



Urban Montessori Charter School

Regular Board Meeting

Amended on March 22, 2021 at 4:25 PM PDT

Date and Time

Thursday March 25, 2021 at 6:15 PM PDT

Location

Join Zoom Meeting

[https://us02web.zoom.us/j/5102904005?](https://us02web.zoom.us/j/5102904005?pwd=M1kxU2hXSzRSN1dCL3QwYVEzdkJ3Zz09)

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Meeting ID: 510 290 4005

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Meeting ID: 510 290 4005

Find your local number: <https://us02web.zoom.us/u/kb8IDmVDDD>

This meeting will be audio recorded. The public can find documents related to this agenda either linked directly on the agenda or under "Other files" after selecting the meeting in BoardOnTrack prior to viewing the agenda. Downloading the "packet" may not include all of the "Other files" that are still otherwise available to the public.

PER GOVERNOR NEWSOM'S SHELTER IN PLACE EXECUTIVE ORDER DATED MARCH 19, 2020 ([HERE](#)) AND BY ORDER OF THE HEALTH OFFICER OF THE COUNTY OF ALAMEDA DATED NOVEMBER 18, 2020 ([HERE](#)): THIS WILL BE A VIRTUAL-ONLY MEETING

Important Notice: Due to increased demand, dial-in by phone audio conferencing capabilities may be unavailable. During this time, Zoom strongly recommends using computer audio capabilities (or via phone with the Zoom app) while on wifi.

If you have any trouble getting on the Zoom, please text 510-290-4005 for support.

Members: Loren Bentley Tammero, Olivia Couch, Jan Faraguna, Christina Greenberg, Greg Klein, Davis Leung, Hae-Sin Thomas, Stacey Wang

Urban Montessori Charter School welcomes your participation at Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the organization in public. Your participation assures us of continuing community interest in our school and assists the Board in making the best decisions for our school. To assist you in the ease of speaking/participating in our meetings, guidelines are provided at the bottom of this agenda. All materials for all board and committee meetings, including audio recordings of Regular Board Meetings, are available via on our [BoardOnTrack public portal](#) and is also accessible via the [UMCS School Calendar](#).

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:15 PM
A. Call the Meeting to Order		Davis Leung	1 m
This meeting is being audio-recorded.			
B. Record Attendance		Greg Klein	1 m
C. Review of Action/Discussion Items	Discuss	Davis Leung	1 m
With input from the board, the Chair may decide, based upon a number of factors, to reorder the action/discussion items to best suit the needs of the meeting. No additional action/discussion items will be added at this time.			
D. Board and Community Appreciations		Davis Leung	5 m
Members of the Board and UMCS community may provide appreciations and affirmations during this time.			
E. Board Member Comment		Davis Leung	5 m
Any board member wishing to speak to an issue regarding UMCS that does not pertain to an agenda item may do so at this time. No further discussion or action will take place following each board member’s comments.			
F. Presentations from the Floor		Davis Leung	10 m
PRESENTATIONS ON NON-AGENDA ITEMS – Any person wishing to speak to any item not on the agenda will be granted three minutes to make a presentation. Speakers requiring translation shall have double time.			
<i>“What if [we] listened to others so deeply that they felt loved, accepted, and safe in [our] presence, no matter what they had to say?” -- Steve Shapiro, Author</i>			
II. Head of School Report			6:38 PM
The Head of School and their designees will present topics of interest to the Board and the general public.			

	Purpose	Presenter	Time
A. Head of School Report	Discuss	Krishna Feeney	25 m

Report topics this meeting **may** include:

1. Recent and upcoming events
2. Updates on Learning Everywhere and Returning to In-Person instruction for more students
3. [2021/2022 Draft Calendar](#)
4. Professional learning and development
5. Enrollment and Attendance
6. [2021-2022 LCAP development](#) (draft)

III. Finance Committee **7:03 PM**

A. Discussion Item - Committee Report, including year to date financial report	Discuss	Stacey Wang	15 m
Financial report through February 28, 2021.			

IV. Academic Oversight Committee **7:18 PM**

A. Discussion Item - Committee Report	Discuss	Hae-Sin Thomas	15 m
General Committee Report, including background information, latest updates, and timeline for finalizing SoBEO Report Card for 2020 for UMCS			

V. Family Advisory Council **7:33 PM**

A. Committee Report	Discuss	Olivia Couch	15 m
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VI. Executive & Governance Committee **7:48 PM**

A. Discussion Item: Committee Updates, including candidates for board service, Form 700, and training	Discuss	Christina Greenberg	10 m
<ul style="list-style-type: none"> • Form 700 • 2020-2021 Board Assessment: recommendations • Short term (or Emergency) Succession Planning • Anti-racist Board practices and draft report on Diverse Teachers • Board member recruitment 			

VII. Other Business **7:58 PM**

A. Oakland and California Updates	Discuss	Hae-Sin Thomas	10 m
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Updates and current events related to Oakland USD, Alameda County Office of Education, and California, and potential implications for UMCS.

B. Approve Minutes from February 25, 2021 Regular Meeting	Approve Minutes	Greg Klein	1 m
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	Purpose	Presenter	Time
Approve minutes for Regular Board Meeting on February 25, 2021			
C. Action Item - Vote on General Consent Report	Vote	Davis Leung	3 m

General Consent Report for March 25, 2021

1. Public Montessori in Action professional development contract for 2021-2022
2. [Authorization](#) to spend up to \$50,000 prior to specific Board approval to support an in-person instruction option
3. [First & Last Days \(only\) UMCS Calendar 2021-2022](#). [The Board will later take an additional action to approve the entire calendar at a future meeting this Spring. The vote on this agenda is for finalizing First & Last Days only.]

[items may be linked here in the agenda or in the Documents section of this meeting on BoardOnTrack.]

D. Collect New Business items for Future Meetings	Discuss	Davis Leung	5 m
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VIII. Closed Session 8:17 PM

A. Public Employee Performance Evaluation - Head of School	Discuss	Davis Leung	15 m
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"Closed Session" is always agendized ahead of time as a "Discuss" item. If any votes are taken during any Closed Session, those are reported out publicly upon return to Open Session.

IX. Return to Open Session 8:32 PM

A. Report out of any closed session action(s)	Vote	Davis Leung	1 m
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"Return to Open Session" is always agendized ahead of time as a "Vote" item. It is not meant to indicate the the Board *shall* take an action at this time. If any votes are taken during any Closed Session, those are reported out publicly at this time on the agenda.

X. Closing Items 8:33 PM

A. Adjourn Meeting	FYI	Davis Leung	1 m
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THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY The Governing Board’s presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

SPECIAL PRESENTATIONS MAY BE MADE Notice is hereby given that, consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable

accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting UMCS at 4551 Steele Street, Oakland, CA 94619 or info@urbanmontessori.org.

FOR MORE INFORMATION For more information concerning this agenda or for materials relating to this meeting, please contact UMCS at 4551 Steele Street, Oakland, CA 94619 or board@urbanmontessori.org. All materials are available via the Governance Section of our website: <http://www.urbanmontessori.org/governance> or directly via our [BoardOnTrack public portal](#).

Coversheet

Discussion Item - Committee Report, including year to date financial report

Section: III. Finance Committee
Item: A. Discussion Item - Committee Report, including year to date financial report
Purpose: Discuss
Submitted by:
Related Material: UMCS-Final-February_Financials.pdf
UMCS-March_Presentation.pdf

Urban Montessori
Income Statement
As of Feb FY2021

	Actual			YTD	Budget							
	Dec	Jan	Feb		Actual YTD	Approved Budget v2	Previous Forecast	Current Forecast	Previous Forecast vs. Current Forecast	Approved Budget v2 vs. Current Forecast	Current Forecast Remaining	% Current Forecast Spent
SUMMARY												
Revenue												
LCFF Entitlement	149,017	465,042	149,017	1,707,504	3,249,293	3,348,435	3,348,526	91	99,233	1,641,022	51%	
Federal Revenue	16,986	10,576	-	204,857	395,941	348,236	348,236	-	(47,705)	143,379	59%	
Other State Revenues	-	57,158	-	152,384	358,251	380,689	380,660	(29)	22,409	228,276	40%	
Local Revenues	0	-	5,994	17,887	81,193	89,519	95,512	5,993	14,319	77,624	19%	
Fundraising and Grants	13,367	137,245	24,318	187,157	203,000	203,000	203,000	-	-	15,843	92%	
Total Revenue	179,370	670,020	179,329	2,269,789	4,287,677	4,369,879	4,375,934	6,055	88,256	2,106,145	52%	
Expenses												
Compensation and Benefits	277,446	271,720	266,829	2,010,058	3,186,643	3,226,025	3,226,025	-	(39,383)	1,215,967	62%	
Books and Supplies	1,718	1,648	6,639	49,769	167,878	157,853	157,853	-	10,025	108,084	32%	
Services and Other Operating Expenditures	54,834	67,004	34,981	499,989	832,651	885,586	890,607	(5,022)	(57,956)	390,619	56%	
Depreciation	747	747	747	2,242	-	5,231	5,231	-	(5,231)	2,989	43%	
Other Outflows	-	6,242	(6,242)	431	-	-	-	-	-	(431)		
Total Expenses	334,745	347,362	302,955	2,562,489	4,187,171	4,274,695	4,279,716	(5,022)	(92,545)	1,717,227	60%	
Operating Income	(155,374)	322,658	(123,626)	(292,700)	100,506	95,184	96,217	1,033	(4,289)	388,917		
Fund Balance												
Beginning Balance (Audited)					291,877	291,877	291,877					
Operating Income					100,506	95,184	96,217					
Ending Fund Balance					392,383	387,061	388,095					
Fund Balance as a % of Expenses					9%	9%	9%					

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	Dec	Jan	Feb	Actual YTD	Approved Budget v2	Previous Forecast	Current Forecast	Previous Forecast vs. Current Forecast	Approved Budget v2 vs. Current Forecast	Current Forecast Remaining	% Current Forecast Spent
KEY ASSUMPTIONS											
Enrollment Summary											
K-3					253	243	243	-	(10)		
4-6					114	123	123	-	9		
7-8					36	28	28	-	(8)		
Total Enrolled					403	394	394	-	(9)		
ADA %											
K-3					91.6%	95.5%	95.9%	0.4%	4.2%		
4-6					89.7%	95.5%	94.7%	-0.8%	5.0%		
7-8					82.7%	95.5%	95.4%	-0.1%	12.6%		
Average ADA %					90.3%	95.5%	95.5%	0.0%	5.2%		
ADA											
K-3					231.86	232.07	233.00	0.94	1.14		
4-6					102.29	117.47	116.50	(0.97)	14.21		
7-8					29.79	26.74	26.70	(0.04)	(3.09)		
Total ADA					363.94	376.27	376.20	(0.07)	12.26		

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		Dec	Jan	Feb	Actual YTD	Approved Budget v2	Previous Forecast	Current Forecast	Previous Forecast vs. Current Forecast	Approved Budget v2 vs. Current Forecast	Current Forecast Remaining	% Current Forecast Spent
REVENUE												
LCFF Entitlement												
8011	Charter Schools General Purpose Entitlement - State Aid	149,017	149,017	149,017	910,659	2,034,656	1,700,750	1,578,002	(122,748)	(456,653)	667,343	58%
8012	Education Protection Account Entitlement	-	169,541	-	339,082	299,115	701,140	701,010	(130)	401,895	361,928	48%
8096	Charter Schools in Lieu of Property Taxes	-	146,484	-	457,763	915,522	946,545	1,069,514	122,969	153,992	611,751	43%
SUBTOTAL - LCFF Entitlement		149,017	465,042	149,017	1,707,504	3,249,293	3,348,435	3,348,526	91	99,233	1,641,022	51%
Federal Revenue												
8181	Special Education - Entitlement	-	-	-	-	49,125	49,125	49,125	-	-	49,125	0%
8220	Child Nutrition Programs	-	1,125	-	1,125	45,105	30,163	30,163	-	(14,942)	29,038	4%
8290	No Child Left Behind	-	4,767	-	167,204	-	209,519	209,519	-	209,519	42,315	80%
8291	Title I	16,986	-	-	27,380	45,694	41,575	41,575	-	(4,119)	14,195	66%
8292	Title II	-	2,184	-	4,148	8,805	7,854	7,854	-	(951)	3,706	53%
8294	Title IV	-	2,500	-	5,000	10,000	10,000	10,000	-	-	5,000	50%
8299	CARES Funding	-	-	-	-	237,212	-	-	-	(237,212)	-	-
SUBTOTAL - Federal Revenue		16,986	10,576	-	204,857	395,941	348,236	348,236	-	(47,705)	143,379	59%
Other State Revenue												
8319	Other State Apportionments - Prior Years	-	(2,869)	-	(2,869)	-	(2,869)	(2,869)	-	(2,869)	(0)	100%
8381	Special Education - Entitlement (State)	-	39,450	-	100,816	234,662	237,231	237,216	(15)	2,555	136,400	42%
8382	Special Education Reimbursement (State)	-	-	-	-	39,600	33,600	33,600	-	(6,000)	33,600	0%
8520	Child Nutrition - State	-	161	-	191	2,209	1,478	1,478	-	(732)	1,286	13%
8550	Mandated Cost Reimbursements	-	-	-	6,136	6,136	6,136	6,136	-	-	(0)	100%
8560	State Lottery Revenue	-	20,416	-	20,416	75,644	77,421	77,406	(14)	1,763	56,990	26%
8590	COVID-19 LEA Response Funds	-	-	-	27,693	-	27,693	27,693	-	27,693	-	100%
SUBTOTAL - Other State Revenue		-	57,158	-	152,384	358,251	380,689	380,660	(29)	22,409	228,276	40%
Local Revenue												
8634	Food Service Sales	-	-	-	-	6,568	3,000	3,000	-	(3,568)	3,000	0%
8699	All Other Local Revenue	-	-	5,994	17,887	-	11,894	17,887	5,993	17,887	(0)	100%
8702	Oakland Measure G1	-	-	-	-	74,625	74,625	74,625	-	-	74,625	0%
8999	Uncategorized Revenue	0	-	-	0	-	-	-	-	-	(0)	-
SUBTOTAL - Local Revenue		0	-	5,994	17,887	81,193	89,519	95,512	5,993	14,319	77,624	19%
Fundraising and Grants												
8801	Walkathon	-	-	24,012	24,035	25,000	25,000	25,000	-	-	965	96%
8802	Private Grants	-	125,000	-	125,000	125,000	125,000	125,000	-	-	-	100%
8803	All In for Learning	1,976	12,124	185	14,285	25,000	25,000	25,000	-	-	10,715	57%
8811	Fall Campaign	11,392	-	-	14,223	15,000	15,000	15,000	-	-	777	95%
8812	Other Fundraising (Movie Night, Apparel, etc)	-	121	121	9,614	10,000	10,000	10,000	-	-	386	96%
8814	Field Trips Donations	-	-	-	-	3,000	3,000	3,000	-	-	3,000	0%
SUBTOTAL - Fundraising and Grants		13,367	137,245	24,318	187,157	203,000	203,000	203,000	-	-	15,843	92%
TOTAL REVENUE		179,370	670,020	179,329	2,269,789	4,287,677	4,369,879	4,375,934	6,055	88,256	2,106,145	52%

Urban Montessori
Income Statement
As of Feb FY2021

Actual			YTD	Budget								
Dec	Jan	Feb	Actual YTD	Approved Budget v2	Previous Forecast	Current Forecast	Previous Forecast vs. Current Forecast	Approved Budget v2 vs. Current Forecast	Current Forecast Remaining	% Current Forecast Spent		
EXPENSES												
Compensation & Benefits												
Certificated Salaries												
1100	Lead Teacher Salaries	78,483	84,723	72,584	568,694	850,506	888,001	888,001	-	(37,495)	319,307	64%
1148	Special Ed Teacher Salaries	34,021	34,021	35,021	250,148	374,231	385,231	385,231	-	(11,000)	135,084	65%
1150	Support Teacher Salaries	44,791	41,806	45,022	318,528	477,545	498,545	498,545	-	(21,000)	180,017	64%
1170	Measure G1 Stipends	-	-	-	-	58,000	58,000	58,000	-	-	58,000	0%
1300	Certificated Supervisor & Administrator Salaries	17,921	17,171	17,171	138,866	206,048	207,548	207,548	-	(1,500)	68,682	67%
SUBTOTAL - Certificated Salaries		175,215	177,721	169,798	1,276,235	1,966,331	2,037,326	2,037,326	-	(70,995)	761,090	63%
Classified Salaries												
2100	Distance Learning Support Staff	12,567	11,124	12,535	88,432	136,148	138,398	138,398	-	(2,250)	49,966	64%
2102	Student Support Staff	8,735	6,897	12,270	62,763	130,608	110,943	110,943	-	19,665	48,180	57%
2400	Classified Clerical & Office Salaries	16,805	15,765	15,616	132,541	192,900	195,900	195,900	-	(3,000)	63,359	68%
2900	Classified Substitutes	-	-	298	298	33,200	34,700	34,700	-	(1,500)	34,402	1%
SUBTOTAL - Classified Salaries		38,107	33,786	40,719	284,034	492,856	479,941	479,941	-	12,915	195,906	59%
Employee Benefits												
3100	STRS	25,783	24,752	24,492	185,039	346,062	311,748	311,748	-	34,314	126,709	59%
3300	OASDI-Medicare-Alternative	6,293	6,222	6,534	46,570	55,274	72,891	72,891	-	(17,616)	26,321	64%
3400	Health & Welfare Benefits	25,832	20,857	19,886	175,400	272,580	269,593	269,593	-	2,987	94,193	65%
3500	Unemployment Insurance	0	5,275	2,293	8,603	11,734	11,734	11,734	-	-	3,131	73%
3600	Workers Comp Insurance	6,214	3,107	3,106	34,176	41,806	42,794	42,794	-	(987)	8,618	80%
SUBTOTAL - Employee Benefits		64,123	60,214	56,312	449,788	727,456	708,759	708,759	-	18,697	258,971	63%
Books & Supplies												
4100	Approved Textbooks & Core Curricula Materials	-	-	-	5,162	15,000	15,000	13,363	1,637	1,637	8,201	39%
4200	Books & Other Reference Materials	-	-	-	-	1,000	1,000	1,000	-	-	1,000	0%
4320	Educational Software	101	-	202	4,657	4,000	8,253	8,253	-	(4,253)	3,596	56%
4325	Instructional Materials & Supplies	275	47	4,936	5,637	8,000	4,000	5,637	(1,637)	2,363	(0)	100%
4326	Art & Music Supplies	-	-	-	-	5,000	5,000	5,000	-	-	5,000	0%
4330	Office Supplies	-	15	98	649	4,000	4,000	4,000	-	-	3,351	16%
4335	PE Supplies	-	-	-	-	1,000	1,000	1,000	-	-	1,000	0%
4340	SpEd Materials & Supplies	-	-	-	-	1,500	1,500	1,500	-	-	1,500	0%
4400	Noncapitalized Equipment	-	-	-	-	-	19,000	19,000	-	(19,000)	19,000	0%
4410	Classroom Furniture, Equipment & Supplies	-	227	149	1,577	2,000	2,000	2,000	-	-	423	79%
4420	Computers: individual items less than \$5k	367	371	197	19,932	30,000	30,000	30,000	-	-	10,068	66%
4430	Non Classroom Related Furniture, Equipment & Supplies	-	143	-	645	2,000	2,000	2,000	-	-	1,355	32%
4710	Student Food Services	975	846	1,058	11,511	88,378	59,100	59,100	-	29,278	47,589	19%
4720	Other Food	-	-	-	-	6,000	6,000	6,000	-	-	6,000	0%
SUBTOTAL - Books and Supplies		1,718	1,648	6,639	49,769	167,878	157,853	157,853	-	10,025	108,084	32%
Services & Other Operating Expenses												
5215	Travel - Mileage, Parking, Tolls	-	-	-	-	500	500	500	-	-	500	0%
5305	Dues & Membership - Professional	-	-	196	2,161	6,000	6,000	6,000	-	-	3,839	36%
5450	Insurance - Other	10,694	5,348	5,348	58,820	64,168	64,168	64,168	-	-	5,348	92%
5515	Janitorial, Gardening Services & Supplies	6,000	12,000	6,070	51,456	80,000	90,000	90,000	-	(10,000)	38,544	57%
5520	Security	-	122	-	706	600	1,200	1,200	-	(600)	494	59%
5535	Utilities - All Utilities	3,272	5,902	2,151	25,794	50,000	50,000	50,000	-	-	24,206	52%
5605	Equipment Leases	1,108	1,108	1,108	8,866	14,024	14,024	14,024	-	-	5,158	63%
5610	Rent	-	-	-	73,354	146,708	146,708	146,708	-	-	73,354	50%

Urban Montessori
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As of Feb FY2021

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5615	Repairs and Maintenance - Building	-	-	643	35,848	40,000	40,000	40,000	-	-	4,152	90%
5803	Accounting Fees	-	8,033	-	20,318	19,300	20,318	20,318	-	(1,018)	1	100%
5805	Administrative Fees	-	-	-	-	6,386	6,386	6,386	-	-	6,386	0%
5809	Banking Fees	-	100	(0)	175	600	600	600	-	-	425	29%
5812	Business Services	9,500	9,500	9,500	76,000	114,000	114,000	114,000	-	-	38,000	67%
5815	Consultants - Instructional	-	240	-	240	2,500	2,500	2,500	-	-	2,260	10%
5824	District Oversight Fees	-	6,166	354	11,715	34,271	35,317	35,160	157	(888)	23,445	33%
5826	Directors Contingency	-	-	-	-	45,000	45,000	45,000	-	-	45,000	0%
5827	Middle School Program expenses (8816 offset)	-	-	-	-	1,808	1,808	1,808	-	-	1,808	0%
5830	Field Trips Expenses	-	-	-	-	3,000	3,000	3,000	-	-	3,000	0%
5833	Fines and Penalties	50	-	-	117	500	500	500	-	-	383	23%
5836	Fingerprinting	-	-	74	410	1,595	1,595	1,595	-	-	1,185	26%
5839	Fundraising Expenses	9,722	1,282	-	11,004	5,000	11,004	11,004	-	(6,004)	(0)	100%
5843	Interest - Loans Less than 1 Year	-	-	-	-	5,000	5,000	5,000	-	-	5,000	0%
5845	Legal Fees	208	216	336	6,784	15,000	15,000	15,000	-	-	8,216	45%
5851	Marketing and Student Recruiting	763	-	42	805	3,500	7,500	7,500	-	(4,000)	6,695	11%
5857	Payroll Fees	435	2,066	647	5,121	6,000	6,000	6,000	-	-	879	85%
5860	Printing and Reproduction	716	716	716	6,197	7,500	7,500	7,500	-	-	1,303	83%
5861	Prior Yr Exp (not accrued)	(4,666)	(1,198)	5,148	415	-	(4,733)	415	(5,148)	(415)	(0)	100%
5863	Professional Development	10,103	-	200	30,031	13,000	30,000	30,031	(31)	(17,031)	-	100%
5869	Special Education Contract Instructors	4,168	4,168	-	19,164	85,000	85,000	85,000	-	-	65,836	23%
5875	Staff Recruiting	-	-	-	-	4,000	4,000	4,000	-	-	4,000	0%
5878	Student Assessment	-	-	-	3,913	5,000	5,000	5,000	-	-	1,088	78%
5880	Student Health Services	-	-	-	-	5,000	5,000	5,000	-	-	5,000	0%
5881	Student Information System	750	11,250	750	33,150	23,000	35,000	35,000	-	(12,000)	1,850	95%
5887	Technology Services	54	-	348	8,081	3,000	9,000	9,000	-	(6,000)	919	90%
5910	Communications - Internet / Website Fees	883	(102)	526	2,178	9,492	9,492	9,492	-	-	7,314	23%
5915	Postage and Delivery	230	88	-	765	3,200	3,200	3,200	-	-	2,435	24%
5920	Communications - Telephone & Fax	845	-	825	6,405	9,000	9,000	9,000	-	-	2,595	71%
SUBTOTAL - Services & Other Operating Exp.		54,834	67,004	34,981	499,989	832,651	885,586	890,607	(5,022)	(57,956)	390,619	56%
Capital Outlay & Depreciation												
6900	Depreciation	747	747	747	2,242	-	5,231	5,231	-	(5,231)	2,989	43%
SUBTOTAL - Capital Outlay & Depreciation		747	747	747	2,242	-	5,231	5,231	-	(5,231)	2,989	43%
Other Outflows												
7999	Uncategorized Expense	-	6,242	(6,242)	431	-	-	-	-	-	(431)	
SUBTOTAL - Other Outflows		-	6,242	(6,242)	431	-	-	-	-	-	(431)	
TOTAL EXPENSES		334,745	347,362	302,955	2,562,489	4,187,171	4,274,695	4,279,716	(5,022)	(92,545)	1,717,227	60%

Urban Montessori
Monthly Cash Forecast
As of Feb FY2021

	2020-21													Forecast	Remaining Balance
	Actuals & Forecast														
	Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Actuals	Dec Actuals	Jan Actuals	Feb Actuals	Mar Forecast	Apr Forecast	May Forecast	Jun Forecast	Forecast		
Beginning Cash	589,932	681,740	707,046	626,317	639,894	712,037	514,885	867,108	804,537	611,730	709,310	489,600			
REVENUE															
LCFF Entitlement	-	137,719	82,787	318,558	405,364	149,017	465,042	149,017	149,517	412,639	118,964	118,964	3,348,526	840,939	
Federal Revenue	-	-	162,437	-	14,858	16,986	10,576	-	3,016	37,579	5,516	3,016	348,236	94,252	
Other State Revenue	9,763	12,153	27,693	19,725	25,892	-	57,158	-	41,138	4,833	23,572	16,948	380,660	141,786	
Other Local Revenue	-	125	-	139	11,630	-	-	5,994	750	750	750	750	95,512	74,625	
Fundraising & Grants	1,438	3,857	2,055	193	4,683	13,367	137,245	24,318	4,684	3,720	3,720	3,720	203,000	-	
TOTAL REVENUE	11,201	153,855	274,972	338,615	462,427	179,370	670,020	179,329	199,106	459,520	152,521	143,397	4,375,934	1,151,601	
EXPENSES															
Certificated Salaries	24,592	176,866	176,775	177,374	197,894	175,215	177,721	169,798	173,148	173,148	173,148	241,648	2,037,326	-	
Classified Salaries	16,871	34,170	38,618	39,012	42,751	38,107	33,786	40,719	48,977	48,977	48,977	48,977	479,941	-	
Employee Benefits	42,355	49,653	69,470	73,454	34,209	64,123	60,214	56,312	74,468	65,263	74,728	44,511	708,759	-	
Books & Supplies	4,535	7,030	11,378	9,835	6,986	1,718	1,648	6,639	24,513	24,375	25,247	24,099	157,853	9,850	
Services & Other Operating Expenses	84,614	36,419	60,342	75,228	86,566	54,834	67,004	34,981	113,951	54,548	54,502	110,917	890,607	56,702	
Capital Outlay & Depreciation	-	-	-	-	-	747	747	747	747	747	747	747	5,231	-	
Other Outflows	181	230	20	-	-	-	6,242	(6,242)	(431)	-	-	-	-	-	
TOTAL EXPENSES	173,147	304,369	356,602	374,903	368,406	334,745	347,362	302,955	435,372	367,057	377,348	470,898	4,279,716	66,552	
Operating Cash Inflow (Outflow)	(161,947)	(150,514)	(81,630)	(36,288)	94,021	(155,374)	322,658	(123,626)	(236,266)	92,463	(224,827)	(327,501)	96,217	1,085,049	
Revenues - Prior Year Accruals	307,522	182,769	-	25,478	-	-	26,873	1,117	42,350	-	-	26,245			
Accounts Receivable - Current Year	-	-	(550)	(1,450)	500	500	(1,500)	500	2,000	-	-	-			
Other Assets	21,102	-	-	-	(1,965)	-	-	-	-	-	-	-			
Fixed Assets	-	-	-	-	-	(44,086)	747	747	747	747	747	747			
Expenses - Prior Year Accruals	(1,197)	-	-	(7,599)	-	-	529	54,019	(2,759)	-	-	-			
Accounts Payable - Current Year	(24,397)	(9,612)	(3,940)	27,819	(24,939)	(3,478)	(2,436)	(299)	(3,249)	-	-	-			
Summerholdback for Teachers	(49,275)	2,662	5,391	5,617	4,527	5,286	5,351	4,971	4,370	4,370	4,370	4,370	-		
Ending Cash	681,740	707,046	626,317	639,894	712,037	514,885	867,108	804,537	611,730	709,310	489,600	193,460			

Urban Montessori
Balance Sheet
As of Feb FY2021

	Jun FY2020	Feb FY2021
ASSETS		
Cash Balance	589,932	804,537
Accounts Receivable	689,562	147,804
Prepays	21,102	1,965
Fixed Assets, Net	20,850	63,441
TOTAL ASSETS	1,321,447	1,017,747
LIABILITIES & EQUITY		
Accounts Payable	141,616	150,356
Due to Others	102,400	102,400
Current Loans and Other Payables	56,539	36,799
Long-Term Loans and Other Liabilities	729,014	729,014
Beginning Net Assets	285,317	291,877
Net Income (Loss) to Date	6,560	(292,700)
TOTAL LIABILITIES & EQUITY	1,321,447	1,017,747

Urban Montessori Charter School Board Financial Update

ALEJANDRA RODRIGUEZ

MARCH 25TH, 2021



Contents



- 1. 2020-21 Financial Update**
- 2. State Budget & Federal Stimulus Update**
 - A. LCAP Update
- 3. 2021-22 Budget Development**
 - A. Draft Budget
 - B. Budget Considerations
- 4. Exhibits**
 - A. YTD Financials
 - B. Cash Flow
 - C. Balance Sheet
 - D. Budget Draft

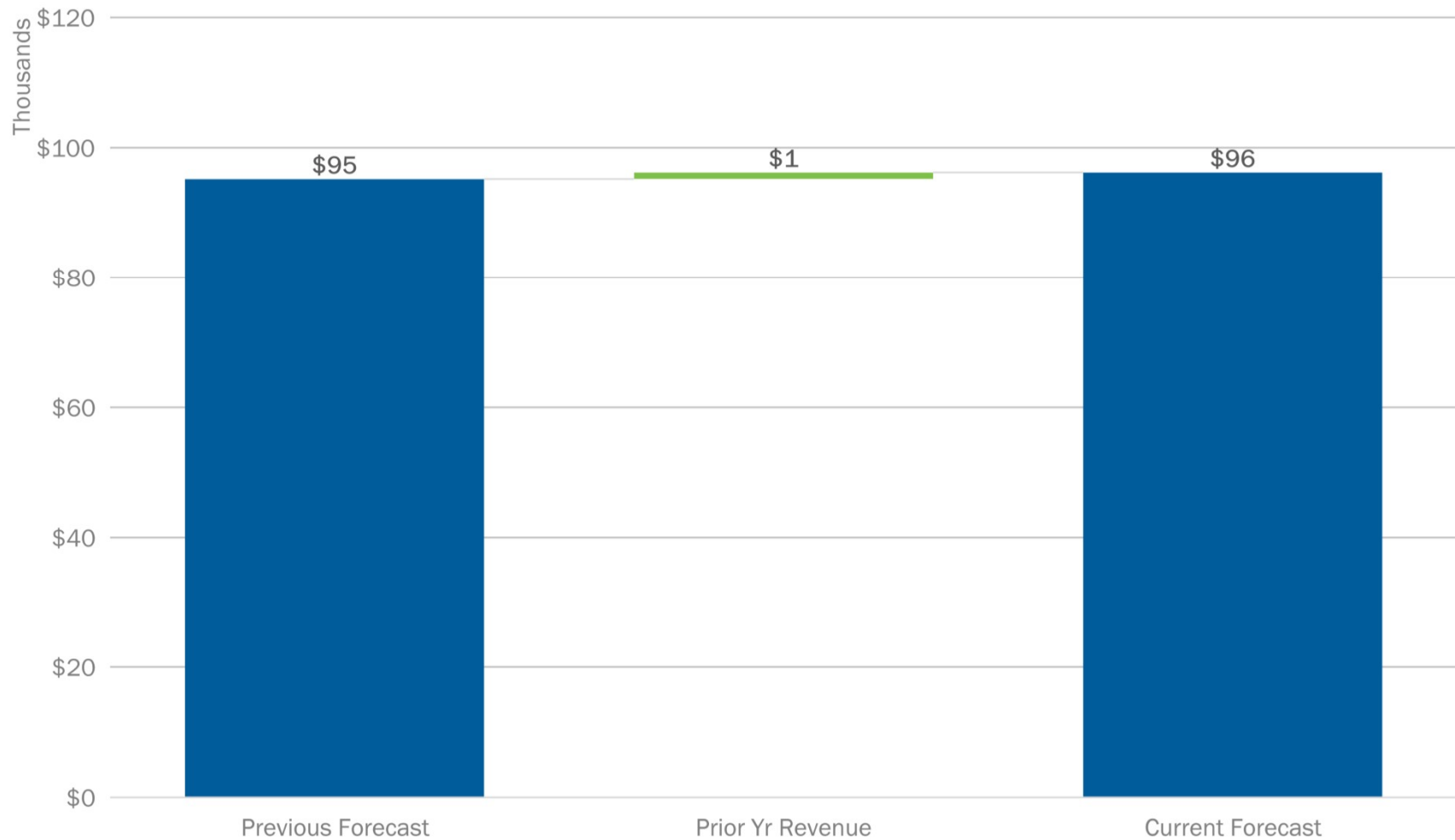
2020-21 Financial Update



2020-21 Forecast Update



No significant change to operating income from prior month



2020-21 Monthly Cash Balance



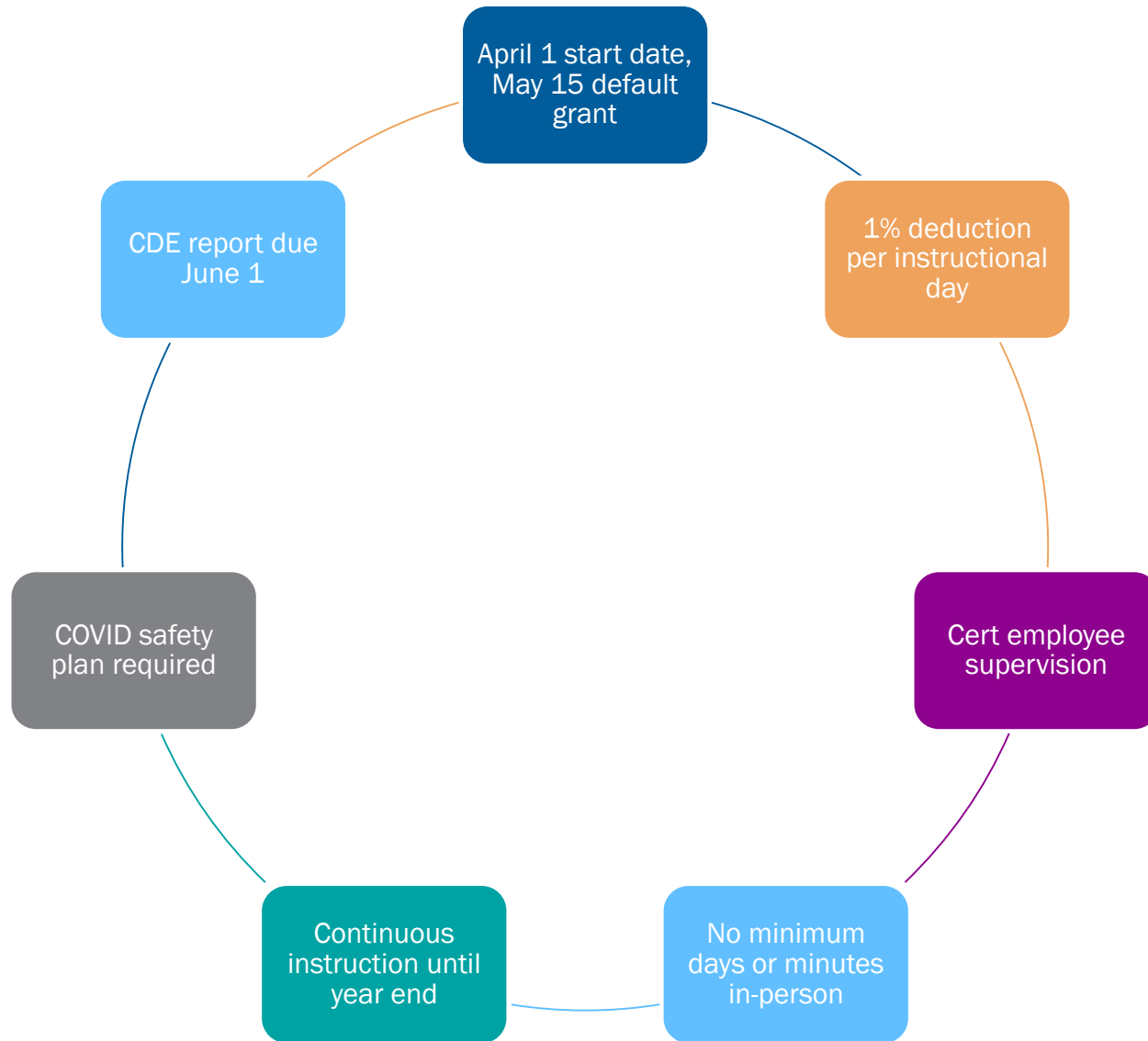
Cash balance slightly higher due to P1 certification



State Budget & Federal Stimulus Update



\$2B In-Person Instruction



\$4.6B Expanded Learning Opportunities



- Supplemental instruction & supports
- 85% for in-person instruction
- 10% for paraprofessionals
- Up to 15% on remote activities
- Board approved narrative & expense plan by June 1
- Spend by August 31, 2022
- TBD audit requirements, audit finding → payback of funds

ESSER II & III



ESSER II

- CRRSA Act – December 2020
- Spend by Sept 30, 2023

ESSER III

- American Rescue Plan – March 2021
- Spend by Sept 30, 2024
- 20% spent on learning loss mitigation
- Reopening plan with public comment

Eligible Expenses

- Learning loss, facility repairs & improvements, tech, programs, mental health, PPE, cleaning supplies



COVID Funding Recap

Different basis for funding shown across eligible fiscal years

	2020-21	2021-22	2022-23	2023-24	2024-25
LLM	\$199K				
ESSER I		\$38K			
ESSER II			\$139K		
AB/SB 86 In-person Instruction		\$110K			
AB/SB 86 Expanded Learning		\$233K			
ESSER III			\$323K		

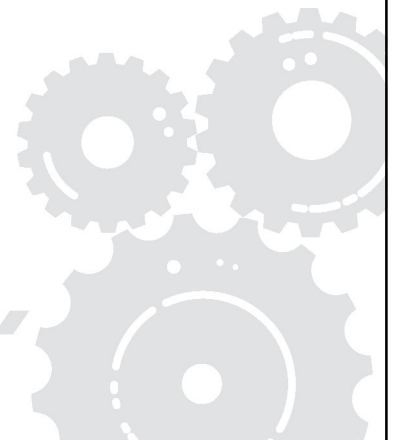
LCAP Input & Adoption Timeline

July 1, 2021 Deadline for the 2021-2024 LCAP 3-Year Plan



- Engage all stakeholders while preparing the LCAP: Parents, students, teachers, other staff, administrators, etc.
- Public hearing with option for public comment must occur on a date prior to board approval
- Agenda to be posted 72 hrs. prior & state where to access draft
- LCAP must be approved by the school's board BEFORE it can approve the budget (can occur at same meeting)
- Local Indicators approved by school's board at same meeting as LCAP; posted to Dashboard in Fall
- **LCAP must be Board-approved by July 1, 2021 and submitted to the county office & authorizer within 5 days of approval**
- LEAs are also required to post the LCAP on their website within 5 days of approval

2021-22 Budget Development



Updated 2021-22 Budget Draft

Updated budget has more conservative revenue & expense assumptions

		2021-22	2021-22	Variance
		Prior Budget Draft	Current Budget Draft	
Revenue	LCFF Entitlement	3,486,352	3,486,352	-
	Federal Revenue	292,555	292,555	0
	Other State Revenues	356,412	356,396	(16)
	Local Revenues	77,700	77,700	-
	Fundraising and Grants	203,000	178,000	(25,000)
	Total Revenue	4,416,019	4,391,003	(25,016)
Expenses	Compensation and Benefits	3,184,971	3,184,971	-
	Books and Supplies	257,353	258,846	(1,493)
	Services and Other Operating Expenditures	871,774	880,269	(8,496)
	Depreciation	8,967	8,967	-
	Other Outflows	4,335	4,335	-
	Total Expenses	4,327,399	4,337,387	(9,988)
	Operating Income	88,621	53,616	(35,004)
	Beginning Balance	387,061	388,095	1,033
	Operating Income	88,621	53,616	(35,004)
	Ending Fund Balance (incl. Depreciation)	475,682	441,711	(33,971)
	Ending Fund Balance as % of Expenses	11.0%	10.2%	-0.8%

Operating Income & Cash Goals

14

Goal is to have 3 months worth of cash on hand

% of Yearly Expense	Operating Income	Years to Build Cash
3%	\$130K	5 years
4%	\$173K	4 years
5%	\$217K	3 years

A 3-5% operating income, in addition to strong reserves, allows for school to weather unforeseen fiscal challenges

One-Time Funding Considerations

One-time funding will support with increased costs for in-person return

In Person Instruction Grant*	Extended Learning Grant*	ESSER II	ESSER III*
\$110K	\$233K	\$139K	\$323K
State Funding		Federal Funding	
Contingent on in-person learning by April 1 st (1% penalty for every day not open)	Can only be spent when school is in-person	Broad range of allowable uses	Broad range of allowable uses

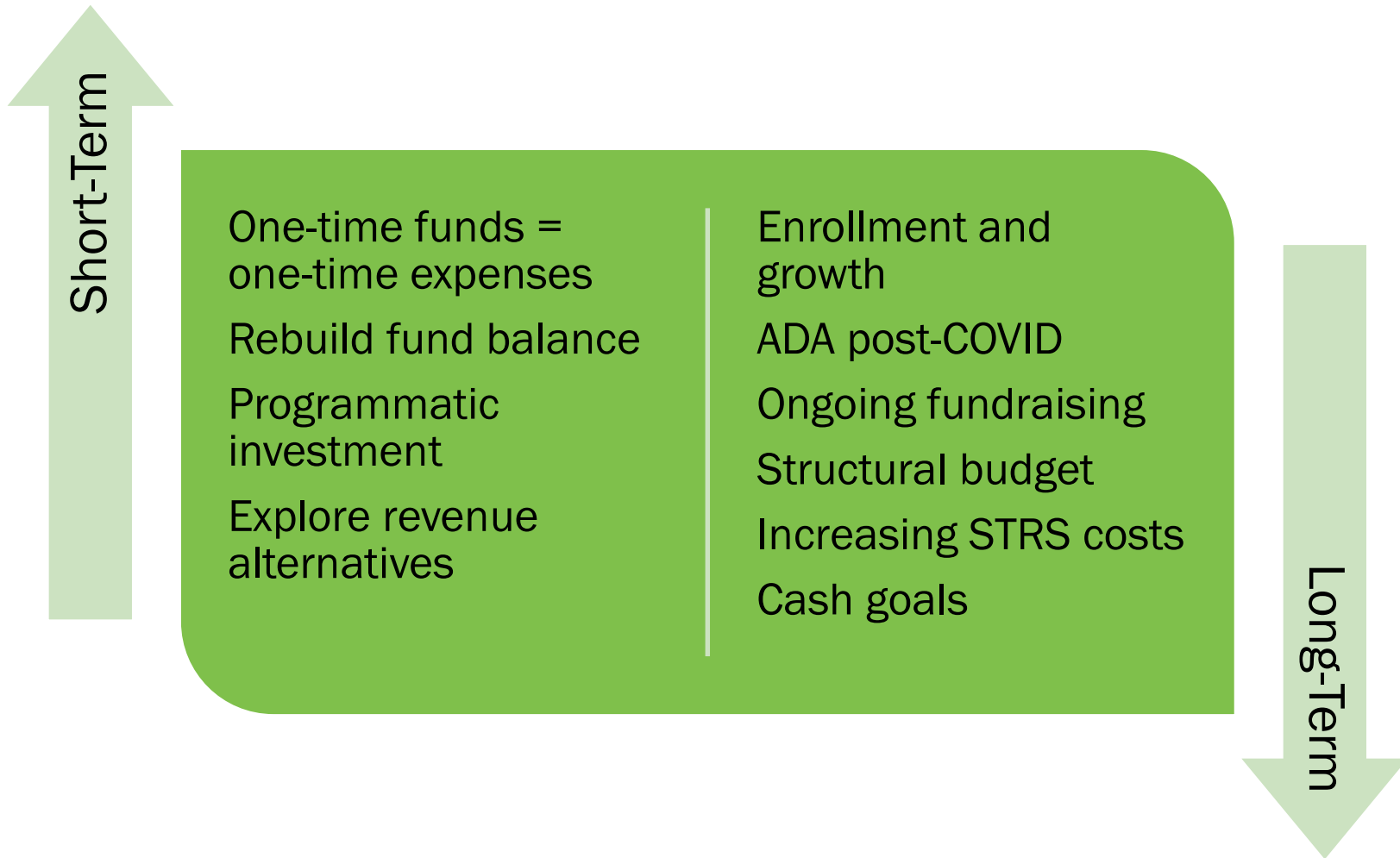
UMCS will receive over \$1M of one-time funds

*projections; amounts not yet certified by CDE

Budget Considerations

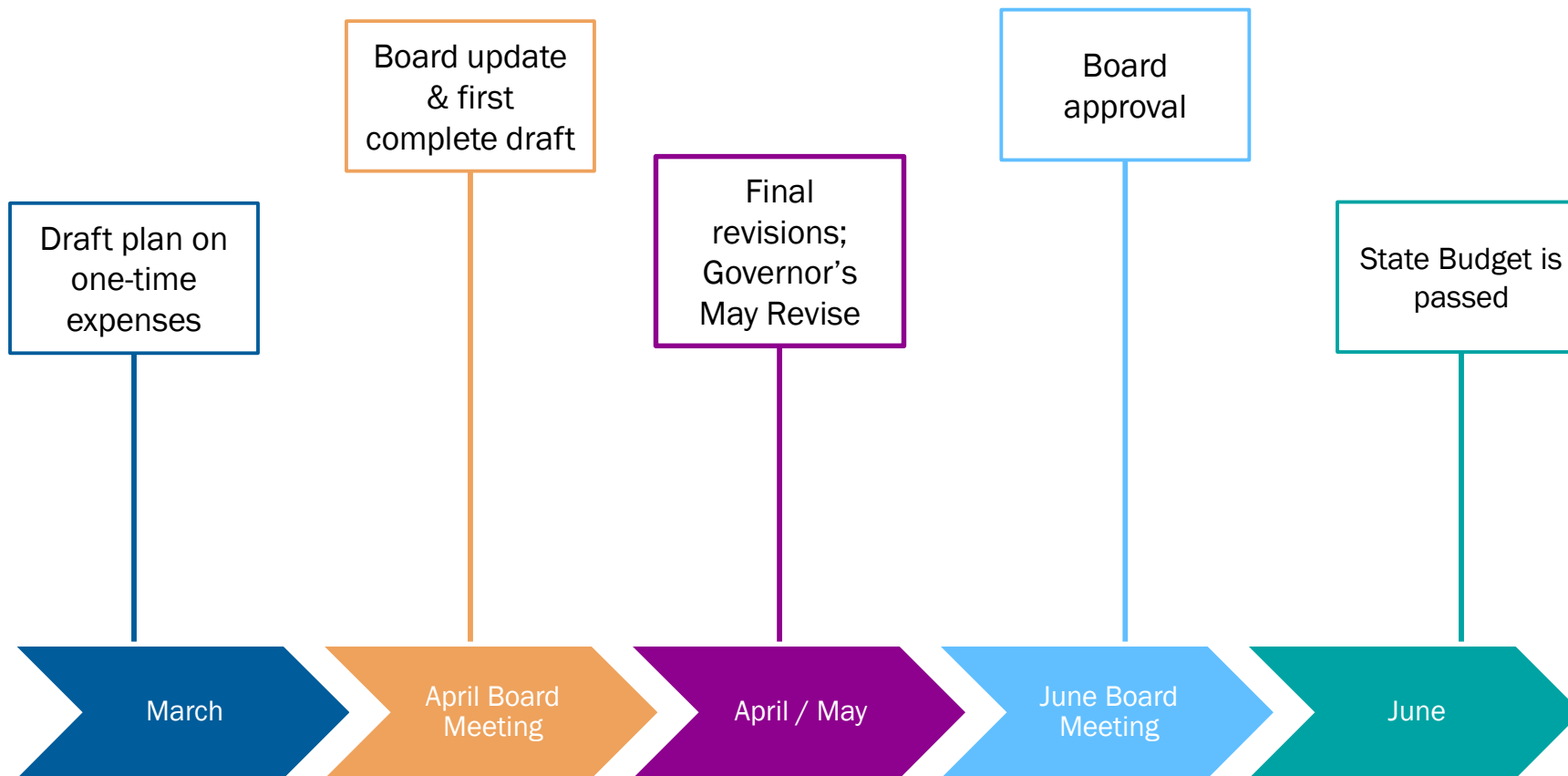


Budgeting strategy is both about the long-term and short-term



Budget Development: Next Steps

Rough draft of budget; waiting to update one-time revenue and expense



Coversheet

Approve Minutes from February 25, 2021 Regular Meeting

Section: VII. Other Business
Item: B. Approve Minutes from February 25, 2021 Regular Meeting
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for Regular Board Meeting on February 25, 2021

APPROVED



Urban Montessori Charter School

Minutes

Regular Board Meeting

Date and Time

Thursday February 25, 2021 at 6:15 PM

Location

Join Zoom Meeting

<https://us02web.zoom.us/j/5102904005?pwd=M1kxU2hXSzRSN1dCL3QwYVEzdkJ3Zz09>

Meeting ID: 510 290 4005

One tap mobile

+16699006833,,5102904005# US (San Jose)

+13462487799,,5102904005# US (Houston)

Dial by your location

+1 669 900 6833 US (San Jose)

+1 346 248 7799 US (Houston)

+1 253 215 8782 US (Tacoma)

+1 312 626 6799 US (Chicago)

+1 929 436 2866 US (New York)

+1 301 715 8592 US (Germantown)

Meeting ID: 510 290 4005

Find your local number: <https://us02web.zoom.us/j/5102904005>

This meeting will be audio recorded. The public can find documents related to this agenda either linked directly on the agenda or under "Other files" after selecting the meeting in BoardOnTrack prior to viewing the agenda. Downloading the "packet" may not include all of the "Other files" that are still otherwise available to the public.

PER GOVERNOR NEWSOM'S SHELTER IN PLACE EXECUTIVE ORDER DATED MARCH 19, 2020 ([HERE](#)) AND BY ORDER OF THE HEALTH OFFICER OF THE COUNTY OF ALAMEDA DATED NOVEMBER 18, 2020 ([HERE](#)): THIS WILL BE A VIRTUAL-ONLY MEETING

Important Notice: Due to increased demand, dial-in by phone audio conferencing capabilities may be unavailable. During this time, Zoom strongly recommends using computer audio capabilities (or via phone with the Zoom app) while on wifi.

If you have any trouble getting on the Zoom, please text 510-290-4005 for support.

Members: Loren Bentley Tammero, Olivia Couch, Jan Faraguna, Christina Greenberg, Greg Klein, Davis Leung, Hae-Sin Thomas, Stacey Wang

Urban Montessori Charter School welcomes your participation at Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the organization in public. Your participation assures us of continuing community interest in our school and assists the Board in making the best decisions for our school. To assist you in the ease of speaking/participating in our meetings, guidelines are provided at the bottom of this agenda. All materials for all board and committee meetings, including audio recordings of Regular Board Meetings, are available via on our [BoardOnTrack public portal](#) and is also accessible via the [UMCS School Calendar](#).

Directors Present

C. Greenberg (remote), G. Klein (remote), H. Thomas (remote), J. Faraguna (remote), L. Bentley Tammero (remote), O. Couch (remote), S. Wang (remote)

Directors Absent

D. Leung

Directors who arrived after the meeting opened

C. Greenberg

Guests Present

D. Bissonnette (remote), K. Feeney (remote)

I. Opening Items

A. Call the Meeting to Order

L. Bentley Tammero called a meeting of the board of directors of Urban Montessori Charter School to order on Thursday Feb 25, 2021 at 6:18 PM.

B. Record Attendance

C. Review of Action/Discussion Items

No changes needed.

D. Board and Community Appreciations

Krishna appreciated Mr. James, Mr. Bradley and Ms. Tobie who were on campus with kids for some in-person instruction today!

Jan added to that appreciating Krishna, Daniel, and other staff who helped make that happen.

Stacey echoed those appreciations.

Greg appreciated the Families and Students participating, and also the Learning Everywhere teachers, echoed by Loren -- our teachers do so much and in such a different way this year.

Hae-Sin echoed appreciations, and also that the Federal Government opened a functional vaccination site at the Coliseum.

E. Board Member Comment

Jan shared an inspiring quotation from a recent webinar.

F. Presentations from the Floor

No public comment on non agendized items.

II. Head of School Report

A. Head of School Report

Ms. Krishna shared her report, which is included in the Documents section of this meeting's Agenda in BoardOnTrack. The agenda links to the Draft 2021-2022 School Calendar with First Day August 16th, 2021.

Conferences, Spring NWEA, and Enrollment lottery coming up next month.

Updates on Phase 2 Reopening:

Just began targeted in-person instruction Feb 24th, with one student, and nine students today.

2 small cohorts, 3 staff members, and a total of 12 students enrolled.

Students working outside, too, following all the new required COVID protocols.

Mr. Daniel shared about at drop off about the happiness from families, and how appreciative they were.

Ms. Krishna shared all the updated handbook addendums for families, Covid Prevention Plan, and other required documents.

Mr. Daniel shared about finishing Winter NWEA and DIBELS testing. Lots of excitement among the staff about in-person learning. Individual coaching conversations are recently focusing on recent NWEA data.

Mr. Daniel shared on the recent work of the School Leadership Team (SLT), and its working groups. Dr. Rachelle Rogers-Ard will be back for two more sessions with staff in March.

Enrollment updates: lower applications than prior year, but much higher than last month. Also shared Intent to Return information. Have more applications than spots available.

Loren asked about numbers of new students that might be admitted for UE and MS. Krishna responded that very few spots are likely to be offered beyond Kindergarten as there isn't much room.

Greg asked about making sure all required documents are up on the website, and Ms. Krishna responded that they are.

Jan asked about Intent to Return survey with staff. Ms. Krishna responded that she's in that work currently to inform hiring for next year.

Jan asked about big spring fundraiser activities, and Ms. Krishna responded that we are well on track related to fundraising for this year and that we'll have an upcoming Walkathon, a few other fundraiser opportunities.

Christina joined at 6:43pm.

Loren asked for comments on how the school will handle enrollment offerings to account for COVID. Ms. Krishna responded that we have better Intent to Return data this year. Planning earlier in the year. Doing more work to get clearer sooner on non responses from remaining families. Operations team has done a lot of reflection on last year to make adjustments for this year.

Hae-Sin commented that predicting this work is more challenging than ever. Need to look at ranking data within the applications to inform number of spots offering.

Greg commented about the need to regularly reconfirm families intent.

No public comment.

C. Greenberg arrived at 6:43 PM.

B. Vote: UMCS School Plan for Student Achievement

G. Klein made a motion to approve the SPSA.

S. Wang seconded the motion.

Krishna shared the SPSA and the updated Winter to Winter NWEA data. No public comment.

The board **VOTED** unanimously to approve the motion.

Roll Call

G. Klein	Aye
O. Couch	Aye
H. Thomas	Aye
L. Bentley Tammero	Aye
J. Faraguna	Aye
D. Leung	Absent
S. Wang	Aye
C. Greenberg	Aye

III. Finance Committee

A. Discussion Item - Committee Report, including year to date financial report

Stacey shared the latest year to date financial report through end of January. More recent forecast increased to \$95,000 operating income. Driven by multiple minor adjustments in both revenue and expenses. In terms of cash, still projected to remain positive, but gets very tight near the end of the fiscal year because of the state's on-going cash deferrals. Greg clarified that we are not yet at our three-month cash on hand goal, which will be multi-year goal to attain that.

As we start thinking about next year's budget, that we're assuming the State's latest proposals from January. Includes a COLA but lots of uncertainty on potential new Federal support. The current draft multi year budget mainly holds expenses similar year over year -- no major shifts at this point in the planning process, more just a starting point for now.

Krishna shared that it's important to grow the end fund balance to make sure we have the ability to navigate uncertainty.

Jan asked about enrollment each year, and Greg responded that the current draft budget shows an increase of five students, then four students.

Greg shared that some changes to be made include lowering the fundraising goal as we continue to work towards *not* needing to fundraise as much each year.

Greg shared that the committee reviewed the Second Interim and the SELPA agreement and recommended they go on tonight's General Consent Report.

No public comment.

IV. Academic Oversight Committee

A. Discussion Item - Committee Report

Hae-Sin shared the committee's report, reviewing the incoming NWEA data. Jan talked through the presentation that is in the Documents section of this meeting in BoardOnTrack.

60% of students were at grade-level in reading, and 54% for math. Both results are stronger than prior Winter. National benchmark is that 50% of students meet growth targets Fall to Winter, and 42% met them in math and 39% did so in reading -- improvements since last year. Need to look Winter to Winter.

MATH

49.2% of Black students scored average or above -- up 20 percentage points from last Winter.

37.9% of Latinx students score average or above -- up 7 percentage points from last Winter.

Most student groups showed stronger growth this year over last year, on par or higher growth rates for Black students than other student groups.

Latinx students had the smallest increase in growth from last year.

Still below our goals overall, but much improved.

33% of ELs scoring average or above, and 24% met their growth goal in math.

READING

60% of Black students scored average or above -- up 18 percentage points from last Winter.

49.5 of Latinx students score average or above -- up 7 percentage points from last Winter.

All students had stronger growth rates than last year, Asian students led the way increases and Black students had the second highest growth rates up 8 percentage points

Latinx students had the smallest increase in growth from last year.

Still below our goals overall, but much improved.

39% of ELs scoring average or above, and 24% met their growth goal in math.

Hae-Sin commented that this is year when there's a lot of talk about learning loss and how impressive it is that Black kids are making such dramatic progress -- major kudos to Krishna, Daniel, and staff for leveraging the Montessori model to personalize for students.

Ms. Krishna shared that about supporting faculty to share with peers what's working based on what's in the data.

Greg echoed Hae-Sin's comments, thanking admin and staff for the work. Acknowledging there is still much further to go, but markers of this kind of progress is super important to celebrate.

Stacey shared her appreciations and gratitude.

Mr. Daniel shared more about the need to keep working and helping all students thrive.

Hae-Sin shared about the need to accelerate even more with any potential return to in-person. Mr. Daniel responded that Levels alignment is much tighter because of the requirements of Learning Everywhere -- collaboration is up, adult learning is up. Public Montessori in Action has also been very helpful and relevant during in-person, too.

Hae-Sin shared that this year educators partnered with parents in a whole new way. Another thing to not fully let go of when back in-person down the road. Ms. Krishna shared that many teachers have reported building out new positive relationship building with families that came with Learning Everywhere. Jan shared that a parent at the committee meeting shared that Learning Everywhere helped her have much more insight into what her child is working on and how she can help.

No public comment.

V. Family Advisory Council

A. Committee Report

Loren shared the FAC's report.

Recent Community Meeting two weeks ago after the Family Education Night. The community meeting focused on improving communications, community building, and charter renewal. Next meeting is March 9th.

FAC has been helping with virtual enrollment tours, video testimonials, improving Intent to Return rates, and fundraising.

Kara shared that there's no big gala fundraising event for this Spring. Plant Sale coming in April, perhaps with another food sale. Walkathon in May. Goal for the remainder of the

year is \$25,000 from families, and we should be well on track for that through those events.

For walkathon, use a platform for donations, and distribute pedometers to support students for tracking. Still working out what we can do in small, multi-family outdoor groups in different locations -- but everything must be safe and follow guidelines -- that part is not yet figured out.

Hae-Sin shared about tracking lots of movement -- exercising of all kinds, not just walking. Kara agreed that plans are including that, and Christina shared too about kids sharing brief video clips to make a longer video of the community exercising.

Loren shared that the FAC is also now working with Dr. Rachele Rogers-Ard. Upcoming meeting with Kara and Ms. Krishna.

No public comment.

VI. Executive & Governance Committee

A. Discussion Item: Committee Updates, including candidates for board service, Form 700, and training

Christina shared the committee's report:

Christina reminded members about Forms 700.

Board members all completed the Assessment, will review at the Committee, and find things to celebrate, for quick changes, and for deeper changes -- and bring it all back to the Board.

Christina shared about Board Members reflecting on the anti-racist board practices using the survey shared from School Board Partners, and then with data, we can seek to see ourselves through that lens, too.

Greg shared about the work to create a first annual Diverse Teacher Report, encouraged by a recent city-wide change.org petition. Needs to come back to the Committee, but a very drafty draft is available

here: https://docs.google.com/document/d/1bSpCBh93V4wsmunBMmb2ObYtvNLtunUFJ-J_idqY1iE/edit

Greg shared about having some new interest from a potential Board member applicant. Christina shared template language to use to reach out to potential applicants.

No public comment.

VII. Other Business

A.

Oakland and California Updates

Hae-Sin shared about OUSD's Black Reparations policy. Long heated school board meeting last night at OUSD. The Board ultimately voted to delay a final vote until March. A future approved policy becomes a model for what we at UMCS might need to take up in terms of potential additional local school policy.

Hae-Sin shared OUSD also looking at a new Enrollment Stabilization policy – listening sessions happening across the city. Please participate as you are able. As drafted, implications for Oakland School Finder. Families in Action had an action on this, so has The Oakland REACH.

Greg shared ERES material revision denied. Aspire has said in the past that would mean the school would need to close.

Hae-Sin shared that OUSD denied Alternatives in Action, who is now seek approval at the County.

Greg shared about the State of Black Education - Oakland Report Card for OUSD, and drafting something similar for UMCS. The UMCS draft can be found here:

https://docs.google.com/document/d/19_tHFzcnxVIRx2Y99VxWh7IrXMQ3e4SvpXKYCCiBIE/edit.

Greg will connect with Jan about additions to the Report Card and to see if the Academic Committee can take up the work of helping finalize this first annual Report Card.

Hae-Sin shared that there will be three OUSD board seats up for election next cycle, and always important to find and support capable candidates.

No public comment.

B. Approve Minutes from January 21, 2021 Regular Meeting

H. Thomas made a motion to approve the minutes from Regular Board Meeting on 01-21-21.

J. Faraguna seconded the motion.

No public comment.

The board **VOTED** unanimously to approve the motion.

Roll Call

D. Leung	Absent
J. Faraguna	Aye
O. Couch	Aye
L. Bentley Tammero	Aye
H. Thomas	Aye
S. Wang	Aye
G. Klein	Aye
C. Greenberg	Aye

C. Action Item - Vote on General Consent Report

S. Wang made a motion to approve the General Consent Report.

C. Greenberg seconded the motion.

No public comment.

The board **VOTED** unanimously to approve the motion.

Roll Call

H. Thomas	Aye
C. Greenberg	Aye
O. Couch	Aye
G. Klein	Aye
D. Leung	Absent
S. Wang	Aye
J. Faraguna	Aye
L. Bentley Tammero	Aye

D. Collect New Business items for Future Meetings

No specific topics were requested at this time.

VIII. Return to Open Session

A. Report out of any closed session action(s)

No action taken.

IX. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:01 PM.

Respectfully Submitted,
G. Klein

Documents used during the meeting

- UMCS-February_Presentation.pdf
- UMCS-January_Financials.pdf
- UMCS-Draft-MYP-V3.pdf
- SELPA - 2021-22 participation_agreement.pdf
- UMCS-_2nd_Interim-_02.2020-21.ALT.Form.pdf

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

SPECIAL PRESENTATIONS MAY BE MADE Notice is hereby given that, consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting UMCS at 4551 Steele Street, Oakland, CA 94619 or info@urbanmontessori.org.

FOR MORE INFORMATION For more information concerning this agenda or for materials relating to this meeting, please contact UMCS at 4551 Steele Street, Oakland, CA 94619 or board@urbanmontessori.org. All materials are available via the Governance Section of our website: <http://www.urbanmontessori.org/governance> or directly via our [BoardOnTrack public portal](#).

Coversheet

Action Item - Vote on General Consent Report

Section: VII. Other Business
Item: C. Action Item - Vote on General Consent Report
Purpose: Vote
Submitted by:
Related Material: PMAI_Proposal_-_Urban_Montessori_for_Nautilus_21-22.pdf



Coaching and Professional Development

Urban Montessori School, Oakland, CA

Draft 02.04.21

Summary: PMAI will support Urban Montessori in preparing for a return to in-school learning and in implementing the Nautilus Approach to ensure whole school understanding, competence, and additional ongoing support throughout the school year.

What	When	Cost	
		Virtual	Live
School Reconnection and Accountability - 1-day training to cohere the school community in preparation of the environment and adults to meet again with children, holding high expectations across school-wide shared practices for a strong return to in-person learning.	TBD first/second week of August 2021	\$1,000	\$1,500
School-wide Professional Development - 3 PD sessions across the school year to support strong Montessori practice tailored to the needs of the Urban community.	TBD Fall/Winter/Spring	\$3,000	---
Nautilus Approach Training - 1-day training to prepare the environment and adults to implement the Montessori-aligned approach to behavior supports. One full day of Professional Development with the whole staff for orientation to the approach, role plays, and focused coaching for classroom adults	TBD first/second week of August 2021	\$1,000	\$1,500
Nautilus Lead Training - half-day training with Leadership to orient: Implementation training and support to set up data tracking system	TBD summer 2021	\$300 per person	<-
Leadership Implementation Support - on-going support across the first year to provide implementation guidance and support including creation and use of systems. Weekly coaching calls or similar. <i>38 hours of virtual support</i>	August 2021 - June 2022	\$5,700	<-
Nautilus or Stewards Forum - participation in facilitated, online gathering to support and further school-based practice within a community of practice. <i>16 virtual sessions</i>	August 2021 - June 2022	\$1,200	<-
Mid-year Nautilus Refresher - observation and half-day Professional Development session to work with the whole community to strengthen implementation.	TBD Mid-year	\$500	\$1,500
Travel (\$750x2)		--	\$1,500
Total		\$12,700	\$16,200



Additional coaching or PD supports may be scheduled as needed at \$150/hr.

A handwritten signature in black ink, appearing to read "Michelle Boyle".

Michelle Boyle, *Public Montessori in Action*

February 4, 2021