



## Urban Montessori Charter School

### Executive & Governance Committee Regular Meeting

Published on October 28, 2020 at 2:25 PM PDT

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#### Date and Time

Monday November 2, 2020 at 1:15 PM PST

#### Location

Join Zoom Meeting

<https://us02web.zoom.us/j/5102904005?pwd=M1kxU2hXSzRSN1dCL3QwYVEzdkJ3Zz09>

Meeting ID: 510 290 4005

One tap mobile

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Meeting ID: 510 290 4005

Find your local number: <https://us02web.zoom.us/j/5102904005>

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PER GOVERNOR NEWSOM'S SHELTER IN PLACE EXECUTIVE ORDER DATED MARCH 19, 2020 ([WHICH IS HERE IN ITS ENTIRETY](#)) AND BY ORDER OF THE HEALTH OFFICER OF THE COUNTY OF ALAMEDA DATED JUNE 5, 2020 (Revised June 18, 2020, July 15, 2020, and August 20, 2020) ([WHICH IS HERE IN ITS ENTIRETY](#)): THIS WILL BE A VIRTUAL-ONLY MEETING

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One tap mobile [+16699006833](tel:+16699006833),,5102904005# US (San Jose) [+13462487799](tel:+13462487799),,5102904005# US (Houston) Dial by your location [+1 669 900 6833](tel:+16699006833) US (San Jose) [+1 346 248 7799](tel:+13462487799) US (Houston) [+1 253 215 8782](tel:+12532158782) US (Tacoma) [+1 312 626 6799](tel:+13126266799) US (Chicago) [+1 929 436 2866](tel:+19294362866) US (New York) [+1 301 715 8592](tel:+13017158592) US (Germantown) Meeting ID: 510 290 4005 Find your local number: <https://us02web.zoom.us/j/5102904005>

Important Notice: Due to increased demand, dial-in by phone audio conferencing capabilities may be unavailable. During this time, Zoom strongly recommends using computer audio capabilities (or via phone with the Zoom app) while on wifi.

If you have any trouble getting on the Zoom, please text 510-290-4005 for support.

Members: Christina Greenberg (Chair), Greg Klein, Davis Leung

Urban Montessori Charter School welcomes your participation at Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the organization in public. Your participation assures us of continuing community interest in our school and assists the Board in making the best decisions for our school. To assist you in the ease of speaking/participating in our meetings, guidelines are provided at the bottom of this agenda. All materials for all board and committee meetings, including audio recordings of Regular Board Meetings, are available via on our [BoardOnTrack public portal](#) and is also accessible via the [UMCS School Calendar](#).

## Agenda

|  | Purpose         | Presenter           | Time           |
|--|-----------------|---------------------|----------------|
| <b>I. Opening Items</b>  |                 |                     | <b>1:15 PM</b> |
| A. Call the Meeting to Order   |                 | Davis Leung         |                |
| B. Record Attendance   |                 | Greg Klein          | 1 m            |
| C. Approve Minutes from August 10, 2020 Executive & Governance Committee Meeting.  | Approve Minutes | Davis Leung         | 1 m            |
| D. Review of Action/Discussion Items   | Discuss         | Davis Leung         | 1 m            |
| With input from the committee, the committee chair may decide, based upon a number of factors, to reorder the action/discussion items to best suit the needs of the meeting. No additional action/discussion items will be added at this time.   |                 |                     |                |
| E. Presentations from the Floor  |                 | Davis Leung         | 5 m            |
| PRESENTATIONS ON NON-AGENDA ITEMS – Any person wishing to speak to any item not on the agenda will be granted three minutes to make a presentation. Speakers required translation will be granted double time.   |                 |                     |                |
| <b>II. Executive and Governance</b>  |                 |                     | <b>1:23 PM</b> |
| A. BoardOnTrack & Board Training and Development   | Discuss         | Greg Klein          | 25 m           |
| <ul style="list-style-type: none"> <li>• Discuss BoardOnTrack implementation, including board assessment and <a href="#">Head of School evaluation tools</a>.</li> <li>• How are the committee's functioning?</li> <li>• Looking forward at Board recruitment and skill-building: Next steps?</li> </ul> |                 |                     |                |
| B. Discuss BoardOnTrack Charter School CEO Compensation and Turnover presentation  | Discuss         | Krishna Feeney      | 15 m           |
| C. Discuss Renewal Membership Term   | Discuss         | Christina Greenberg | 5 m            |
| <ul style="list-style-type: none"> <li>• Davis Leung</li> <li>• Other?</li> </ul>  |                 |                     |                |
| D. Review Board Calendar by Topic  | Discuss         | Christina Greenberg | 10 m           |
| Look at calendar created last year of what topics should be covered in which board meetings and discuss whether more work is needed to refine that process for this year.  |                 |                     |                |
| <a href="https://docs.google.com/spreadsheets/d/1qOai1IXVT1oe4dVnLQn86y4QXVI7Gj6p7DkyZGWbHKc/edit?usp=sharing">https://docs.google.com/spreadsheets/d/1qOai1IXVT1oe4dVnLQn86y4QXVI7Gj6p7DkyZGWbHKc/edit?usp=sharing</a>  |                 |                     |                |
| <b>III. Closed Session</b>   |                 |                     | <b>2:18 PM</b> |

|   | <b>Purpose</b> | <b>Presenter</b>    | <b>Time</b> |
|---|----------------|---------------------|-------------|
| <b>A. Public Employee Performance Evaluation - Head of School</b> | Discuss        | Christina Greenberg | 15 m        |

"Closed Session" is always agendized ahead of time as a "Discuss" item. If any votes are taken during any Closed Session, those are reported out publicly upon return to Open Session.

|  |      |                     |     |
|--|------|---------------------|-----|
| <b>B. Report out of Closed Session</b> | Vote | Christina Greenberg | 2 m |
|--|------|---------------------|-----|

"Return to Open Session" is always agendized ahead of time as a "Vote" item. It is not meant to indicate the the Board *shall* take an action at this time. If any votes are taken during any Closed Session, those are reported out publicly at this time on the agenda.

**IV. Closing Items** **2:35 PM**

|                           |         |                     |     |
|---------------------------|---------|---------------------|-----|
| <b>A. Adjourn Meeting</b> | Discuss | Christina Greenberg | 1 m |
|---------------------------|---------|---------------------|-----|

**THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE** Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

**REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY** The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

**SPECIAL PRESENTATIONS MAY BE MADE** Notice is hereby given that, consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

**REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY** Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting UMCS at 4551 Steele Street, Oakland, CA 94619 or [info@urbanmontessori.org](mailto:info@urbanmontessori.org).

**FOR MORE INFORMATION** For more information concerning this agenda or for materials relating to this meeting, please contact UMCS at 4551 Steele Street, Oakland, CA 94619 or [board@urbanmontessori.org](mailto:board@urbanmontessori.org). All materials are available via the Governance Section of our website: <http://www.urbanmontessori.org/governance> or directly via our [BoardOnTrack public portal](#).