



Urban Montessori Charter School

Executive & Governance Committee Regular Meeting

Published on January 13, 2022 at 12:41 PM PST

Date and Time

Tuesday January 18, 2022 at 1:15 PM PST

Location

4551 Steele Street, Oakland, CA 94619. Signage on campus will direct you to the correct room, generally the Sun Room.

The public may comment and participate [via Zoom](#) if they prefer. The public may also email comments to christinag@urbanmontessori.org to be shared during the meeting. Please make that intention clear in your email.

<https://us02web.zoom.us/j/82592855160?pwd=cG02OTRoUVdrdngwOTI2WFBrOTBzQT09>

Meeting ID: 825 9285 5160; Passcode 510 842 1181

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Additional teleconference location: 1623 Sunhill Ct, Martinez, CA 94553; 3385 Herrier Street, Oakland, CA

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Members: Christina Greenberg (Chair), Greg Klein, Davis Leung

Urban Montessori Charter School welcomes your participation at Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the organization in public. Your participation assures us of continuing community interest in our school and assists the Board in making the best decisions for our school. To assist you in the ease of speaking/participating in our meetings, guidelines are provided at the bottom of this agenda. All materials for all board and committee meetings, including audio recordings of Regular Board Meetings, are available via on our [BoardOnTrack public portal](#) and is also accessible via the [UMCS School Calendar](#).

Agenda

	Purpose	Presenter	Time
I. Opening Items			1:15 PM
A. Call the Meeting to Order		Christina Greenberg	
B. Record Attendance		Greg Klein	1 m
C. Approve Minutes from prior Executive & Governance Committee Meeting	Approve Minutes	Davis Leung	1 m
Approve minutes for Executive & Governance Committee Regular Meeting on November 15, 2021			
D. Review of Action/Discussion Items	Discuss	Christina Greenberg	1 m
With input from the committee, the committee chair may decide, based upon a number of factors, to reorder the action/discussion items to best suit the needs of the meeting. No additional action/discussion items will be added at this time.			
E. Presentations from the Floor		Christina Greenberg	5 m
PRESENTATIONS ON NON-AGENDA ITEMS – Any person wishing to speak to any item not on the agenda will be granted three minutes to make a presentation. Speakers required translation will be granted double time. Comments should refer to matters within the jurisdiction of this committee.			
II. Executive and Governance			1:23 PM

	Purpose	Presenter	Time
<p>A. Discussion of COVID-19 Vaccine Requirement</p> <p>Discussion of timeline and process for implementing future COVID-19 vaccine requirements.</p>	Discuss	Greg Klein	5 m
<p>B. 2021-2022 Head of School Evaluation Process</p> <p>A discussion on the evaluation process and the timeline for this school year, including listening sessions with staff for feedback.</p>	Discuss	Christina Greenberg	5 m
<p>C. Board Membership and Recruitment</p> <p>Discussion on status of Board members and recent recruitment efforts.</p> <p>Discussion on timing for the 2021-2022 Board Assessment via BoardOnTrack.</p>	Discuss	Greg Klein	5 m
III. Updates on School Policies			1:38 PM
<p>A. Discuss updates to school policies</p> <p>2021-2022 UMCS COVID-19 Safety Plan [updated]</p>	Discuss	Davis Leung	5 m
IV. Closed Session			1:43 PM
<p>A. Closed Session Items</p> <p>Public Employee Performance Evaluation - Head of School</p> <p>"Closed Session" is always agendized ahead of time as a "Discuss" item. If any votes are taken during any Closed Session, those are reported out publicly upon return to Open Session.</p>	Discuss	Christina Greenberg	25 m
<p>B. Report out of Closed Session</p> <p>"Return to Open Session" is always agendized ahead of time as a "Vote" item. It is not meant to indicate the the Board <i>shall</i> take an action at this time. If any votes are taken during any Closed Session, those are reported out publicly at this time on the agenda.</p>	Vote	Christina Greenberg	2 m
V. Closing Items			2:10 PM
<p>A. Adjourn Meeting</p>	Discuss	Christina Greenberg	1 m

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY The Governing Board’s presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

SPECIAL PRESENTATIONS MAY BE MADE Notice is hereby given that, consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting UMCS at 4551 Steele Street, Oakland, CA 94619 or info@urbanmontessori.org.

FOR MORE INFORMATION For more information concerning this agenda or for materials relating to this meeting, please contact UMCS at 4551 Steele Street, Oakland, CA 94619 or board@urbanmontessori.org. All materials are available via the Governance Section of our website: <http://www.urbanmontessori.org/governance> or directly via our [BoardOnTrack public portal](#).

Coversheet

Approve Minutes from prior Executive & Governance Committee Meeting

Section: I. Opening Items
Item: C. Approve Minutes from prior Executive & Governance Committee Meeting
Meeting:
Purpose: Approve Minutes
Submitted by:
Related Material:
Minutes for Executive & Governance Committee Regular Meeting on November 15, 2021

APPROVED



Urban Montessori Charter School

Minutes

Executive & Governance Committee Regular Meeting

Date and Time

Monday November 15, 2021 at 1:15 PM

Location

The committee will meet at school 4551 Steele Street, Oakland, CA 94611

The public may comment and participate [via Zoom](#) if they prefer. The public may also email comments to christinag@urbanmontessori.org to be shared during the meeting.

Meeting ID: 510 290 4005, and passcode 510 290 4005

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Committee Members Present

C. Greenberg (remote), D. Leung (remote)

Committee Members Absent

G. Klein

Guests Present

K. Feeney

I. Opening Items

A. Call the Meeting to Order

C. Greenberg called a meeting of the Executive and Governance Committee of Urban Montessori Charter School to order on Monday Nov 15, 2021 at 1:22 PM.

B. Record Attendance

C. Approve Minutes from prior Executive & Governance Committee Meeting

D. Leung made a motion to approve the minutes from Executive & Governance Committee Regular Meeting on 10-18-21.

C. Greenberg seconded the motion.

No public comment on this item.

The committee **VOTED** unanimously to approve the motion.

Roll Call

G. Klein Absent

D. Leung Aye

C. Greenberg Aye

D. Review of Action/Discussion Items

No changes needed.

E. Presentations from the Floor

There were no presentations on items not on the agenda.

II. Executive and Governance

A. Discussion of COVID-19 Vaccine Requirement

OUSD passed a motion requiring all students 12 and over (available to be vaccinated 12 and up phase) attending OUSD or attending school on OUSD property (which includes us) to be vaccinated by January 1, 2022. There are exemptions available, but the process is still being determined. Vaccination records will need to be uploaded to parent portal. Communications will be going out this week.

There was no public comment on this item.

B. 2021-2022 Head of School Evaluation Process

No further updates at this time.

No public comment on this item.

C. Board Membership and Recruitment

The Committee discussed nominating Sarah Morrill for a term on the Board. The Executive Committee is recommended nominating Sarah to the Board.

No public comment on this item.

III. Closed Session

A. Closed Session Items

Tabled. No closed session.

B. Report out of Closed Session

Tabled. No closed session.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 1:35 PM.

Respectfully Submitted,
D. Leung

Documents used during the meeting

- Morrill_Resume.pdf

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