



# Urban Montessori Charter School

## Finance Committee Meeting

Amended on August 19, 2020 at 2:26 PM PDT

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### Date and Time

Thursday August 20, 2020 at 3:30 PM PDT

### Location

Virtual Only

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PER GOVERNOR NEWSOM'S SHELTER IN PLACE EXECUTIVE ORDER DATED MARCH 19, 2020 ([WHICH IS HERE IN ITS ENTIRETY](#)) AND BY ORDER OF THE HEALTH OFFICER OF THE COUNTY OF ALAMEDA DATED JUNE 5, 2020 (Revised June 18, 2020 and July 19, 2020) ([WHICH IS HERE IN ITS ENTIRETY](#)): THIS WILL BE A VIRTUAL-ONLY MEETING

Join Zoom Meeting: <https://us02web.zoom.us/j/5102904005>

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Members: Stacey Wang (Chair), Greg Klein, Davis Leung

Urban Montessori Charter School welcomes your participation at Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the organization in public. Your participation assures us of continuing community interest in our school and assists the Board in making the best decisions for our school. To assist you in the ease of speaking/participating in our meetings, guidelines are provided at the bottom of this agenda. All materials for all board and committee meetings, including

audio recordings of Regular Board Meetings, are available via on our [BoardOnTrack public portal](#) and is also accessible via the [UMCS School Calendar](#).

## Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>3:30 PM</b>
A. Call the Meeting to Order		Greg Klein	
B. Record Attendance		Greg Klein	1 m
C. Approve Minutes	Approve Minutes	Greg Klein	1 m
Approve minutes for Finance Committee Meeting on June 12, 2020			
D. Review of Action/Discussion Items	Discuss	Greg Klein	1 m
With input from the committee, the Chair may decide, based upon a number of factors, to reorder the action/discussion items to best suit the needs of the meeting. No additional action/discussion items will be added at this time.			
E. Presentations from the Floor		Greg Klein	5 m
PRESENTATIONS ON NON-AGENDA ITEMS – Any person wishing to speak to any item not on the agenda will be granted three minutes to make a presentation. Speakers requiring translation will be granted double time.			
<b>II. Finance</b>			<b>3:38 PM</b>
A. FY2019-2020 End of Year Financial Statement	Discuss	Alejandra Rodriguez	10 m
A first look at how the school ended last year financially -- unaudited.			
B. Discuss current Fiscal Year to Date Budget Forecast	Discuss	Greg Klein	30 m
<ol style="list-style-type: none"> <li>1. Largest changes from prior forecast in individual expense and revenue areas</li> <li>2. Latest enrollment, attendance, and average daily attendance (ADA)</li> <li>3. Current cash flow and ending fund balance projections</li> <li>4. Fundraising forecast year-to-date</li> </ol>			
C. Learning Continuity and Attendance Plan	Discuss	Krishna Feeney	15 m
D. Consolidated Application forms	Discuss	Alejandra Rodriguez	5 m
Review Consolidated Application Reporting Form and recommend approval for Board.			
<b>III. Other Business</b>			<b>4:38 PM</b>
A. SIS Illuminate Contract (>\$10,000)	Discuss	Krishna Feeney	5 m

	Purpose	Presenter	Time
Contract proposal for 2020-2021 with Illuminate for annual Student Information System (SIS) services.			
<b>B. Revolutions Food Contract</b>	Discuss	Stacey Wang	5 m
Review the revolutions food contract.			
<b>IV. Closing Items</b>			<b>4:48 PM</b>
<b>A. New Business</b>	Discuss	Greg Klein	1 m
Collect topics for future meetings, as needed.			
<b>B. Adjourn Meeting</b>	Vote	Greg Klein	1 m

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# Coversheet

## Approve Minutes

**Section:** I. Opening Items  
**Item:** C. Approve Minutes  
**Purpose:** Approve Minutes  
**Submitted by:**  
**Related Material:** Minutes for Finance Committee Meeting on June 12, 2020

APPROVED



## Urban Montessori Charter School

### Minutes

#### Finance Committee Meeting

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##### Date and Time

Friday June 12, 2020 at 3:30 PM

##### Location

Virtual Only

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PER GOVERNOR NEWSOMES' SHELTER IN PLACE' EXECUTIVE ORDER DATED MARCH 19, 2020 ([WHICH IS HERE IN ITS ENTIRETY](#)) AND BY ORDER OF THE HEALTH OFFICER OF THE COUNTY OF ALAMEDA DATED MARCH 16, 2020 ([WHICH IS HERE IN ITS ENTIRETY](#)): THIS WILL BE A VIRTUAL-ONLY MEETING

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**Committee Members Present**

D. Leung (remote), G. Klein (remote)

**Committee Members Absent**

H. Thomas

**Guests Present**

K. Feeney (remote)

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**I. Opening Items**

**A. Call the Meeting to Order**

G. Klein called a meeting of the Finance Committee of Urban Montessori Charter School to order on Friday Jun 12, 2020 at 3:30 PM.

**B. Record Attendance**

**C. Approve Minutes**

D. Leung made a motion to approve the minutes from 05-15-2020 Finance Committee Meeting on 05-15-20.

G. Klein seconded the motion.

No further discussion. No public comment.

The committee **VOTED** to approve the motion.

**Roll Call**

H. Thomas Absent

G. Klein Aye

K. Feeney Abstain

D. Leung Aye

**D. Review of Action/Discussion Items**

No changes needed.

**E. Presentations from the Floor**

There was no public comment on non-agendized items.

## II. Finance

### A. Discuss current Fiscal Year to Date Budget Forecast

Operating income continues to hold steady. Currently at ~\$10,000 deficit, but may shift as we finalize the year with potential line item savings.

See slides at [https://drive.google.com/open?id=1fsc90yqtw7tjqW\\_\\_nKDTLwQnwAMBbG7](https://drive.google.com/open?id=1fsc90yqtw7tjqW__nKDTLwQnwAMBbG7) and in BoardOnTrack.

Expenses are being monitored closely.

We are currently at a cash balance approximately equal to 2 months of expenses. Next year will be challenging as the state is considering deferral of payments.

No public comment on this item.

### B. Budgeting for Fiscal Year 2020-2021

Budgeting remains fluid based upon the state budget.

There may be a timing challenge as the UMCS budget is due before the state budget is finalized.

We will most likely have to pass a modified budget in August or September.

Budget being proposed by the legislature looks vastly different from the Governor's budget.

FY 2018-2019 really affected our fund balance negatively.

PPP continues to be classified as a loan.

We are monitoring when might be the optimal time to apply for forgiveness.

20-21 budget is fluid. Projected loss is \$55.3k. Administration has plans on how that budget will be modified to eliminate the loss by next week's board meeting. Committee identified and discussed proposed changes to net an additional \$60,000 to close the current draft operating deficit.

No comment from the public.

## III. Other Business

### A.

**Discussion Item - Strategic Planning opportunity and contract**

Discussed also in Executive Committee. Strategic planning opportunity costs about \$10k, but we may work on billing it across fiscal years, if we indeed were to move forward. Could save us money down the road in terms of spending to support future renewal. Not yet accepted into the cohort. No contract is ready at this time, and will likely be under \$10k if it moves forward.

No public on this item.

**B. Discussion Item - Charter Safe renewal contract for 2020-2021**

Krishna shared the contract, which is standard annual insurance contract. Contracts going up across the state, insurance is more expensive. The committee recommends that the board approve the contract.

No public comment on this item.

**C. Discussion Item - FY20 EPA Resolution and Spending Plan**

Alejandra shared the Spending Plan and resolution. We will once again plan to spend it all on teacher salaries. Committee recommends that the board adopt the spending plan and resolution.

No public comment on this item.

**D. Discussion Item - 2020-2023 Edtec Contract Proposal**

Krishna shared the Edtec proposal and recommends the 3 year proposal -- more savings per year -- and to adopt the additional CALPADS support. Committee recommends that the board adopt the Edtec contract.

No public comment on this item.

**E. Discussion Item - School Calendar 2020-2021 updates**

Updated school calendar since May approval because OUSD released their own calendar (pending OUSD Board approval). Committee recommends approving the updated UMCS calendar, which will better match the major breaks in the school year.

No public comment on this item.

**F. Discussion Item - Updates to committee calendar or officers**

Greg discussed updating the Board calendar, pushing meetings later in each month to support Finance to have consistent access to the prior month's actuals. It takes time to close the books each month. Committee recommended an updated calendar of Board meetings for the upcoming year, and to move Finance meetings to Thursdays.



No public comment on this item.

#### IV. Closing Items

##### A. New Business

None.

##### B. Adjourn Meeting

D. Leung made a motion to adjourn.

G. Klein seconded the motion.

The committee **VOTED** to approve the motion.

##### Roll Call

K. Feeney Abstain

H. Thomas Absent

G. Klein Aye

D. Leung Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 4:46 PM.

Respectfully Submitted,

G. Klein

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#### Documents used during the meeting

- 2020-21 Urban Montessori FUA - Final.pdf
- Urban Montessori.1336.CharterSAFEProposal2021.05-28-2020.pdf
- UMCS-FY21 EPA Resolution and Spending Plan.pdf
- UMCS - EdTec Proposal.pdf

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# Coversheet

## FY2019-2020 End of Year Financial Statement

**Section:** II. Finance  
**Item:** A. FY2019-2020 End of Year Financial Statement  
**Purpose:** Discuss  
**Submitted by:**  
**Related Material:** UMCS-FY20 Year End Accruals.pdf  
UMCS-August Presentation.pdf

**Urban Montessori**  
**Accrual Summary**  
**As of Jun FY2020**

	Actual YTD	May Forecast	Expected Final	Previous Forecast vs Expected Final
<b>SUMMARY</b>				
<b>Revenue</b>				
LCFF Entitlement	2,825,755	3,254,077	3,254,094	17
Federal Revenue	86,692	165,755	150,178	(15,578)
Other State Revenues	371,470	482,585	486,600	4,015
Local Revenues	63,742	135,878	141,912	6,034
Fundraising and Grants	232,348	247,413	232,348	(15,065)
<b>Total Revenue</b>	<b>3,580,007</b>	<b>4,285,709</b>	<b>4,265,132</b>	<b>(20,577)</b>
<b>Expenses</b>				
Compensation and Benefits	3,094,681	3,128,863	3,094,681	34,182
Books and Supplies	98,133	125,351	98,133	27,218
Services and Other Operating Expenditures	1,035,551	1,041,126	1,059,540	(18,414)
Depreciation	-	-	-	-
Other Outflows	6,218	-	6,218	(6,218)
<b>Total Expenses</b>	<b>4,234,582</b>	<b>4,295,340</b>	<b>4,258,571</b>	<b>36,769</b>
<b>Operating Income</b>	<b>(654,575)</b>	<b>(9,632)</b>	<b>6,560</b>	<b>16,192</b>
<b>Fund Balance</b>				
Beginning Balance (Unaudited)		225,801	225,801	
Audit Adjustment		59,516	59,516	
Beginning Balance (Audited)		285,317	285,317	
Operating Income		(9,632)	6,560	
<b>Ending Fund Balance</b>		<b>275,685</b>	<b>291,877</b>	

REVENUE

	Actual YTD	May Forecast	Expected Final	Previous Forecast vs Expected Final
<b>LCFF Entitlement</b>				
8011 Charter Schools General Purpose Entitlement - State Aid	1,618,474	1,892,220	2,034,788	142,568
8012 Education Protection Account Entitlement	446,256	444,059	299,116	(144,943)
8019 State Aid - Prior Years	4,663	4,663	4,663	-
8096 Charter Schools in Lieu of Property Taxes	756,362	913,135	915,527	2,392
<b>SUBTOTAL - LCFF Entitlement</b>	<b>2,825,755</b>	<b>3,254,077</b>	<b>3,254,094</b>	<b>17</b>
<b>Federal Revenue</b>				
8181 Special Education - Entitlement	-	57,495	57,495	-
8220 Child Nutrition Programs	20,934	42,503	26,778	(15,725)
8291 Title I	45,694	45,694	45,694	-
8292 Title II	8,805	8,805	8,952	147
8294 Title IV	10,000	10,000	10,000	-
8297 PY Federal - Not Accrued	1,259	1,259	1,259	-
<b>SUBTOTAL - Federal Revenue</b>	<b>86,692</b>	<b>165,755</b>	<b>150,178</b>	<b>(15,578)</b>
<b>Other State Revenue</b>				
8319 Other State Apportionments - Prior Years	4,259	4,259	4,259	0
8381 Special Education - Entitlement (State)	175,004	195,799	195,800	1
8382 Special Education Reimbursement (State)	23,760	39,600	47,520	7,920
8520 Child Nutrition - State	1,420	2,082	1,894	(188)
8545 School Facilities Apportionments	111,687	147,719	147,719	-
8550 Mandated Cost Reimbursements	6,729	6,719	6,729	10
8560 State Lottery Revenue	40,888	78,685	74,956	(3,729)
8590 COVID-19 LEA Response Funds	7,723	7,723	7,723	-
<b>SUBTOTAL - Other State Revenue</b>	<b>371,470</b>	<b>482,585</b>	<b>486,600</b>	<b>4,015</b>
<b>Local Revenue</b>				
8634 Food Service Sales	20,376	25,628	20,376	(5,251)
8676 After School Program Revenue	31,615	31,427	31,615	188
8699 All Other Local Revenue	6,406	4,199	6,406	2,207
8702 Oakland Measure G1	-	74,625	78,170	3,545
8999 Uncategorized Revenue	5,345	-	5,345	5,345
<b>SUBTOTAL - Local Revenue</b>	<b>63,742</b>	<b>135,878</b>	<b>141,912</b>	<b>6,034</b>
<b>Fundraising and Grants</b>				
8801 Walkathon	106	106	106	(0)
8802 Private Grants	183,155	181,654	183,155	1,501
8803 All In for Learning	5,685	22,000	5,685	(16,315)
8811 Fall Campaign	15,737	15,737	15,737	(0)
8812 Other Fundraising (Movie Night, Apparel, etc)	11,192	11,443	11,192	(251)
8814 Field Trips Donations	16,473	16,473	16,473	0
<b>SUBTOTAL - Fundraising and Grants</b>	<b>232,348</b>	<b>247,413</b>	<b>232,348</b>	<b>(15,065)</b>
<b>TOTAL REVENUE</b>	<b>3,580,007</b>	<b>4,285,709</b>	<b>4,265,132</b>	<b>(20,577)</b>

**EXPENSES**

	<b>Actual YTD</b>	<b>May Forecast</b>	<b>Expected Final</b>	<b>Previous Forecast vs Expected Final</b>
<b>Compensation &amp; Benefits</b>				
<b>Certificated Salaries</b>				
1100 Teachers Salaries	723,126	745,426	723,126	22,301
1103 Teacher - Substitute Pay	22,912	22,912	22,912	(0)
1148 Teacher - Special Ed	327,320	325,959	327,320	(1,361)
1300 Certificated Supervisor & Administrator Salaries	115,215	115,000	115,215	(215)
1322 Cert Admin - Custom 2	91,048	91,048	91,048	(0)
<b>SUBTOTAL - Certificated Salaries</b>	<b>1,279,621</b>	<b>1,300,345</b>	<b>1,279,621</b>	<b>20,724</b>
<b>Classified Salaries</b>				
2100 Classified Instructional Aide Salaries	661,277	670,978	661,277	9,701
2102 Classified- Counselors	134,319	145,127	134,319	10,808
2103 Classified- Substitutes	6,153	6,435	6,153	282
2105 Classified- Reading Specialist	65,275	61,274	65,275	(4,001)
2400 Classified Clerical & Office Salaries	156,339	147,725	156,339	(8,614)
2900 Classified Other Salaries	105,066	101,198	105,066	(3,869)
<b>SUBTOTAL - Classified Salaries</b>	<b>1,128,429</b>	<b>1,132,737</b>	<b>1,128,429</b>	<b>4,308</b>
<b>Employee Benefits</b>				
3100 STRS	297,343	295,150	297,343	(2,193)
3300 OASDI-Medicare-Alternative	73,009	79,117	73,009	6,108
3400 Health & Welfare Benefits	263,094	267,674	263,094	4,580
3500 Unemployment Insurance	11,762	12,234	11,762	472
3600 Workers Comp Insurance	41,423	41,606	41,423	183
<b>SUBTOTAL - Employee Benefits</b>	<b>686,630</b>	<b>695,781</b>	<b>686,630</b>	<b>9,150</b>
<b>Books &amp; Supplies</b>				
4200 Books & Other Reference Materials	102	102	102	0
4315 Custodial Supplies	1,066	2,000	1,066	934
4320 Educational Software	4,170	4,069	4,170	(101)
4325 Instructional Materials & Supplies	6,181	6,181	6,181	0
4326 Art & Music Supplies	12,154	12,154	12,154	0
4330 Office Supplies	3,366	4,000	3,366	634
4335 PE Supplies	542	542	542	0
4340 SpEd Materials & Supplies	-	750	-	750
4410 Classroom Furniture, Equipment & Supplies	1,795	1,795	1,795	0
4420 Computers: individual items less than \$5k	3,669	5,000	3,669	1,331
4430 Non Classroom Related Furniture, Equipment & Supplies	944	944	944	(0)
4710 Student Food Services	59,609	83,278	59,609	23,669
4720 Other Food	4,536	4,536	4,536	0
<b>SUBTOTAL - Books and Supplies</b>	<b>98,133</b>	<b>125,351</b>	<b>98,133</b>	<b>27,218</b>

**Services & Other Operating Expenses**

	Actual YTD	May Forecast	Expected Final	Previous Forecast vs Expected Final
5215 Travel - Mileage, Parking, Tolls	288	500	288	212
5305 Dues & Membership - Professional	4,960	6,000	4,960	1,040
5450 Insurance - Other	40,839	40,839	40,839	-
5515 Janitorial, Gardening Services & Supplies	127,234	120,000	127,234	(7,234)
5520 Security	608	608	608	(0)
5530 Utilities- Pleasant	28,770	29,000	28,770	230
5535 Utilities- Brann	75,178	55,911	75,178	(19,267)
5605 Equipment Leases	14,668	14,024	14,668	(644)
5610 Brann Rent	77,353	77,353	77,353	(0)
5615 Repairs and Maintenance - Building	1,304	5,000	1,304	3,696
5631 Jarlath Rent	264,000	264,000	264,000	-
5803 Accounting Fees	12,630	12,630	12,630	-
5805 Administrative Fees	1,526	6,386	9,125	(2,739)
5809 Banking Fees	812	768	812	(44)
5812 Business Services	112,000	112,000	112,000	-
5815 Consultants - Instructional	25,000	25,000	25,000	-
5824 District Oversight Fees	17,931	34,322	34,322	-
5827 Middle School Program expenses (8816 offset)	-	1,808	-	1,808
5830 Field Trips Expenses	45,409	45,409	45,409	(0)
5833 Fines and Penalties	180	500	180	320
5836 Fingerprinting	1,595	1,595	1,595	-
5839 Fundraising Expenses	5,532	5,532	5,532	-
5845 Legal Fees	25,107	10,583	25,107	(14,524)
5857 Payroll Fees	5,935	6,000	5,935	65
5860 Printing and Reproduction	7,071	10,000	7,071	2,929
5861 Prior Yr Exp (not accrued)	11,645	11,986	11,645	341
5863 Professional Development	13,615	13,615	13,615	(0)
5869 Special Education Contract Instructors	51,050	62,750	51,050	11,700
5875 Staff Recruiting	3,000	4,000	3,000	1,000
5878 Student Assessment	8,427	5,000	8,427	(3,427)
5880 Student Health Services	3,300	3,500	3,300	200
5881 Student Information System	30,692	29,817	30,692	(875)
5887 Technology Services	1,333	3,000	1,333	1,667
5910 Communications - Internet / Website Fees	6,593	9,492	6,593	2,899
5915 Postage and Delivery	1,009	3,200	1,009	2,191
5920 Communications - Telephone & Fax	8,956	9,000	8,956	44
<b>SUBTOTAL - Services &amp; Other Operating Exp.</b>	<b>1,035,551</b>	<b>1,041,126</b>	<b>1,059,540</b>	<b>(18,414)</b>
<b>Other Outflows</b>				
7999 Uncategorized Expense	6,218	-	6,218	(6,218)
<b>SUBTOTAL - Other Outflows</b>	<b>6,218</b>	<b>-</b>	<b>6,218</b>	<b>(6,218)</b>
<b>TOTAL EXPENSES</b>	<b>4,234,582</b>	<b>4,295,340</b>	<b>4,258,571</b>	<b>36,769</b>

# Urban Montessori Charter School Board Financial Update

ALEJANDRA RODRIGUEZ

AUGUST 27, 2020







# Contents

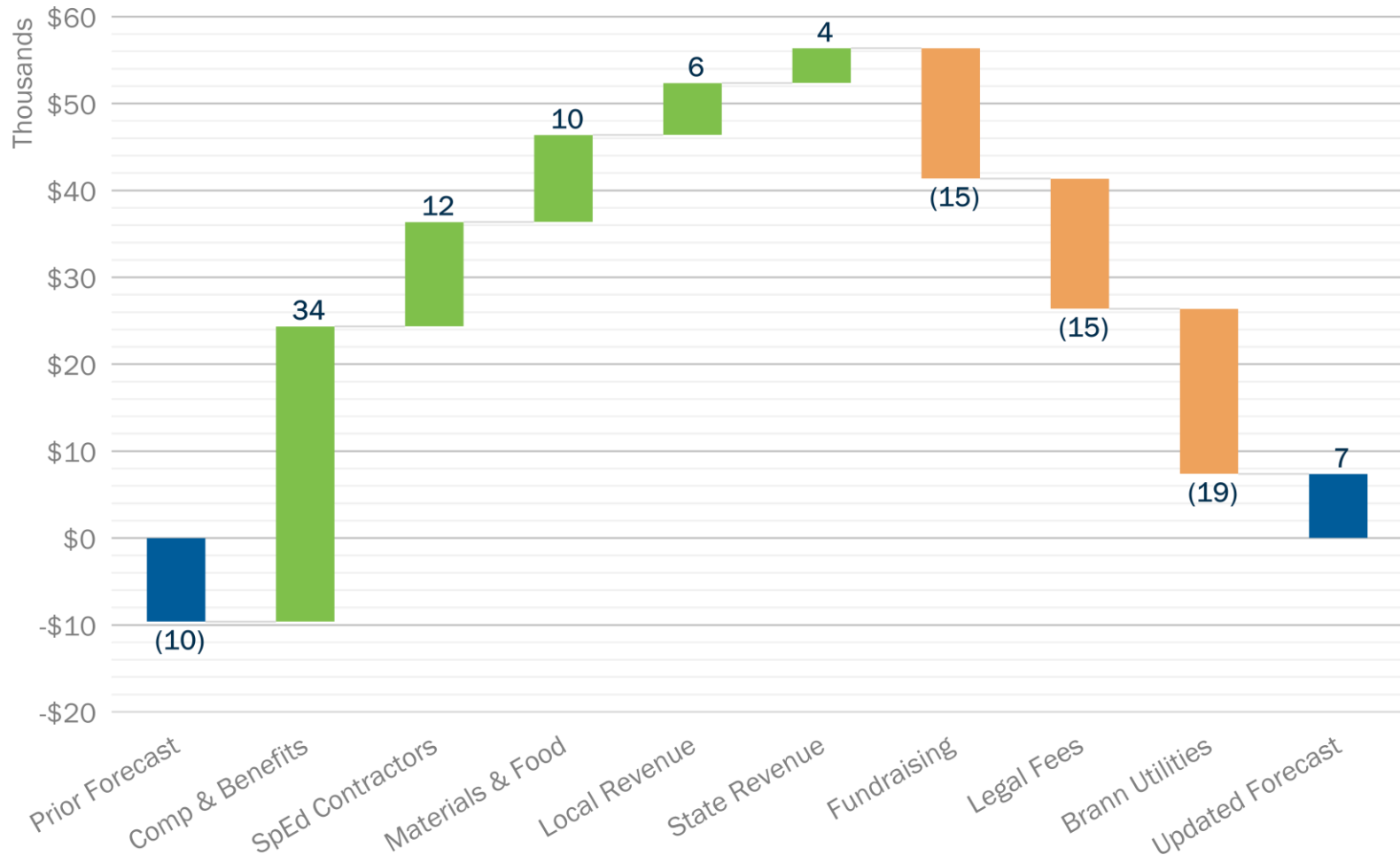
1. **2019-20 Financial Update**
2. **2020-21 Budget Update**
3. **Exhibits**
  - 2019-20 Financials
  - 2020-21 Budget Update
  - Cash Flow
  - Balance Sheet

# 2019-20 Financial Update

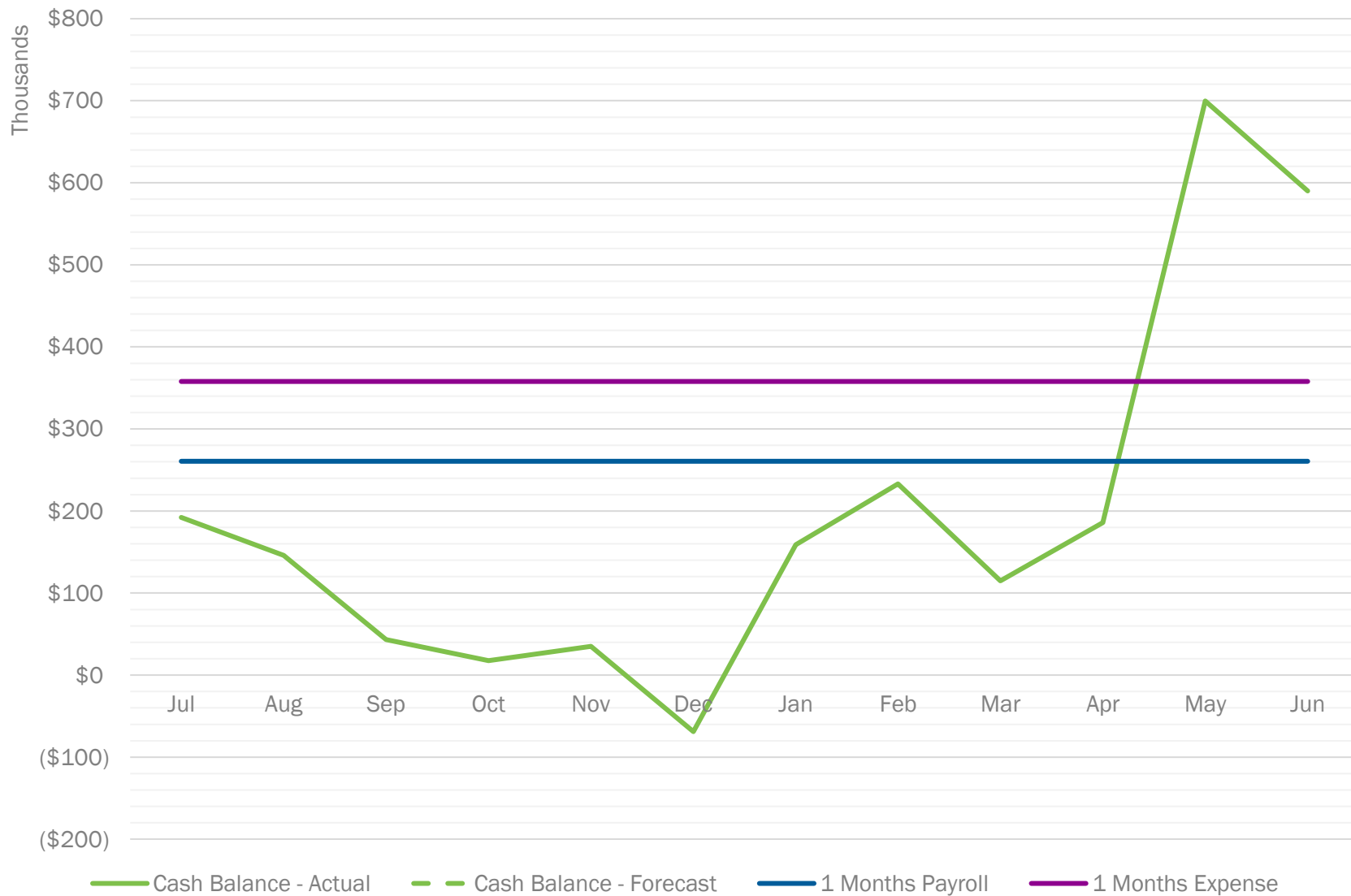


# 2019-20 Forecast Update

## FY20 operating income increased to \$7k



# 2019-20 Monthly Cash Balance



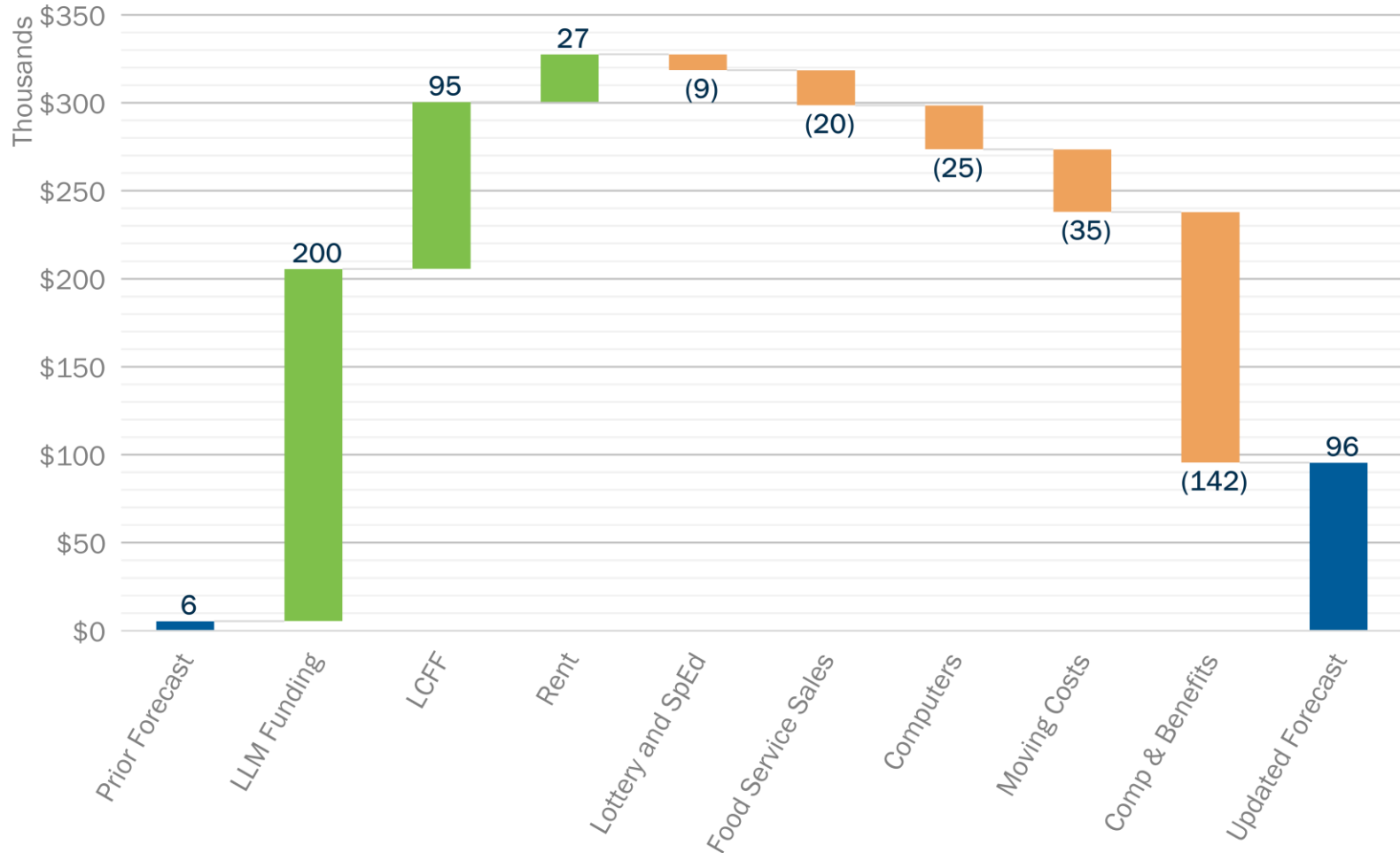
# 2020-21 Budget Update





# 2020-21 Forecast Update

## Operating income increase driven by one-time funding



# 2020-21 Budget Comparison



		2020-21	2020-21	Variance
		Budget	Current Forecast	
Revenue	LCFF Entitlement	3,154,352	3,249,293	94,941
	Federal Revenue	196,233	395,941	199,708
	Other State Revenues	367,030	358,251	(8,779)
	Local Revenues	100,896	81,193	(19,703)
	Fundraising and Grants	203,000	203,000	-
	<b>Total Revenue</b>	<b>4,021,511</b>	<b>4,287,677</b>	<b>266,167</b>
Expenses	Compensation and Benefits	3,044,279	3,186,643	(142,364)
	Books and Supplies	142,878	167,878	(25,000)
	Services and Other Operating	823,942	832,651	(8,709)
	Depreciation	-	-	-
	Other Outflows	4,743	4,335	408
	<b>Total Expenses</b>	<b>4,015,841</b>	<b>4,191,506</b>	<b>(175,665)</b>
	<b>Operating Income</b>	<b>5,669</b>	<b>96,171</b>	<b>90,502</b>
	Beginning Balance (Audited)	275,685	291,877	16,192
	Operating Income	5,669	96,171	90,502
	<b>Ending Fund Balance (incl. Depreciation)</b>	<b>281,354</b>	<b>388,048</b>	<b>106,694</b>
	<b>Ending Fund Balance as % of Expenses</b>	<b>7.0%</b>	<b>9.3%</b>	<b>2.3%</b>



# Assumptions & Open Items

## Assumptions

- State deferrals will follow approved budget schedule
  - Roughly \$800k in state funding deferred to next school year
- CARES payments received quarterly starting in September
- No decrease to fundraising or grants

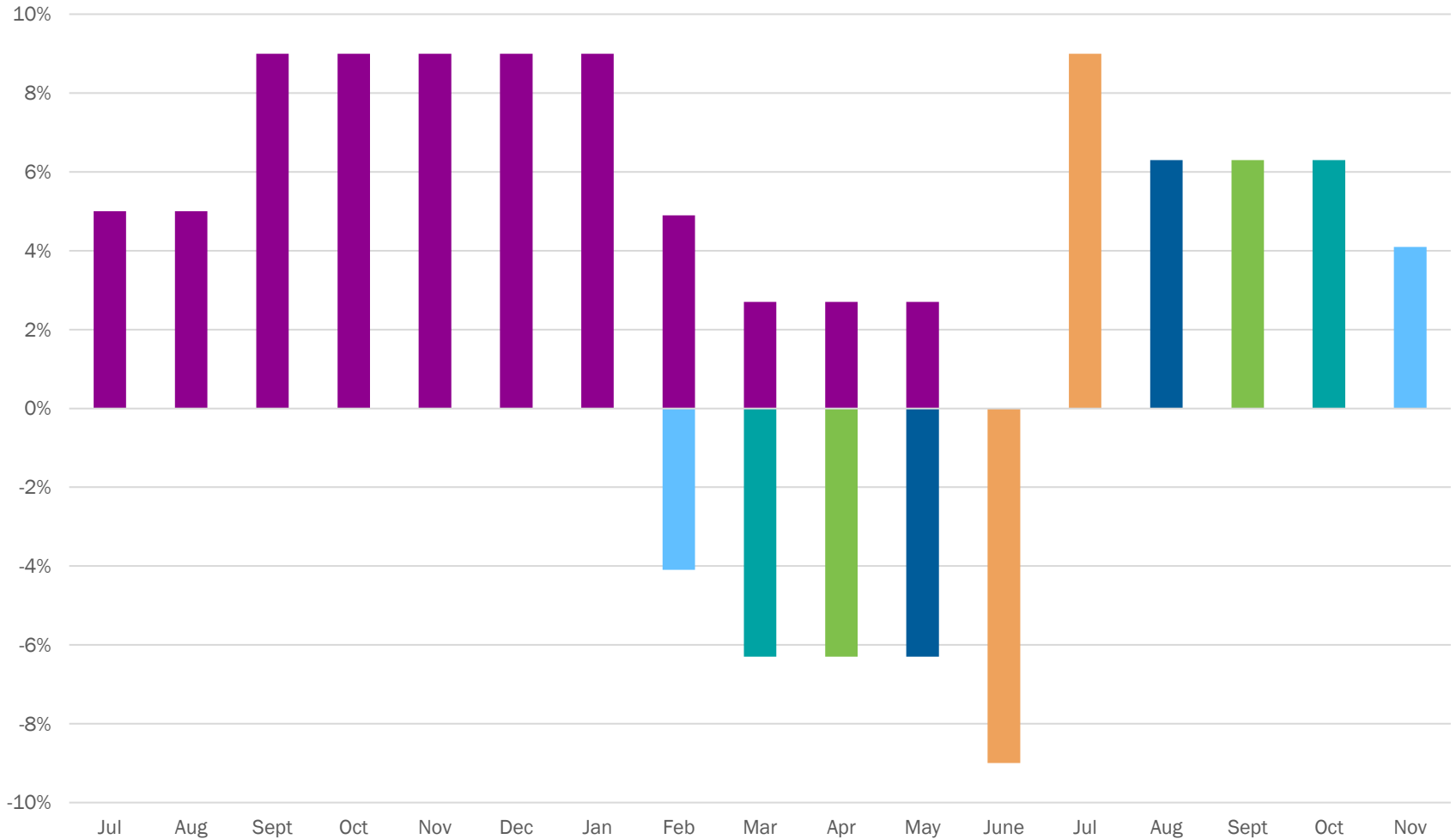
## Open Items

- Audited ending fund balance for 2019-20
- Confirmation of timing for CARES Act payments
- Potential elimination of some state deferrals contingent on additional Federal funding
- Uncertainty about State funding of ADA growth in 2020-21
- PPP Forgiveness



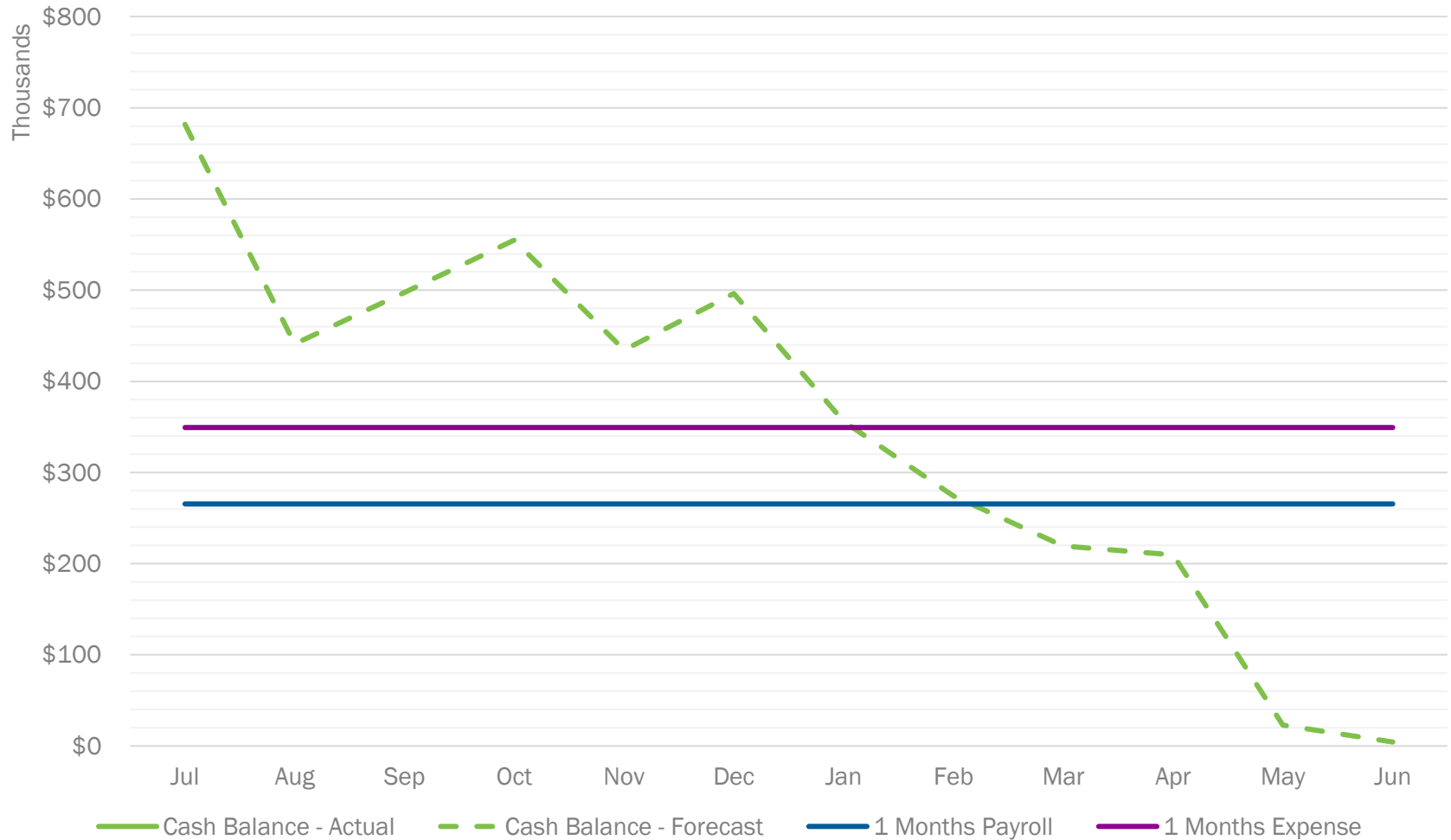
# 2020-21 State Aid Deferrals

**Nearly 32% of State Aid funding delayed, \$4.3M pushed into next fiscal year**



# 2020-21 Monthly Cash Balance

## Deferrals significantly impacting school's cash balance



# Coversheet

## Discuss current Fiscal Year to Date Budget Forecast

**Section:** II. Finance  
**Item:** B. Discuss current Fiscal Year to Date Budget Forecast  
**Purpose:** Discuss  
**Submitted by:**  
**Related Material:** UMCS-Draft July Financials-20200818.pdf  
UMCS-August Presentation.pdf

**Urban Montessori  
Income Statement  
As of Jul FY2021**

	Actual	YTD	Budget				
	Jul	Actual YTD	Approved Budget v1	Current Forecast	Approved Budget v1 vs. Current Forecast	Current Forecast Remaining	% Current Forecast Spent
<b>SUMMARY</b>							
<b>Revenue</b>							
LCFF Entitlement	-	-	3,154,352	3,249,293	94,941	3,249,293	0%
Federal Revenue	-	-	196,233	395,941	199,708	395,941	0%
Other State Revenues	9,763	9,763	367,030	358,251	(8,779)	348,488	3%
Local Revenues	1,438	1,438	100,896	81,193	(19,703)	79,755	2%
Fundraising and Grants	-	-	203,000	203,000	-	203,000	0%
<b>Total Revenue</b>	<b>11,201</b>	<b>11,201</b>	<b>4,021,511</b>	<b>4,287,677</b>	<b>266,167</b>	<b>4,276,477</b>	<b>0%</b>
<b>Expenses</b>							
Compensation and Benefits	71,389	71,389	3,044,279	3,186,643	(142,364)	3,115,254	2%
Books and Supplies	4,434	4,434	142,878	167,878	(25,000)	163,443	3%
Services and Other Operating Expenditures	56,258	56,258	823,942	832,651	(8,709)	776,394	7%
Depreciation	-	-	-	-	-	-	-
Other Outflows	7,250	7,250	4,743	4,335	408	(2,915)	167%
<b>Total Expenses</b>	<b>139,330</b>	<b>139,330</b>	<b>4,015,841</b>	<b>4,191,506</b>	<b>(175,665)</b>	<b>4,052,176</b>	<b>3%</b>
<b>Operating Income</b>	<b>(128,130)</b>	<b>(128,130)</b>	<b>5,669</b>	<b>96,171</b>	<b>90,502</b>	<b>224,301</b>	
<b>Fund Balance</b>							
Beginning Balance (Audited)			275,685	291,877			
Operating Income			5,669	96,171			
<b>Ending Fund Balance</b>			<b>281,354</b>	<b>388,048</b>			
Fund Balance as a % of Expenses			7%	9%			

**Urban Montessori  
Income Statement  
As of Jul FY2021**

	Actual	YTD	Budget				
	Jul	Actual YTD	Approved Budget v1	Current Forecast	Approved Budget v1 vs. Current Forecast	Current Forecast Remaining	% Current Forecast Spent
<b>KEY ASSUMPTIONS</b>							
<b>Enrollment Summary</b>							
K-3			253	253	-		
4-6			114	114	-		
7-8			36	36	-		
<b>Total Enrolled</b>			<b>403</b>	<b>403</b>	-		
<b>ADA %</b>							
K-3			95.0%	91.6%	-3.4%		
4-6			95.0%	89.7%	-5.3%		
7-8			95.0%	82.7%	-12.3%		
<b>Average ADA %</b>			<b>95.0%</b>	<b>90.3%</b>	<b>-4.7%</b>		
<b>ADA</b>							
K-3			240.35	231.86	(8.49)		
4-6			108.30	102.29	(6.01)		
7-8			34.20	29.79	(4.41)		
<b>Total ADA</b>			<b>382.85</b>	<b>363.94</b>	<b>(18.91)</b>		

**Urban Montessori**  
**Income Statement**  
**As of Jul FY2021**

	Actual	YTD	Budget				
			Approved Budget v1	Current Forecast	Approved Budget v1 vs. Current Forecast	Current Forecast Remaining	% Current Forecast Spent
	Jul	Actual YTD					
<b>REVENUE</b>							
<b>LCFF Entitlement</b>							
8011	-	-	1,726,678	2,034,656	307,978	2,034,656	0%
8012	-	-	467,088	299,115	(167,973)	299,115	0%
8096	-	-	960,586	915,522	(45,064)	915,522	0%
	-	-	<b>3,154,352</b>	<b>3,249,293</b>	<b>94,941</b>	<b>3,249,293</b>	<b>0%</b>
<b>Federal Revenue</b>							
8181	-	-	49,125	49,125	-	49,125	0%
8220	-	-	45,105	45,105	-	45,105	0%
8291	-	-	45,694	45,694	-	45,694	0%
8292	-	-	8,805	8,805	-	8,805	0%
8294	-	-	10,000	10,000	-	10,000	0%
8299	-	-	37,504	237,212	199,708	237,212	0%
	-	-	<b>196,233</b>	<b>395,941</b>	<b>199,708</b>	<b>395,941</b>	<b>0%</b>
<b>Other State Revenue</b>							
8381	9,763	9,763	236,311	234,662	(1,649)	224,899	4%
8382	-	-	39,600	39,600	-	39,600	0%
8520	-	-	2,209	2,209	-	2,209	0%
8550	-	-	6,136	6,136	-	6,136	0%
8560	-	-	82,773	75,644	(7,130)	75,644	0%
	<b>9,763</b>	<b>9,763</b>	<b>367,030</b>	<b>358,251</b>	<b>(8,779)</b>	<b>348,488</b>	<b>3%</b>
<b>Local Revenue</b>							
8634	-	-	26,271	6,568	(19,703)	6,568	0%
8676	460	460	-	-	-	(460)	
8702	-	-	74,625	74,625	-	74,625	0%
8999	978	978	-	-	-	(978)	
	<b>1,438</b>	<b>1,438</b>	<b>100,896</b>	<b>81,193</b>	<b>(19,703)</b>	<b>79,755</b>	<b>2%</b>
<b>Fundraising and Grants</b>							
8801	-	-	25,000	25,000	-	25,000	0%
8802	-	-	125,000	125,000	-	125,000	0%
8803	-	-	25,000	25,000	-	25,000	0%
8811	-	-	15,000	15,000	-	15,000	0%
8812	-	-	10,000	10,000	-	10,000	0%

**Urban Montessori**  
**Income Statement**  
**As of Jul FY2021**

		<b>Actual</b>	<b>YTD</b>	<b>Budget</b>				
				<b>Approved Budget v1</b>	<b>Current Forecast</b>	<b>Approved Budget v1 vs. Current Forecast</b>	<b>Current Forecast Remaining</b>	<b>% Current Forecast Spent</b>
<b>Jul</b>		<b>Actual</b>	<b>YTD</b>	<b>Budget v1</b>	<b>Forecast</b>			
8814	Field Trips Donations	-	-	3,000	3,000	-	3,000	0%
	<b>SUBTOTAL - Fundraising and Grants</b>	-	-	<b>203,000</b>	<b>203,000</b>	-	<b>203,000</b>	<b>0%</b>
	<b>TOTAL REVENUE</b>	<b>11,201</b>	<b>11,201</b>	<b>4,021,511</b>	<b>4,287,677</b>	266,167	4,276,477	0%

**Urban Montessori**  
**Income Statement**  
**As of Jul FY2021**

	Actual		Budget					
	Jul	YTD Actual YTD	Approved Budget v1	Current Forecast	Approved Budget v1 vs. Current Forecast	Current Forecast Remaining	% Current Forecast Spent	
<b>EXPENSES</b>								
<b>Compensation &amp; Benefits</b>								
<b>Certificated Salaries</b>								
1100	Lead Teacher Salaries	1,666	1,666	726,571	850,506	(123,934)	848,840	0%
1103	Teacher - Substitute Pay	-	-	10,000	-	10,000	-	-
1148	Special Ed Teacher Salaries	4,750	4,750	327,138	374,231	(47,093)	369,481	1%
1150	Support Teacher Salaries	1,005	1,005	-	477,545	(477,545)	476,540	0%
1170	Measure G1 Stipends	-	-	50,000	58,000	(8,000)	58,000	0%
1300	Certificated Supervisor & Administrator Salaries	17,171	17,171	109,250	206,048	(96,798)	188,877	8%
1322	Cert Admin - Custom 2	-	-	86,496	-	86,496	-	-
	<b>SUBTOTAL - Certificated Salaries</b>	<b>24,592</b>	<b>24,592</b>	<b>1,309,455</b>	<b>1,966,331</b>	<b>(656,876)</b>	<b>1,941,739</b>	<b>1%</b>
<b>Classified Salaries</b>								
2100	Distance Learning Support Staff	-	-	657,623	136,148	521,475	136,148	0%
2102	Student Support Staff	-	-	133,426	130,608	2,818	130,608	0%
2105	Classified - Custom 3	-	-	61,274	-	61,274	-	-
2400	Classified Clerical & Office Salaries	16,871	16,871	138,820	192,900	(54,080)	176,029	9%
2900	Classified Substitutes	-	-	103,215	33,200	70,015	33,200	0%
	<b>SUBTOTAL - Classified Salaries</b>	<b>16,871</b>	<b>16,871</b>	<b>1,094,358</b>	<b>492,856</b>	<b>601,502</b>	<b>475,985</b>	<b>3%</b>
<b>Employee Benefits</b>								
3100	STRS	3,972	3,972	274,445	346,062	(71,617)	342,090	1%
3300	OASDI-Medicare-Alternative	1,617	1,617	78,532	55,274	23,258	53,657	3%
3400	Health & Welfare Benefits	24,338	24,338	235,673	272,580	(36,907)	248,242	9%
3500	Unemployment Insurance	-	-	10,952	11,734	(782)	11,734	0%
3600	Workers Comp Insurance	-	-	40,865	41,806	(941)	41,806	0%
	<b>SUBTOTAL - Employee Benefits</b>	<b>29,927</b>	<b>29,927</b>	<b>640,466</b>	<b>727,456</b>	<b>(86,990)</b>	<b>697,529</b>	<b>4%</b>
<b>Books &amp; Supplies</b>								
4100	Approved Textbooks & Core Curricula Materials	-	-	15,000	15,000	-	15,000	0%
4200	Books & Other Reference Materials	-	-	1,000	1,000	-	1,000	0%
4320	Educational Software	2,200	2,200	4,000	4,000	-	1,800	55%
4325	Instructional Materials & Supplies	-	-	8,000	8,000	-	8,000	0%
4326	Art & Music Supplies	-	-	5,000	5,000	-	5,000	0%
4330	Office Supplies	39	39	4,000	4,000	-	3,961	1%
4335	PE Supplies	-	-	1,000	1,000	-	1,000	0%



**Urban Montessori**  
**Income Statement**  
**As of Jul FY2021**

	Actual	YTD	Budget				
	Jul	Actual YTD	Approved Budget v1	Current Forecast	Approved Budget v1 vs. Current Forecast	Current Forecast Remaining	% Current Forecast Spent
4340 SpEd Materials & Supplies	-	-	1,500	1,500	-	1,500	0%
4410 Classroom Furniture, Equipment & Supplies	-	-	2,000	2,000	-	2,000	0%
4420 Computers: individual items less than \$5k	2,195	2,195	5,000	30,000	(25,000)	27,805	7%
4430 Non Classroom Related Furniture, Equipment & Supplies	-	-	2,000	2,000	-	2,000	0%
4710 Student Food Services	-	-	88,378	88,378	-	88,378	0%
4720 Other Food	-	-	6,000	6,000	-	6,000	0%
<b>SUBTOTAL - Books and Supplies</b>	<b>4,434</b>	<b>4,434</b>	<b>142,878</b>	<b>167,878</b>	<b>(25,000)</b>	<b>163,443</b>	<b>3%</b>
<b>Services &amp; Other Operating Expenses</b>							
5215 Travel - Mileage, Parking, Tolls	-	-	500	500	-	500	0%
5305 Dues & Membership - Professional	-	-	6,000	6,000	-	6,000	0%
5450 Insurance - Other	-	-	64,168	64,168	-	64,168	0%
5515 Janitorial, Gardening Services & Supplies	69	69	80,000	80,000	-	79,931	0%
5520 Security	237	237	600	600	-	363	39%
5535 Utilities - All Utilities	4,663	4,663	50,000	50,000	-	45,337	9%
5605 Equipment Leases	1,108	1,108	14,024	14,024	-	12,915	8%
5610 Rent	-	-	174,000	146,708	27,292	146,708	0%
5615 Repairs and Maintenance - Building	35,080	35,080	5,000	40,000	(35,000)	4,920	88%
5803 Accounting Fees	-	-	19,300	19,300	-	19,300	0%
5805 Administrative Fees	-	-	6,386	6,386	-	6,386	0%
5809 Banking Fees	25	25	600	600	-	575	4%
5812 Business Services	9,500	9,500	114,000	114,000	-	104,500	8%
5815 Consultants - Instructional	-	-	2,500	2,500	-	2,500	0%
5824 District Oversight Fees	-	-	33,270	34,271	(1,001)	34,271	0%
5826 Directors Contingency	-	-	45,000	45,000	-	45,000	0%
5827 Middle School Program expenses (8816 offset)	-	-	1,808	1,808	-	1,808	0%
5830 Field Trips Expenses	-	-	3,000	3,000	-	3,000	0%
5833 Fines and Penalties	67	67	500	500	-	433	13%
5836 Fingerprinting	-	-	1,595	1,595	-	1,595	0%
5839 Fundraising Expenses	-	-	5,000	5,000	-	5,000	0%
5843 Interest - Loans Less than 1 Year	-	-	5,000	5,000	-	5,000	0%
5845 Legal Fees	-	-	15,000	15,000	-	15,000	0%
5851 Marketing and Student Recruiting	-	-	3,500	3,500	-	3,500	0%
5857 Payroll Fees	285	285	6,000	6,000	-	5,715	5%
5860 Printing and Reproduction	-	-	7,500	7,500	-	7,500	0%
5863 Professional Development	3,683	3,683	13,000	13,000	-	9,317	28%
5869 Special Education Contract Instructors	-	-	85,000	85,000	-	85,000	0%
5875 Staff Recruiting	-	-	4,000	4,000	-	4,000	0%

**Urban Montessori**  
**Income Statement**  
**As of Jul FY2021**

	Actual	YTD	Budget				% Current Forecast Spent
			Approved Budget v1	Current Forecast	Approved Budget v1 vs. Current Forecast	Current Forecast Remaining	
	Jul	Actual YTD	Approved Budget v1	Current Forecast	Approved Budget v1 vs. Current Forecast	Current Forecast Remaining	% Current Forecast Spent
5878 Student Assessment	-	-	5,000	5,000	-	5,000	0%
5880 Student Health Services	-	-	5,000	5,000	-	5,000	0%
5881 Student Information System	750	750	23,000	23,000	-	22,250	3%
5887 Technology Services	-	-	3,000	3,000	-	3,000	0%
5910 Communications - Internet / Website Fees	791	791	9,492	9,492	-	8,701	8%
5915 Postage and Delivery	-	-	3,200	3,200	-	3,200	0%
5920 Communications - Telephone & Fax	-	-	9,000	9,000	-	9,000	0%
<b>SUBTOTAL - Services &amp; Other Operating Exp.</b>	<b>56,258</b>	<b>56,258</b>	<b>823,942</b>	<b>832,651</b>	<b>(8,709)</b>	<b>776,394</b>	<b>7%</b>
<b>Capital Outlay &amp; Depreciation</b>							
<b>SUBTOTAL - Capital Outlay &amp; Depreciation</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Other Outflows</b>							
7438 Long term debt - Interest	-	-	4,743	4,335	408	4,335	0%
7999 Uncategorized Expense	7,250	7,250	-	-	-	(7,250)	
<b>SUBTOTAL - Other Outflows</b>	<b>7,250</b>	<b>7,250</b>	<b>4,743</b>	<b>4,335</b>	<b>408</b>	<b>(2,915)</b>	<b>167%</b>
<b>TOTAL EXPENSES</b>	<b>139,330</b>	<b>139,330</b>	<b>4,015,841</b>	<b>4,191,506</b>	<b>(175,665)</b>	<b>4,052,176</b>	<b>3%</b>

**Urban Montessori  
Monthly Cash Forecast  
As of Jul FY2021**

	2020-21														
	Actuals & Forecast													Forecast	Remaining Balance
	Jul Actuals	Aug Forecast	Sep Forecast	Oct Forecast	Nov Forecast	Dec Forecast	Jan Forecast	Feb Forecast	Mar Forecast	Apr Forecast	May Forecast	Jun Forecast			
<b>Beginning Cash</b>	<b>589,932</b>	<b>681,740</b>	<b>440,879</b>	<b>497,356</b>	<b>554,934</b>	<b>434,457</b>	<b>496,159</b>	<b>355,968</b>	<b>274,414</b>	<b>219,224</b>	<b>209,494</b>	<b>22,732</b>			
<b>REVENUE</b>															
LCFF Entitlement	-	137,719	192,650	297,038	222,259	297,038	222,259	222,259	249,564	281,084	131,526	131,526	3,249,293	864,373	
Federal Revenue	-	-	59,303	-	20,635	63,814	4,511	20,635	63,814	29,073	20,635	63,814	395,941	49,708	
Other State Revenue	9,763	9,792	17,624	17,624	17,845	43,781	17,845	44,357	25,618	25,618	44,357	45,418	358,251	38,608	
Other Local Revenue	1,438	(1,438)	-	-	-	-	1,095	1,095	1,095	1,095	1,095	1,095	81,193	74,625	
Fundraising & Grants	-	5,000	3,800	3,800	3,800	66,300	9,633	9,633	9,633	9,633	9,633	72,133	203,000	-	
<b>TOTAL REVENUE</b>	<b>11,201</b>	<b>151,073</b>	<b>273,378</b>	<b>318,462</b>	<b>264,539</b>	<b>470,932</b>	<b>255,343</b>	<b>297,979</b>	<b>349,723</b>	<b>346,502</b>	<b>207,246</b>	<b>313,985</b>	<b>4,287,677</b>	<b>1,027,314</b>	
<b>EXPENSES</b>															
Certificated Salaries	24,592	170,699	170,954	170,954	170,954	170,954	174,454	170,954	170,954	170,954	228,954	170,954	1,966,331	-	
Classified Salaries	16,871	43,271	43,271	43,271	43,271	43,271	43,271	43,271	43,271	43,271	43,271	43,271	492,856	-	
Employee Benefits	29,927	73,354	65,724	62,204	61,617	61,617	66,927	62,204	62,204	57,698	67,906	56,075	727,456	-	
Books & Supplies	4,434	28,551	15,500	12,831	11,584	12,303	11,060	11,653	11,263	11,124	4,631	3,484	167,878	29,459	
Services & Other Operating Expenses	56,258	73,789	82,020	45,299	60,705	84,199	66,973	58,602	84,373	40,336	16,396	25,668	832,651	138,033	
Capital Outlay & Depreciation	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Other Outflows	7,250	(7,250)	-	608	576	545	513	482	450	419	387	356	4,335	-	
<b>TOTAL EXPENSES</b>	<b>139,330</b>	<b>382,416</b>	<b>377,470</b>	<b>335,166</b>	<b>348,707</b>	<b>372,888</b>	<b>363,198</b>	<b>347,166</b>	<b>372,515</b>	<b>323,802</b>	<b>361,546</b>	<b>299,808</b>	<b>4,191,506</b>	<b>167,492</b>	
<b>Operating Cash Inflow (Outflow)</b>	<b>(128,130)</b>	<b>(231,342)</b>	<b>(104,092)</b>	<b>(16,705)</b>	<b>(84,168)</b>	<b>98,044</b>	<b>(107,856)</b>	<b>(49,187)</b>	<b>(22,792)</b>	<b>22,700</b>	<b>(154,300)</b>	<b>14,177</b>	<b>96,171</b>	<b>859,822</b>	
Revenues - Prior Year Accruals	454,662	(31,907)	159,165	110,561	-	-	-	-	-	-	-	-	-	-	
Other Assets	(12,715)	33,817	-	-	-	-	-	-	-	-	-	-	-	-	
Expenses - Prior Year Accruals	(148,337)	(16,870)	(4,037)	(4,037)	(4,037)	(4,037)	-	-	-	-	-	-	-	-	
Accounts Payable - Current Year	(24,397)	(1,830)	(1,830)	(1,830)	(1,830)	(1,830)	(1,830)	(1,830)	(1,830)	(1,830)	(1,830)	(1,830)	(1,830)	-	
Summerholdback for Teachers	(49,275)	7,272	7,272	7,272	7,272	7,272	7,272	7,272	7,272	7,272	7,272	7,272	7,272	-	
Loans Payable (Long Term)	-	-	-	(37,682)	(37,714)	(37,745)	(37,777)	(37,808)	(37,840)	(37,871)	(37,903)	(37,934)			
<b>Ending Cash</b>	<b>681,740</b>	<b>440,879</b>	<b>497,356</b>	<b>554,934</b>	<b>434,457</b>	<b>496,159</b>	<b>355,968</b>	<b>274,414</b>	<b>219,224</b>	<b>209,494</b>	<b>22,732</b>	<b>4,416</b>			

**Urban Montessori**  
**Balance Sheet**  
**As of Jul FY2021**

	<b>Jun FY2020</b>	<b>Jul FY2021</b>
<b>ASSETS</b>		
Cash Balance	589,932	681,740
Accounts Receivable	689,562	234,900
Prepays	21,102	33,817
Fixed Assets, Net	20,850	20,850
<b>TOTAL ASSETS</b>	<b>1,321,447</b>	<b>971,307</b>
<b>LIABILITIES &amp; EQUITY</b>		
Accounts Payable	147,302	(30,753)
Due to Others	102,400	102,400
Current Loans and Other Payables	56,539	6,899
Long-Term Loans and Other Liabilities	729,014	729,014
Beginning Net Assets	285,317	291,877
Net Income (Loss) to Date	874	(128,130)
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>1,321,447</b>	<b>971,307</b>

# Urban Montessori Charter School Board Financial Update

ALEJANDRA RODRIGUEZ

AUGUST 27, 2020





# Contents

1. **2019-20 Financial Update**
2. **2020-21 Budget Update**
3. **Exhibits**
  - 2019-20 Financials
  - 2020-21 Budget Update
  - Cash Flow
  - Balance Sheet

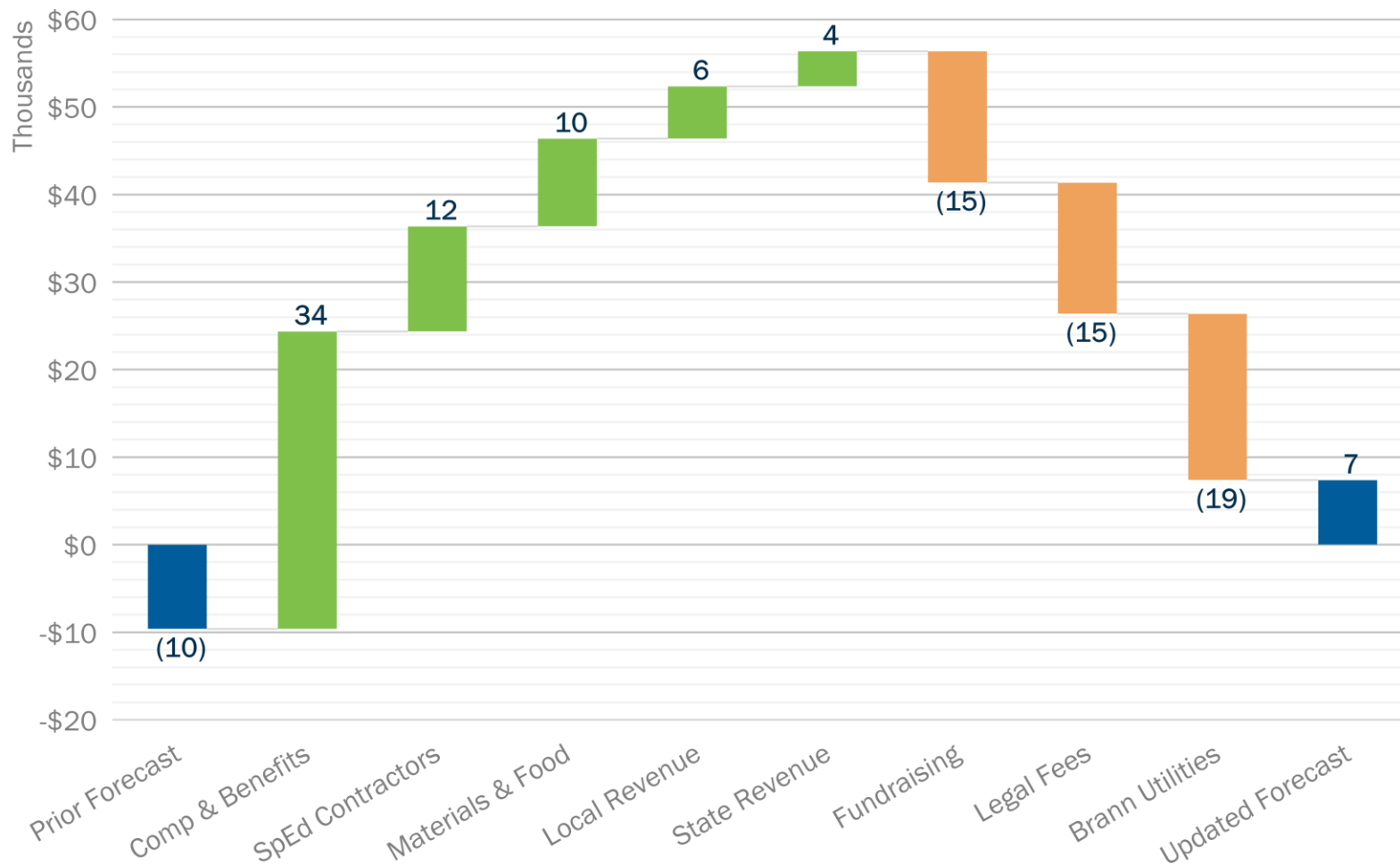
# 2019-20 Financial Update





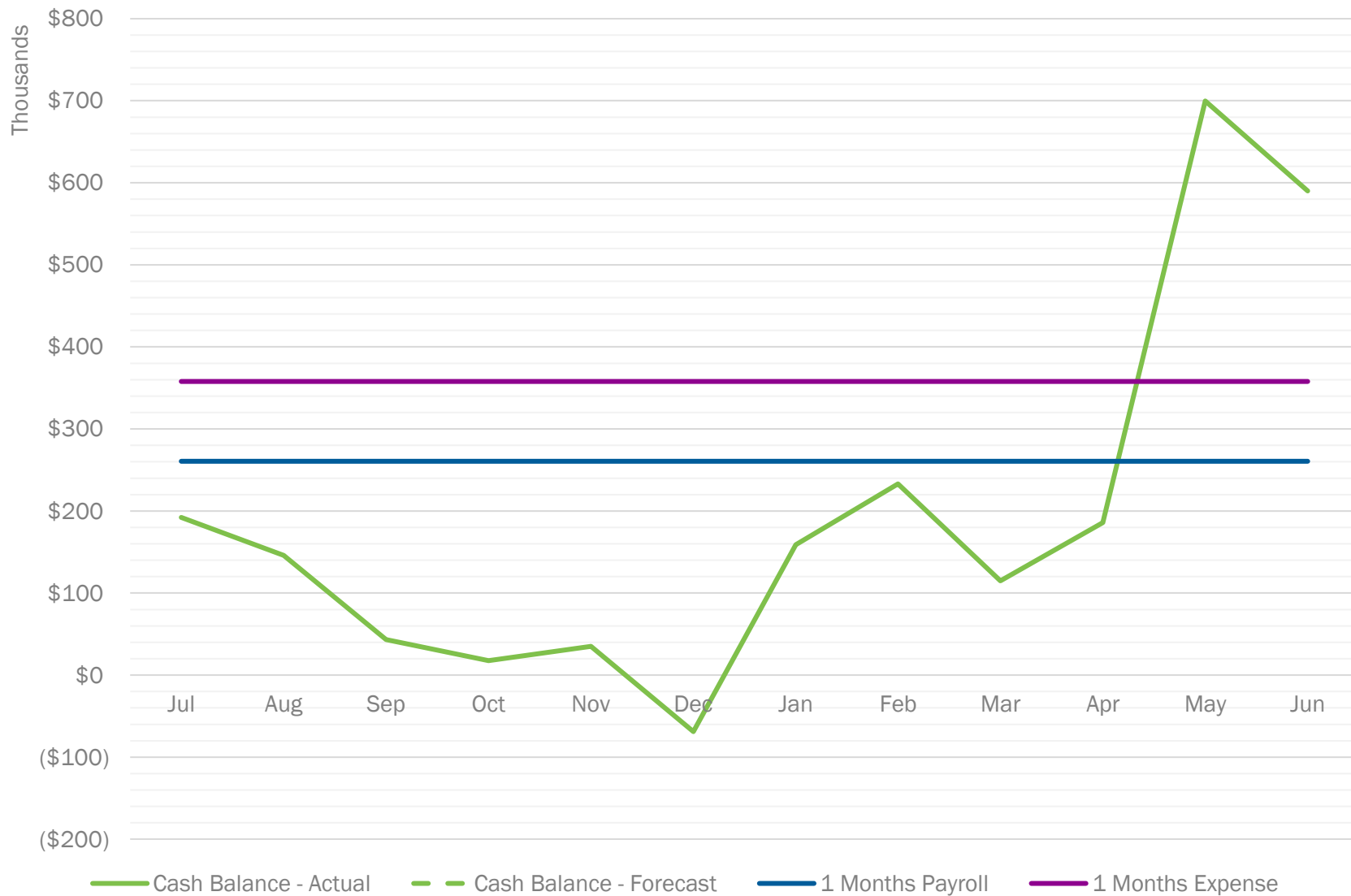
# 2019-20 Forecast Update

## FY20 operating income increased to \$7k





# 2019-20 Monthly Cash Balance



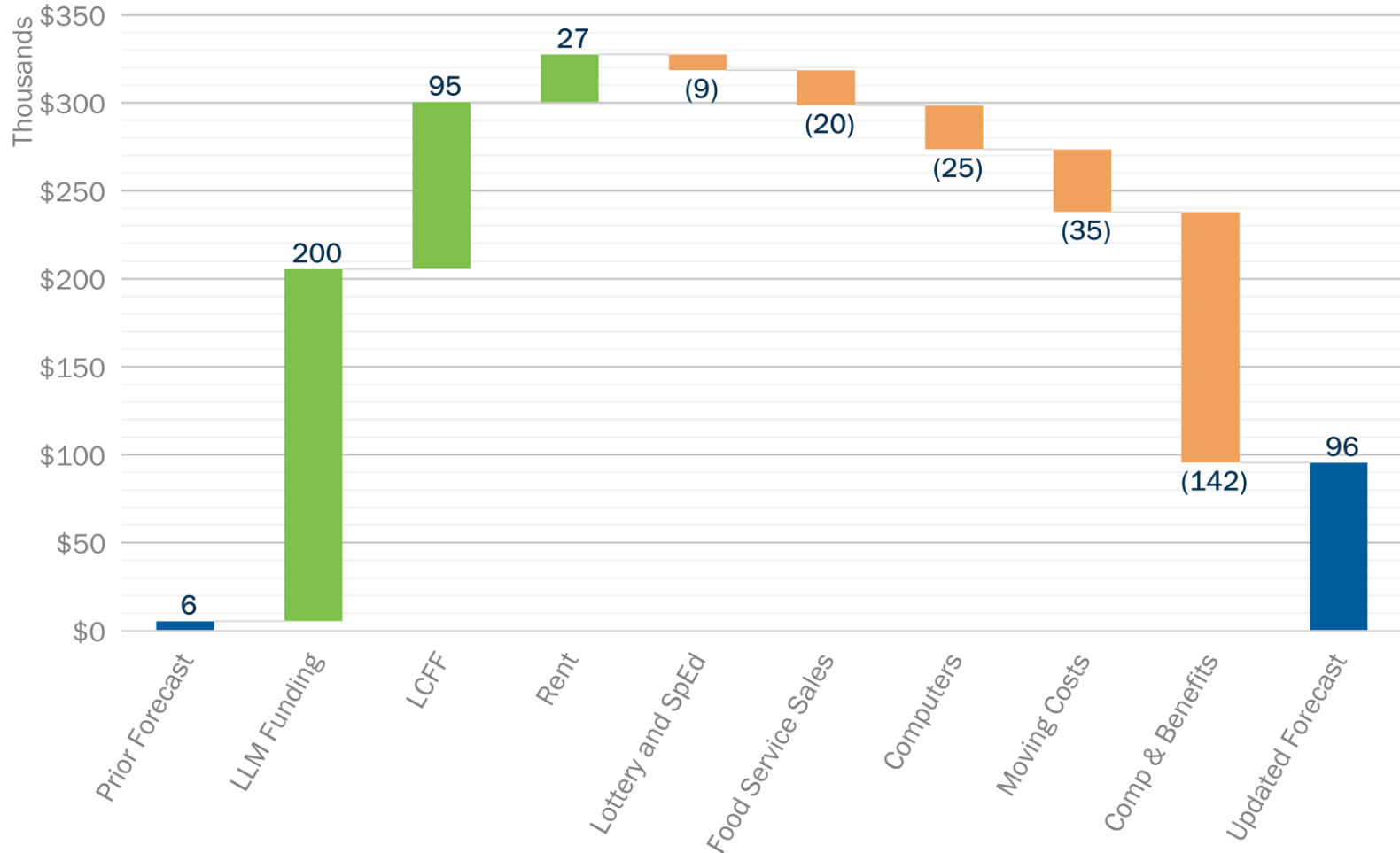
# 2020-21 Budget Update





# 2020-21 Forecast Update

## Operating income increase driven by one-time funding



# 2020-21 Budget Comparison



		2020-21	2020-21	Variance
		<b>Budget</b>	<b>Current Forecast</b>	
Revenue	LCFF Entitlement	3,154,352	3,249,293	94,941
	Federal Revenue	196,233	395,941	199,708
	Other State Revenues	367,030	358,251	(8,779)
	Local Revenues	100,896	81,193	(19,703)
	Fundraising and Grants	203,000	203,000	-
	<b>Total Revenue</b>	<b>4,021,511</b>	<b>4,287,677</b>	<b>266,167</b>
Expenses	Compensation and Benefits	3,044,279	3,186,643	(142,364)
	Books and Supplies	142,878	167,878	(25,000)
	Services and Other Operating	823,942	832,651	(8,709)
	Depreciation	-	-	-
	Other Outflows	4,743	4,335	408
	<b>Total Expenses</b>	<b>4,015,841</b>	<b>4,191,506</b>	<b>(175,665)</b>
	<b>Operating Income</b>	<b>5,669</b>	<b>96,171</b>	<b>90,502</b>
	Beginning Balance (Audited)	275,685	291,877	16,192
	Operating Income	5,669	96,171	90,502
	<b>Ending Fund Balance (incl. Depreciation)</b>	<b>281,354</b>	<b>388,048</b>	<b>106,694</b>
	<b>Ending Fund Balance as % of Expenses</b>	<b>7.0%</b>	<b>9.3%</b>	<b>2.3%</b>



# Assumptions & Open Items

## Assumptions

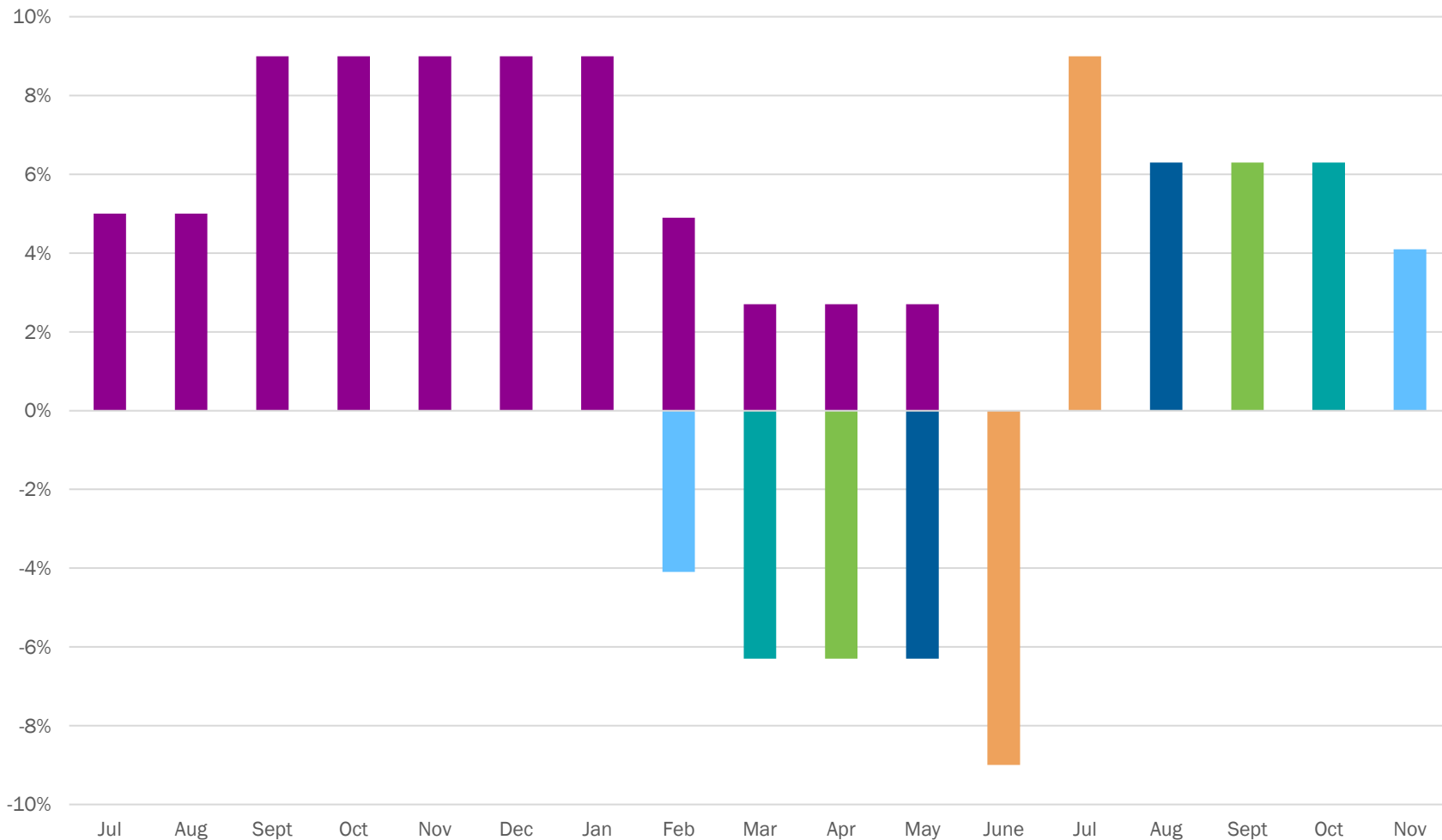
- State deferrals will follow approved budget schedule
  - Roughly \$800k in state funding deferred to next school year
- CARES payments received quarterly starting in September
- No decrease to fundraising or grants

## Open Items

- Audited ending fund balance for 2019-20
- Confirmation of timing for CARES Act payments
- Potential elimination of some state deferrals contingent on additional Federal funding
- Uncertainty about State funding of ADA growth in 2020-21
- PPP Forgiveness

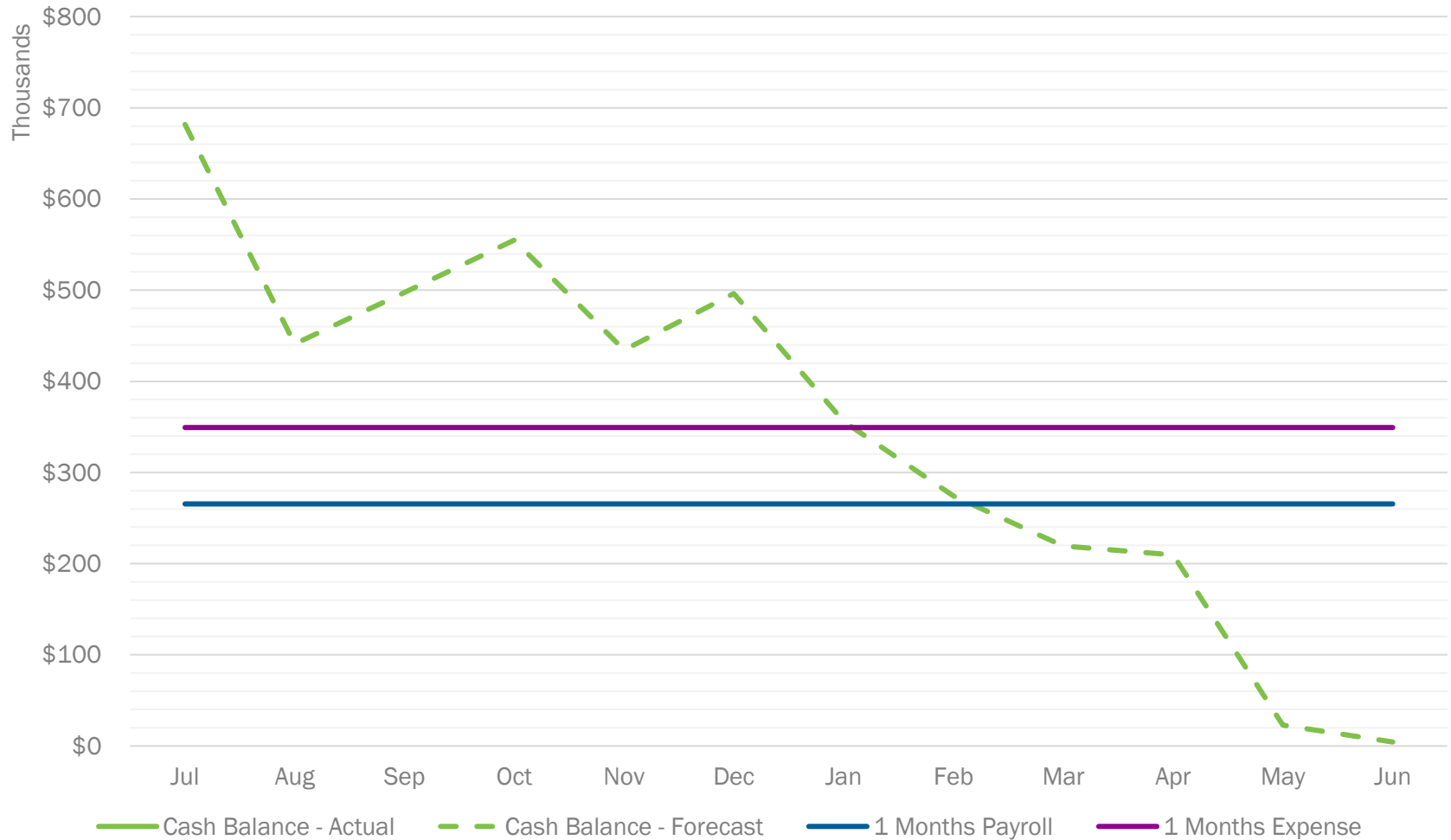
# 2020-21 State Aid Deferrals

**Nearly 32% of State Aid funding delayed, \$4.3M pushed into next fiscal year**



# 2020-21 Monthly Cash Balance

## Deferrals significantly impacting school's cash balance



# Coversheet

## Consolidated Application forms

**Section:** II. Finance  
**Item:** D. Consolidated Application forms  
**Purpose:** Discuss  
**Submitted by:**  
**Related Material:** UMCS-CARS Submission FY21.pdf



Urban Montessori Charter (01 10017 0125567)

Status: Certified  
 Saved by: Bryce Fleming  
 Date: 8/12/2020 11:47 AM

**2020-21 Certification of Assurances**

Submission of Certification of Assurances is required every fiscal year. A complete list of legal and program assurances for the fiscal year can be found at <https://www.cde.ca.gov/fg/aa/co/ca20assurancestoc.asp>.

**CDE Program Contact:**

Consolidated Application Support Desk, Education Data Office, [conappsupport@cde.ca.gov](mailto:conappsupport@cde.ca.gov), 916-319-0297

**Consolidated Application Certification Statement**

I hereby certify that all of the applicable state and federal rules and regulations will be observed by this applicant; that to the best of my knowledge the information contained in this application is correct and complete; and I agree to participate in the monitoring process regarding the use of these funds according to the standards and criteria set forth by the California Department of Education Federal Program Monitoring (FPM) Office. Legal assurances for all programs are accepted as the basic legal condition for the operation of selected projects and programs and copies of assurances are retained on site. I certify that we accept all assurances except for those for which a waiver has been obtained or requested. A copy of all waivers or requests is on file. I certify that actual ink signatures for this form are on file.

Authorized Representative's Full Name	Alejandra Rodriguez
Authorized Representative's Signature	
Authorized Representative's Title	Business Manager
Authorized Representative's Signature Date	08/12/2020

**\*\*\*Warning\*\*\***

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## 2020-21 Protected Prayer Certification

Every Student Succeeds Act (ESSA) Section 8524 specifies federal requirements regarding constitutionally protected prayer in public elementary and secondary schools. This form meets the annual requirement and provides written certification.

### CDE Program Contact:

Franco Rozic, Title I Monitoring and Support Office, [frozic@cde.ca.gov](mailto:frozic@cde.ca.gov), 916-319-0269

### Protected Prayer Certification Statement

The local educational agency (LEA) hereby assures and certifies to the California State Board of Education that the LEA has no policy that prevents, or otherwise denies participation in, constitutionally protected prayer in public schools as set forth in the "Guidance on Constitutionally Protected Prayer in Public Elementary and Secondary Schools."

The LEA hereby assures that this page has been printed and contains an ink signature. The ink signature copy shall be made available to the California Department of Education upon request or as part of an audit, a compliance review, or a complaint investigation.

The authorized representative agrees to the above statement	Yes
Authorized Representative's Full Name	Krishna Feeney
Authorized Representative's Title	Head of School
Authorized Representative's Signature Date	08/12/2020
Comment If the LEA is not able to certify at this time, then an explanation must be provided in the Comment field. (Maximum 500 characters)	

**\*\*\*Warning\*\*\***

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## 2020-21 LCAP Federal Addendum Certification

### CDE Program Contact:

Local Agency Systems Support Office, [LCFF@cde.ca.gov](mailto:LCFF@cde.ca.gov), 916-323-5233

### Initial Application

To receive initial funding under the Every Student Succeeds Act (ESSA), a local educational agency (LEA) must have a plan approved by the State Educational Agency on file with the State. Within California, LEAs that apply for ESSA funds for the first time are required to complete the Local Control and Accountability Plan (LCAP), the LCAP Federal Addendum Template (Addendum), and the Consolidated Application (ConApp). The LCAP, in conjunction with the Addendum and the ConApp, serve to meet the requirements of the ESSA LEA Plan.

In order to initially apply for funds, the LEA must certify that the current LCAP has been approved by the local governing board or governing body of the LEA. As part of this certification, the LEA agrees to submit the LCAP Federal Addendum, that has been approved by the local governing board or governing body of the LEA, to the California Department of Education (CDE) and acknowledges that the LEA agrees to work with the CDE to ensure that the Addendum addresses all required provisions of the ESSA programs for which they are applying for federal education funds.

### Returning Application

If the LEA certified a prior year LCAP Federal Addendum Certification data collection form in the Consolidated Application and Reporting System, then the LEA may use in this form the same original approval or adoption date used in the prior year form.

<b>County Office of Education (COE) / District</b>	
For a COE, enter the original approval date as the day the CDE approved the current LCAP. For a district, enter the original approval date as the day the COE approved the current LCAP	
<b>Direct Funded Charter</b>	06/20/2019
Enter the adoption date of the current LCAP	
Authorized Representative's Full Name	Krishna Feeney
Authorized Representative's Title	Head of School

**\*\*\*Warning\*\*\***

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**2020-21 Application for Funding****CDE Program Contact:**Consolidated Application Support Desk, Education Data Office, [conappsupport@cde.ca.gov](mailto:conappsupport@cde.ca.gov), 916-319-0297**Local Governing Board Approval**

The local educational agency (LEA) is required to review and receive approval of their Application for Funding selections with their local governing board.

Date of approval by local governing board	08/27/2020
---	------------

**District English Learner Advisory Committee Review**

Per Title 5 of the California Code of Regulations Section 11308, if your LEA has more than 50 English learners, then the LEA must establish a District English Learner Advisory Committee (DELAC) which shall review and advise on the development of the application for funding programs that serve English learners.

DELAC representative's full name (non-LEA employee)	
DELAC review date	
Meeting minutes web address Please enter the web address of DELAC review meeting minutes (format <a href="http://SomeWebsiteName.xxx">http://SomeWebsiteName.xxx</a> ). If a web address is not available, then the LEA must keep the minutes on file which indicate that the application was reviewed by the committee.	
DELAC comment If an advisory committee refused to review the application, or if DELAC review is not applicable, enter a comment. (Maximum 500 characters)	Delac not applicable

**Application for Categorical Programs**

To receive specific categorical funds for a school year, the LEA must apply for the funds by selecting Yes below. Only the categorical funds that the LEA is eligible to receive are displayed.

<b>Title I, Part A (Basic Grant)</b> ESSA Sec. 1111et seq. SACS 3010	Yes
<b>Title II, Part A (Supporting Effective Instruction)</b> ESEA Sec. 2104 SACS 4035	Yes
<b>Title III English Learner</b> ESEA Sec. 3102 SACS 4203	No
<b>Title III Immigrant</b> ESEA Sec. 3102 SACS 4201	No

**\*\*\*Warning\*\*\***

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## 2020-21 Application for Funding

**CDE Program Contact:**

Consolidated Application Support Desk, Education Data Office, [conappsupport@cde.ca.gov](mailto:conappsupport@cde.ca.gov), 916-319-0297

<b>Title IV, Part A (Student and School Support)</b>  ESSA Sec. 4101 SACS 4127	Yes
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**\*\*\*Warning\*\*\***

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## 2020-21 Substitute System for Time Accounting

This certification may be used by auditors and by California Department of Education oversight personnel when conducting audits and sub-recipient monitoring of the substitute time-and-effort system. Approval is automatically granted when the local educational agency (LEA) submits and certifies this data collection.

**CDE Program Contact:**

Arturo Ambriz, Fiscal Oversight and Support Office, [AAmbriz@cde.ca.gov](mailto:AAmbriz@cde.ca.gov), 916-323-0765

The LEA certifies that only eligible employees will participate in the substitute system and that the system used to document employee work schedules includes sufficient controls to ensure that the schedules are accurate.

Detailed information on documenting salaries and wages, including both substitute systems of time accounting, are described in Procedure 905 of the California School Accounting Manual posted on the web at <https://www.cde.ca.gov/fg/ac/sa/>.

2020-21 Request for authorization	No
LEA certifies that the following is a full disclosure of any known deficiencies with the substitute system or known challenges with implementing the system (Maximum 500 characters)	

**\*\*\*Warning\*\*\***

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# Coversheet

## SIS Illuminate Contract (>\$10,000)

**Section:** III. Other Business  
**Item:** A. SIS Illuminate Contract (>\$10,000)  
**Purpose:** Discuss  
**Submitted by:**  
**Related Material:** Invoice\_INV0000049261.pdf

**Illuminate Education, Inc.**  
 6531 Irvine Center Drive  
 Suite 100  
 Irvine CA 92618  
 United States  
 invoices@illuminateed.net  
 http://www.illuminateED.com

# Invoice



**BILL TO**

Urban Montessori Charter School  
 5328 Brann St.  
 Oakland California 94619  
 United States

**SHIP TO**

Urban Montessori Charter School  
 5328 Brann St.  
 Oakland CA 94619  
 United States

INVOICE #	DATE	DUE DATE	TERMS
INV0000049261	7/14/2020	8/13/2020	Net 30

SERVICE PERIOD	PO#	ACTIVITY	QTY	RATE	AMOUNT
7/1/2020 - 6/30/2021		<b>ISI Flat Rate License</b> Flat Rate - Illuminate Student Information™ (ISI)	1	\$10,500.00	\$10,500.00
7/1/2020 - 6/30/2021		<b>Messaging System</b> Home Dialing and Mass Email Tool	393	\$1.50	\$589.50

PAYMENT REMIT ADDRESS:  
 PO Box 207833  
 Dallas, TX 75320-7833

Purchase Order can be sent:  
 Fax: 909-266-1935  
 Email: invoices@illuminateed.net

PAYMENT/DEPOSIT	\$0.00
CREDITS APPLIED	\$0.00
TAX TOTAL	\$0.00
<b>BALANCE DUE</b>	<b>\$11,089.50</b>



INV0000049261



# Coversheet

## Revolutions Food Contract

**Section:** III. Other Business  
**Item:** B. Revolutions Food Contract  
**Purpose:** Discuss  
**Submitted by:**  
**Related Material:** revfoodcn2020-21.pdf

**THIRD RENEWAL AND AMENDMENT TO AGREEMENT TO PROVIDE MEALS**

This Third Renewal and Amendment (“Third Renewal”) is made this June 30, 2020 by and between Urban Montessori Charter School (“Urban Montessori”), located at 5328 Brann Street, Oakland, CA 94619, and the Meal Vendor, Revolution Foods, Inc. (“Vendor”), located at 2400 Grant Street, San Lorenzo, CA 94580. Urban Montessori and Vendor may be individually referred to herein as a “Party” or collectively referred to as the “Parties.”

**Whereas**, the Parties entered into an agreement to provide reimbursable Meals under federal Child Nutrition Programs between July 1, 2017 and June 3, 2018 (“Contract”);

**Whereas**, the Parties renewed the Term of the Contract for two (2) one-year Terms; and

**Whereas**, the Parties again desire to renew the Term of the Contract on the terms set forth in this Third Renewal.

**Now Therefore**, in consideration of the premises and mutual agreements contained in this Third Renewal, the Parties agree as follows:

1. The foregoing recitals are incorporated herein by this reference.
2. The Parties agree to renew the Term for one (1) year, beginning on July 1, 2020 and ending on June 30, 2021 (“Third Renewal Term”).
3. Urban Montessori shall pay the following prices for the Third Renewal Term.

Meal	# of service days	Est. quantity per service day	Price (each)
Breakfast, entrée and fruit sides unitized together + bulk milk on the side + unitized utensils	180	30	\$2.40
Lunch, entrée + side vegetables unitized together + bulk fruit + bulk milk on the side + unitized utensils	180	125	\$3.55
Snack	180	--	\$0.89

4. Vendor shall charge \$20.00 per day for delivery to one site (“Site”) located at 4551 Steele Street, Oakland, CA 94619.
5. Menu patterns follow the National School Lunch Program for grades PK, K-5, 6-8, 9-12.
6. All other terms remain the same and in full force and effect.

**ACCEPTED AND AGREED TO:**

**Urban Montessori Charter School**

By: \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Date: \_\_\_\_\_

**Revolution Foods, Inc.**

By: \_\_\_\_\_  
 Name: ALVIN CRAWFORD  
 Title: SVP OF SALES AND CUSTOMER SUCCESS  
 Date: 07/01/2020