40%
TOTAL REVENUE 328,102 180,005 726,887 2,238,630 5,585,200 5,643,326 - 58,125 3,404,696	1017	AL KEVENUE	328,102	180,005	126,881	∠,∠38,630	5,585,∠00	5,643,326	5,643,326	-	58,125	3,404,696	40%

		Astual		YTD	<u> </u>		D	dana4			
	-	Actual		עוד			Бис	dget			
	Nove	Date	l	AstrolyTD	Approved	Previous	Current	Previous Forecast vs. Current	Approved Budget v1 vs. Current Forecast	Current Forecast Remaining	% Current Forecast Spent
EXPENSES	Nov	Dec	Jan	Actual YTD	Budget v1	Forecast	Forecast	Forecast	Forecast	Remaining	Spent
Compensation & Benefits											
Certificated Salaries											
1100 Lead Teacher Salaries	87,302	82,948	101,668	560,587	978,256	880,863	974,013	(93,150)	4,243	413,426	58%
1148 Special Education Salaries	28,094	26,694	34,194	191,525	430,908	432,666	339,516	93,150	91,392	147,991	56%
1150 Support Teacher Salaries1170 Measure G1 Stipends	38,731	38,513	35,620	251,921	548,905 58,000	486,226 50,000	486,226 50,000	-	62,679 8,000	234,306 50,000	52% 0%
1300 Certificated Supervisor & Administrator Salaries	33,175	33.175	32.761	239,544	398,100	398,100	398,100	-	6,000	158.556	60%
SUBTOTAL - Certificated Salaries	187,302	181,330	204,243	1,243,578	2,414,169	2,247,856	2,247,856	(0)	166,313	1,004,278	55%
		,		1,210,010	_,,	_,_ :: ,= ::		(0)	,	.,,	
Classified Salaries											
2102 Student Support Staff	21,369	20,441	21,869	108,736	246,335	215,992	215,992	-	30,342	107,257	50%
2300 Classified Supervisor & Administrator Salaries	9,366	9,366	9,366	65,565	112,398	112,398	112,398	-	- (5.000)	46,833	58%
2400 Classified Clerical & Office Salaries 2900 Classified Substitutes	21,516	20,741	20,980	140,579 10.084	236,531 22,512	241,551 30,793	241,551 30,793	-	(5,020) (8,281)	100,973 20,709	58% 33%
2905 Other Classified - After School	28,483	20,733	21,936	140,322	200,840	248,865	248,865	-	(48,025)	108.543	56%
SUBTOTAL - Classified Salaries	80,734	71,282	74,152	465,286	818,616	849,600	849,600	-	(30,984)	384,314	55%
		,	,	100,200	210,010	212,222			(==,===,	,	
Employee Benefits											
3100 STRS	37,637	37,193	36,911	239,708	463,076	433,090	433,090	-	29,987	193,381	55%
3300 OASDI-Medicare-Alternative 3400 Health & Welfare Benefits	7,973 48,831	7,134	7,947	48,567	96,990	96,371	96,371	-	619 49,554	47,804	50% 54%
3400 Health & Welfare Benefits 3500 Unemployment Insurance	48,831	(1,160) 97	26,234 3,787	158,483 5,717	343,787 13,820	294,233 16,488	294,233 16,488	-	49,554 (2,668)	135,750 10,771	54% 35%
3600 Workers Comp Insurance	3,653	3,653	3,653	36.524	38.848	37,222	37,222	-	1.626	698	98%
SUBTOTAL - Employee Benefits	98,422	46,917	78,532	489,000	956,521	877,404	877,404	-	79,117	388,404	56%
Books & Supplies		400		7.004	45.000	00.000	00.000		(5.000)	10.000	000/
4100 Approved Textbooks & Core Curricula Materials 4200 Books & Other Reference Materials	- 734	109	-	7,661	15,000	20,000	20,000	-	(5,000)	12,339	38%
4200 Books & Other Reference Materials 4320 Educational Software	7.34	151 -	575	1,766	3,103 9,270	3,103 9,270	3,103 9,270	-	-	1,337 9.270	57% 0%
4325 Instructional Materials & Supplies	312	562	688	11.619	10,000	25,000	25,000	_	(15,000)	13,381	46%
4326 Art & Music Supplies	1.451	46	104	3.154	7.000	7,000	7,000	_	-	3.846	45%
4330 Office Supplies	908	680	681	3,612	6,695	6,695	6,695	-	-	3,083	54%
4335 PE Supplies	-	-	-	457	2,060	2,060	2,060	-	-	1,603	22%
4340 SpEd Materials & Supplies	-	-	625	2,545	2,060	2,060	2,060	-	-	(485)	124%
4400 Training Center Expenses	-	-	-	-	30,000	30,000	30,000	-	-	30,000	0%
4410 Classroom Furniture, Equipment & Supplies	17	-	12	2,789	7,000	17,000	17,000	-	(10,000)	14,211	16%
4420 Computers: individual items less than \$5k	194	122	1,262	3,537 578	17,620	17,620	17,620	-	-	14,083	20%
4430 Non Classroom Related Furniture, Equipment & Supplies 4700 Snacks	-	832	- 1,511	7,056	2,500 23,767	2,500 23,767	2,500 23,767	-	-	1,922 16,711	23% 30%
4710 Student Food Services	20,031	15,175	136	71,617	205,968	197,433	197,433	_	8,535	125,817	36%
4720 Other Food	-	622	721	2,009	5,150	5,150	5,150	_	-	3,141	39%
SUBTOTAL - Books and Supplies	23,647	18,299	6,315	118,400	347,193	368,658	368,658	-	(21,465)	250,258	32%
Samilage & Other Operating Function											
Services & Other Operating Expenses 5215 Travel - Mileage, Parking, Tolls	_	_	_	1,581	1,712	1,712	1,712		_	131	92%
5305 Dues & Membership - Professional	-	-	-	19,804	12,360	20,000	20,000	-	(7,640)	196	99%
5450 Insurance - Other	6,093	6,093	6,093	60,933	75,530	73,119	73,119	-	2,411	12,186	83%
5515 Janitorial, Gardening Services & Supplies	7,041	8,827	7,000	57,657	103,000	103,000	103,000	-	-,	45,343	56%
5520 Security	1,713	384	758	7,729	10,000	10,000	10,000	-	-	2,271	77%
5535 Utilities - All Utilities	-	1,398	5,955	31,480	77,358	77,358	77,358	-	-	45,879	41%

			Actual		YTD			Bud	dget			
									Previous	Approved		
									Forecast vs.	Budget v1 vs.	Current	% Current
						Approved	Previous	Current	Current	Current	Forecast	Forecast
		Nov	Dec	Jan	Actual YTD	Budget v1	Forecast	Forecast	Forecast	Forecast	Remaining	Spent
5605	Equipment Leases	1,997	931	935	7,707	14,004	14,004	14,004	1 0100001	-	6,296	55%
5610	Rent	39,559	931	933	7,707	162,154	158,237	158,237	-	3,917	79,119	50%
5615		2,275	- 479	2,423	48,837	20,600	100,000	100,000	-	(79,400)	51.163	49%
5803	Repairs and Maintenance - Building Accounting Fees	2,275 14,175				24,382	24,382	24,382	-		7.057	71%
5805	Accounting Fees Administrative Fees	14,175	-	-	17,325	24,362 6.978	6,978	6,978	-	-	6,978	0%
		86	204	-	768	.,			-	-	- /	37%
5809	Banking Fees			110		2,060	2,060	2,060	-	-	1,292	
5812	Business Services	11,083	11,083	11,083	77,583	133,000	133,000	133,000	-	- (45.000)	55,417	58%
5815	Consultants - Instructional	3,750	-	9,863	15,422	5,150	20,150	20,150	-	(15,000)	4,728	77%
5820	Consultants - Non Instructional - Custom 1		180	3,360	21,345	18,075	38,075	38,075	-	(20,000)	16,730	56%
5824	District Oversight Fees	5,052	-	354	5,760	39,187	36,981	36,981	-	2,206	31,221	16%
5826	Directors Contingency	-	-	-	-	39,187	-	-	-	39,187	-	
5827	Middle School Program expenses (8816 offset)	-	-	-	-	1,976	1,976	1,976	-	-	1,976	0%
5830	Field Trips Expenses	110	-	-	165	5,000	5,000	5,000	-	-	4,835	3%
5833	Fines and Penalties	-	-	-	-	1,030	1,030	1,030	-	-	1,030	0%
5836	Fingerprinting	-	-	-	-	1,743	1,743	1,743	-	-	1,743	0%
5839	Fundraising Expenses	-	-	-	73	12,024	12,024	12,024	-	-	11,951	1%
5845	Legal Fees	423	-	163	13,944	30,000	30,000	30,000	-	-	16,057	46%
5851	Marketing and Student Recruiting	-	-	483	19,168	10,000	18,685	18,685	-	(8,685)	(483)	103%
5857	Payroll Fees	571	456	542	3,523	6,950	6,950	6,950	-	-	3,427	51%
5860	Printing and Reproduction	-	1,766	-	2,208	1,061	1,061	1,061	-	-	(1,147)	208%
5861	Prior Yr Exp (not accrued	640	-	-	24,378	-	24,378	24,378	-	(24,378)	-	100%
5863	Professional Development	-	1,297	814	61,760	56,370	71,370	71,370	-	(15,000)	9,610	87%
5869	Special Education Contract Instructors	22,750	-	2,650	42,750	50,300	140,300	140,300	-	(90,000)	97,550	30%
5872	Special Education Encroachment	666	-	666	2,035	-	13,639	13,639	-	(13,639)	11,604	15%
5875	Staff Recruiting	-	150	-	150	4,120	4,120	4,120	-	-	3,970	4%
5878	Student Assessment	-	502	9,869	15,186	8,500	8,500	8,500	-	-	(6,686)	179%
5880	Student Health Services	-	70	-	2,244	6,180	6,180	6,180	-	-	3,936	36%
5881	Student Information System	867	867	867	19,910	25,750	25,750	25,750	-	_	5.840	77%
5887	Technology Services	544	3	1,487	19,415	13,390	13,390	13,390	-	_	(6,025)	145%
5910	Communications - Internet / Website Fees	-	_	69	1,966	17,564	17,564	17,564	-	_	15,598	11%
5915	Postage and Delivery	55	10	259	545	3,497	3,497	3,497	_	_	2,952	16%
5920	3	-	-	2.295	6.452	12,020	12,020	12,020	_	_	5.568	54%
	SUBTOTAL - Services & Other Operating Exp.	119.450	34.701	68.097	688,920	1,012,211	1,238,231	1,238,231	-	(226,020)	549,312	56%
		,	- 1,1 - 1		222,222	.,,	1,===,===	-,,		(===,===)	,	
Capit	al Outlay & Depreciation											
6900	• •	_	4.482	_	4,482	8,986	8,964	8,964	_	22	4.482	50%
0000	SUBTOTAL - Capital Outlay & Depreciation		4,482	_	4,482	8.986	8,964	8.964	_	22	4,482	50%
	COBTOTAL - Capital Cultay & Depreciation		7,702		7,702	0,300	0,504	0,304			7,702	30 70
Othe	r Outflows											
	Uncategorized Expense	9,648	_	325	18,273	_	_	_	_	_	(18,273)	
	SUBTOTAL - Other Outflows	9,648	_	325	18,273	_	-	-	-	-	(18,273)	
					,						(,	
TOTA	AL EXPENSES	519,203	357,011	431,665	3,027,938	5,557,696	5,590,713	5,590,713	(0)	(33,017)	2,562,775	54%
	==::=:===		,	,	5,52.,500	2,22.,200	5,555,. 10	0,000,. 10	(0)	(00,011)	_,00_,.70	

Urban Montessori Finance Committee Update

JOSH KEMP FEBRUARY 20, 2024





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2023-24 Forecast Update

Actuals through 1/31/2023





Budget Comparison



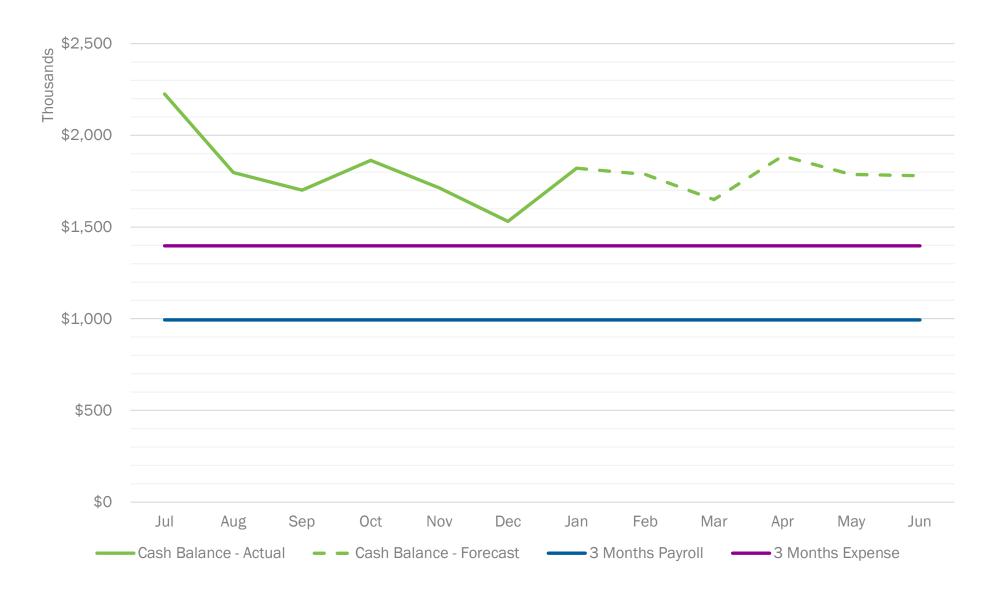
No material changes to 23-24 forecast

		2023-24	2023-24	Variance
		Previous Forecast	Current Forecast	
	LCFF Entitlement	3,698,091	3,698,091	-
	Federal Revenue	470,356	470,356	-
Dovonuo	Other State Revenues	1,006,376	1,006,376	-
Revenue	Local Revenues	278,502	278,502	-
	Fundraising and Grants	190,000	190,000	-
	Total Revenue	5,643,326	5,643,326	-
	Compensation and Benefits	3,974,860	3,974,860	(0)
	Books and Supplies	368,658	368,658	-
Evnoncos	Services and Other Operating	1,238,231	1,238,231	-
Expenses	Depreciation	8,964	8,964	-
	Other Outflows	-	-	-
	Total Expenses	5,590,713	5,590,713	(0)
	Operating Income	52,613	52,613	(0)
	Beginning Balance (Audited)	1,609,380	1,609,380	-
	Operating Income	52,613	52,613	(0)
nding Fund Ba	lance (incl. Depreciation)	1,661,993	1,661,993	(0)
Inding Fund Ba	lance as % of Expenses	29.7%	29.7%	0.0%

2023-24 Monthly Cash Flow Projection



Cash is steady and stays above 3-months expense rest of the year



Possible Savings



Some expense categories are lower than expected at this time of year

Category	Current Expenses	Final Expense at Current Rate	Forecast	Possible Savings
Salaries + Benefits	\$2,197,864	\$3,855,053	\$3,974,860	\$119,807
SpEd Contractors	\$42,750	\$74,984	\$140,300	\$65,316
Building Repairs	\$48,837	\$85,660	\$100,000	\$14,340
TOTAL				\$199,463

2nd Interim Financials





2nd Interim Financial Report



Still in the process of refining pieces of next year's budget

		2023-24	2024-25	2025-26
		Current Forecast	Projected Budget	Projected Budget
	LCFF Entitlement	3,698,091	4,248,899	4,681,665
	Federal Revenue	470,356	229,117	304,283
Revenue	Other State Revenues	1,006,376	959,777	808,214
Revenue	Local Revenues	278,502	280,000	285,773
	Fundraising and Grants	190,000	65,000	65,000
	Total Revenue	5,643,326	5,782,792	6,144,934
	Compensation and Benefits	3,974,860	4,251,966	4,376,841
	Books and Supplies	368,658	368,355	354,853
Expenses	Services and Other Operating Expenditures	1,238,231	1,125,909	1,242,920
Expenses	Depreciation	8,964	8,964	3,735
	Other Outflows	-	-	-
	Total Expenses	5,590,713	5,755,194	5,978,348
	Operating Income	52,613	27,599	166,586
	Beginning Balance (Audited)	1,609,380	1,661,993	1,689,591
	Operating Income	52,613	27,599	166,586
Ending Fund Bala	Ending Fund Balance (incl. Depreciation)		1,689,591	1,856,178
Ending Fund Balance as % of Expenses		29.7%	29.4%	31.0%

Other One-time Funding Carry Over Assumptions



Possibility of moving one-time funding to next fiscal year

	Educator Effectiveness	AMIMBG	Learning Recovery	ESSER III
FY24 Starting Balance	\$47,832	\$198,734	\$243,129	\$274,403
FY24 Budgeted Revenue	\$15,944	\$100,000	\$126,874	\$274,403
Salaries & Benefits	_	\$55,000	\$126,874	\$274,403
Books & Supplies	-	\$45,000	-	-
Services & Other	\$15,944	-	-	-
Capital Projects	-	-	-	-
FY24 Ending Balance	\$31,888	\$98,734	\$116,255	-

Prop 39 Lease Update



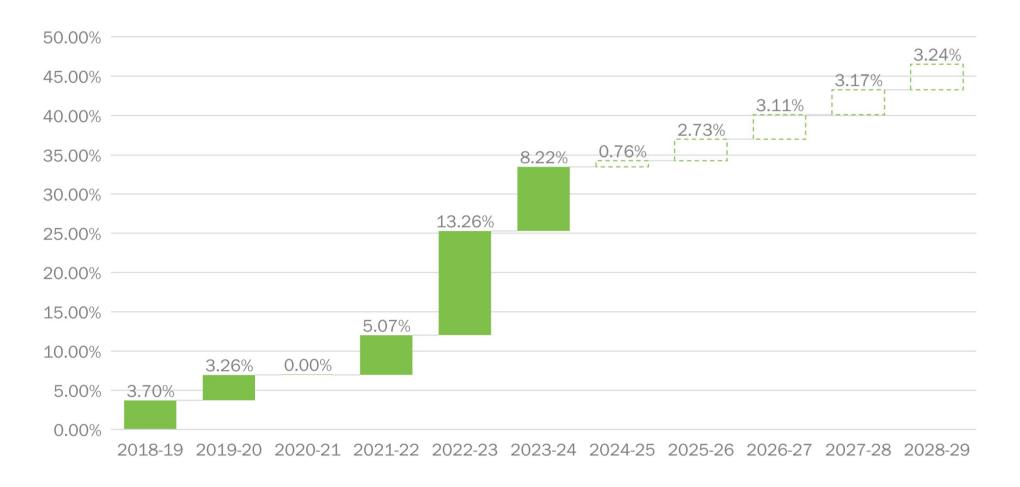
Rent set to decrease next year under new lease terms

	2023-24	2024-25	2025-26
Rent per sq/ft	\$5.08	\$4.56	\$4.79
Total yearly rent	\$165,237	\$148,323	\$155,804

CA Historical and Projected LCFF Increase



Highest COLAs since LCFF implementation followed by second lowest



2024-25 COLA at January Budget Proposal: 0.76%