



Urban Montessori Charter School

Executive & Governance Committee Regular Meeting

(rescheduled from August 16, 2021)

Published on August 20, 2021 at 11:04 AM PDT

Date and Time

Monday August 23, 2021 at 1:15 PM PDT

Location

Join Zoom Meeting

tinyurl.com/Zoom5102904005

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PER GOVERNOR NEWSOM’S EXECUTIVE ORDER N-08-21 DATED JUNE 11, 2021 ([WHICH IS HERE IN ITS ENTIRETY](#)): THIS WILL BE A VIRTUAL-ONLY MEETING.

Important Notice: Due to increased demand, dial-in by phone audio conferencing capabilities may be unavailable. During this time, Zoom strongly recommends using computer audio capabilities (or via phone with the Zoom app) while on wifi.

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Members: Christina Greenberg (Chair), Greg Klein, Davis Leung

Urban Montessori Charter School welcomes your participation at Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the organization in public. Your participation assures us of continuing community interest in our school and assists the Board in making the best decisions for our school. To assist you in the ease of speaking/participating in our meetings, guidelines are provided at the bottom of this agenda. All materials for all board and committee meetings, including audio recordings of Regular Board Meetings, are available via on our [BoardOnTrack public portal](#) and is also accessible via the [UMCS School Calendar](#).

Agenda

	Purpose	Presenter	Time
I. Opening Items			1:15 PM
A. Call the Meeting to Order		Christina Greenberg	
B. Record Attendance		Greg Klein	1 m
C. Approve Minutes from prior Executive & Governance Committee Meeting	Approve Minutes	Christina Greenberg	1 m
Approve minutes for Executive & Governance Committee Regular Meeting on June 14, 2021			
D. Review of Action/Discussion Items	Discuss	Christina Greenberg	1 m
With input from the committee, the committee chair may decide, based upon a number of factors, to reorder the action/discussion items to best			

Purpose Presenter Time

suit the needs of the meeting. No additional action/discussion items will be added at this time.

E. Presentations from the Floor Christina 5 m
Greenberg

PRESENTATIONS ON NON-AGENDA ITEMS – Any person wishing to speak to any item not on the agenda will be granted three minutes to make a presentation. Speakers required translation will be granted double time.

II. Executive and Governance 1:23 PM

A. Review and Updates to Key Documents Discuss Christina 10 m
Greenberg

A brief discussion to highlight additional updates for the new school year.

1. [UMCS Family Handbook](#)
2. [UMCS Employee Handbook](#)
3. [Annual Notices to Families](#)
4. [Comprehensive School Safety Plan](#)
5. [COVID-19-related Safety Plans / Family Handbook Addendums](#)
6. [Independent Study Board Policy](#)
7. [COVID-19 Air Quality Policy](#)
8. [Leave of Absence Policy](#)

III. Closed Session 1:33 PM

A. Closed Session Items Discuss Christina 25 m
Greenberg

Public Employee Performance Evaluation - Head of School

"Closed Session" is always agendized ahead of time as a "Discuss" item. If any votes are taken during any Closed Session, those are reported out publicly upon return to Open Session.

B. Report out of Closed Session Vote Christina 2 m
Greenberg

"Return to Open Session" is always agendized ahead of time as a "Vote" item. It is not meant to indicate the the Board *shall* take an action at this time. If any votes are taken during any Closed Session, those are reported out publicly at this time on the agenda.

	Purpose	Presenter	Time
IV. Closing Items			2:00 PM
A. Adjourn Meeting	Discuss	Christina Greenberg	1 m

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Coversheet

Approve Minutes from prior Executive & Governance Committee Meeting

Section: I. Opening Items
Item: C. Approve Minutes from prior Executive & Governance Committee Meeting
Meeting:
Purpose: Approve Minutes
Submitted by:
Related Material:
Minutes for Executive & Governance Committee Regular Meeting on June 14, 2021

APPROVED



Urban Montessori Charter School

Minutes

Executive & Governance Committee Regular Meeting

Date and Time

Monday June 14, 2021 at 9:00 AM

Location

Join Zoom Meeting

<https://us02web.zoom.us/j/5102904005?pwd=M1kxU2hXSzRSN1dCL3QwYVEzdkJ3Zz09>

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PER GOVERNOR NEWSOM'S SHELTER IN PLACE EXECUTIVE ORDER DATED MARCH 19, 2020 ([WHICH IS HERE IN ITS ENTIRETY](#)) AND BY ORDER OF THE HEALTH OFFICER OF THE COUNTY OF ALAMEDA DATED JUNE 5, 2020 (Revised June 18, 2020, July 15, 2020, and August 20, 2020) ([WHICH IS HERE IN ITS ENTIRETY](#)):

THIS WILL BE A VIRTUAL-ONLY MEETING

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Committee Members Present

C. Greenberg (remote), D. Leung (remote), G. Klein (remote)

Committee Members Absent

None

Guests Present

K. Feeney (remote)

I. Opening Items

A. Call the Meeting to Order

G. Klein called a meeting of the Executive and Governance Committee of Urban Montessori Charter School to order on Monday Jun 14, 2021 at 9:02 AM.

B. Record Attendance

C. Approve Minutes from prior Executive & Governance Committee Meeting

D. Leung made a motion to approve the minutes from May 10, 2021 Executive & Governance Committee Regular Meeting on 05-10-21.

C. Greenberg seconded the motion.

No questions or further discussion. No public comment on this item.

The committee **VOTED** to approve the motion.

Roll Call

G. Klein Aye

D. Leung Aye

C. Greenberg Aye

D. Review of Action/Discussion Items

No changes needed.

E. Presentations from the Floor

No comment on non-agenda items.

II. Executive and Governance

A. Annual Review and Updates to Key Documents

Greg shared an overview of the process of updating these documents and giving the public access to weigh-in as well.

Krishna shared that there have been minor updates throughout the documents, but nothing substantive. For example, updating the Free and Reduced-price lunch income limits for next year in the Annual Notices, and the new drop-off procedures in the Family Handbook for the new campus.

No public comment on this item.

B. Discuss Board Recruitment, including Board member renewal terms, and Annual Board Officer Roles

Greg shared that expecting FAC elections in the fall and two new FAC Board members and two current FAC board members cycling off. Therefore, discussed recommending Jan serve as Vice-Chair, and also Academic Committee Chair, and the proposal linked to in the agenda. Discussed sharing the roles and possibilities with the parents who attended the recent listening session. Discussed recruitment of other new board members.

No public comment on this item.

C. Discuss LCAP 2021-2024, Federal Addendum, and Local Indicators

Krishna shared that the school continues to refine the language and respond to comments in the document. It's mostly settled and remains very similar to what was shared at last month's public hearing.

Work will continue to refine the Local Indicator reflection and alignment to LCAP before the regular Board meeting.

We are not required to update our Federal Addendum at this time.

No public comment on this item.

D. Charter Renewal Updates and Timeline

Krishna shared that our current renewal work is well underway. Tracking current draft language regarding charter renewal in state budget bills. Krishna recently met with Alameda County Office of Education regarding renewal. All work to date related to renewal will be helpful no matter the exact timing of when we seek renewal.

No public comment on this item.

III. Closed Session

A. Closed Session Items

As agendized, at 9:40am, the Christina announced that the Committee would go into closed session on Public Employee Performance Evaluation - Head of School

Conference with Labor Negotiator (Government Code section 54957.6)

Agency Negotiator: Davis Leung, Board Chair

Unrepresented Employee: Krishna Feeney, Head of School

Krishna left closed session at 10am.

Christina left closed session 10:14am.

B. Report out of Closed Session

Board returned to open session at 10:19am. No action taken.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:19 AM.

Respectfully Submitted,

G. Klein

Documents used during the meeting

None

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