



Urban Montessori Charter School

Special Board Meeting

Amended on June 29, 2020 at 5:08 PM PDT

Date and Time

Tuesday June 30, 2020 at 5:30 PM PDT

PER GOVERNOR NEWSOM'S SHELTER IN PLACE EXECUTIVE ORDER DATED MARCH 19, 2020 ([WHICH IS HERE IN ITS ENTIRETY](#)) AND BY ORDER OF THE HEALTH OFFICER OF THE COUNTY OF ALAMEDA DATED MARCH 16, 2020 ([WHICH IS HERE IN ITS ENTIRETY](#)): THIS WILL BE A VIRTUAL-ONLY MEETING

Join Zoom Meeting: <https://us02web.zoom.us/j/5102904005>

Meeting ID: 510 290 4005

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Members: Loren Bentley Tammero, Koren Clark, Olivia Couch, Jan Faraguna, Christina Greenberg, Greg Klein, Davis Leung, Nancy McAfee Flemming, Fred Mooradally, Hae-Sin Thomas, Stacey Wang

Urban Montessori Charter School welcomes your participation at Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the organization in public. Your participation assures us of continuing community interest in our school and assists the Board in making the best decisions for our school. To assist you in the ease of speaking/participating in our meetings, guidelines are provided at the bottom of this agenda. All materials for all board and committee meetings, including audio recordings of Regular Board Meetings, are available via http://www.urbanmontessori.org/board_of_directors.

Agenda

	Purpose	Presenter	Time
I. Opening Items			5:30 PM
A. Call the Meeting to Order		Davis Leung	1 m

This meeting is being audio-recorded.

- | | | | |
|---|---------|-------------|-----|
| B. Record Attendance | | Davis Leung | 1 m |
| C. Review of Action/Discussion Items | Discuss | Davis Leung | 1 m |

With input from the board, the Chair may decide, based upon a number of factors, to reorder the action/discussion items to best suit the needs of the meeting. No additional action/discussion items will be added at this time.

- | | | | |
|--------------------------------|--|-------------|-----|
| D. Board Member Comment | | Davis Leung | 5 m |
|--------------------------------|--|-------------|-----|

Any board member wishing to speak to an issue regarding UMCS that does not pertain to an agenda item may do so at this time. No further discussion or action will take place following each board member's comments.

- | | | | |
|--|--|-------------|------|
| E. Presentations from the Floor | | Davis Leung | 10 m |
|--|--|-------------|------|

PRESENTATIONS ON NON-AGENDA ITEMS – Any person wishing to speak to any item not on the agenda will be granted three minutes to make a presentation. Speakers requiring translation shall have double time.

“What if [we] listened to others so deeply that they felt loved, accepted, and safe in [our] presence, no matter what they had to say?” -- Steve Shapiro, Author

II. Approval of the Minutes 5:48 PM

- | | | | |
|--|-----------------|------------|-----|
| A. Action Item - discuss and vote on the minutes from the June 25, 2020 Special Meeting | Approve Minutes | Greg Klein | 2 m |
| Approve minutes for Special Board Meeting on June 25, 2020 | | | |

III. Head of School 5:50 PM

- | | | | |
|--|------|----------------|------|
| A. Action Item - discuss and vote on Crown moving estimate proposal contract (above \$10,000) | Vote | Krishna Feeney | 10 m |
| Additional information from Ms. Krishna on this contract proposal. [https://docs.google.com/document/d/1Dmn5EOWX3Vpxka9VMwCZZzvGYJqTNSW1FSR0Vr0ifEY/edit?ts=5efa8148] | | | |

IV. Closing Items 6:00 PM

- | | | | |
|---------------------------|------|-------------|-----|
| A. Adjourn Meeting | Vote | Davis Leung | 1 m |
|---------------------------|------|-------------|-----|

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Coversheet

Action Item - discuss and vote on the minutes from the June 25, 2020 Special Meeting

Section:	II. Approval of the Minutes
Item: Special Meeting	A. Action Item - discuss and vote on the minutes from the June 25, 2020
Purpose:	Approve Minutes
Submitted by:	
Related Material:	Minutes for Special Board Meeting on June 25, 2020

APPROVED



Urban Montessori Charter School

Minutes

Special Board Meeting

Date and Time

Thursday June 25, 2020 at 7:30 PM

Location

Virtual Only

PER GOVERNOR NEWSOM'S SHELTER IN PLACE EXECUTIVE ORDER DATED MARCH 19, 2020 ([WHICH IS HERE IN ITS ENTIRETY](#)) AND BY ORDER OF THE HEALTH OFFICER OF THE COUNTY OF ALAMEDA DATED MARCH 16, 2020 ([WHICH IS HERE IN ITS ENTIRETY](#)): THIS WILL BE A VIRTUAL-ONLY MEETING

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Directors Present

C. Greenberg (remote), D. Leung (remote), G. Klein (remote), H. Thomas (remote), J. Faraguna (remote), L. Bentley Tammero (remote), N. McAfee Flemming (remote), O. Couch (remote)

Directors Absent

F. Mooradally, K. Clark, S. Wang

Directors who arrived after the meeting opened

N. McAfee Flemming

Directors who left before the meeting adjourned

N. McAfee Flemming

Guests Present

D. Bissonnette (remote), K. Feeney (remote)

I. Opening Items

A. Call the Meeting to Order

D. Leung called a meeting of the board of directors of Urban Montessori Charter School to order on Thursday Jun 25, 2020 at 7:32 PM.

B. Record Attendance

C. Review of Action/Discussion Items

No changes.

D. Board Member Comment

No comments.

E. Presentations from the Floor

No public comments.

II. Approval of the Minutes

A. Action Item - discuss and vote on the minutes from the June 18, 2020 Regular Meeting

D. Leung made a motion to approve the minutes from June Board Meeting on 06-18-20.

J. Faraguna seconded the motion.

No public comment on this item.

The board **VOTED** to approve the motion.

Roll Call

S. Wang	Absent
K. Clark	Absent
L. Bentley Tammero	Aye
F. Mooradally	Absent
H. Thomas	Aye
J. Faraguna	Aye
N. McAfee Flemming	Abstain
O. Couch	Aye
C. Greenberg	Aye
D. Leung	Aye
G. Klein	Aye
N. McAfee Flemming	left.

III. Edtec Contract Proposal

A. Action Item - discuss and vote on Edtec Contract Proposal 2020-2023

H. Thomas made a motion to to approve the Edtec plus CALPADS contract.

L. Bentley Tammero seconded the motion.

Greg shared the Edtec contract proposal for the upcoming three fiscal years, plus CALPADS support. Less than a traditional COLA increase per year.

Loren asked about two-year vs. three-year contract? Greg clarified the committee's recommendation for the three-year contract. Loren asked about approving a contract beyond our current charter. Krishna shared that the balance of the contract would become invalidated in that scenario.

Jan asked about payments over time, and Krishna explained how Edtec supports with managing receivables to support cash flow, and in the past has been very accommodating in delaying their own payments due to them. Jan asked about payment all in one fiscal

year or in each, and Krishna replied that the amounts per year are paid during each separate year.

Greg clarified that the contracted amounts are already included in the adopted budget as included expenses.

Jan asked about the CALPADS add-on. Krishna shared that we are currently paying for those services in a more a la carte fashion and ultimately spending more. Contracting all at once saves money. Hope is to not need that add on for all the years of this contract as work shifts to internal team.

Krishna clarified that finance committee recommended this contract. The board **VOTED** unanimously to approve the motion.

Roll Call

C. Greenberg	Aye
J. Faraguna	Aye
S. Wang	Absent
D. Leung	Aye
N. McAfee Flemming	Absent
G. Klein	Aye
K. Clark	Absent
F. Mooradally	Absent
L. Bentley Tammero	Aye
H. Thomas	Aye
O. Couch	Aye
N. McAfee Flemming	arrived.

IV. Material Revision of the UMCS Charter

A. Action Item - discuss and vote on Material Revision to UMCS Charter, along with supporting documentation, for submission to ACOE due to campus address change for 2020-2021, and associated Board resolution documenting this action.

G. Klein made a motion to approve the material revision, supplemental documents, and the related resolution.

O. Couch seconded the motion.

Krishna explained the reason for the Material Revision to the charter related to address change of the campus. Only other updates are related to updating the charter due to changes in California law since the last approval. All reviewed by UMCS lawyers. Followed all County guidelines on revision process.

Greg shared that OUSD's Board approved the Facilities Use Agreement last night.

Krishna shared that OUSD Staff said they expect to finalize the agreement for the Tilden Campus. The address in the revision is listed as the Tilden campus.

Loren asked about finalizing the agreement, and Krishna clarified that OUSD Staff said that Krishna could communicate publicly about the campus. Expecting access by July 1.

Hae-Sin asked about ACOE guidance for the revision or if they indicated anything beyond the address change being considered by them. Krishna responded that she has clarified guidance multiple times and followed the guidance and supplied all the information requested, including financial implications for the specific material revision due to address change.

Hae-Sin commented that it will be important to connect directly with members of the Board if there are questions.

Greg thanked the team for their work on this.

The board **VOTED** to approve the motion.

Roll Call

S. Wang	Absent
L. Bentley Tammero	Aye
K. Clark	Absent
D. Leung	Aye
C. Greenberg	Aye
F. Mooradally	Absent
H. Thomas	Aye
O. Couch	Aye
N. McAfee Flemming	Aye
J. Faraguna	Aye
G. Klein	Aye

V. Closing Items

A. Adjourn Meeting

C. Greenberg made a motion to adjourn.

D. Leung seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

C. Greenberg	Aye
J. Faraguna	Aye
D. Leung	Aye
N. McAfee Flemming	Aye
G. Klein	Aye
F. Mooradally	Absent
O. Couch	Aye
K. Clark	Absent
L. Bentley Tammero	Aye

Roll Call

H. Thomas Aye
S. Wang Absent

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:55 PM.

Respectfully Submitted,
G. Klein

Documents used during the meeting

- UMCS-EdTec Proposal-06.16.2020-attachments.pdf

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Coversheet

Action Item - discuss and vote on Crown moving estimate proposal contract (above \$10,000)

Section: III. Head of School
Item: A. Action Item - discuss and vote on Crown moving estimate proposal contract (above \$10,000)
Purpose: Vote
Submitted by:
Related Material: Crown Estimate & Proposal.pdf

WHAT IS IMPORTANT TO YOU IS IMPORTANT TO US



CROWN

PREPARED FOR:

MONTESSORI CHARTER SCHOOL



CONTENTS

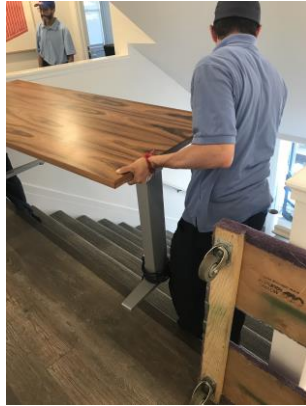
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QUOTING AND BILLING

We only bill for actual time (with a 4-hour minimum) which includes 1 ½ hour drive time calculated into this estimate and the materials utilized for this project. Anything that is quoted but ultimately not purchased (parking permits for example) will not be billed.

ESTIMATED COST OF OFFICE RELOCATION



\$8,873.25	07/01/20 Pleasant St: Day 1
\$8,574.00	07/02/20 Pleasant St: Day 2
\$7,769.91	07/06/20 Bann St: Day 1
\$7,509.66	07/07/20 Bann St: Day 2
\$7,509.66	07/08/20 Bann St: Day 3
\$1,986.05	Equipment Rental
\$2,888.72	AB-5 Surcharge
\$45,111.25	ESTIMATED TOTAL



QUOTE DETAIL & PROJECT PLAN



Floor Protection



Wall Protection



Wall Corner Protection

During the move, the Crown team will lay floor, wall and corner protection throughout our path of travel. At both origin and destination. Masonite for the floors, corner boards for each corner and corrugate for the walls.

SCOPE:

- Lay building protection
- Remove selected white boards
- Remove all office content and HAND CARRY to first floor
- Load truck
- Delivery and place



Staging Equipment



Loading Content onto Equipment



Protecting Assets



Loading Elevator



Delivering to Truck



Loading Truck



AB-5

The legislature of State of California passed and the governor signed AB-5. This law targets companies like Uber, Lyft, FedEx and other transportation related companies eliminating the ability to allow independent contractors to service the work of transportation companies without making these workers employees.

As movers we have two choices, convert our labor force to all employees as some plan to do or operate under an exemption in AB-5 for "business to business". We are now referring to our partners in this "business to business" relationship as QBP's (qualified business partners).

What this means is our independent contractors will become formal moving companies under contract to Crown. Their costs related to doing this will increase, though much less than if we were to use 100% employees to conduct this work. These costs include increases in Insurance, licensing, equipment rental and administrative support.

- 8% increase in the form of a AB-5 surcharge on our invoices calculated on labor and trucks.
- Continuance of our 5.5% charge which will now be called "equipment rental" (This will be largely going to our business partners)
- Additional charges for individual items such as tape, wall protection, monitor covers etc....

Crown Worldwide Moving and Storage, LLC

By: _____
Name of Signatory
Title of Signatory

By: _____
Name of Signatory
Title of Signatory