



# Urban Montessori Charter School

## Regular Board Meeting

Published on April 25, 2022 at 4:25 PM PDT

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### Date and Time

Thursday April 28, 2022 at 6:15 PM PDT

### Location

4551 Steele Street, Oakland, CA 94619. Signage on campus will direct you to the correct room, generally the Sun Room.

The public may comment and participate [via Zoom](#) if they prefer. The public may also email comments to [board@urbanmontessori.org](mailto:board@urbanmontessori.org) to be shared by the Board's Secretary during the meeting. Please make that intention clear in your email.

<https://us02web.zoom.us/j/82592855160?pwd=cG02OTRoUVdndngwOTI2WFBrOTBzQT09>

Meeting ID: 825 9285 5160; Passcode 510 842 1181

One tap mobile

+16699009128,,82592855160# US (San Jose)

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Dial by your location

+1 669 900 9128 US (San Jose)

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+1 346 248 7799 US (Houston)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

Meeting ID: 825 9285 5160

Find your local number: <https://us02web.zoom.us/u/k1Y3eQWvA>

Additional teleconference locations: 1623 Sunhill Ct, Martinez, CA 94553; 3125 School Street, Oakland, CA 94602; 5701 Oak Grove Ave, Oakland, CA 94618; 3385 Herrier Street Oakland, CA 94602

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This meeting will be audio recorded. The public can find documents related to this agenda either linked directly on the agenda or under "Other files" after selecting the meeting in BoardOnTrack prior to viewing the agenda. Downloading the "packet" may not include all of the "Other files" that are still otherwise available to the public.

Members: Jan Faraguna, Kara Fortuna, Christina Greenberg, Greg Klein, Davis Leung, Sarah Morrill, Maru Salazar, Donald Williams

Urban Montessori Charter School welcomes your participation at Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the organization in public. Your participation assures us of continuing community interest in our school and assists the Board in making the best decisions for our school. To assist you in the ease of speaking/participating in our meetings, guidelines are provided at the bottom of this agenda. All materials for all board and committee meetings, including audio recordings of Regular Board Meetings, are available on our [BoardOnTrack public portal](#) and also through the [UMCS School Calendar](#).

## Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>6:15 PM</b>
<b>A. Call the Meeting to Order</b>		Davis Leung	1 m
This meeting is being audio-recorded.			
<b>B. Record Attendance</b>		Greg Klein	1 m
<b>C. Review of Action/Discussion Items</b>	Discuss	Davis Leung	1 m
With input from the board, the Chair may decide, based upon a number of factors, to reorder the action/discussion items to best suit the needs of the meeting. No additional action/discussion items will be added at this time.			
<b>D. Board and Community Appreciations</b>		Davis Leung	10 m
Members of the Board and UMCS community may provide appreciations and affirmations during this time.			
<b>E. Board Member Comment</b>		Davis Leung	5 m
Any board member wishing to speak to an issue regarding UMCS that does not pertain to an agenda item may do so at this time. No further discussion or action will take place following each board member’s comments.			
<b>F. Presentations from the Floor</b>		Davis Leung	10 m
PRESENTATIONS ON NON-AGENDA ITEMS – Any person wishing to speak to any item not on the agenda will be granted three minutes to make a presentation. Speakers requiring translation shall have double time. Comments should refer to matters within the jurisdiction of this committee.			
<i>“What if [we] listened to others so deeply that they felt loved, accepted, and safe in [our] presence, no matter what they had to say?” -- Steve Shapiro, Author</i>			

## II. Head of School Report

**6:43 PM**

The Head of School and their designees will present topics of interest to the Board and the general public.

	<b>Purpose</b>	<b>Presenter</b>	<b>Time</b>
<b>A. Head of School Report</b>	Discuss	Greg Klein	25 m

Report topics this meeting **may** include:

1. Recent and upcoming events
2. Recent and upcoming Professional Learning
3. Instructional Updates
4. Enrollment and Application Updates
5. Staffing Updates
6. [2021-2022 LCAP](#) review to inform [2022-2023 LCAP](#) Development

**III. Finance Committee** **7:08 PM**

<b>A. Discussion Item - Committee Report, including year to date financial report</b>	Discuss	Greg Klein	5 m
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Most recent year-to-date financial report through March 31, 2022 is available here attached to the agenda or in the "Other files" section of this meeting.

**IV. Academic Oversight Committee** **7:13 PM**

<b>A. Discussion Item - Committee Report</b>	Discuss	Jan Faraguna	15 m
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**V. Family Advisory Council** **7:28 PM**

<b>A. Discussion Item - Committee Report</b>	Discuss	Maru Salazar	5 m
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**VI. Executive & Governance Committee** **7:33 PM**

<b>A. Discussion Item: Committee Updates, including candidates for board service, Form 700, and training</b>	Discuss	Christina Greenberg	10 m
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- [Form 700](#) ([about](#) Form 700)
- Board member recruitment
- Leader evaluation process updates
- Board Clearance process
- Charter material revision process updates

<b>B. Board and committee officers and members</b>	Vote	Greg Klein	5 m
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As needed, the Board may take action to change its officers, as well as committee membership and leadership.

**VII. Other Business** **7:48 PM**

<b>A. Oakland and California Updates</b>	Discuss	Greg Klein	10 m
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Updates and current events related to Oakland USD, Alameda County Office of Education, and California, and potential implications for UMCS.

<b>B. Approve Minutes from March 24, 2022 Regular Meeting</b>	Approve Minutes	Greg Klein	1 m
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	Purpose	Presenter	Time
<b>C. Action Item - Vote on General Consent Report</b>	Vote	Davis Leung	3 m
General Consent Report for April 28, 2022 1. <a href="#">UMCS English Learner Policy</a> [update]			
[items may be linked directly here in the agenda or under "Other files" of this meeting on BoardOnTrack.]			
<b>D. Collect New Business items for Future Meetings</b>	Discuss	Davis Leung	5 m
<b>VIII. Closed Session</b>			<b>8:07 PM</b>
<b>A. Closed Session Items</b>	Discuss	Davis Leung	30 m
1. Public Employee Performance Evaluation - Head of School  "Closed Session" is always agendized ahead of time as a "Discuss" item. If any votes are taken during any Closed Session, those are reported out publicly upon return to Open Session.			
<b>IX. Return to Open Session</b>			<b>8:37 PM</b>
<b>A. Report out of any closed session action(s)</b>	Vote	Davis Leung	1 m
"Return to Open Session" is always agendized ahead of time as a "Vote" item. It is not meant to indicate the the Board <i>shall</i> take an action at this time. If any votes are taken during any Closed Session, those are reported out publicly at this time on the agenda.			
<b>X. Closing Items</b>			<b>8:38 PM</b>
<b>A. Adjourn Meeting</b>	FYI	Davis Leung	1 m

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY The Governing Board’s presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

SPECIAL PRESENTATIONS MAY BE MADE Notice is hereby given that, consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may

request assistance by contacting UMCS at 4551 Steele Street, Oakland, CA 94619 or [info@urbanmontessori.org](mailto:info@urbanmontessori.org).

FOR MORE INFORMATION For more information concerning this agenda or for materials relating to this meeting, please contact UMCS at 4551 Steele Street, Oakland, CA 94619 or [board@urbanmontessori.org](mailto:board@urbanmontessori.org). All materials are available via the Governance Section of our website: <http://www.urbanmontessori.org/governance> or directly via our [BoardOnTrack public portal](#).

# Coversheet

## Head of School Report

**Section:** II. Head of School Report  
**Item:** A. Head of School Report  
**Purpose:** Discuss  
**Submitted by:**  
**Related Material:** HOS April 2022 Board Report.pdf

# HoS Report

## April 28, 2022



**Urban Montessori**  
CHARTER SCHOOL



## Upcoming Events

## Recent and Upcoming Events:

(This Year's Calendar!)

- Completed our annual ACOE site visit Tuesday!
- Free COVID testing available on-site every Friday 3-3:30pm
- UMCS Move-a-Thon: May 14
- ELPAC testing: April 25-May 20
- SBAC testing: May 2-May 27





# PD and Instructional Updates



## PD Updates

- Your Admin team is attending a the NCMPS Leadership Conference and Retreat in North Carolina!
- Embracy Equity Leadership Residency
  - Completed a whole school Equity Audit
- All staff are completing NCMPS ELD training yesterday!
- Last week PMAI leader Elizabeth Slade hosted yearlong reflections with every level team!





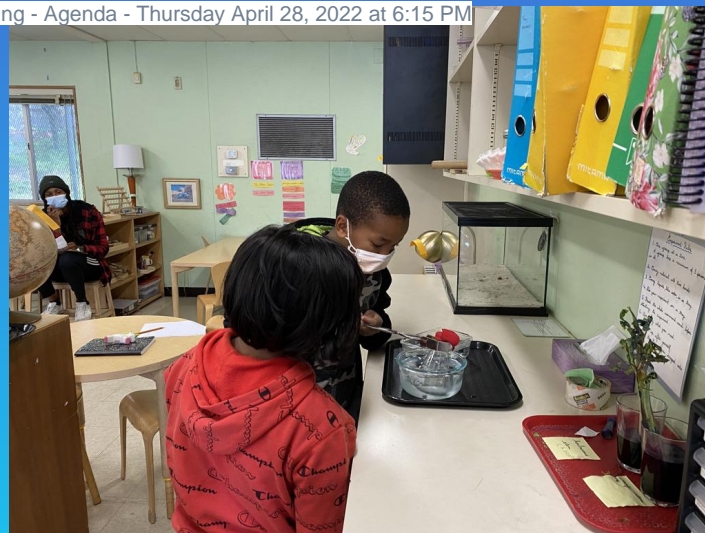
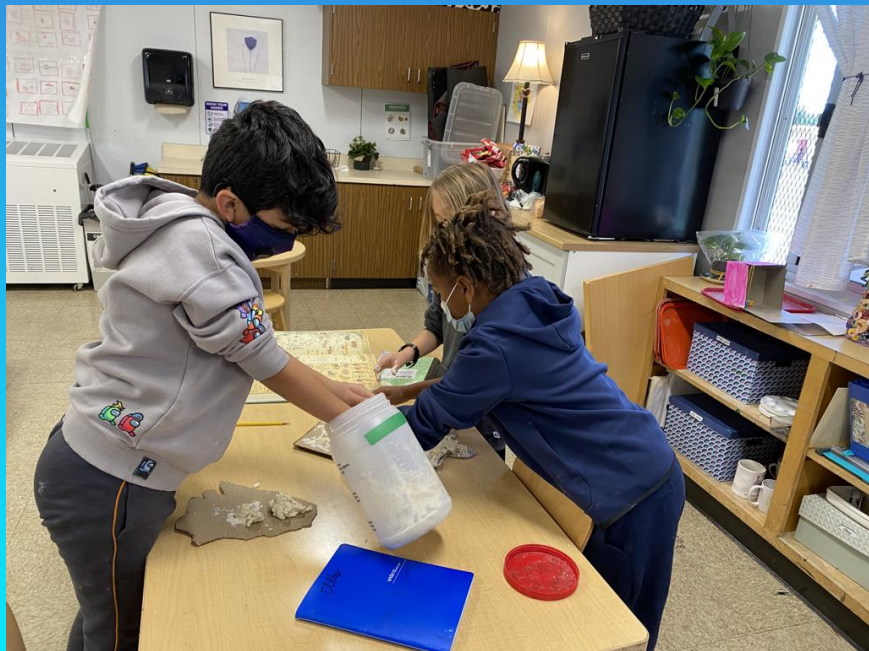
# A glimpse into classrooms



**ACOE Site  
Visit and  
Second  
PMAI visit  
and  
Observation**

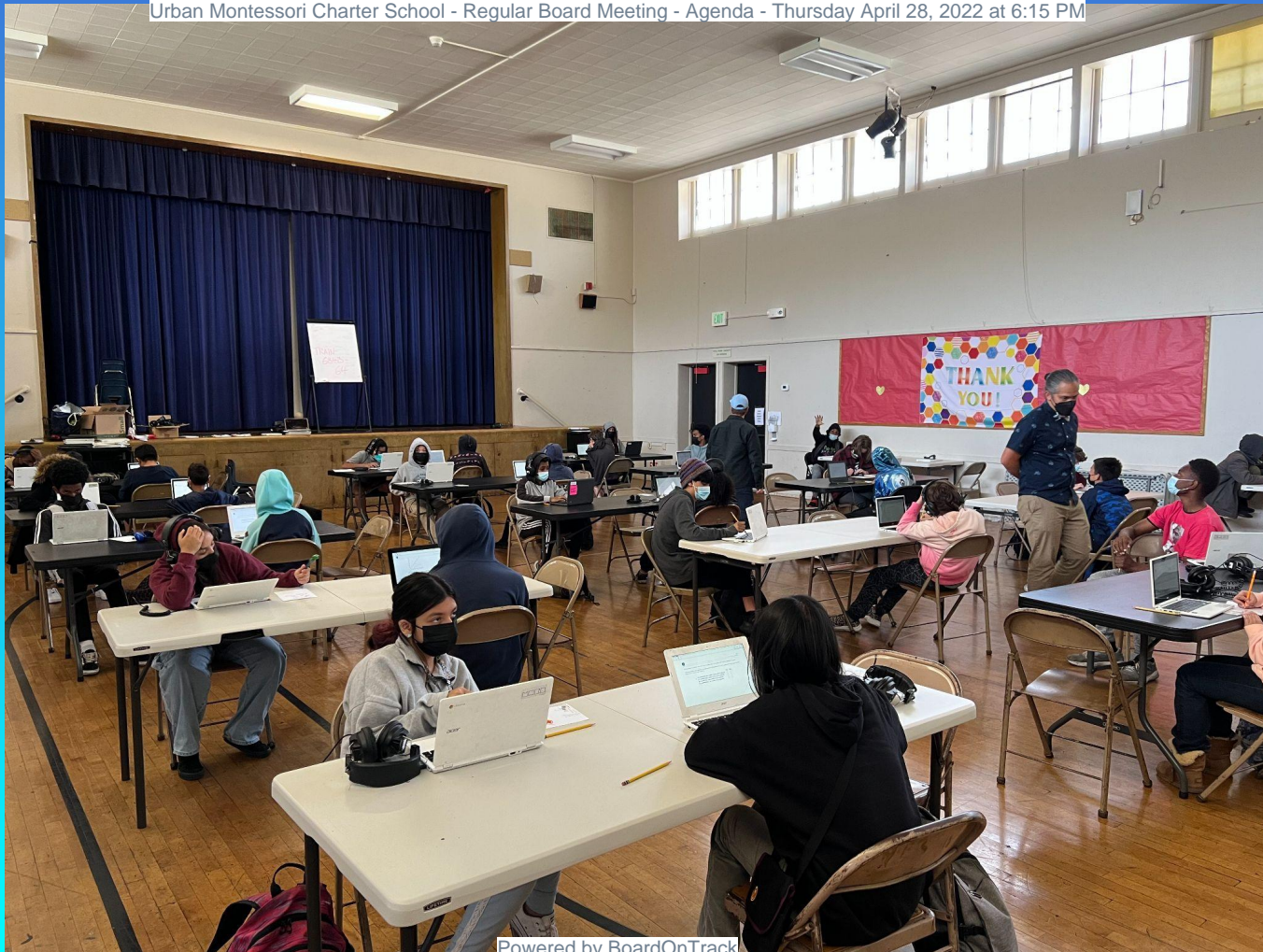
- On Wednesday April 20th Elizabeth Slade visited campus to observe and collect data on our growth in student engagement and materials use (we will share data in our next Academic oversight meeting!)
- On Tuesday April 26, we welcomed our partners from ACOE for our Annual Site visit!













# Enrollment Season!



# Enrollment 22/23

- Offers have been Made! New Families are registering!
- We have ample waitlists and are on track to meet our budgeted enrollment numbers! Our enrollment plans were recently unanimously approved by the County Board.



# Staffing Updates



## Looking to Next Year

- New Position HIRED: Director of Expanded Learning
  - Please Welcome -  
Melody Washington
- We are in discussion with current staff members who are entering training to step into open lead positions in 2022/2023!

# LCAP Review and Development

2020-2023



## **2020/2021 Reflection**

- Each year we review and reflect on our LCAP goals, successes and areas of growth
- This Process helps inform creation of the next year's LCAP!



## **2022/2023 Development**

- While our Goals remain stable for 3 year cycles, we continually engage our community in order to develop our yearly spending plan
- Guiding Questions:
  - How can we invest in support of our LCAP Goals?



# Questions?

# Coversheet

## Discussion Item - Committee Report, including year to date financial report

**Section:** III. Finance Committee  
**Item:** A. Discussion Item - Committee Report, including year to date financial report  
**Purpose:** Discuss  
**Submitted by:**  
**Related Material:** UMCS\_April\_2022\_Cash\_Flow\_-\_Finance\_Committee.pdf  
UMCS\_April\_Finance\_Committee\_Presentation.pdf  
UMCS\_April\_2022\_Financials\_-\_Finance\_Committee.pdf

**Urban Montessori  
Monthly Cash Forecast  
As of Mar FY2022**

	2021-22												Forecast	Remaining Balance
	Actuals & Forecast													
	Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Actuals	Dec Actuals	Jan Actuals	Feb Actuals	Mar Actuals	Apr Forecast	May Forecast	Jun Forecast		
<b>Beginning Cash</b>	<b>497,711</b>	<b>939,911</b>	<b>906,134</b>	<b>960,454</b>	<b>1,151,526</b>	<b>1,250,691</b>	<b>1,171,814</b>	<b>1,548,672</b>	<b>1,280,453</b>	<b>1,314,633</b>	<b>1,107,884</b>	<b>900,200</b>		
<b>REVENUE</b>														
LCFF Entitlement	-	143,799	79,830	485,595	314,277	228,985	357,657	143,693	384,758	121,320	139,916	139,916	2,967,924	428,177
Federal Revenue	-	-	-	12,813	1,964	-	28,750	1,967	9,064	30,947	20,229	40,197	309,895	163,965
Other State Revenue	12,972	12,972	23,349	23,349	73,587	44,089	197,303	-	50,570	43,081	51,633	46,864	803,794	224,025
Other Local Revenue	-	1,596	-	13,260	20,492	3,879	2,184	10,000	9,575	(59,495)	792	60,376	62,659	-
Fundraising & Grants	6,000	-	6,610	2,258	2,395	12,125	116,135	4,257	1,101	19,063	19,063	19,063	208,072	-
<b>TOTAL REVENUE</b>	<b>18,972</b>	<b>158,367</b>	<b>109,789</b>	<b>537,275</b>	<b>412,715</b>	<b>289,078</b>	<b>702,029</b>	<b>159,917</b>	<b>455,067</b>	<b>154,917</b>	<b>231,633</b>	<b>306,417</b>	<b>4,352,344</b>	<b>816,167</b>
<b>EXPENSES</b>														
Certificated Salaries	39,916	162,760	193,071	188,799	186,549	179,912	181,651	173,406	174,321	189,917	245,427	231,343	2,147,071	-
Classified Salaries	18,270	39,767	33,366	36,898	33,313	28,835	35,398	36,047	35,253	29,697	36,722	45,722	409,288	-
Employee Benefits	56,613	56,722	73,995	42,587	32,789	30,971	37,166	149,744	50,392	66,951	74,179	49,485	721,595	-
Books & Supplies	7,995	17,178	9,028	17,457	14,354	12,892	11,861	3,625	25,525	27,402	20,130	19,237	204,132	17,450
Services & Other Operating Expenses	89,896	49,550	92,975	81,312	87,701	52,275	77,259	84,379	76,844	90,165	62,615	147,920	1,064,330	71,439
Capital Outlay & Depreciation	-	-	-	-	-	4,482	747	747	747	754	754	754	8,986	-
Other Outflows	3,264	107	-	12,929	-	20,848	-	(4,885)	15,522	(47,785)	-	-	-	-
<b>TOTAL EXPENSES</b>	<b>215,954</b>	<b>326,084</b>	<b>402,435</b>	<b>379,982</b>	<b>354,706</b>	<b>330,216</b>	<b>344,083</b>	<b>443,062</b>	<b>378,604</b>	<b>357,102</b>	<b>439,827</b>	<b>494,461</b>	<b>4,555,402</b>	<b>88,889</b>
<b>Operating Cash Inflow (Outflow)</b>	<b>(196,982)</b>	<b>(167,716)</b>	<b>(292,646)</b>	<b>157,293</b>	<b>58,010</b>	<b>(41,138)</b>	<b>357,947</b>	<b>(283,145)</b>	<b>76,463</b>	<b>(202,185)</b>	<b>(208,194)</b>	<b>(188,044)</b>	<b>(203,057)</b>	<b>727,279</b>
Revenues - Prior Year Accruals	709,517	84,857	381,686	23,045	-	-	18,551	-	3,259	19,725	-	-	-	-
Accounts Receivable - Current Year	450	(450)	700	200	-	(800)	600	200	-	250	-	-	-	-
Other Assets	-	48,429	-	-	-	-	-	-	-	-	-	-	-	-
Fixed Assets	-	-	-	-	-	4,482	747	747	747	754	754	754	-	-
Due To (From)	-	-	-	-	-	-	-	-	2,019	-	-	-	-	-
Expenses - Prior Year Accruals	(36,136)	(875)	(43,258)	(1,575)	(1,575)	(1,575)	(1,575)	(27,106)	(33,660)	(12,373)	(2,099)	(2,099)	-	-
Accounts Payable - Current Year	17,871	(25,492)	1,355	5,533	37,718	(43,772)	(13,249)	35,791	(19,849)	(14,775)	-	-	-	-
Summerholdback for Teachers	(52,521)	4,277	6,484	6,575	5,013	3,926	5,641	5,294	5,201	1,855	1,855	1,855	-	-
Other Liabilities	-	23,193	-	-	-	-	8,196	-	-	-	-	-	-	-
<b>Ending Cash</b>	<b>939,911</b>	<b>906,134</b>	<b>960,454</b>	<b>1,151,526</b>	<b>1,250,691</b>	<b>1,171,814</b>	<b>1,548,672</b>	<b>1,280,453</b>	<b>1,314,633</b>	<b>1,107,884</b>	<b>900,200</b>	<b>712,667</b>		

# Urban Montessori Finance Committee Update

JOSH CLARK AND BRYCE FLEMING  
APRIL 21, 2022





# Contents

- 1. 2021-22 Financial Update**
  - A. Current Forecast
  
- 2. 2022-23 Draft Budget**
  - A. Current Draft of 22-23 Budget
  
- 3. Exhibits**
  - A. Current 21-22 Forecast
  - B. Cash Flow
  - C. Current Draft of 22-23 Budget
  - D. 22-23 Enrollment and LCFF Drivers
  - E. 22-23 Impactful Changes
  - F. STRS Rates

# 2021-22 Forecast Update

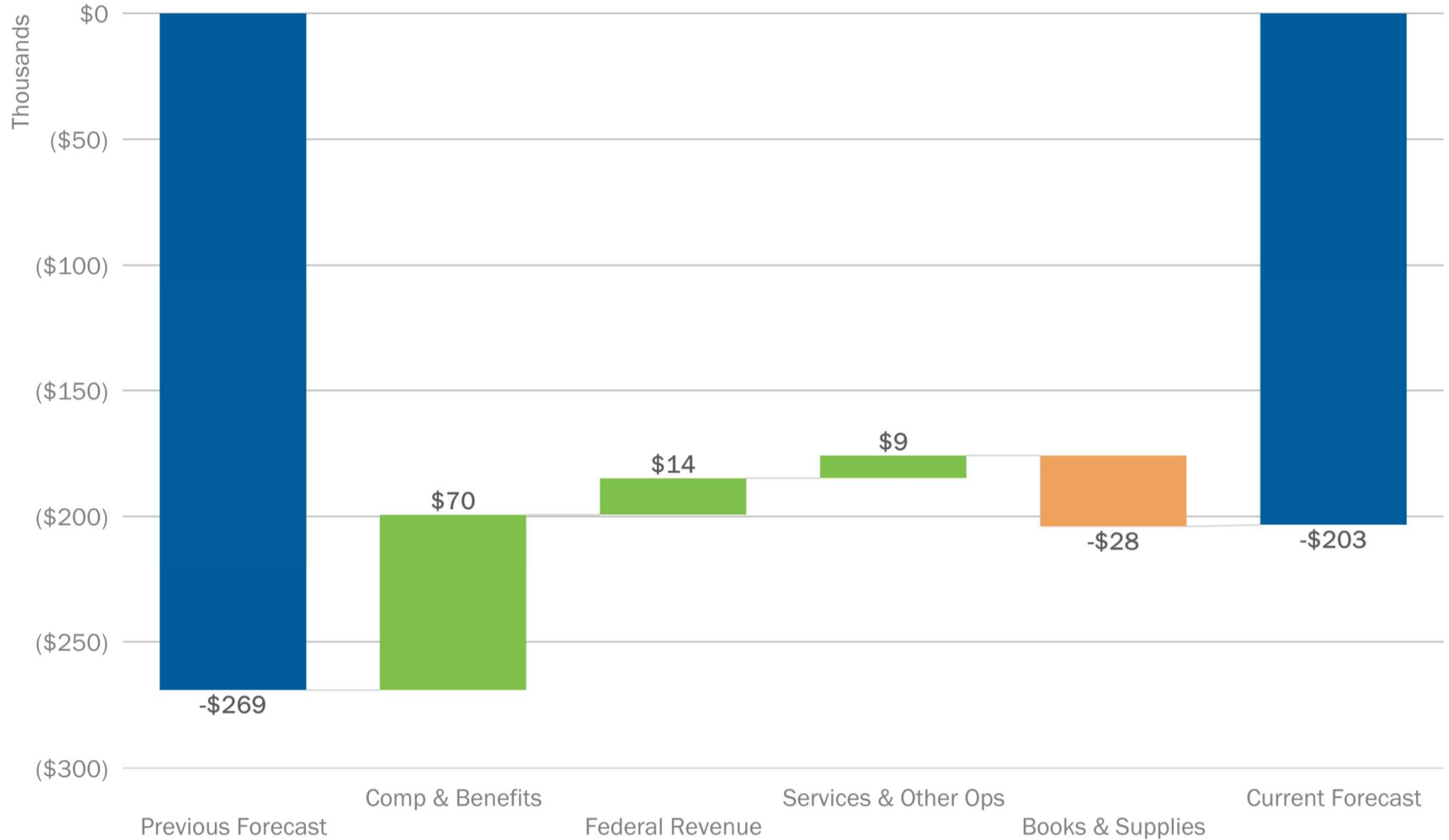
Actuals through 3/31/2022





# 2021-22 Forecast Update

## Savings from overbudgeting of hourly employees



# Budget Comparison



## Increase in operating income by \$65k

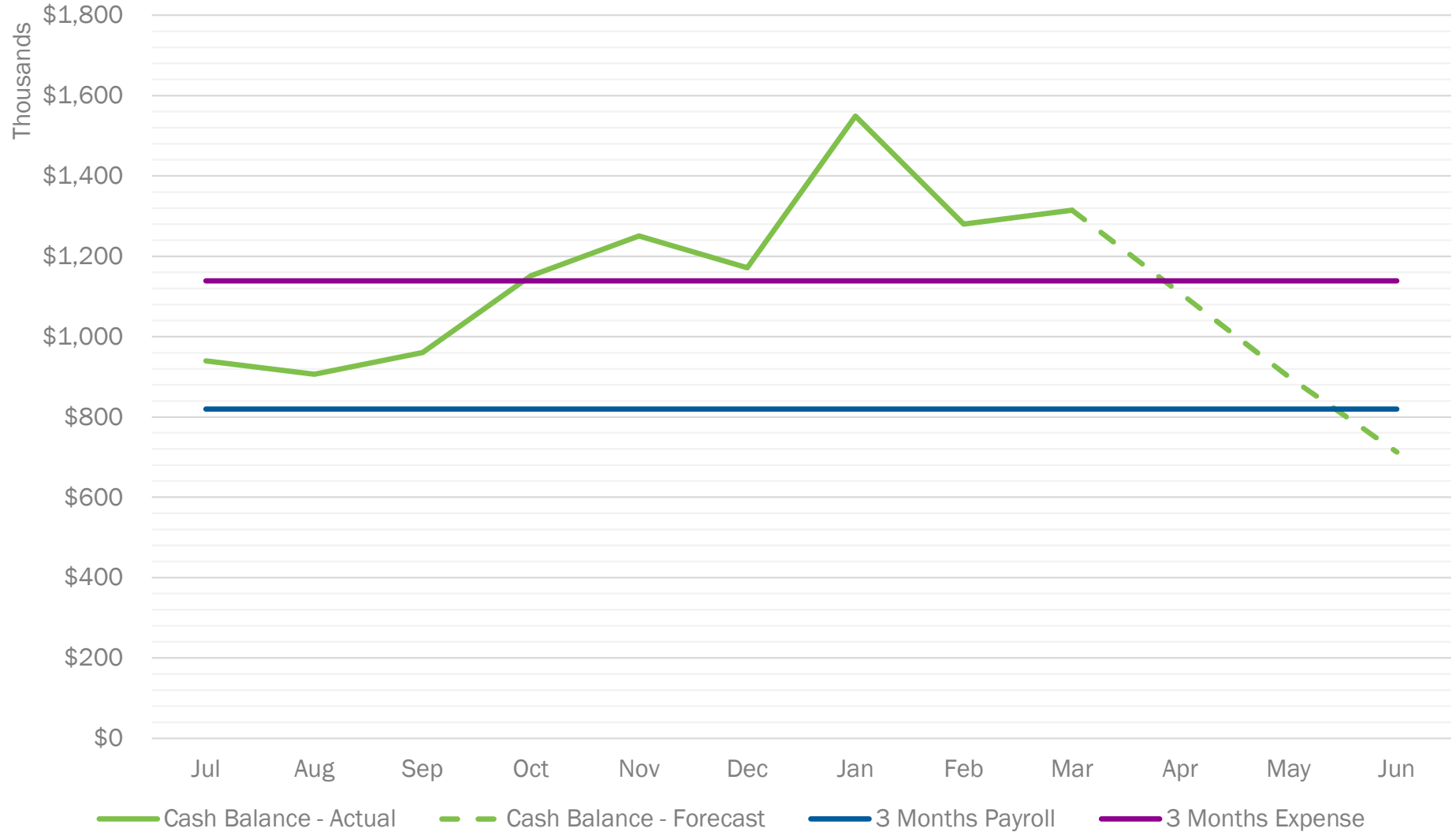
		2021-22	2021-22	Variance
		Previous Forecast	Current Forecast	
Revenue	LCFF Entitlement	2,967,924	2,967,924	-
	Federal Revenue	295,467	309,895	14,428
	Other State Revenues	803,087	803,794	707
	Local Revenues	62,659	62,659	-
	Fundraising and Grants	208,072	208,072	-
	<b>Total Revenue</b>	<b>4,337,210</b>	<b>4,352,344</b>	<b>15,134</b>
Expenses	Compensation and Benefits	3,348,063	3,278,231	69,832
	Books and Supplies	175,863	204,132	(28,269)
	Services and Other Operating	1,073,394	1,064,330	9,065
	Depreciation	8,986	8,986	-
	Other Outflows	-	-	-
	<b>Total Expenses</b>	<b>4,606,307</b>	<b>4,555,679</b>	<b>50,628</b>
	<b>Operating Income</b>	<b>(269,097)</b>	<b>(203,335)</b>	<b>65,762</b>
	Beginning Balance (Audited)	1,422,465	1,422,465	-
	Operating Income	(269,097)	(203,335)	65,762
	<b>Ending Fund Balance (incl. Depreciation)</b>	<b>1,153,368</b>	<b>1,219,130</b>	<b>65,762</b>
	<b>Ending Fund Balance as % of Expenses</b>	<b>25.0%</b>	<b>26.8%</b>	<b>1.7%</b>





# 2021-22 Monthly Cash Flow Projection

Cash dips below 3 months payroll at the end of the year



# 2022-23 Budgeting



# Budget Summary



		2021-22	2022-23	Variance
		<b>Current Forecast</b>	<b>Current Budget Draft</b>	
Revenue	LCFF Entitlement	2,967,924	3,675,544	707,620
	Federal Revenue	309,895	506,702	196,808
	Other State Revenues	803,794	413,760	(390,034)
	Local Revenues	62,659	62,736	77
	Fundraising and Grants	208,072	168,000	(40,072)
	<b>Total Revenue</b>	<b>4,352,344</b>	<b>4,826,743</b>	<b>474,398</b>
Expenses	Compensation and Benefits	3,278,231	3,680,891	(402,660)
	Books and Supplies	204,132	216,537	(12,405)
	Services and Other Operating Expenditures	1,064,330	996,572	67,758
	Depreciation	8,986	8,986	-
	Other Outflows	-	-	-
	<b>Total Expenses</b>	<b>4,555,679</b>	<b>4,902,987</b>	<b>(347,307)</b>
	<b>Operating Income</b>	<b>(203,335)</b>	<b>(76,244)</b>	<b>127,091</b>
	Beginning Balance	1,422,465	1,219,130	(203,335)
	Operating Income	(203,335)	(76,244)	127,091
<b>Ending Fund Balance (incl. Depreciation)</b>		<b>1,219,130</b>	<b>1,142,885</b>	<b>(76,244)</b>
<b>Ending Fund Balance as % of Expenses</b>		<b>26.8%</b>	<b>23.3%</b>	<b>-3.5%</b>

# Enrollment and LCFF Drivers



## LCFF increase due to higher enrollment and projected attendance

	2020-21	2021-22	2022-23	2023-24
Enrollment	396	349	406	445
ADA	<u>376.20</u> 95% attendance	<u>319.34</u> 91% attendance	<u>377.58</u> 93% attendance	<u>413.85</u> 93% attendance
School Unduplicated Count	139	120	140	153
Unduplicated Percentage	35%	34%	34%	34%

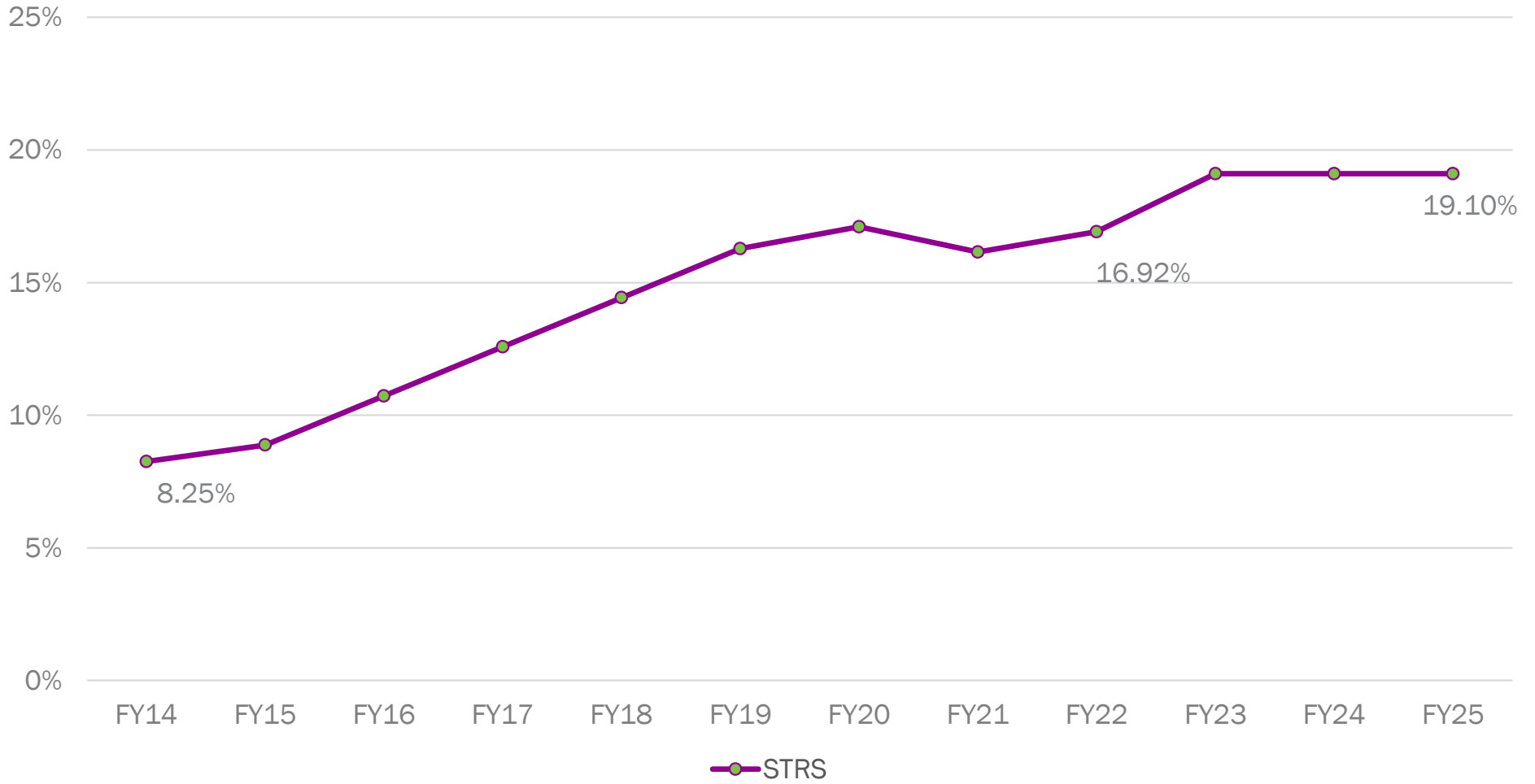
# Impactful Changes

## Summary of large changes to revenues and expenses

Revenues	2021-22	2022-23	Variance
LCFF	\$2.968M	\$3.675M	\$707k
ESSER II	\$139k	-	\$(139k)
ESSER III	-	\$321k	\$321k
Educator Effectiveness	\$82k	-	\$(82k)
ELOG	\$234k	-	\$(234k)

Expenses	2021-22	2022-23	Variance
Staff Salaries	\$2.556M	\$2.856M	\$(300k)
STRS	\$324k	\$408k	\$(84k)
Special Education Contractors	\$150k	\$65k	\$85k

# STRS Over Time



No relief included in Proposal

**Urban Montessori  
Income Statement  
As of Mar FY2022**

	Actual			YTD Actual YTD	Budget						
	Jan	Feb	Mar		Approved Budget v1	Previous Forecast	Current Forecast	Previous Forecast vs. Current Forecast	Approved Budget v1 vs. Current Forecast	Current Forecast Remaining	% Current Forecast Spent
<b>SUMMARY</b>											
<b>Revenue</b>											
LCFF Entitlement	357,657	143,693	384,758	2,138,594	3,527,480	2,967,924	2,967,924	-	(559,556)	829,330	72%
Federal Revenue	28,750	1,967	9,064	54,558	223,082	295,467	309,895	14,428	86,813	255,337	18%
Other State Revenues	197,303	-	50,570	438,191	596,661	803,087	803,794	707	207,133	365,603	55%
Local Revenues	2,184	10,000	9,575	60,986	62,659	62,659	62,659	-	-	1,673	97%
Fundraising and Grants	116,135	4,257	1,101	150,882	178,000	208,072	208,072	-	30,072	57,190	73%
<b>Total Revenue</b>	<b>702,029</b>	<b>159,917</b>	<b>455,067</b>	<b>2,843,210</b>	<b>4,587,883</b>	<b>4,337,210</b>	<b>4,352,344</b>	<b>15,134</b>	<b>(235,539)</b>	<b>1,509,134</b>	<b>65%</b>
<b>Expenses</b>											
Compensation and Benefits	254,216	359,196	259,966	2,308,511	3,332,231	3,348,063	3,277,954	70,109	54,277	969,443	70%
Books and Supplies	11,861	3,625	25,525	119,914	215,137	175,863	204,132	(28,269)	11,005	84,218	59%
Services and Other Operating Expenditures	77,259	84,379	76,844	692,191	951,645	1,073,394	1,064,330	9,065	(112,684)	372,139	65%
Depreciation	747	747	747	6,724	14,944	8,986	8,986	-	5,958	2,262	75%
Other Outflows	-	(4,885)	15,522	47,785	-	-	-	-	-	(47,785)	
<b>Total Expenses</b>	<b>344,083</b>	<b>443,062</b>	<b>378,604</b>	<b>3,175,124</b>	<b>4,513,958</b>	<b>4,606,307</b>	<b>4,555,402</b>	<b>50,905</b>	<b>(41,444)</b>	<b>1,380,278</b>	<b>70%</b>
<b>Operating Income</b>	<b>357,947</b>	<b>(283,145)</b>	<b>76,463</b>	<b>(331,914)</b>	<b>73,925</b>	<b>(269,097)</b>	<b>(203,057)</b>	<b>66,040</b>	<b>(276,982)</b>	<b>128,856</b>	
<b>Fund Balance</b>											
Beginning Balance (Audited)					1,316,161	1,422,465	1,422,465				
Operating Income					73,925	(269,097)	(203,057)				
<b>Ending Fund Balance</b>					<b>1,390,085</b>	<b>1,153,368</b>	<b>1,219,407</b>				
Fund Balance as a % of Expenses					31%	25%	27%				

**Urban Montessori  
Income Statement  
As of Mar FY2022**

	Actual			YTD	Budget						
	Jan	Feb	Mar	Actual YTD	Approved Budget v1	Previous Forecast	Current Forecast	Previous Forecast vs. Current Forecast	Approved Budget v1 vs. Current Forecast	Current Forecast Remaining	% Current Forecast Spent
<b>KEY ASSUMPTIONS</b>											
<b>Enrollment Summary</b>											
K-3					250	198	198	-	(52)		
4-6					111	115	115	-	4		
7-8					39	36	36	-	(3)		
<b>Total Enrolled</b>					<b>400</b>	<b>349</b>	<b>349</b>	-	(51)		
<b>ADA %</b>											
K-3					94.0%	91.5%	91.5%	0.0%	-2.5%		
4-6					94.0%	91.5%	91.5%	0.0%	-2.5%		
7-8					94.0%	91.5%	91.5%	0.0%	-2.5%		
<b>Average ADA %</b>					<b>94.0%</b>	<b>91.5%</b>	<b>91.5%</b>	<b>0.0%</b>	<b>-2.5%</b>		
<b>ADA</b>											
K-3					235.00	181.17	181.17	-	(53.83)		
4-6					104.34	105.23	105.23	-	0.88		
7-8					36.66	32.94	32.94	-	(3.72)		
<b>Total ADA</b>					<b>376.00</b>	<b>319.34</b>	<b>319.34</b>	-	(56.67)		



**Urban Montessori  
Income Statement  
As of Mar FY2022**

		Actual			YTD	Budget						
		Jan	Feb	Mar	Actual YTD	Approved Budget v1	Previous Forecast	Current Forecast	Previous Forecast vs. Current Forecast	Approved Budget v1 vs. Current Forecast	Current Forecast Remaining	% Current Forecast Spent
<b>REVENUE</b>												
<b>LCFF Entitlement</b>												
8011	Charter Schools General Purpose Entitlement - State Aid	143,693	143,693	91,907	970,032	1,734,516	1,336,441	1,336,441	-	(398,075)	366,409	73%
8012	Education Protection Account Entitlement	213,964	-	-	427,928	724,019	726,488	726,488	-	2,469	298,560	59%
8096	Charter Schools in Lieu of Property Taxes	-	-	292,851	740,634	1,068,945	904,995	904,995	-	(163,950)	164,361	82%
<b>SUBTOTAL - LCFF Entitlement</b>		<b>357,657</b>	<b>143,693</b>	<b>384,758</b>	<b>2,138,594</b>	<b>3,527,480</b>	<b>2,967,924</b>	<b>2,967,924</b>	<b>-</b>	<b>(559,556)</b>	<b>829,330</b>	<b>72%</b>
<b>Federal Revenue</b>												
8181	Special Education - Entitlement	-	-	-	-	49,250	55,006	55,006	-	5,756	55,006	0%
8220	Child Nutrition Programs	-	-	9,183	9,183	44,708	39,008	53,436	14,428	8,727	44,253	17%
8291	Title I	19,005	-	(2,019)	27,295	41,403	41,403	41,403	-	-	14,108	66%
8292	Title II	-	1,967	-	3,931	8,137	8,137	8,137	-	-	4,206	48%
8294	Title IV	-	-	-	2,500	10,000	10,000	10,000	-	-	7,500	25%
8297	PY Federal - Not Accrued	2,500	-	1,900	4,400	-	2,500	2,500	-	2,500	(1,900)	176%
8299	All Other Federal Revenue	7,245	-	-	7,249	69,584	139,413	139,413	-	69,829	132,164	5%
<b>SUBTOTAL - Federal Revenue</b>		<b>28,750</b>	<b>1,967</b>	<b>9,064</b>	<b>54,558</b>	<b>223,082</b>	<b>295,467</b>	<b>309,895</b>	<b>14,428</b>	<b>86,813</b>	<b>255,337</b>	<b>18%</b>
<b>Other State Revenue</b>												
8381	Special Education - Entitlement (State)	23,349	-	30,992	173,681	241,945	252,508	252,508	-	10,562	78,827	69%
8382	Special Education Reimbursement (State)	12,801	-	10,800	37,867	33,600	58,331	58,331	-	24,731	20,464	65%
8520	Child Nutrition - State	-	-	558	558	2,190	1,911	2,618	707	428	2,060	21%
8550	Mandated Cost Reimbursements	-	-	-	6,474	6,474	6,474	6,474	-	-	0	100%
8560	State Lottery Revenue	27,800	-	-	27,800	78,151	76,045	76,045	-	(2,105)	48,245	37%
8590	All Other State Revenue	133,353	-	-	133,353	234,301	407,818	316,476	(91,342)	82,175	183,123	42%
8593	Expanded Learning Opportunities Program	-	-	8,220	58,458	-	-	91,342	91,342	91,342	32,884	64%
<b>SUBTOTAL - Other State Revenue</b>		<b>197,303</b>	<b>-</b>	<b>50,570</b>	<b>438,191</b>	<b>596,661</b>	<b>803,087</b>	<b>803,794</b>	<b>707</b>	<b>207,133</b>	<b>365,603</b>	<b>55%</b>
<b>Local Revenue</b>												
8634	Food Service Sales	-	-	-	699	3,075	3,075	3,075	-	-	2,376	23%
8702	Oakland Measure G1	-	-	-	-	59,584	59,584	59,584	-	-	59,584	0%
8999	Uncategorized Revenue	2,184	10,000	9,575	60,287	-	-	-	-	-	(60,287)	-
<b>SUBTOTAL - Local Revenue</b>		<b>2,184</b>	<b>10,000</b>	<b>9,575</b>	<b>60,986</b>	<b>62,659</b>	<b>62,659</b>	<b>62,659</b>	<b>-</b>	<b>-</b>	<b>1,673</b>	<b>97%</b>
<b>Fundraising and Grants</b>												
8801	Walkathon	-	-	-	-	25,000	25,000	25,000	-	-	25,000	0%
8802	Private Grants	112,000	-	187	122,384	100,000	122,200	122,384	184	22,384	(0)	100%
8803	All In for Learning	-	-	-	793	25,000	25,000	25,000	-	-	24,207	3%
8811	Fall Campaign	-	-	-	-	15,000	6,083	4,984	(1,099)	(10,016)	4,984	0%
8812	Other Fundraising (Movie Night, Apparel, etc)	4,135	4,257	915	27,704	10,000	26,789	27,704	915	17,704	(0)	100%
8814	Field Trips Donations	-	-	-	-	3,000	3,000	3,000	-	-	3,000	0%
<b>SUBTOTAL - Fundraising and Grants</b>		<b>116,135</b>	<b>4,257</b>	<b>1,101</b>	<b>150,882</b>	<b>178,000</b>	<b>208,072</b>	<b>208,072</b>	<b>-</b>	<b>30,072</b>	<b>57,190</b>	<b>73%</b>
<b>TOTAL REVENUE</b>		<b>702,029</b>	<b>159,917</b>	<b>455,067</b>	<b>2,843,210</b>	<b>4,587,883</b>	<b>4,337,210</b>	<b>4,352,344</b>	<b>15,134</b>	<b>(235,539)</b>	<b>1,509,134</b>	<b>65%</b>

**Urban Montessori  
Income Statement  
As of Mar FY2022**

	Actual			YTD	Budget							
	Jan	Feb	Mar	Actual YTD	Approved Budget v1	Previous Forecast	Current Forecast	Previous Forecast vs. Current	Approved Budget v1 vs. Current	Current Forecast Remaining	% Current Forecast Spent	
<b>EXPENSES</b>												
<b>Compensation &amp; Benefits</b>												
<b>Certificated Salaries</b>												
1100	Lead Teacher Salaries	83,562	72,966	72,218	638,626	924,287	937,127	920,703	16,424	3,584	282,077	69%
1148	Special Ed Teacher Salaries	32,951	31,951	31,348	251,911	403,725	266,487	336,247	(69,760)	67,478	84,336	75%
1150	Support Teacher Salaries	44,826	48,178	50,445	407,046	497,566	687,576	586,803	100,774	(89,237)	179,756	69%
1170	Measure G1 Stipends	-	-	-	-	58,000	59,584	59,584	-	(1,584)	59,584	0%
1300	Certificated Supervisor & Administrator Salaries	20,311	20,311	20,311	182,801	243,735	243,735	243,735	-	-	60,934	75%
	<b>SUBTOTAL - Certificated Salaries</b>	<b>181,651</b>	<b>173,406</b>	<b>174,321</b>	<b>1,480,384</b>	<b>2,127,312</b>	<b>2,194,509</b>	<b>2,147,071</b>	<b>47,438</b>	<b>(19,759)</b>	<b>666,687</b>	<b>69%</b>
<b>Classified Salaries</b>												
2100	Distance Learning Support Staff	5,491	5,491	5,491	42,493	142,197	50,914	50,914	-	91,283	8,421	83%
2102	Student Support Staff	13,549	14,782	14,065	106,904	127,557	164,375	150,324	14,051	(22,767)	43,420	71%
2400	Classified Clerical & Office Salaries	13,969	13,505	13,428	125,300	164,320	174,610	174,610	-	(10,290)	49,310	72%
2900	Classified Substitutes	2,388	2,268	2,269	22,450	33,440	33,440	33,440	-	-	10,990	67%
	<b>SUBTOTAL - Classified Salaries</b>	<b>35,398</b>	<b>36,047</b>	<b>35,253</b>	<b>297,147</b>	<b>467,514</b>	<b>423,339</b>	<b>409,288</b>	<b>14,051</b>	<b>58,226</b>	<b>112,141</b>	<b>73%</b>
<b>Employee Benefits</b>												
3100	STRS	27,981	27,802	27,901	232,442	343,211	329,352	324,335	5,017	18,877	91,892	72%
3300	OASDI-Medicare-Alternative	5,991	5,716	5,591	49,148	72,741	79,581	76,715	2,865	(3,974)	27,568	64%
3400	Health & Welfare Benefits	(3,322)	112,228	14,253	214,111	279,103	277,352	277,352	-	1,750	63,241	77%
3500	Unemployment Insurance	3,983	1,465	115	7,423	11,212	12,516	12,516	-	(1,304)	5,093	59%
3600	Workers Comp Insurance	2,533	2,533	2,533	27,855	31,138	31,414	30,676	738	462	2,821	91%
	<b>SUBTOTAL - Employee Benefits</b>	<b>37,166</b>	<b>149,744</b>	<b>50,392</b>	<b>530,979</b>	<b>737,405</b>	<b>730,215</b>	<b>721,595</b>	<b>8,621</b>	<b>15,811</b>	<b>190,616</b>	<b>74%</b>
<b>Books &amp; Supplies</b>												
4100	Approved Textbooks & Core Curricula Materials	-	2,422	48	2,470	9,686	9,686	9,686	-	-	7,216	26%
4200	Books & Other Reference Materials	-	-	-	17	1,030	1,030	1,030	-	-	1,013	2%
4320	Educational Software	-	-	-	2,556	8,501	8,501	8,501	-	-	5,945	30%
4325	Instructional Materials & Supplies	1,210	210	124	16,120	10,109	17,000	17,000	-	(6,891)	880	95%
4326	Art & Music Supplies	220	262	46	528	5,150	5,150	5,150	-	-	4,622	10%
4330	Office Supplies	625	168	11	3,547	4,120	4,120	4,120	-	-	573	86%
4335	PE Supplies	726	-	-	1,034	1,030	1,034	1,034	-	(4)	-	100%
4340	SpEd Materials & Supplies	18	226	122	1,004	2,611	2,611	2,611	-	-	1,607	38%
4400	One-Time Funding Expense	-	-	-	-	55,000	10,000	10,000	-	45,000	10,000	0%
4410	Classroom Furniture, Equipment & Supplies	-	20	-	11,860	2,060	15,554	15,554	-	(13,494)	3,694	76%
4420	Computers: individual items less than \$5k	205	-	133	5,143	20,000	16,506	16,506	-	3,494	11,363	31%
4430	Non Classroom Related Furniture, Equipment & Supplies	-	17	13	997	2,060	2,060	2,060	-	-	1,063	48%
4710	Student Food Services	8,636	300	25,028	69,622	87,600	76,431	104,700	(28,269)	(17,100)	35,078	66%
4720	Other Food	222	-	-	5,014	6,180	6,180	6,180	-	-	1,166	81%
	<b>SUBTOTAL - Books and Supplies</b>	<b>11,861</b>	<b>3,625</b>	<b>25,525</b>	<b>119,914</b>	<b>215,137</b>	<b>175,863</b>	<b>204,132</b>	<b>(28,269)</b>	<b>11,005</b>	<b>84,218</b>	<b>59%</b>
<b>Services &amp; Other Operating Expenses</b>												
5215	Travel - Mileage, Parking, Tolls	-	-	-	1,614	515	1,614	1,614	-	(1,099)	-	100%
5305	Dues & Membership - Professional	-	142	-	18,777	6,180	18,777	18,777	-	(12,597)	-	100%
5450	Insurance - Other	5,913	5,913	9,092	65,864	70,962	70,962	70,962	-	-	5,098	93%
5515	Janitorial, Gardening Services & Supplies	8,435	6,260	7,815	64,025	92,700	92,700	92,700	-	-	28,675	69%
5520	Security	230	287	979	20,349	1,236	20,000	22,000	(2,000)	(20,764)	1,651	92%
5535	Utilities - All Utilities	4,991	1,131	-	29,549	51,500	51,500	51,500	-	-	21,951	57%
5605	Equipment Leases	1,212	-	1,072	6,353	14,444	14,444	14,444	-	-	8,091	44%
5610	Rent	-	-	33,410	100,231	146,708	146,708	146,708	-	-	46,477	68%
5615	Repairs and Maintenance - Building	-	166	21	1,974	-	2,500	2,500	-	(2,500)	526	79%

**Urban Montessori  
Income Statement  
As of Mar FY2022**

	Actual			YTD	Budget						
	Jan	Feb	Mar	Actual YTD	Approved Budget v1	Previous Forecast	Current Forecast	Previous Forecast vs.	Approved Budget v1 vs.	Current Forecast Remaining	% Current Forecast Spent
								Current Forecast	Current Forecast		
5803 Accounting Fees	3,522	-	-	17,955	22,982	22,982	22,982	-	-	5,027	78%
5805 Administrative Fees	354	-	-	354	6,577	6,577	6,577	-	-	6,223	5%
5809 Banking Fees	25	25	75	422	618	618	618	-	-	196	68%
5812 Business Services	9,833	9,833	9,833	88,500	118,000	118,000	118,000	-	-	29,500	75%
5815 Consultants - Instructional	-	-	-	1,200	2,575	2,575	2,575	-	-	1,375	47%
5820 Consultants - Non Instructional - Custom 1	280	-	-	22,780	45,000	50,000	50,000	-	(5,000)	27,220	46%
5824 District Oversight Fees	-	6,403	-	14,674	35,275	29,679	29,679	-	5,596	15,006	49%
5826 Directors Contingency	-	-	-	-	45,000	45,000	45,000	-	-	45,000	0%
5827 Middle School Program expenses (8816 offset)	-	-	-	-	1,862	1,862	1,862	-	-	1,862	0%
5830 Field Trips Expenses	-	-	-	-	3,090	3,090	3,090	-	-	3,090	0%
5833 Fines and Penalties	-	-	-	20	515	515	515	-	-	495	4%
5836 Fingerprinting	146	74	74	1,294	1,643	1,643	1,643	-	-	349	79%
5839 Fundraising Expenses	-	409	-	409	11,334	11,334	11,334	-	-	10,926	4%
5845 Legal Fees	17,780	5,812	10,481	40,487	15,450	35,000	50,000	(15,000)	(34,550)	9,513	81%
5851 Marketing and Student Recruiting	1,400	-	-	9,600	3,500	9,600	9,600	-	(6,100)	-	100%
5857 Payroll Fees	431	673	402	4,121	6,551	6,551	6,551	-	-	2,430	63%
5860 Printing and Reproduction	-	-	-	179	9,332	9,332	9,332	-	-	9,153	2%
5861 Prior Yr Exp (not accrued)	(28)	2,364	(35,144)	(29,248)	-	5,897	(29,248)	35,144	29,248	-	100%
5863 Professional Development	6,700	8,100	-	24,500	60,000	35,000	35,000	-	25,000	10,500	70%
5869 Special Education Contract Instructors	7,570	31,580	23,400	104,328	90,000	150,000	150,000	-	(60,000)	45,672	70%
5875 Staff Recruiting	103	-	-	3,205	4,120	3,205	3,205	-	915	-	100%
5878 Student Assessment	-	-	3,750	8,253	5,150	5,150	8,253	(3,103)	(3,103)	-	100%
5880 Student Health Services	2,420	44	192	3,116	5,150	5,150	5,150	-	-	2,034	61%
5881 Student Information System	1,320	788	951	31,821	25,000	31,200	35,000	(3,800)	(10,000)	3,179	91%
5884 Substitutes	-	-	-	103	15,000	15,000	15,000	-	-	14,898	1%
5887 Technology Services	4,495	4,375	10,442	24,265	9,270	24,823	27,000	(2,177)	(17,730)	2,735	90%
5910 Communications - Internet / Website Fees	-	-	-	4,603	9,780	9,780	9,780	-	-	5,177	47%
5915 Postage and Delivery	126	-	-	1,170	3,296	3,296	3,296	-	-	2,126	35%
5920 Communications - Telephone & Fax	-	-	-	5,345	11,330	11,330	11,330	-	-	5,985	47%
<b>SUBTOTAL - Services &amp; Other Operating Exp.</b>	<b>77,259</b>	<b>84,379</b>	<b>76,844</b>	<b>692,191</b>	<b>951,645</b>	<b>1,073,394</b>	<b>1,064,330</b>	<b>9,065</b>	<b>(112,684)</b>	<b>372,139</b>	<b>65%</b>
<b>Capital Outlay &amp; Depreciation</b>											
6900 Depreciation	747	747	747	6,724	14,944	8,986	8,986	-	5,958	2,262	75%
<b>SUBTOTAL - Capital Outlay &amp; Depreciation</b>	<b>747</b>	<b>747</b>	<b>747</b>	<b>6,724</b>	<b>14,944</b>	<b>8,986</b>	<b>8,986</b>	<b>-</b>	<b>5,958</b>	<b>2,262</b>	<b>75%</b>
<b>Other Outflows</b>											
7999 Uncategorized Expense	-	(4,885)	15,522	47,785	-	-	-	-	-	(47,785)	
<b>SUBTOTAL - Other Outflows</b>	<b>-</b>	<b>(4,885)</b>	<b>15,522</b>	<b>47,785</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(47,785)</b>	
<b>TOTAL EXPENSES</b>	<b>344,083</b>	<b>443,062</b>	<b>378,604</b>	<b>3,175,124</b>	<b>4,513,958</b>	<b>4,606,307</b>	<b>4,555,402</b>	<b>50,905</b>	<b>(41,444)</b>	<b>1,380,278</b>	<b>70%</b>

# Coversheet

## Discussion Item - Committee Report


**Section:** V. Family Advisory Council  
**Item:** A. Discussion Item - Committee Report  
**Purpose:** Discuss  
**Submitted by:**  
**Related Material:** 2022-4-28 FAC Board Report.pptx.pdf



# FAC Report

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Regular UMCS Board Meeting  
April 28, 2022



# FAC Meetings/Events

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- Recent:
  - The FAC met on April 21st; topics included planning for summer welcome events
- Upcoming:
  - FAC Meeting: May 17th
  - Morning Coffee: May 20th - last morning coffee of the year!

# Fundraising Updates

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- Plant & Bake Sale: Raised almost \$2500
- Upcoming fundraisers
  - Move-a-thon: May 14th
- Others Items
  - Dr. Rogers-Ard's last parent session of the year was cancelled
  - We are considering options for continuing parent anti-racism trainings for next year - input welcome!
  - FAC/Familias Unidas are discussing possible community session to discuss the experiences of BIPOC families are UMCS.

# Coversheet

## Approve Minutes from March 24, 2022 Regular Meeting

**Section:** VII. Other Business  
**Item:** B. Approve Minutes from March 24, 2022 Regular Meeting  
**Purpose:** Approve Minutes  
**Submitted by:**  
**Related Material:** Minutes for Regular Board Meeting on March 24, 2022



APPROVED



## Urban Montessori Charter School

### Minutes

#### Regular Board Meeting

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**Date and Time**

Thursday March 24, 2022 at 6:15 PM

**Location**

4551 Steele Street, Oakland, CA 94619. Signage on campus will direct you to the correct room, generally the Sun Room.

The public may comment and participate [via Zoom](#) if they prefer. The public may also email comments to [board@urbanmontessori.org](mailto:board@urbanmontessori.org) to be shared by the Board's Secretary during the meeting. Please make that intention clear in your email.

<https://us02web.zoom.us/j/82592855160?pwd=cG02OTRoUVdrdngwOTI2WFBrOTBzQT09>

Meeting ID: 825 9285 5160; Passcode 510 842 1181

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Find your local number: <https://us02web.zoom.us/j/k1Y3eQWvA>

Additional teleconference locations: 1623 Sunhill Ct, Martinez, CA 94553; 3125 School Street, Oakland, CA 94602; 5701 Oak Grove Ave, Oakland, CA 94618; 3921 Enos Ave Oakland, 94619; 3385 Herrier Street Oakland, CA 94602; 2927 75th Avenue Oakland, CA 94605

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This meeting will be audio recorded. The public can find documents related to this agenda either linked directly on the agenda or under "Other files" after selecting the meeting in BoardOnTrack prior to viewing the agenda. Downloading the "packet" may not include all of the "Other files" that are still otherwise available to the public.

Members: Jan Faraguna, Kara Fortuna, Christina Greenberg, Greg Klein, Davis Leung, Sarah Morrill, Maru Salazar, Donald Williams

Urban Montessori Charter School welcomes your participation at Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the organization in public. Your participation assures us of continuing community interest in our school and assists the Board in making the best decisions for our school. To assist you in the ease of speaking/participating in our meetings, guidelines are provided at the bottom of this agenda. All materials for all board and committee meetings, including audio recordings of Regular Board Meetings, are available on our [BoardOnTrack public portal](#) and also through the [UMCS School Calendar](#).

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**Directors Present**

D. Leung (remote), D. Williams (remote), G. Klein, J. Faraguna (remote), K. Fortuna, S. Morrill

**Directors Absent**

C. Greenberg, M. Salazar

**Guests Present**

D. Bissonnette, K. Feeney (remote)

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**I. Opening Items**

**A. Call the Meeting to Order**

D. Leung called a meeting of the board of directors of Urban Montessori Charter School to order on Thursday Mar 24, 2022 at 6:19 PM.

**B. Record Attendance**

**C. Review of Action/Discussion Items**

No changes needed.

**D. Board and Community Appreciations**

Donald appreciated Caterpillar classroom and teachers. His son had a great time today in class on his birthday!

Davis appreciated the board, and especially Donald here at his first board meeting.

Daniel appreciated Donald, Jr., for his enthusiastic hellos.

Sarah appreciated Admin and Ops on enrollment communications.

Greg and Krishna appreciated all the parent volunteers for the staff luncheon this week.

#### **E. Board Member Comment**

No board comments on items not on the agenda.

#### **F. Presentations from the Floor**

No public comments on items not on the agenda.

### **II. Head of School Report**

#### **A. Head of School Report**

Krishna shared her Head of School report.

Calendar:

Free COVID testing available on-site every Friday 3-3:30pm ◦ Classroom Placement Meeting for K and 3rd grade families: March 29, 6pm ◦ Spring Break: April 1 - 8 ◦ UMCS Plant and Bake Sale: April 23, 10am ◦ UMCS Move-a-Thon: May 14

Instructional Updates:

Daniel shared updated. Completed 3 of 6 sessions with NCMPS around ELD training ◦ Coaching meetings diving into NWEA scores by class and making plans to collect more student data ◦ Levels are looking over our transition checklists in preparation for student placements for next year

Krishna shared pictures from classrooms.

Enrollment 22/23:

Offers have been Made! ◦ Info Events for families who have received offers or who are on the waitlist

Staffing Updates:

Formal Intent to Return Survey sent to all Staff to inform hiring and Issue Contracts for next year! ◦ New Position Posted: Director of Expanded Learning

LCAP Review and Development 2020-2023:

Each year we review and reflect on our LCAP goals, successes and areas of growth ◦ This Process helps inform creation of the next year's LCAP! While our Goals remain stable for

3 year cycles, we continually engage our community in order to develop our yearly spending plan ◦ Guiding Questions: ◦ How can we invest in support of our LCAP Goals?

Jan asked about enrollment estimates for next year. Krishna responded that we are on track for next year's enrollment goals and budget plans.

Jan asked about the sessions with NCMPS and about continuing them. Daniel responded that there has been some discussion about including some of that work during the summer PD, or having individual new staff work in it individually. Daniel shared that they plan to do a mid-point survey of staff on how it's going for them.

No other questions or public comments.

### **III. Finance Committee**

#### **A. Discussion Item - Committee Report, including year to date financial report**

Greg shared the committee's report. Current annual operating deficit at \$269k, increased slightly as we are looking to fill another Student Support Assistant position and there were increased Special Education assessment costs. Declined enrollment is represented in this deficit, but should be already be resolved this coming school year. Cash remains strong in the forecast. Fund balance remains healthy at 25% in the forecast.

At the state level, SB579 passed the Senate and has been read in the Assembly. It's one of a few possibilities to fix this year's school funding issues for charter-run schools continuing to deal with the fallout of the pandemic. Would restore enough funding to turn this year into a reasonable operating income. Also discussed the Expanded Learning Opportunity Program, LCAP development, and the Training Center. Lastly, we reviewed the Fiscal Management / Control Policy, but those updates aren't quite ready for the full board yet.

Davis commented that SB579 would greatly support this year's budget. Sarah asked where that money would go, and Krishna responded that it would create a modest operating income , and then would be part of larger conversations about where else we need to invest. Sarah asked about future years and Greg responded about the various proposals including averaging three-years' ADA and moving to an enrollment-based system.

No other questions or public comments.

### **IV. Academic Oversight Committee**

#### **A.**

### **Discussion Item - Committee Report**

Jan shared the committee's report. Discussed NWEA results, and how the results hadn't been in great alignment with what teachers have been observing and noticing in classrooms with students. Also discussed middle school program. Good progress with Amplify curriculum and building back in time for 7th and 8th graders working together. The committee will be looking in April at the English Learner Policy, LCAP, and Panorama Survey data. The committee moved its meeting to the second Thursday at 11:30am.

Parent Anna E. commented that she wants the school to be sure the Health curriculum is well planned, and acknowledged by Krishna that they are in good communication on that.

No other questions or public comments.

## **V. Family Advisory Council**

### **A. Discussion Item - Committee Report**

Kara shared the FAC's report. Recent meeting topics including events, planning for summer and fall events. Upcoming meetings for families transitioning Levels/Classrooms, the fourth meeting of this year with Dr. Rogers-Ard is on April 19th.

Fundraising: Cards for a Cause are being distributed this week. Plant & Bake Sale & Clothing Swap will be April 23rd, and the MOVEathon will be May 14th.

Jan asked about clothing swap and wanted to know about sizes. Greg shared that we'll do more MOVEathon communications after Spring Break. No other questions or public comments on this item.

## **VI. Executive & Governance Committee**

### **A. Discussion Item: Committee Updates, including candidates for board service, Form 700, and training**

Greg shared the Committee's update. Discussed the Head of School evaluation process and timeline and the Board Assessment process that board members need to complete as soon as possible. Greg shared Brown Act and Conflict of Interest training materials that are available on demand for board members and administration. Greg reminded Board members to turn in their Forms 700 (linked to on the Agenda). The Committee reviewed the LCAP, and also a few different policies. Student Discipline Policy, School Calendar, Public Records Act Policy are all on tonight's Consent Agenda. Also reviewed the CTC Declaration of Need for next year.

Sarah asked about Krishna responded that we had our Public Hearing earlier in March. There were no questions from the County Board at that time and there was one positive public comment and there were no follow up questions from staff. Vote is in mid April.

Jan asked about upcoming listening session with staff. Greg responded that it's this coming Wednesday.

No other questions or public comments.

## **B. Board and committee officers and members**

Sarah announced that she would resign from the Academic Committee.

G. Klein made a motion to have Sarah Morrill join the Executive and Governance Committee.

D. Leung seconded the motion.

No public comments or questions.

The board **VOTED** to approve the motion.

### **Roll Call**

D. Leung	Aye
M. Salazar	Absent
J. Faraguna	Aye
K. Fortuna	Aye
C. Greenberg	Absent
S. Morrill	Abstain
D. Williams	Aye
G. Klein	Aye

## **VII. Other Business**

### **A. Oakland and California Updates**

Greg shared that multiple charter run schools are moving through material revisions with the County related enrollment. Greg shared about Yu Ming Charter School material revision being denied seeking to move to a different campus. Greg also shared recent updates related to OUSD school closures and efforts underway to resist and change those decisions. Greg shared about OUSD approving new agreements with labor partners.

No other questions or public comments.

### **B. Approve Minutes from February 24, 2022 Regular Meeting**

D. Leung made a motion to approve the minutes from Regular Board Meeting on 02-24-22.

K. Fortuna seconded the motion.

Jan appreciated the minutes!

The board **VOTED** unanimously to approve the motion.

### **Roll Call**

S. Morrill	Aye
J. Faraguna	Aye
C. Greenberg	Absent

**Roll Call**

D. Leung Aye  
M. Salazar Absent  
K. Fortuna Aye  
D. Williams Aye  
G. Klein Aye

**C. California Commission on Teacher Credentialing**

J. Faraguna made a motion to approve our Declaration of Need.

D. Leung seconded the motion.

Krishna shared about this requirement to notify California's Commission on Teacher Credentialing about the need for teachers, and we are using the same estimate for this coming year as we did for this current year.

No questions or public comments.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Salazar Absent  
D. Leung Aye  
S. Morrill Aye  
G. Klein Aye  
K. Fortuna Aye  
D. Williams Aye  
J. Faraguna Aye  
C. Greenberg Absent

**D. Action Item - Vote on General Consent Report**

G. Klein made a motion to approve the General Consent Report minus the English Learner Policy update.

S. Morrill seconded the motion.

Prior to the vote, Jan asked about any major changes to the Student Discipline Policy. Krishna replied about designating the Executive and Governance Committee as Pupil Expulsion Panel.

There were no other questions or public comments on this item.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

G. Klein Aye  
D. Leung Aye  
J. Faraguna Aye  
C. Greenberg Absent  
S. Morrill Aye  
M. Salazar Absent

**Roll Call**

D. Williams Aye

K. Fortuna Aye

**E. Collect New Business items for Future Meetings**

Training Center staying on agendas.

**VIII. Closed Session**

**A. Closed Session Items**

At 7:10pm the board went into closed session on Public Employee Performance Evaluation - Head of School. Before that, there were no public comments on this item.

Krishna left at 7:13pm.

Krishna returned at 7:50pm.

**IX. Return to Open Session**

**A. Report out of any closed session action(s)**

The board returned to open session at 7:52pm. No actions taken.

**X. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:52 PM.

Respectfully Submitted,

G. Klein

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**Documents used during the meeting**

- HOS March 2022 Board Report.pdf
- UMCS\_-\_Feb\_Financials\_FC\_Presentation.pdf
- UMCS\_-\_February\_2022\_Cash\_Flow\_FC\_Meeting.pdf
- UMCS\_-\_February\_2022\_Financials\_FC\_Meeting.pdf
- 2022-3-24 FAC Board Report.pptx.pdf
- cl500.pdf



- Urban Montessori Charter School\_2020 Tax Return (DRAFT).pdf
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REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

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FOR MORE INFORMATION For more information concerning this agenda or for materials relating to this meeting, please contact UMCS at 4551 Steele Street, Oakland, CA 94619 or [board@urbanmontessori.org](mailto:board@urbanmontessori.org). All materials are available via the Governance Section of our website: <http://www.urbanmontessori.org/governance> or directly via our [BoardOnTrack public portal](#).