



Urban Montessori Charter School

Regular Board Meeting

Amended on November 30, 2020 at 9:50 AM PST

Date and Time

Thursday December 3, 2020 at 6:15 PM PST

Location

Join Zoom Meeting

<https://us02web.zoom.us/j/5102904005?pwd=M1kxU2hXSzRSN1dCL3QwYVEzdkJ3Zz09>

Meeting ID: 510 290 4005

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+1 301 715 8592 US (Germantown)

Meeting ID: 510 290 4005

Find your local number: <https://us02web.zoom.us/j/5102904005?pwd=M1kxU2hXSzRSN1dCL3QwYVEzdkJ3Zz09>

PER GOVERNOR NEWSOM'S SHELTER IN PLACE EXECUTIVE ORDER DATED MARCH 19, 2020 ([WHICH IS HERE IN ITS ENTIRETY](#)) AND BY ORDER OF THE HEALTH OFFICER OF THE COUNTY OF ALAMEDA DATED JUNE 5, 2020 (Revised June 18, 2020, July 15, 2020, and August 20, 2020) ([WHICH IS HERE IN ITS ENTIRETY](#)):

THIS WILL BE A VIRTUAL-ONLY MEETING

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Meeting ID: 510 290 4005; Passcode: 510 290 4005

One tap mobile [+16699006833](tel:+16699006833),,5102904005# US (San Jose) [+13462487799](tel:+13462487799),,5102904005# US (Houston) Dial by your location [+1 669 900 6833](tel:+16699006833) US (San Jose) [+1 346 248 7799](tel:+13462487799) US (Houston) [+1 253 215 8782](tel:+12532158782) US (Tacoma) [+1 312 626 6799](tel:+13126266799) US (Chicago) [+1 929 436 2866](tel:+19294362866) US (New York) [+1 301 715 8592](tel:+13017158592) US (Germantown) Meeting ID: 510 290 4005 Find your local number: <https://us02web.zoom.us/j/5102904005?pwd=M1kxU2hXSzRSN1dCL3QwYVEzdkJ3Zz09>

Important Notice: Due to increased demand, dial-in by phone audio conferencing capabilities may be unavailable. During this time, Zoom strongly recommends using computer audio capabilities (or via phone with the Zoom app) while on wifi.

If you have any trouble getting on the Zoom, please text 510-290-4005 for support.

Members: Loren Bentley Tammero, Olivia Couch, Jan Faraguna, Christina Greenberg, Greg Klein, Davis Leung, Hae-Sin Thomas, Stacey Wang

Urban Montessori Charter School welcomes your participation at Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the organization in public. Your participation assures us of continuing community interest in our school and assists the Board in making the best decisions for our school. To assist you in the ease of speaking/participating in our meetings, guidelines are provided at the bottom of this agenda. All materials for all board and committee meetings, including audio recordings of Regular Board Meetings, are available via on our [BoardOnTrack public portal](#) and is also accessible via the [UMCS School Calendar](#).

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:15 PM
A. Call the Meeting to Order This meeting is being audio-recorded.		Davis Leung	1 m
B. Record Attendance		Greg Klein	1 m
C. Review of Action/Discussion Items With input from the board, the Chair may decide, based upon a number of factors, to reorder the action/discussion items to best suit the needs of the meeting. No additional action/discussion items will be added at this time.	Discuss	Davis Leung	1 m
D. Board and Community Appreciations Members of the Board and UMCS community may provide appreciations and affirmations during this time.		Davis Leung	5 m
E. Board Member Comment Any board member wishing to speak to an issue regarding UMCS that does not pertain to an agenda item may do so at this time. No further discussion or action will take place following each board member’s comments.		Davis Leung	5 m
F. Presentations from the Floor PRESENTATIONS ON NON-AGENDA ITEMS – Any person wishing to speak to any item not on the agenda will be granted three minutes to make a presentation. Speakers requiring translation shall have double time. <i>“What if [we] listened to others so deeply that they felt loved, accepted, and safe in [our] presence, no matter what they had to say?” -- Steve Shapiro, Author</i>		Davis Leung	10 m
II. Head of School Report			6:38 PM
The Head of School and their designees will present topics of interest to the Board and the general public.			
A. Head of School Report Report topics this meeting may include: 1. Recent and upcoming events 2. Professional learning and development 3. Updates on Learning Everywhere/Road to Reopening	Discuss	Krishna Feeney	25 m
B. Discuss and Vote on Academic Goals	Vote	Krishna Feeney	5 m
C. Discuss and Vote on Draft Reopening Criteria	Vote	Krishna Feeney	5 m
III. Finance Committee			7:13 PM
A. Discussion Item - Committee Report, including year to date financial report Financial report through August 31, 2020	Discuss	Stacey Wang	15 m

- | | | | |
|---|------|----------------|-----|
| B. 2021-2022 Facilities Use Agreement: Tilden campus | Vote | Krishna Feeney | 5 m |
|---|------|----------------|-----|
- Discuss and vote on FUA between OUSD and UMCS for Tilden campus 2021/2022
 - [2021/2022 FUA](#)

IV. Academic Oversight Committee 7:33 PM

- | | | | |
|---------------------------------------|---------|----------------|------|
| A. Discussion Item - Committee Report | Discuss | Hae-Sin Thomas | 15 m |
|---------------------------------------|---------|----------------|------|

V. Family Advisory Council 7:48 PM

- | | | | |
|---------------------|---------|--------------|------|
| A. Committee Report | Discuss | Olivia Couch | 15 m |
|---------------------|---------|--------------|------|

VI. Executive & Governance Committee 8:03 PM

- | | | | |
|---|---------|---------------------|------|
| A. Discussion Item: Committee Updates, including candidates for board service, Form 700, and training
Form 700 | Discuss | Christina Greenberg | 10 m |
|---|---------|---------------------|------|

This month, sharing updates from a recent conference supporting school board members in anti-racist work, policies, and practices.

- [Rubric: Becoming an Anti-racist School Board member](#)

- | | | | |
|--|------|------------|-----|
| B. Discuss and vote on Board Officers, committee chairs, and committee members for 2020-2021 | Vote | Greg Klein | 5 m |
|--|------|------------|-----|

Only as needed. Current membership and roles are [here](#) as of September 1, 2020.

- Discuss and vote on Committee's recommendation to renew Board membership term for Davis Leung, through December 31, 2022.

VII. Other Business 8:18 PM

- | | | | |
|-----------------------------------|---------|----------------|------|
| A. Oakland and California Updates | Discuss | Hae-Sin Thomas | 10 m |
|-----------------------------------|---------|----------------|------|
- Updates and current events related to Oakland USD, Alameda County Office of Education, and California, and the potential implications for UMCS.

- | | | | |
|--|-----------------|------------|-----|
| B. Approve Minutes from October 22, 2020 Regular Meeting | Approve Minutes | Greg Klein | 1 m |
|--|-----------------|------------|-----|

Approve minutes for Regular Board Meeting on October 22, 2020

- | | | | |
|--|------|-------------|-----|
| C. Action Item - Vote on General Consent Report
General Consent Report for December 3, 2020 | Vote | Davis Leung | 3 m |
|--|------|-------------|-----|

1. UMCS Fiscal Management / Control Policy [update]
2. Local Control Funding Formula (LCFF) Budget Overview for Parents
3. First Interim financial report
4. [Contract for HVAC](#) total estimate: \$44,832.93

- | | | | |
|---|---------|-------------|-----|
| D. Collect New Business items for Future Meetings | Discuss | Davis Leung | 5 m |
|---|---------|-------------|-----|

VIII. Closed Session 8:37 PM

- | | | | |
|--|---------|-------------|------|
| A. Public Employee Performance Evaluation - Head of School | Discuss | Davis Leung | 15 m |
|--|---------|-------------|------|

"Closed Session" is always agendized ahead of time as a "Discuss" item. If any votes are taken during any Closed Session, those are reported out publicly upon return to Open Session.

IX. Return to Open Session

8:52 PM

A. Report out of any closed session action(s)	Vote	Davis Leung	1 m
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"Return to Open Session" is always agendized ahead of time as a "Vote" item. It is not meant to indicate the the Board *shall* take an action at this time. If any votes are taken during any Closed Session, those are reported out publicly at this time on the agenda.

X. Closing Items

8:53 PM

A. Adjourn Meeting	FYI	Davis Leung	1 m
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THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY The Governing Board’s presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

SPECIAL PRESENTATIONS MAY BE MADE Notice is hereby given that, consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY
 Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting UMCS at 4551 Steele Street, Oakland, CA 94619 or info@urbanmontessori.org.

FOR MORE INFORMATION For more information concerning this agenda or for materials relating to this meeting, please contact UMCS at 4551 Steele Street, Oakland, CA 94619 or board@urbanmontessori.org. All materials are available via the Governance Section of our website: <http://www.urbanmontessori.org/governance> or directly via our [BoardOnTrack public portal](#).

Cover Sheet

Discussion Item - Committee Report, including year to date financial report

Section: III. Finance Committee
Item: A. Discussion Item - Committee Report, including year to date financial report
Purpose: Discuss
Submitted by:
Related Material: UMCS-November_Presentation.pdf
UMCS-October_Financials.pdf

Urban Montessori Charter School Board Financial Update

ALEJANDRA RODRIGUEZ

NOVEMBER 19, 2020



Contents



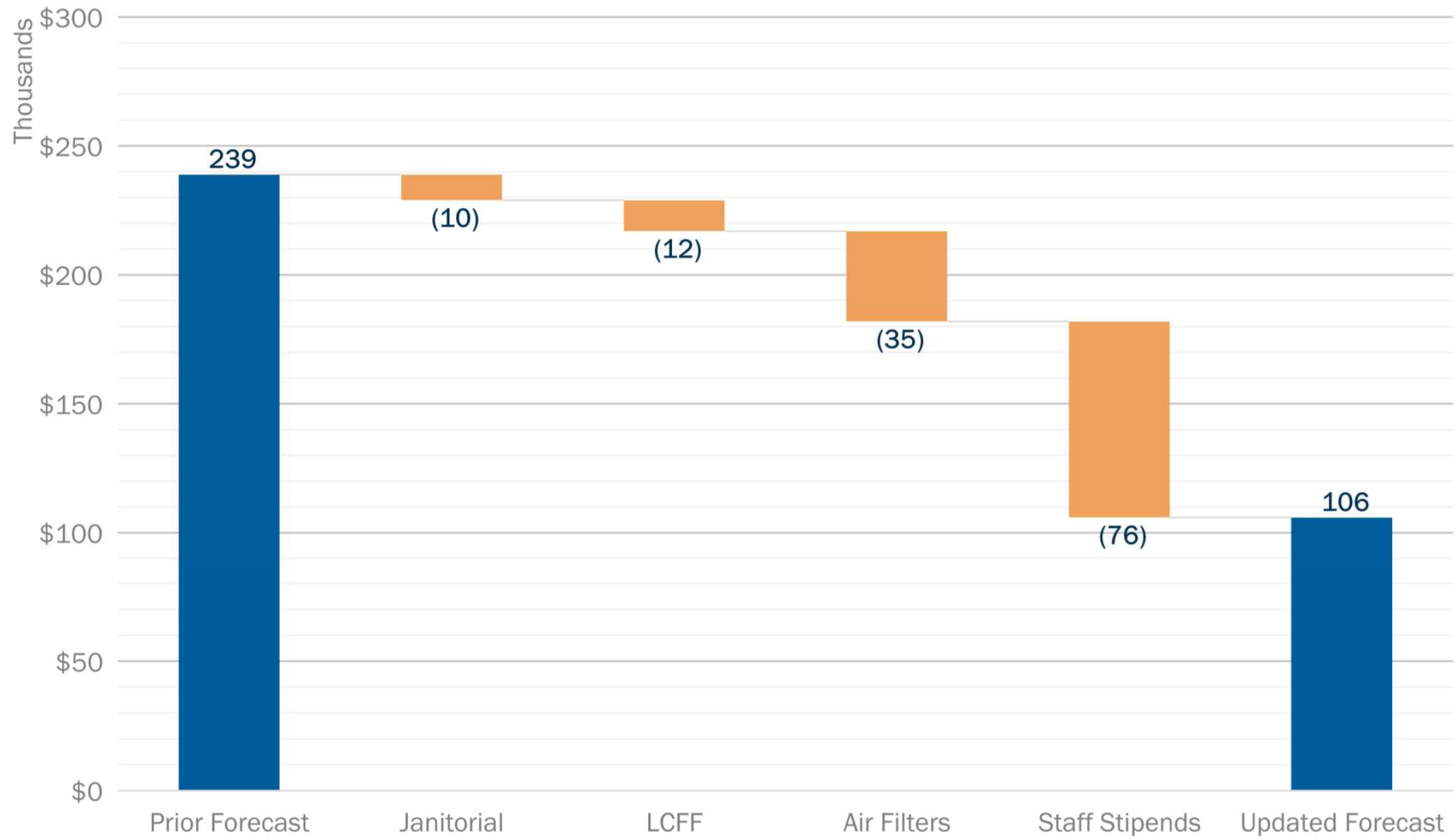
1. 2020-21 Financial Update

2. Exhibits
 - A. YTD Financials
 - B. Cash Flow
 - C. Balance Sheet
 - D. First Interim Report

2020-21 Forecast Update



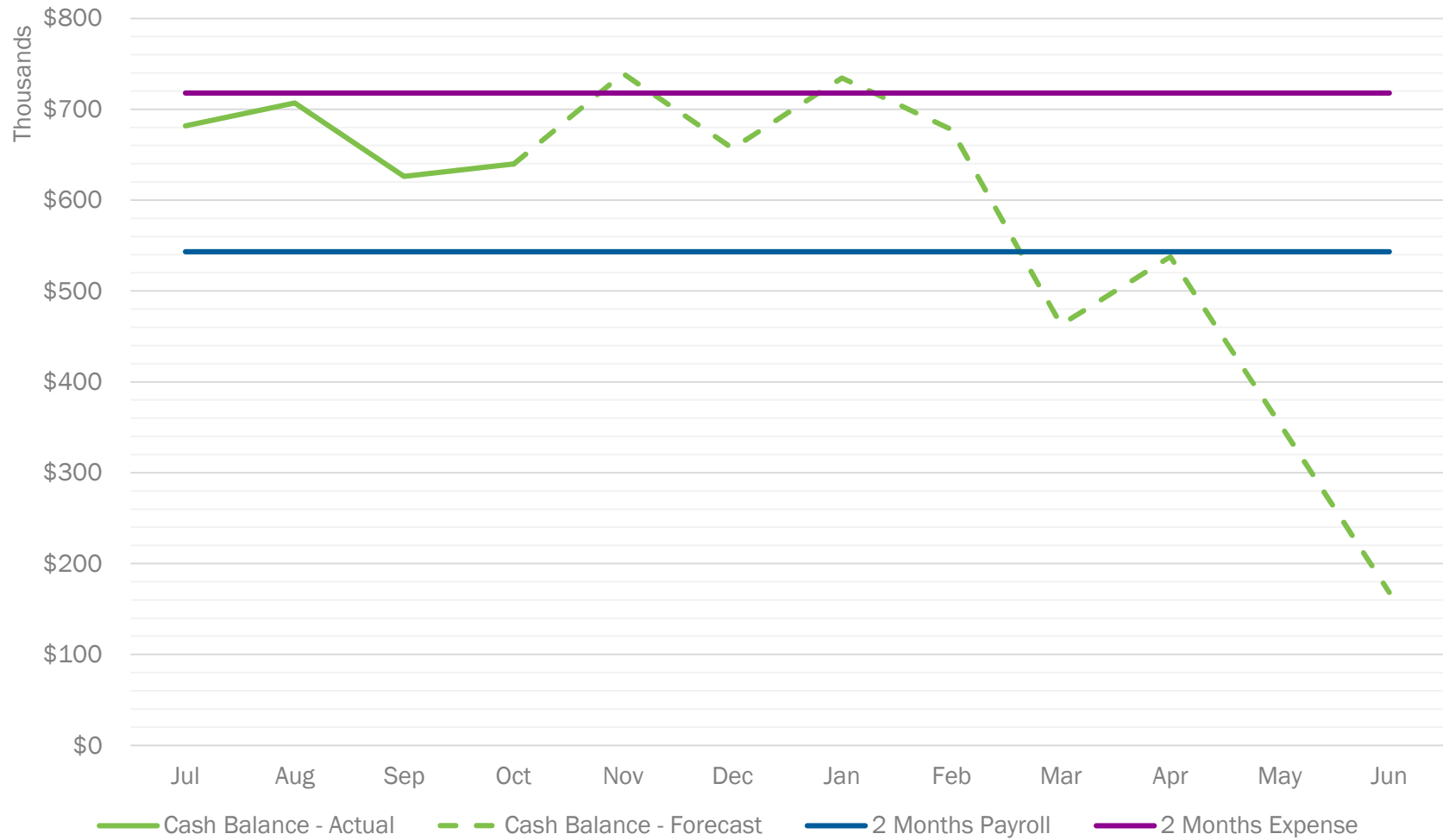
Forecast adjusted to include stipends for staff



2020-21 Monthly Cash Balance



Projected cash balance lower due to increase in expense



2020-21 First Interim Submission

5

		2020-21	2021-22	2022-23
		Current Forecast	Projected Budget	Projected Budget
Revenue	LCFF Entitlement	3,370,831	3,429,525	3,454,789
	Federal Revenue	367,353	159,427	161,263
	Other State Revenues	390,642	361,823	366,987
	Local Revenues	81,457	81,357	81,526
	Fundraising and Grants	203,000	203,000	203,000
	Total Revenue	4,413,282	4,235,132	4,267,565
Expenses	Compensation and Benefits	3,260,736	3,131,449	3,190,320
	Books and Supplies	201,376	169,008	169,666
	Services and Other Operating	845,626	829,152	833,419
	Depreciation	-	-	-
	Other Outflows	-	4,335	1,819
	Total Expenses	4,307,738	4,133,943	4,195,223
	Operating Income	105,544	101,189	72,342
	Beginning Balance (Audited)	291,877	397,421	498,609
	Operating Income	105,544	101,189	72,342
Ending Fund Balance (incl. Depreciation)		397,421	498,609	570,951
Ending Fund Balance as % of Expenses		9.2%	12.1%	13.6%

Monthly Financial Summary



Accomplishments

- Cash balance at or above 2 months of payroll expenses for majority of year
- Forecast showing positive, albeit slightly smaller than expected, operating income

Next Steps

- Finalize 2019-20 audit
- Submit 1st Interims to ACOE

Goals & Horizon Issues

- Governor's January budget will provide insight into CA's economic landscape and funding rates for future years

Urban Montessori
Income Statement
As of Oct FY2021

	Actual			YTD	Budget							
	Aug	Sep	Oct		Actual YTD	Approved Budget v2	Previous Forecast	Current Forecast	Previous Forecast vs. Current Forecast	Approved Budget v2 vs. Current Forecast	Current Forecast Remaining	% Current Forecast Spent
SUMMARY												
Revenue												
LCFF Entitlement	137,719	82,787	318,558	539,064	3,249,293	3,382,337	3,370,831	(11,506)	121,538	2,831,767	16%	
Federal Revenue	-	162,437	-	162,437	395,941	367,577	367,353	(224)	(28,588)	204,916	44%	
Other State Revenues	12,153	27,693	19,725	69,334	358,251	392,236	390,642	(1,594)	32,391	321,308	18%	
Local Revenues	125	-	139	264	81,193	81,318	81,457	139	264	81,192	0%	
Fundraising and Grants	3,857	2,055	193	7,544	203,000	203,000	203,000	-	-	195,456	4%	
Total Revenue	153,855	274,972	338,615	778,643	4,287,677	4,426,467	4,413,282	(13,185)	125,605	3,634,639	18%	
Expenses												
Compensation and Benefits	260,690	284,863	289,840	919,210	3,186,643	3,185,211	3,260,736	(75,525)	(74,094)	2,341,527	28%	
Books and Supplies	7,030	11,378	9,835	32,778	167,878	166,562	201,376	(34,814)	(33,499)	168,598	16%	
Services and Other Operating Expenditures	36,419	60,342	75,228	256,603	832,651	835,747	845,626	(9,879)	(12,975)	589,023	30%	
Depreciation	-	-	-	-	-	-	-	-	-	-	-	
Other Outflows	230	20	-	431	-	-	-	-	-	(431)	-	
Total Expenses	304,369	356,602	374,903	1,209,021	4,187,171	4,187,520	4,307,738	(120,218)	(120,567)	3,098,717	28%	
Operating Income	(150,514)	(81,630)	(36,288)	(430,378)	100,506	238,946	105,544	(133,403)	5,038	535,922		
Fund Balance												
Beginning Balance (Audited)					291,877	291,877	291,877					
Operating Income					100,506	238,946	105,544					
Ending Fund Balance					392,383	530,823	397,421					
Fund Balance as a % of Expenses					9%	13%	9%					

**Urban Montessori
Income Statement
As of Oct FY2021**

	Actual			YTD	Budget						
	Aug	Sep	Oct	Actual YTD	Approved Budget v2	Previous Forecast	Current Forecast	Previous Forecast vs. Current Forecast	Approved Budget v2 vs. Current Forecast	Current Forecast Remaining	% Current Forecast Spent
KEY ASSUMPTIONS											
Enrollment Summary											
K-3					253	248	244	(4)	(9)		
4-6					114	113	123	10	9		
7-8					36	36	28	(8)	(8)		
Total Enrolled					403	397	395	(2)	(8)		
ADA %											
K-3					91.6%	95.5%	95.5%	0.0%	3.9%		
4-6					89.7%	95.5%	95.5%	0.0%	5.8%		
7-8					82.7%	95.5%	95.5%	0.0%	12.8%		
Average ADA %					90.3%	95.5%	95.5%	0.0%	5.2%		
ADA											
K-3					231.86	236.84	233.02	(3.82)	1.16		
4-6					102.29	107.92	117.47	9.55	15.18		
7-8					29.79	34.38	26.74	(7.64)	(3.05)		
Total ADA					363.94	379.14	377.23	(1.91)	13.29		

Urban Montessori
Income Statement
As of Oct FY2021

		Actual			YTD	Budget						
		Aug	Sep	Oct	Actual YTD	Approved Budget v2	Previous Forecast	Current Forecast	Previous Forecast vs. Current	Approved Budget v2 vs. Current	Current Forecast Remaining	% Current Forecast Spent
REVENUE												
LCFF Entitlement												
8011	Charter Schools General Purpose Entitlement - State Aid	82,787	82,787	149,017	314,591	2,034,656	1,722,106	1,718,964	(3,142)	(315,692)	1,404,373	18%
8012	Education Protection Account Entitlement	-	-	169,541	169,541	299,115	706,479	702,920	(3,559)	403,805	533,379	24%
8096	Charter Schools in Lieu of Property Taxes	54,932	-	-	54,932	915,522	953,752	948,947	(4,805)	33,425	894,015	6%
SUBTOTAL - LCFF Entitlement		137,719	82,787	318,558	539,064	3,249,293	3,382,337	3,370,831	(11,506)	121,538	2,831,767	16%
Federal Revenue												
8181	Special Education - Entitlement	-	-	-	-	49,125	49,125	49,125	-	-	49,125	0%
8220	Child Nutrition Programs	-	-	-	-	45,105	44,434	44,210	(224)	(895)	44,210	0%
8290	No Child Left Behind	-	162,437	-	162,437	-	-	209,519	209,519	209,519	47,082	78%
8291	Title I	-	-	-	-	45,694	45,694	45,694	-	-	45,694	0%
8292	Title II	-	-	-	-	8,805	8,805	8,805	-	-	8,805	0%
8294	Title IV	-	-	-	-	10,000	10,000	10,000	-	-	10,000	0%
8299	CARES Funding	-	-	-	-	237,212	209,519	-	(209,519)	(237,212)	-	-
SUBTOTAL - Federal Revenue		-	162,437	-	162,437	395,941	367,577	367,353	(224)	(28,588)	204,916	44%
Other State Revenue												
8381	Special Education - Entitlement (State)	12,153	-	19,725	41,641	234,662	237,828	237,430	(398)	2,768	195,789	18%
8382	Special Education Reimbursement (State)	-	-	-	-	39,600	39,600	39,600	-	-	39,600	0%
8520	Child Nutrition - State	-	-	-	-	2,209	2,177	2,166	(11)	(44)	2,166	0%
8550	Mandated Cost Reimbursements	-	-	-	-	6,136	6,136	6,136	-	-	6,136	0%
8560	State Lottery Revenue	-	-	-	-	75,644	78,802	77,617	(1,185)	1,974	77,617	0%
8590	COVID-19 LEA Response Funds	-	27,693	-	27,693	-	27,693	27,693	-	27,693	-	100%
SUBTOTAL - Other State Revenue		12,153	27,693	19,725	69,334	358,251	392,236	390,642	(1,594)	32,391	321,308	18%
Local Revenue												
8634	Food Service Sales	-	-	-	-	6,568	6,568	6,568	-	-	6,568	0%
8699	All Other Local Revenue	125	-	139	264	-	125	264	139	264	(0)	100%
8702	Oakland Measure G1	-	-	-	-	74,625	74,625	74,625	-	-	74,625	0%
SUBTOTAL - Local Revenue		125	-	139	264	81,193	81,318	81,457	139	264	81,192	0%
Fundraising and Grants												
8801	Walkathon	-	23	-	23	25,000	25,000	25,000	-	-	24,977	0%
8802	Private Grants	-	-	-	-	125,000	125,000	125,000	-	-	125,000	0%
8803	All In for Learning	-	-	-	-	25,000	25,000	25,000	-	-	25,000	0%
8811	Fall Campaign	-	-	-	-	15,000	15,000	15,000	-	-	15,000	0%
8812	Other Fundraising (Movie Night, Apparel, etc)	3,857	2,033	193	7,521	10,000	10,000	10,000	-	-	2,479	75%
8814	Field Trips Donations	-	-	-	-	3,000	3,000	3,000	-	-	3,000	0%
SUBTOTAL - Fundraising and Grants		3,857	2,055	193	7,544	203,000	203,000	203,000	-	-	195,456	4%
TOTAL REVENUE		153,855	274,972	338,615	778,643	4,287,677	4,426,467	4,413,282	(13,185)	125,605	3,634,639	18%

Urban Montessori
Income Statement
As of Oct FY2021

	Actual			YTD	Budget						
	Aug	Sep	Oct	Actual YTD	Approved Budget v2	Previous Forecast	Current Forecast	Previous Forecast vs. Current	Approved Budget v2 vs. Current	Current Forecast Remaining	% Current Forecast Spent
EXPENSES											
Compensation & Benefits											
Certificated Salaries											
1100	84,470	78,303	78,135	242,574	850,506	857,006	888,001	(30,995)	(37,495)	645,427	27%
1148	34,746	33,746	34,571	107,813	374,231	379,981	385,231	(5,250)	(11,000)	277,418	28%
1150	40,480	47,556	47,496	136,537	477,545	480,545	498,545	(18,000)	(21,000)	362,009	27%
1170	-	-	-	-	58,000	58,000	58,000	-	-	58,000	0%
1300	17,171	17,171	17,171	68,683	206,048	206,048	207,548	(1,500)	(1,500)	138,865	33%
	176,866	176,775	177,374	555,607	1,966,331	1,981,581	2,037,326	(55,745)	(70,995)	1,481,719	27%
Classified Salaries											
2100	10,730	13,362	13,592	37,684	136,148	136,148	138,398	(2,250)	(2,250)	100,714	27%
2102	6,603	9,287	9,314	25,204	130,608	115,946	117,446	(1,500)	13,162	92,242	21%
2400	16,838	15,969	16,105	65,782	192,900	192,900	195,900	(3,000)	(3,000)	130,118	34%
2900	-	-	-	-	33,200	33,200	34,700	(1,500)	(1,500)	34,700	0%
	34,170	38,618	39,012	128,671	492,856	478,194	486,444	(8,250)	6,412	357,773	26%
Employee Benefits											
3100	24,818	26,061	26,111	80,962	346,062	346,157	355,160	(9,003)	(9,098)	274,197	23%
3300	6,040	6,353	6,380	20,391	55,274	55,283	56,722	(1,439)	(1,448)	36,332	36%
3400	17,974	27,521	40,962	110,795	272,580	270,447	270,447	-	2,133	159,652	41%
3500	822	213	-	1,035	11,734	11,734	11,734	-	-	10,699	9%
3600	-	9,321	-	21,749	41,806	41,816	42,904	(1,088)	(1,098)	21,155	51%
	49,653	69,470	73,454	234,932	727,456	725,436	736,966	(11,530)	(9,510)	502,035	32%
Books & Supplies											
4100	-	-	-	-	15,000	15,000	15,000	-	-	15,000	0%
4200	-	-	-	-	1,000	1,000	1,000	-	-	1,000	0%
4320	101	101	1,851	4,253	4,000	4,000	4,253	(253)	(253)	-	100%
4325	-	-	380	380	8,000	8,000	8,000	-	-	7,620	5%
4326	-	-	-	-	5,000	5,000	5,000	-	-	5,000	0%
4330	153	242	55	490	4,000	4,000	4,000	-	-	3,510	12%
4335	-	-	-	-	1,000	1,000	1,000	-	-	1,000	0%
4340	-	-	-	-	1,500	1,500	1,500	-	-	1,500	0%
4400	-	-	-	-	-	-	35,000	(35,000)	(35,000)	35,000	0%
4410	908	(70)	399	1,237	2,000	2,000	2,000	-	-	763	62%
4420	5,651	7,138	4,012	18,996	30,000	30,000	30,000	-	-	11,004	63%
4430	216	185	-	502	2,000	2,000	2,000	-	-	1,498	25%
4710	-	3,781	3,139	6,920	88,378	87,062	86,623	439	1,754	79,703	8%
4720	-	-	-	-	6,000	6,000	6,000	-	-	6,000	0%
	7,030	11,378	9,835	32,778	167,878	166,562	201,376	(34,814)	(33,499)	168,598	16%
Services & Other Operating Expenses											
5215	-	-	-	-	500	500	500	-	-	500	0%
5305	-	-	-	-	6,000	6,000	6,000	-	-	6,000	0%
5450	-	16,041	-	37,430	64,168	64,168	64,168	-	-	26,738	58%
5515	-	6,000	21,317	27,386	80,000	80,000	90,000	(10,000)	(10,000)	62,614	30%
5520	181	-	167	585	600	1,200	1,200	-	(600)	615	49%
5535	3,158	1,389	234	9,444	50,000	50,000	50,000	-	-	40,556	19%
5605	1,108	1,108	1,108	4,433	14,024	14,024	14,024	-	-	9,591	32%
5610	-	-	36,677	36,677	146,708	146,708	146,708	-	-	110,031	25%
5615	125	-	-	35,205	40,000	40,000	40,000	-	-	4,795	88%

**Urban Montessori
Income Statement
As of Oct FY2021**

	Actual			YTD	Budget						
	Aug	Sep	Oct	Actual YTD	Approved	Previous	Current	Previous	Approved	Current	% Current
					Budget v2	Forecast	Forecast	Forecast vs. Current Forecast	Budget v2 vs. Current Forecast	Forecast Remaining	Forecast Spent
5803 Accounting Fees	-	4,410	-	4,410	19,300	19,300	19,300	-	-	14,890	23%
5805 Administrative Fees	-	-	-	-	6,386	6,386	6,386	-	-	6,386	0%
5809 Banking Fees	-	50	-	75	600	600	600	-	-	525	13%
5812 Business Services	9,500	9,500	9,500	38,000	114,000	114,000	114,000	-	-	76,000	33%
5815 Consultants - Instructional	-	-	-	-	2,500	2,500	2,500	-	-	2,500	0%
5824 District Oversight Fees	-	-	5,195	5,195	34,271	35,674	35,553	121	(1,282)	30,358	15%
5826 Directors Contingency	-	-	-	-	45,000	45,000	45,000	-	-	45,000	0%
5827 Middle School Program expenses (8816 offset)	-	-	-	-	1,808	1,808	1,808	-	-	1,808	0%
5830 Field Trips Expenses	-	-	-	-	3,000	3,000	3,000	-	-	3,000	0%
5833 Fines and Penalties	-	-	-	67	500	500	500	-	-	433	13%
5836 Fingerprinting	188	74	-	262	1,595	1,595	1,595	-	-	1,333	16%
5839 Fundraising Expenses	-	-	-	-	5,000	5,000	5,000	-	-	5,000	0%
5843 Interest - Loans Less than 1 Year	-	-	-	-	5,000	5,000	5,000	-	-	5,000	0%
5845 Legal Fees	3,030	2,802	52	5,884	15,000	15,000	15,000	-	-	9,116	39%
5851 Marketing and Student Recruiting	-	-	-	-	3,500	3,500	3,500	-	-	3,500	0%
5857 Payroll Fees	389	440	397	1,512	6,000	6,000	6,000	-	-	4,488	25%
5860 Printing and Reproduction	716	1,903	716	3,334	7,500	7,500	7,500	-	-	4,166	44%
5861 Prior Yr Exp (not accrued)	-	1,093	-	1,093	-	1,093	1,093	-	(1,093)	0	100%
5863 Professional Development	3,650	-	-	7,333	13,000	13,000	13,000	-	-	5,667	56%
5869 Special Education Contract Instructors	8,364	2,464	-	10,828	85,000	85,000	85,000	-	-	74,172	13%
5875 Staff Recruiting	-	-	-	-	4,000	4,000	4,000	-	-	4,000	0%
5878 Student Assessment	-	-	-	-	5,000	5,000	5,000	-	-	5,000	0%
5880 Student Health Services	-	-	-	-	5,000	5,000	5,000	-	-	5,000	0%
5881 Student Information System	4,750	12,825	750	19,650	23,000	23,000	23,000	-	-	3,350	85%
5887 Technology Services	583	301	1,887	2,771	3,000	3,000	3,000	-	-	229	92%
5910 Communications - Internet / Website Fees	3	39	3	867	9,492	9,492	9,492	-	-	8,625	9%
5915 Postage and Delivery	-	49	221	272	3,200	3,200	3,200	-	-	2,928	8%
5920 Communications - Telephone & Fax	674	(147)	(2,997)	3,892	9,000	9,000	9,000	-	-	5,108	43%
SUBTOTAL - Services & Other Operating Exp.	36,419	60,342	75,228	256,603	832,651	835,747	845,626	(9,879)	(12,975)	589,023	30%
Capital Outlay & Depreciation											
SUBTOTAL - Capital Outlay & Depreciation	-	-	-	-	-	-	-	-	-	-	
Other Outflows											
7999 Uncategorized Expense	230	20	-	431	-	-	-	-	-	(431)	
SUBTOTAL - Other Outflows	230	20	-	431	-	-	-	-	-	(431)	
TOTAL EXPENSES	304,369	356,602	374,903	1,209,021	4,187,171	4,187,520	4,307,738	(120,218)	(120,567)	3,098,717	28%

**Urban Montessori
Monthly Cash Forecast
As of Oct FY2021**

	2020-21													
	Actuals & Forecast													Remaining Balance
	Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Forecast	Dec Forecast	Jan Forecast	Feb Forecast	Mar Forecast	Apr Forecast	May Forecast	Jun Forecast	Forecast	
Beginning Cash	589,932	681,740	707,046	626,317	639,894	739,469	657,009	734,440	677,663	463,004	537,588	353,674		
REVENUE														
LCFF Entitlement	-	137,719	82,787	318,558	332,121	222,259	391,800	222,259	149,518	356,634	98,869	98,869	3,370,831	959,438
Federal Revenue	-	-	162,437	-	20,546	4,421	4,421	20,546	4,421	28,983	20,546	51,503	367,353	49,529
Other State Revenue	9,763	12,153	27,693	19,725	31,021	43,774	17,838	31,188	4,902	4,902	23,640	20,017	390,642	144,025
Other Local Revenue	-	125	-	139	-	-	1,095	1,095	1,095	1,095	1,095	1,095	81,457	74,625
Fundraising & Grants	1,438	3,857	2,055	193	40,662	63,185	4,852	4,852	4,852	4,852	4,852	67,352	203,000	-
TOTAL REVENUE	11,201	153,855	274,972	338,615	424,350	333,639	420,005	279,939	164,787	396,465	149,001	238,835	4,413,282	1,227,617
EXPENSES														
Certificated Salaries	24,592	176,866	176,775	177,374	173,610	208,158	175,242	171,242	171,242	171,242	171,242	239,742	2,037,326	-
Classified Salaries	16,871	34,170	38,618	39,012	40,483	52,399	44,149	44,149	44,149	44,149	44,149	44,149	486,444	-
Employee Benefits	42,355	49,653	69,470	73,454	78,530	68,857	66,853	62,042	62,042	57,433	67,641	38,635	736,966	-
Books & Supplies	4,535	7,030	11,378	9,835	30,208	48,546	12,303	12,896	12,507	12,368	13,240	12,093	201,376	14,437
Services & Other Operating Expenses	84,614	36,419	60,342	75,228	70,456	95,967	48,397	50,758	93,876	41,060	41,014	93,802	845,626	53,693
Capital Outlay & Depreciation	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Outflows	181	230	20	-	(431)	-	-	-	-	-	-	-	-	-
TOTAL EXPENSES	173,147	304,369	356,602	374,903	392,857	473,927	346,944	341,087	383,815	326,251	337,285	428,420	4,307,738	68,130
Operating Cash Inflow (Outflow)	(161,947)	(150,514)	(81,630)	(36,288)	31,493	(140,288)	73,062	(61,148)	(219,028)	70,214	(188,284)	(189,585)	105,544	1,159,487
Revenues - Prior Year Accruals	307,522	182,769	-	25,478	116,299	57,495	-	-	-	-	-	-	-	-
Accounts Receivable - Current Year	-	-	(550)	(1,450)	2,000	-	-	-	-	-	-	-	-	-
Other Assets	21,102	-	-	-	-	-	-	-	-	-	-	-	-	-
Expenses - Prior Year Accruals	(1,197)	-	-	(7,599)	(20,185)	(4,037)	-	-	-	-	-	-	-	-
Accounts Payable - Current Year	(24,397)	(9,612)	(3,940)	27,819	(34,402)	-	-	-	-	-	-	-	-	-
Summerholdback for Teachers	(49,275)	2,662	5,391	5,617	4,370	4,370	4,370	4,370	4,370	4,370	4,370	4,370	-	-
Ending Cash	681,740	707,046	626,317	639,894	739,469	657,009	734,440	677,663	463,004	537,588	353,674	168,459		

Urban Montessori
Balance Sheet
As of Oct FY2021

	Jun FY2020	Oct FY2021
ASSETS		
Cash Balance	589,932	639,894
Accounts Receivable	689,562	175,794
Prepays	21,102	-
Fixed Assets, Net	20,850	20,850
TOTAL ASSETS	1,321,447	836,538
LIABILITIES & EQUITY		
Accounts Payable	141,616	125,910
Due to Others	102,400	102,400
Current Loans and Other Payables	56,539	17,715
Long-Term Loans and Other Liabilities	729,014	729,014
Beginning Net Assets	285,317	291,877
Net Income (Loss) to Date	6,560	(430,378)
TOTAL LIABILITIES & EQUITY	1,321,447	836,537

Cover Sheet

Approve Minutes from October 22, 2020 Regular Meeting

Section: VII. Other Business
Item: B. Approve Minutes from October 22, 2020 Regular Meeting
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for Regular Board Meeting on October 22, 2020

APPROVED



Urban Montessori Charter School

Minutes

Regular Board Meeting

Date and Time

Thursday October 22, 2020 at 6:15 PM

Location

Join Zoom Meeting

<https://us02web.zoom.us/j/5102904005?pwd=M1kxU2hXSzRSN1dCL3QwYVEzdkJ3Zz09>

Meeting ID: 510 290 4005

One tap mobile

+16699006833,,5102904005# US (San Jose)

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Dial by your location

+1 669 900 6833 US (San Jose)

+1 346 248 7799 US (Houston)

+1 253 215 8782 US (Tacoma)

+1 312 626 6799 US (Chicago)

+1 929 436 2866 US (New York)

+1 301 715 8592 US (Germantown)

Meeting ID: 510 290 4005

Find your local number: <https://us02web.zoom.us/j/5102904005?pwd=M1kxU2hXSzRSN1dCL3QwYVEzdkJ3Zz09>

PER GOVERNOR NEWSOM'S SHELTER IN PLACE EXECUTIVE ORDER DATED MARCH 19, 2020 ([WHICH IS HERE IN ITS ENTIRETY](#)) AND BY ORDER OF THE HEALTH OFFICER OF THE COUNTY OF ALAMEDA DATED JUNE 5, 2020 (Revised June 18, 2020, July 15, 2020, and August 20, 2020) ([WHICH IS HERE IN ITS ENTIRETY](#)):

THIS WILL BE A VIRTUAL-ONLY MEETING

Join Zoom Meeting: <https://us02web.zoom.us/j/5102904005?pwd=M1kxU2hXSzRSN1dCL3QwYVEzdkJ3Zz09>

Meeting ID: 510 290 4005; Passcode: 510 290 4005

Meeting ID: 510 290 4005; Passcode: 510 290 4005

One tap mobile [+16699006833](tel:+16699006833),,5102904005# US (San Jose) [+13462487799](tel:+13462487799),,5102904005# US (Houston) Dial by your location [+1 669 900 6833](tel:+16699006833) US (San Jose) [+1 346 248 7799](tel:+13462487799) US (Houston) [+1 253 215 8782](tel:+12532158782) US (Tacoma) [+1 312 626 6799](tel:+13126266799) US (Chicago) [+1 929 436 2866](tel:+19294362866) US (New York) [+1 301 715 8592](tel:+13017158592) US (Germantown)

[301 715 8592](https://us02web.zoom.us/j/8158592) US (Germantown) Meeting ID: 510 290 4005 Find your local number: <https://us02web.zoom.us/j/8158592>

Important Notice: Due to increased demand, dial-in by phone audio conferencing capabilities may be unavailable. During this time, Zoom strongly recommends using computer audio capabilities (or via phone with the Zoom app) while on wifi.

If you have any trouble getting on the Zoom, please text 510-290-4005 for support.

Members: Loren Bentley Tammero, Olivia Couch, Jan Faraguna, Christina Greenberg, Greg Klein, Davis Leung, Hae-Sin Thomas, Stacey Wang

Urban Montessori Charter School welcomes your participation at Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the organization in public. Your participation assures us of continuing community interest in our school and assists the Board in making the best decisions for our school. To assist you in the ease of speaking/participating in our meetings, guidelines are provided at the bottom of this agenda. All materials for all board and committee meetings, including audio recordings of Regular Board Meetings, are available via on our [BoardOnTrack public portal](#) and is also accessible via the [UMCS School Calendar](#).

Directors Present

C. Greenberg (remote), D. Leung (remote), G. Klein (remote), H. Thomas, J. Faraguna (remote), L. Bentley Tammero (remote), O. Couch (remote), S. Wang

Directors Absent

None

Directors Arrived Late

H. Thomas, S. Wang

Directors Left Early

S. Wang

Guests Present

D. Bissonnette (remote), K. Feeney (remote)

I. Opening Items

A. Call the Meeting to Order

D. Leung called a meeting of the board of directors of Urban Montessori Charter School to order on Thursday Oct 22, 2020 @ 6:17 PM.

B. Record Attendance

C. Review of Action/Discussion Items

No changes needed.

Stacey joined at 6:20pm

S. Wang arrived late.

D. Board and Community Appreciations

Olivia appreciated Anna related to the back to school evening
Loren appreciated Anna and Krishna related to the back to school evening, and the parents and teachers who attended!
Krisha appreciated Anna who helped all the parent host volunteers, and to all those host parent volunteers, too!
Davis thanks everyone! For all the work everyone is doing.
Jan appreciated Daniel and Krishna for the data at Academic Committee. And Daniel reciprocated.

E. Board Member Comment

Greg acknowledged the non-amended agenda that looked like it was amended. Just us working out the quirks of the new system, and no material changes were indeed made to the agenda -- the platform made that update when a public document was attached in the wrong place. There was no material change to tonight's agenda whatsoever.

Jan encouraged everyone who can to vote!

Loren commented about work with the FAC now happening to do further updates on the Discipline and Student Grading/Promotion and wanting those to come back on a future agenda.

F. Presentations from the Floor

No public comment on non-agendized items.

II. Head of School Report

A. Head of School Report

Krishna shared her Head of School report.

Upcoming and important dates, including conference week 11/16-11/20. Afternoon distance learning won't happen to support conferencing instead.

Daniel shared from the Hummingbird Classroom, sharing on behalf of Ms. Chelle (happy birthday!) about the great work she's seeing her Primary students completing. Daniel shared examples of anonymous student work from the TK/K classroom, and showcasing how teachers, students, and families are getting creative with home materials to approximate Montessori materials.

Krishna shared attendance and chronically absent data from a few days ago. 4-8th grade are having superb attendance above 98% and chronic absence below 4%; and younger kids who may have more trouble with distance learning, have slightly lower attendance and higher rates of chronic absence.

Daniel shared how this data is used with data from the social-emotional wellness screener to build individual plans around students and to partner with families.

Ongoing anti-bias anti-racist training with Rachelle Rodgers-Ard, focusing on policies at the school and their impact and what updates will be needed.

Hae-Sin arrived at 6:43pm.

Jan asked how staff are receiving and experience that ABAR training. Krishna shared that the training was something that staff asked for, that it's optional, and that it was well attended. More feedback coming after this four week process/cycle is completed.

Loren asked why it's not mandatory. Krishna responded that there is mandatory work around data analysis and supporting students equitably. This specific set of work is above and beyond the teachers' regular duties related to policies, and that folks have a lot going on. All staff are invited and encouraged to participate as they wish and are able.

Loren asked how the policies selected are chosen. Krishna shared that the folks who show up get to voice what policies are prioritized, and Admin is there to help shape the conversation too if needed. Will be on going for years, and will ultimately need to touch every policy. Daniel commented that the Middle School program is also reviewing our discipline policy.

Stacey left at 6:52pm.

Krishna shared the work to reopen safely in phases. Phase I is what we're in now -- all distance learning. Phase II changes with safe in-person learning for targeted students -- very small number of students. Phase III would be hybrid for younger students, and Phase IV would be hybrid for all students.

Reopening requires staff readiness, family readiness, facility readiness, and COVID-19 data requirements.

Stacey returned at 6:55pm

Lots of surveying to do, lots of facilities updates and operational readiness work still do.

Hae-Sin shared that all of the things to be figured out, have to be solved for each phase.

Greg commented that it's a lot of work to get all of this done safely, and requires listening to staff, to families, and to professionals who can upgrade the facility.

Amy (Parent) asked if there was something families could to help with attendance for younger students. Krishna responded that now with opening school year data, work can be done with teachers to support individual families.

Jan invited Amy to the Academic Committee meetings.

No other public comment.

H. Thomas arrived late.

S. Wang left early.

S. Wang arrived late.

III. Finance Committee

A. Discussion Item - Committee Report, including year to date financial report

Stacey shared this month's finance committee report.

Operating income now over \$230k in the forecast, and cash stays positive all year.

Greg commented that new expenses related to reopening are not yet in the forecast, so it will decrease as we invest.

Stacey shared how it's one-time dollars that are putting us over this year, and our goal remains to be operating our core program on publicly-recurring revenue.

Stacey shared that our Measure G1 Audit showed no findings.

Hae-Sin asked HVAC improvements, and Krishna responded that those are exactly the expenses that are not yet in the forecast. Hae-Sin shared more about how high tech filters may work to attack the virus.

Davis shared that the school is in financial position to do the work to do these upgrades. Asked about a second bid on the work. Hae-Sin also shared that it's important to have baseline strong HVACs that these solutions then layer onto. Also about student checks, and monitoring students, and the potential for need for new hiring to support new operations.

Greg commented on the importance of spending designated dollars to make the campus safe.

Krishna commented about the success of the Readathon! Made our goal of \$25,000 and kids read so much!

Greg shared about work to apply for grants to meet our grants fundraising goal.

No public comment.

IV. Academic Oversight Committee

A. Discussion Item - Committee Report

Hae-Sin shared about the committee looking at a lot of data, and appreciated Daniel and Jan for bringing it. Invited Measure Education as we consider getting more data analysis support. Engagement is lowest right now with youngest students -- not alarming, but high enough to inform reopening plans in terms of who might be prioritized.

Hae-Sin shared about focusing instructional resources for students who are furthest from standard, and ensuring we are tracking growth to support students. For example, students who qualify for Special Education have data to support the later decision to exit them or not, or a student who is a language learner has data that later informs whether or not they get redesignated. For African American students who may be lower performing, for example, there is not such exact designated data, so we do that work locally, and get students in need more direct instructional time.

The committee looked at fall NWEA assessment data. There is not currently an achievement gap in the percent of students meeting their target growth (fall to fall), but still need to help students meet accelerated growth targets to get all the way to standard. The committee asked Admin what other ways we could invest to help even more -- and Daniel shared that it's probably not more Zoom time.

Davis asked about the trends in attendance and that ours seem to have flipped with younger and lower students, and would that stay back in times of in-person learning. Krishna's not sure we have precedent to provide an answer. Jan commented about learning whose attendance has improved and what barriers may have been removed.

No public comment.

V. Family Advisory Council

A. Committee Report

Olivia shared the FAC report this month.

Readathon: over 33% of students participated, and raised \$25,000. Thank you readers, supporters, and organizers.

FAC nominations: just finished. Elections coming soon.

Learning Everywhere Community Event happened, and again, big thank you to Anna for leading! Hosted by teachers and community volunteers. Krishna and Daniel started, and used fun survey questions. Opportunity to hear from teachers, fellow parents, gather questions.

Olivia shared this year's focuses for the FAC.

- 1) facilitating communication between the community and the school (Communication Working Group)
 - 2) supporting academic accountability and the reduction of the achievement/opportunity gap (Academic Working Group)
 - 3) community members who join the Community Working Group will focus on bringing greater equity and inclusion to UMCS events and community meetings.
- Other areas of focus may emerge based on the priorities of the people who join the FAC.

Krishna and Greg shared appreciation.

No public comment.

VI. Executive & Governance Committee

A. Discussion Item: Committee Updates, including candidates for board service, Form 700, and training

Christina shared the committee report. Need to continue board recruitment. Christina asked about sending in Form 700s and Krishna shared to mail it to 4551 Steele Street or drop off to Krishna or Daniel if you reach out ahead of time. We remind Board members at every meeting to make sure that annual process is done.

Greg shared about the committee's work to put emergency contingency plans in place in case administration isn't available or gets sick -- just trying to plan for a future we do not want!

No public comment.

B. Discuss and vote on Board Officers, committee chairs, and committee members for 2020-2021

No changes needed. Tabled.

VII. Other Business

A. Oakland and California Updates

Hae-Sin encouraged everyone to go vote.

Hae-Sin shared about UMCS has been participating #OaklandUndivided to help families. Working with FIA to help get out the vote. Greg commented to go vote.

Christina shared that other schools are going up for renewal right now.

No public comment.

B. Approve Minutes from September 24, 2020 Regular Meeting

C. Greenberg made a motion to approve the minutes from Regular Board Meeting on 09-24-20.

S. Wang seconded the motion.

No discussion or public comments. The board **VOTED** unanimously to approve the motion.

Roll Call

L. Bentley Tammero	Aye
H. Thomas	Aye
O. Couch	Aye
G. Klein	Aye
D. Leung	Aye
C. Greenberg	Aye
S. Wang	Aye
J. Faraguna	Aye

C. Action Item - Vote on General Consent Report

G. Klein made a motion to to approve the General Consent Report.

D. Leung seconded the motion.

no discussion or comment.s The board **VOTED** unanimously to approve the motion.

Roll Call

D. Leung	Aye
O. Couch	Aye
G. Klein	Aye
H. Thomas	Aye
C. Greenberg	Aye
L. Bentley Tammero	Aye
S. Wang	Aye
J. Faraguna	Aye

D. Collect New Business items for Future Meetings

No specific new business items collected.

VIII. Return to Open Session

A. Report out of any closed session action(s)

Davis motioned, Stacey seconded, and the Board voted unanimously to accept the Evaluation for the Head of School for 2019-2020.

IX. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:49 PM.

Respectfully Submitted,
D. Leung

Documents used during the meeting

- UMCS-October_Presentation-20201012.pdf
- UMCS-September_Financials-20201012.pdf
- FAC Report October 2020.pptx

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- 19-20_Urban_Measure_G1_Audit_Draft_10.8.20.pdf
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THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

SPECIAL PRESENTATIONS MAY BE MADE Notice is hereby given that, consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.


REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting UMCS at 4551 Steele Street, Oakland, CA 94619 or info@urbanmontessori.org.

FOR MORE INFORMATION For more information concerning this agenda or for materials relating to this meeting, please contact UMCS at 4551 Steele Street, Oakland, CA 94619 or board@urbanmontessori.org. All materials are available via the Governance Section of our website: <http://www.urbanmontessori.org/governance> or directly via our [BoardOnTrack public portal](#).

Cover Sheet

Action Item - Vote on General Consent Report

Section: VII. Other Business
Item: C. Action Item - Vote on General Consent Report
Purpose: Vote
Submitted by:
Related Material: UMCS Fiscal Management_Control Policy.pdf
UMCS-02.2020-21-First.Interim.Alt_Form.pdf
UMCS-budgetoverviewparent2020.pdf

 <p>Urban Montessori CHARTER SCHOOL</p>	Fiscal Management / Control Policy	
	Last Reviewed/Revised: 12/03/2020	Effective Date: 03/31/2014
	Original Author: UMCS Board	Policy Status: ACTIVE

Description: Internal fiscal control policies and procedures meeting GAAP, including procedures for receipt and disbursement of funds, reconciliation of accounts, contracting, budget preparation, and protection of assets

It is the intent of these Financial Policies and Procedures to implement both the letter and spirit of all applicable State and Federal regulations regarding the expenditure of and accounting for public funds. These Policies and Procedures may need to be modified as the School develops and regulations change. The Board of Directors (“Board”) should approve these financial policies, and revisit them periodically.

I. PURCHASES

A. Authorization of Expenditures: All purchases of goods and services shall be consistent with the Board approved budget. These purchases shall not require Board approved/executed contracts, with the exception of expenditures in total annual amounts greater than \$15,000. All other proposed expenditures must be approved by the Head of School who will review the proposed expenditure to determine whether it is consistent with the Board adopted budget and sign the check request and purchase order forms (if applicable).

B. Contracts

1. All professional consulting services shall be provided for under a contract.
2. Contracts for other services exceeding \$15,000 on an annual basis shall be presented to the Board for approval prior to signing. Length of such contracts shall be at the discretion of the Board. In general, contracts exceeding \$15,000 shall be let after a bidding process of sufficient duration to ensure competition. However, the Head of School may make a finding to the Board for sole sourcing a contract exceeding \$15,000; in this case, the Board may approve the contract in arrears at the time of contract execution. (The basis for such a finding may include: time/urgency issues; the absence of competitors; high service/quality from a particular contractor).
3. Bid tabulations shall be presented to the Board along with a recommendation for action. The Board reserves the right to select whichever vendor it deems most prepared to provide the required services without regard to the low bidder being the automatic selection.

C. Commitments and Purchase Orders

1. Purchase orders under \$15,000 must be approved by one of the following authorized positions: Head of School or Board Chair.
2. Purchase orders of \$15,000 or more must be approved by the Head of School or designee and one of the following authorized positions: Board Chair, Board Treasurer, or Board Secretary.

D. Invoices

1. Invoices under \$15,000 must be approved by one of the following authorized positions: Head of School, designee or Board Chair.
 2. Invoices for \$15,000 or more must be approved by the Head of School or designee and one of the following authorized positions: Board Chair, Board Treasurer, or Board Secretary.
- E. Accounts Payable: All invoices are submitted to the Operations Manager or their designee. Invoices are marked with the date received and object code. Invoices are sent to the EdTec Accounts Payable Representative once per week or as needed. The Accounts Payable Representative emails an Invoice & Check Approval Report showing all invoices that need to be paid to the Head of School, Operations Manager and Board Treasurer of the Board of Directors.
- Upon receiving the approval of the Invoice and Check Approval Report, The EdTec Account Payable Representative will process the checks, stamp the signature(s) on the checks and mail the checks to the vendors. The EdTec Account Payable Representative will email the Head of School, Operations Manager and Board Treasurer of the Board of Directors the Check Register Report, which lists checks by check number.
- F. Credit and Debit Card Usage: Unless otherwise specified by the Board of Directors and/or school management, the use of School credit and debit cards shall not be allowed for any School purchase.
- G. Other Electronic Payments: Other electronic methods (wire, ACH, transfer between bank accounts, etc.) shall not be permitted for payment of any expenses or reimbursements without the express written consent of the Head of School and one of the following authorized positions: Operations Manager, Board Chair, Board Treasurer, or Board Secretary.
- H. Employee Reimbursements: Business use of telephones or cell phones shall be reimbursed. Business meals shall be reimbursed using standard applicable IRS guidelines. Under no circumstances shall alcohol be reimbursed. The Head of School must obtain a Board member's or the Operations Manager's authorization on reimbursement requests payable to the Head of School.
- I. Petty Cash – Purpose and Usage
1. The purpose of the Petty Cash Checking Account is for payment of incidental expenses when there is insufficient time for processing through the General Checking Account. Examples of proper expenses include, but are not limited to, food/meals for teachers doing curriculum work and emergency plumbing repairs. Petty cash shall not be used for teacher reimbursements, employee expense reimbursements or independent contractor payments.
 2. The Head of School and Operations Manager shall have access to petty cash not to exceed \$2000. Such funds shall be used at the discretion of the Head of School or Operations Manager, subject to Board oversight and consistent with the approved budget and School rules and regulations. The Head of School and Operations Manager must obtain each other's authorization on petty cash checks made payable to their names. Use of petty cash shall require original receipts for all purchases.

- J. Personal Use of School Funds: Use of School funds for personal use is prohibited. Violation of this policy shall result in discipline up to and including dismissal or removal, including from the Board.

II. BANKING

A. General Checking Account

1. The Board shall authorize the establishment of commercial bank accounts for the purposes of School operations. Funds will be deposited in non-speculative accounts including federally insured savings and/or checking accounts and/or invested in non-speculative federally-backed instruments and/or standard money market accounts.
2. The General Checking Account shall be the primary account for School needs. Authorized signatories to this account shall be the Operations Manager, Board Chair, Board Treasurer, and Head of School. Checks above \$15,000, and checks payable to an authorized signer, must be signed by two authorized people. Authorized signers for checks above \$15,000 from this account shall be the Board Chair, Board Treasurer, Operations Manager, and Head of School.
3. The General Checking Account shall be reconciled monthly by a school staff member or outsourced accountant that does not have the ability to approve expenses or disburse funds from the account. The monthly Bank Reconciliations shall be reviewed and approved by the Board or a representative of the Board that does not have access to the account.

The Board authorizes the Board Chair/Treasurer to make inquiries regarding the checking account including but not limited to requesting cancelled checks, inquiring about bank balances and deposits. The Board also authorizes the Board Chair/Treasurer to initiate transfers between School accounts.

B. Petty Cash Checking Account – Account Setup and Maintenance

1. The Petty Cash Checking Account shall have a maximum balance of \$2000. The Account shall be funded from the School's business General Checking Account as necessary. A simple ledger shall be maintained by the Communications Liaison and reconciled monthly by a staff member or accountant that does not have transactional access to the account. The petty cash bank reconciliations shall be reviewed by a representative of the Board. Replenishment of the Petty Cash Checking Account shall occur through the normal accounts payable process.
2. No deposits other than replenishments as stated above shall be made into the Petty Cash Checking Account. All cash and checks shall be deposited into the General Checking Account.
3. Check writing requires signatures from one of the following people: Head of School or Board Chair.

- C. Deposits of Receipts – The School will deposit all funds received as soon as practical upon receipt. The Operations Manager or designee will open all mail on a daily basis. The Head of School or Operations Manager will endorse the checks to the appropriate school account and prepare appropriate deposits as soon as practical.

III. INDEBTEDNESS, LOANS, LEASES AND OTHER SCHOOL OBLIGATIONS

A. Loan Origination and Draws

1. All loan agreements entered into by the School must be approved by the Board.
2. If the School has a Line of Credit ("LOC") in place with a lending institution, the LOC may be drawn down and repaid by approval of at least two bank signers (Head of School, Board Chair, or Board Treasurer).

B. Leases on Real Property

1. The Board must approve all leases of real property (land, buildings, etc.).

IV. TRAVEL POLICIES

A. Employee Mileage Reimbursement

1. All employees are reimbursed at the standard mileage rate per mile as determined by the Internal Revenue Service for use of their own vehicle for business related travel pre-approved by their supervisor. In addition, parking fees and tolls paid are reimbursable if supported by receipts. Reimbursements should be submitted as soon as is reasonably possible, but within a period of no more than 3 months.
2. All employees requesting such mileage reimbursement are required to furnish an Expense Report containing the destination of each trip, its purpose and the miles driven, parking fees and tolls, supported by receipts, if applicable.

V. OTHER PRACTICES

- A. Budget Adoption: A budget shall be adopted by the Board no later than June 30 prior to the start of each new fiscal year, or earlier if required by the authorizing entity. During the course of the year, the Board may adopt an amended budget as expenses and revenue projections change.

B. Audit

1. An annual audit by an outside firm shall be performed each year on the close of the prior year's books. The audit shall be performed in advance of the December 15 statutory audit deadline. The audit shall include, but not be limited to, (1) an audit of the accuracy of the School's financial statements, (2) an audit of the School's attendance accounting and revenue claims practices, and (3) an audit of the School's internal controls practices.
2. If the School receives over \$500,000 from federal sources, the audit shall be prepared in accordance with any relevant Office of Management and Budget audit circulars.
3. The audit firm shall be on the State approved list of School auditors.
4. At the conclusion of the audit, the audit committee will review the audit with the Board and propose any necessary changes in operating procedures to comply with audit findings.
5. Form 990 Federal Tax Return: The selected audit firm will prepare the Form 990 tax return and send a copy to the school staff responsible for the audit. The school staff will review and send a copy to the Board of Directors for its review and approval before filing. Once approved by the Board, the school will notify the audit firm who will then prepare the final return for filing.

- C. Board Meetings: The Board shall review financial statements monthly at Board meetings. The Board shall also review and approve the monthly check registers and bank reconciliations from the General Checking Account and the Petty Cash Account.

- D. Conflict of Interest: Any Board member with a financial interest in a matter presented to the Board shall fully disclose such interest prior to Board discussion on the issue and shall recuse themselves from the discussion and voting on the matter. The Board shall develop a separate more comprehensive policy on conflict of interest, hiring of relatives, and compliance with Government Code 1090 and the Fair Political Practices Act.
- E. Payroll
1. New Employees: Requests for new employees shall be initiated by the Head of School and be consistent with the approved annual personnel budget. New employees shall complete an Application for Employment and all necessary paperwork for payroll. New employees shall be fingerprinted and TB tested consistent with State law. Fingerprint clearance must be received by the School before any employee may start work.
 2. Employees shall accrue vacation and sick leave time based on the personnel policy of the School.
 3. Timekeeping (for hourly staff)
 - a) The Head of School or Operations Manager shall develop procedures to ensure accurate and timely preparation of timesheets for hourly employees.
 - b) Authorized timesheets shall be forwarded to the payroll provider.
- F. Independent Contractors: The School shall only engage independent contractors if all of the following practices are followed:
1. The expense is within the approved budget or separately approved by the Board;
 2. The contractor provides proof of adequate insurance and IRS form W-9;
 3. IRS rules are followed regarding classification of staff as contractors versus employees; and
 4. The work is done under contract.
- G. Capitalization and Depreciation:
- The School will capitalize and depreciate all assets costing \$5,000 or more. All other assets are charged to expense in the year incurred.
- Capitalized assets are recorded at cost and depreciated under the straight-line method over their estimated useful lives which can range from:
- Leasehold Improvement – Lease term (including renewal options or 39 years, whichever is shorter)
 - Equipment – 3 years
 - Furniture – 5 years
- Repair and maintenance costs, which do not extend the useful lives of the assets, are charged to expense. The cost of assets sold or retired and the related amounts of accumulated depreciation are eliminated from the asset accounts, and any resulting gain or loss is included in earnings in the year.
- H. Disposal of Surplus Property and Donations:

Surplus property shall mean property that is no longer in use, is damaged beyond repair, or that the School feels will have no future value to the School’s program, and that is declared to be surplus property by the Board. If the School wishes to dispose of equipment or other surplus property, the Board shall declare the property surplus and shall direct the staff on the actual means of disposal of the property, such as sale, donation, or destruction and disposal.

If the School wishes to sell equipment or other surplus property, the Board shall direct the staff by giving specific guidance regarding the manner in which such property is to be sold.

If the School wishes to donate equipment or other surplus property, the Board shall declare the property surplus and authorize the donation. Requirements for potential donee organizations shall include: (1) the donee organization is fully independent of the School, with none of the School’s Board members or key personnel involved in the donee organization; and (2) the donee organization shall be a non-profit or governmental entity related to education. In addition, the School shall secure a receipt from the donee organization for the donated property, shall remove the asset from the School’s books and record the donation as required by state and federal audit guidelines.

Property Acquired with Federal Grant Funds

If the property in question cost \$5,000 or more at the time of acquisition and was acquired with federal grant funds, the School shall notify the federal contract administrator prior to donating or disposing of such property as provided above.

REVISION HISTORY

Effective Date	Revision:
Adopted March 31, 2014	Adoption
August 22, 2019	Reviewed and updated formatting. No material changes.
December 3, 2020	Updated limits from \$10,000 to \$15,000.

**CHARTER SCHOOL
INTERIM FINANCIAL REPORT - ALTERNATIVE FORM
First Interim Report Certification**

Charter School Name: Urban Montessori Charter Sch
(continued) _____
CDS #: 01-10017-0125567
Charter Approving Entity: Alameda County Office of Educ
County: Alameda
Charter #: 1383
Fiscal Year: 2020/21

CERTIFICATION OF FINANCIAL CONDITION

- POSITIVE CERTIFICATION**
As the Charter School Official, I certify that based upon current projections this charter will meet its financial obligations for the current fiscal year and subsequent two fiscal years.

- QUALIFIED CERTIFICATION**
As the Charter School Official, I certify that based upon current projections this charter may not meet its financial obligations for the current fiscal year or two subsequent fiscal years.

- NEGATIVE CERTIFICATION**
As the Charter School Official, I certify that based upon current projections this charter will be unable to meet its financial obligations for the remainder of the current fiscal year or for the subsequent fiscal year.

To the entity that approved the charter school:
() 2020/21 CHARTER SCHOOL FIRST INTERIM FINANCIAL REPORT -- ALTERNATIVE FORM: This report has been approved, and is hereby filed by the charter school pursuant to *Education Code* Section 47604.33.

Signed: _____ Date: _____
Charter School Official
(Original signature required)

Print
Name: Krishna Feeney Title: Head of School

To the County Superintendent of Schools:
() 2020/21 CHARTER SCHOOL FIRST INTERIM FINANCIAL REPORT -- ALTERNATIVE FORM: This report is hereby filed with the County Superintendent pursuant to *Education Code* Section 47604.33.

Signed: _____ Date: _____
Authorized Representative of
Charter Approving Entity
(Original signature required)

Print
Name: Juwen Lam Title: Executive Director, RAAP

For additional information on the First Interim Report, please contact:

For Approving Entity: <u>Juwen Lam</u> Name <u>Executive Director, RAAP</u> Title <u>510.670.4147</u> Phone <u>juwenl@acoe.org</u> E-mail	For Charter School: <u>Alejandra Rodriguez</u> Name <u>Associate Client Manager</u> Title <u>510-663-3500 ext 345</u> Phone <u>alejandra.rodriguez@edtec.com</u> E-mail
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This report has been verified for mathematical accuracy by the County Superintendent of Schools, pursuant to *Education Code* Section 47604.33.

ACOE District Advisor Date

**CHARTER SCHOOL
INTERIM FINANCIAL REPORT - ALTERNATIVE FORM
First Interim Report - Detail**

Charter School Name: Urban Montessori Charter School
 (continued)
 CDS #: 01-10017-0125567
 Charter Approving Entity: Alameda County Office of Education
 County: Alameda
 Charter #: 1383
 Fiscal Year: 2020/21

This charter school uses the following basis of accounting:

- Accrual Basis** (Applicable Capital Assets / Interest on Long-Term Debt / Long-Term Liabilities objects are 6900, 7438, 9400-9499, and 9660-9669)
 Modified Accrual Basis (Applicable Capital Outlay / Debt Service/Fund Balance objects are 6100-6170, 6200-6500, 7438, 7439 and 9711-9789)

Description	Object Code	Adopted Budget - July 1			Actuals thru 10/31			1st Interim Budget		
		Unrestricted	Restricted	Total	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
A. REVENUES										
1. LCFF Sources										
State Aid - Current Year	8011	1,726,633.00	-	1,726,633.00	314,591.00	-	314,591.00	1,718,964.13	-	1,718,964.13
Education Protection Account State Aid - Current Year	8012	467,134.00	-	467,134.00	169,541.00	-	169,541.00	702,919.66	-	702,919.66
State Aid - Prior Years	8019	-	-	-	-	-	-	-	-	-
Transfers to Charter Schools in Lieu of Property Taxes	8096	960,586.00	-	960,586.00	54,932.00	-	54,932.00	948,947.21	-	948,947.21
Other LCFF Transfers	8091, 8097	-	-	-	-	-	-	-	-	-
Total, LCFF Sources		3,154,353.00	-	3,154,353.00	539,064.00	-	539,064.00	3,370,831.00	-	3,370,831.00
2. Federal Revenues										
Every Student Succeeds Act (Title I - V)	8290	-	64,499.00	64,499.00	-	162,437.00	162,437.00	-	274,018.00	274,018.00
Special Education - Federal	8181, 8182	-	49,125.00	49,125.00	-	-	-	-	49,125.00	49,125.00
Child Nutrition - Federal	8220	-	45,105.16	45,105.16	-	-	-	-	44,209.77	44,209.77
Donated Food Commodities	8221	-	-	-	-	-	-	-	-	-
Other Federal Revenues	8110, 8260-8299	-	37,504.00	37,504.00	-	-	-	-	-	-
Total, Federal Revenues		-	196,233.16	196,233.16	-	162,437.00	162,437.00	-	367,352.77	367,352.77
3. Other State Revenues										
Special Education - State	StateRevSE	-	275,911.09	275,911.09	-	41,641.00	41,641.00	-	277,029.79	277,029.79
All Other State Revenues	StateRevAO	88,909.40	2,209.44	91,118.84	-	27,693.00	27,693.00	83,753.29	29,858.58	113,611.87
Total, Other State Revenues		88,909.40	278,120.53	367,029.93	-	69,334.00	69,334.00	83,753.29	306,888.37	390,641.66
4. Other Local Revenues										
All Other Local Revenues	LocalRevAO	303,895.59	-	303,895.59	7,807.86	-	7,807.86	209,831.75	74,624.84	284,456.59
Total, Local Revenues		303,895.59	-	303,895.59	7,807.86	-	7,807.86	209,831.75	74,624.84	284,456.59
5. TOTAL REVENUES										
		3,547,157.99	474,353.69	4,021,511.68	546,871.86	231,771.00	778,642.86	3,664,416.04	748,865.98	4,413,282.02
B. EXPENDITURES										
1. Certificated Salaries										
Certificated Teachers' Salaries	1100	882,902.39	230,807.00	1,113,709.39	388,176.40	98,747.82	486,924.22	1,419,136.12	410,641.40	1,829,777.52
Certificated Pupil Support Salaries	1200	-	-	-	-	-	-	-	-	-
Certificated Supervisors' and Administrators' Salaries	1300	195,745.60	-	195,745.60	67,544.68	1,138.10	68,682.78	206,048.00	1,500.00	207,548.00
Other Certificated Salaries	1900	-	-	-	-	-	-	-	-	-
Total, Certificated Salaries		1,078,647.99	230,807.00	1,309,454.99	455,721.08	99,885.92	555,607.00	1,625,184.12	412,141.40	2,037,325.52
2. Non-certificated Salaries										
Non-certificated Instructional Aides' Salaries	2100	721,842.97	130,479.67	852,322.64	7,561.32	55,326.96	62,888.28	96,050.45	159,793.73	255,844.18
Non-certificated Support Salaries	2200	-	-	-	-	-	-	-	-	-
Non-certificated Supervisors' and Administrators' Sal.	2300	-	-	-	-	-	-	-	-	-
Clerical and Office Salaries	2400	138,820.00	-	138,820.00	54,604.83	11,177.82	65,782.45	170,592.00	25,308.00	195,900.00
Other Non-certificated Salaries	2900	103,215.00	-	103,215.00	-	-	-	33,200.00	1,500.00	34,700.00
Total, Non-certificated Salaries		963,877.97	130,479.67	1,094,357.64	62,166.95	66,504.78	128,670.73	299,842.45	186,601.73	486,444.18
3. Employee Benefits										
STRS	3101-3102	238,167.17	36,277.85	274,445.02	64,275.54	16,686.82	80,962.36	273,604.93	81,554.84	355,159.77
PERS	3201-3202	-	-	-	-	-	-	-	-	-
OASDI / Medicare / Alternative	3301-3302	67,689.69	10,842.27	78,531.97	15,646.80	4,743.88	20,390.68	42,227.35	14,494.87	56,722.22
Health and Welfare Benefits	3401-3402	208,052.37	27,620.73	235,673.10	88,239.34	22,555.55	110,794.89	201,625.80	68,820.87	270,446.67
Unemployment Insurance	3501-3502	9,505.13	1,446.38	10,951.50	792.77	242.16	1,034.93	9,155.02	2,578.73	11,733.75
Workers' Compensation Insurance	3601-3602	35,360.51	5,504.31	40,864.81	16,460.46	5,288.54	21,749.00	32,725.45	10,178.63	42,904.08
OPEB, Allocated	3701-3702	-	-	-	-	-	-	-	-	-
OPEB, Active Employees	3751-3752	-	-	-	-	-	-	-	-	-
Other Employee Benefits	3901-3902	-	-	-	-	-	-	-	-	-
Total, Employee Benefits		558,774.87	81,691.54	640,466.40	185,414.91	49,516.95	234,931.86	559,338.54	177,627.94	736,966.49
4. Books and Supplies										
Approved Textbooks and Core Curricula Materials	4100	15,000.00	-	15,000.00	-	-	-	15,000.00	-	15,000.00
Books and Other Reference Materials	4200	1,000.00	-	1,000.00	-	-	-	1,000.00	-	1,000.00
Materials and Supplies	4300	23,500.00	-	23,500.00	2,784.02	2,338.52	5,122.54	17,753.00	6,000.00	23,753.00
Noncapitalized Equipment	4400	9,000.00	-	9,000.00	5,822.37	14,912.64	20,735.01	34,000.00	36,000.00	69,000.00
Food	4700	6,000.00	88,377.60	94,377.60	-	6,920.17	6,920.17	6,000.00	86,623.21	92,623.21
Total, Books and Supplies		54,500.00	88,377.60	142,877.60	8,606.39	24,171.33	32,777.72	73,753.00	127,623.21	201,376.21
5. Services and Other Operating Expenditures										
Subagreements for Services	5100	-	-	-	-	-	-	-	-	-
Travel and Conferences	5200	500.00	-	500.00	-	-	-	500.00	-	500.00
Dues and Memberships	5300	6,000.00	-	6,000.00	-	-	-	6,000.00	-	6,000.00
Insurance	5400	64,168.00	-	64,168.00	37,430.00	-	37,430.00	64,168.00	-	64,168.00
Operations and Housekeeping Services	5500	130,600.00	-	130,600.00	22,028.83	15,385.79	37,414.62	115,416.00	25,784.00	141,200.00
Rentals, Leases, Repairs, and Noncap. Improvements	5600	193,023.68	-	193,023.68	76,314.78	-	76,314.78	180,731.68	20,000.00	200,731.68
Transfers of Direct Costs	5700-5799	-	-	-	-	-	-	-	-	-
Professional/Consulting Services and Operating Expend.	5800	343,958.14	64,000.00	407,958.14	81,861.97	18,981.56	100,843.53	335,526.88	75,807.52	411,334.40
Communications	5900	21,692.00	-	21,692.00	5,031.05	-	5,031.05	21,692.00	-	21,692.00
Total, Services and Other Operating Expenditures		759,941.81	64,000.00	823,941.81	222,666.83	34,367.35	257,033.98	724,034.56	121,591.52	845,626.08

**CHARTER SCHOOL
INTERIM FINANCIAL REPORT - ALTERNATIVE FORM
First Interim Report - Detail**

Charter School Name: Urban Montessori Charter School
 (continued)
 CDS #: 01-10017-0125567
 Charter Approving Entity: Alameda County Office of Education
 County: Alameda
 Charter #: 1383
 Fiscal Year: 2020/21

This charter school uses the following basis of accounting:

- Accrual Basis** (Applicable Capital Assets / Interest on Long-Term Debt / Long-Term Liabilities objects are 6900, 7438, 9400-9499, and 9660-9669)
 Modified Accrual Basis (Applicable Capital Outlay / Debt Service/Fund Balance objects are 6100-6170, 6200-6500, 7438, 7439 and 9711-9789)

Description	Object Code	Adopted Budget - July 1			Actuals thru 10/31			1st Interim Budget		
		Unrestricted	Restricted	Total	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
6. Capital Outlay (Objects 6100-6170, 6200-6500 for modified accrual basis only)										
Land and Land Improvements	6100-6170	-	-	-	-	-	-	-	-	-
Buildings and Improvements of Buildings	6200	-	-	-	-	-	-	-	-	-
Books and Media for New School Libraries or Major Expansion of School Libraries	6300	-	-	-	-	-	-	-	-	-
Equipment	6400	-	-	-	-	-	-	-	-	-
Equipment Replacement	6500	-	-	-	-	-	-	-	-	-
Depreciation Expense (for accrual basis only)	6900	-	-	-	-	-	-	-	-	-
Total, Capital Outlay		-	-	-	-	-	-	-	-	-
7. Other Outgo										
Tuition to Other Schools	7110-7143	-	-	-	-	-	-	-	-	-
Transfers of Pass-through Revenues to Other LEAs	7211-7213	-	-	-	-	-	-	-	-	-
Transfers of Apportionments to Other LEAs - Spec. Ed.	7221-7223SE	-	-	-	-	-	-	-	-	-
Transfers of Apportionments to Other LEAs - All Other	7221-7223AO	-	-	-	-	-	-	-	-	-
All Other Transfers	7281-7299	-	-	-	-	-	-	-	-	-
Transfers of Indirect Costs	7300-7399	-	-	-	-	-	-	-	-	-
Debt Service:										
Interest	7438	4,742.86	-	4,742.86	-	-	-	-	-	-
Principal (for modified accrual basis only)	7439	-	-	-	-	-	-	-	-	-
Total, Other Outgo		4,742.86	-	4,742.86	-	-	-	-	-	-
8. TOTAL EXPENDITURES		3,420,485.50	595,355.81	4,015,841.30	934,574.96	274,446.33	1,209,021.29	3,282,152.68	1,025,585.80	4,307,738.47
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPEND. BEFORE OTHER FINANCING SOURCES AND USES (A5-B8)		126,672.49	(121,002.12)	5,670.37	(387,703.10)	(42,675.33)	(430,378.43)	382,263.36	(276,719.82)	105,543.55
D. OTHER FINANCING SOURCES / USES										
1. Other Sources	8930-8979	-	-	-	-	-	-	-	-	-
2. Less: Other Uses	7630-7699	-	-	-	-	-	-	-	-	-
3. Contributions Between Unrestricted and Restricted Accounts (must net to zero)	8980-8999	(121,002.12)	121,002.12	-	(42,675.33)	(42,675.33)	(85,350.66)	(276,719.82)	276,719.82	-
4. TOTAL OTHER FINANCING SOURCES / USES		(121,002.12)	121,002.12	-	(42,675.33)	(42,675.33)	(85,350.66)	(276,719.82)	276,719.82	-
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)		5,670.37	0.00	5,670.37	(430,378.43)	(85,350.66)	(515,729.09)	105,543.54	0.00	105,543.55
F. FUND BALANCE, RESERVES										
1. Beginning Fund Balance										
a. As of July 1	9791	275,685.14	-	275,685.14	291,877.46	-	291,877.46	291,877.46	-	291,877.46
b. Adjustments to Beginning Balance	9793, 9795	-	-	-	-	-	-	-	-	-
c. Adjusted Beginning Balance		275,685.14	-	275,685.14	291,877.46	-	291,877.46	291,877.46	-	291,877.46
2. Ending Fund Balance, June 30 (E + F.1.c.)		281,355.51	0.00	281,355.51	(138,500.97)	(85,350.66)	(223,851.63)	397,421.00	0.00	397,421.01
Components of Ending Fund Balance :										
a. Nonspendable										
Revolving Cash (equals object 9130)	9711	-	-	-	-	-	-	-	-	-
Stores (equals object 9320)	9712	-	-	-	-	-	-	-	-	-
Prepaid Expenditures (equals object 9330)	9713	-	-	-	-	-	-	-	-	-
All Others	9719	-	-	-	-	-	-	-	-	-
b. Restricted	9740	-	-	-	-	-	-	-	-	-
c. Committed										
Stabilization Arrangements	9750	-	-	-	-	-	-	-	-	-
Other Commitments	9760	-	-	-	-	-	-	-	-	-
d. Assigned										
Other Assignments	9780	-	-	-	-	-	-	-	-	-
e. Unassigned/Unappropriated										
Reserve for Economic Uncertainties	9789	120,475.24	-	120,475.24	-	-	-	98,464.58	-	98,464.58
Unassigned/Unappropriated Amount	9790	160,880.27	0.00	160,880.27	(138,500.97)	(85,350.66)	(223,851.63)	298,956.42	0.00	298,956.43

**CHARTER SCHOOL
INTERIM FINANCIAL REPORT - ALTERNATIVE FORM
First Interim Report - Summary**

Charter School Name: Urban Montessori Charter School
 (continued) _____
 CDS #: 01-10017-0125567
 Charter Approving Entity: Alameda County Office of Education
 County: Alameda
 Charter #: 1383
 Fiscal Year: 2020/21

Description	Object Code	7/1 Adopted Budget (X)	Actuals thru 10/31 (Y)	1st Interim Budget (Z)	1st Interim vs. Adopted Budget Increase, (Decrease)	
					\$ Difference (Z) vs. (X)	% Change (Z) vs. (X)
A. REVENUES						
1. LCFF/Revenue Limit Sources						
State Aid - Current Year	8011	1,726,633.00	314,591.00	1,718,964.13	(7,668.87)	-0.44%
Education Protection Account State Aid - Current Year	8012	467,134.00	169,541.00	702,919.66	235,785.66	50.47%
State Aid - Prior Years	8019	-	-	-	-	-
Transfers to Charter Schools Funding in Lieu of Property Taxes	8096	960,586.00	54,932.00	948,947.21	(11,638.79)	-1.21%
Other LCFF Transfers	8091, 8097	-	-	-	-	-
Total, LCFF Sources		3,154,353.00	539,064.00	3,370,831.00	216,478.00	6.86%
2. Federal Revenues						
Every Student Succeeds Act (Title I-V)	8290	64,499.00	162,437.00	274,018.00	209,519.00	324.84%
Special Education - Federal	8181, 8182	49,125.00	-	49,125.00	-	0.00%
Child Nutrition - Federal	8220	45,105.16	-	44,209.77	(895.39)	-1.99%
Donated Food Commodities	8221	-	-	-	-	-
Other Federal Revenues	8110, 8260-8299	37,504.00	-	-	(37,504.00)	(100%)
Total, Federal Revenues		196,233.16	162,437.00	367,352.77	171,119.61	87.20%
3. Other State Revenues						
Special Education - State	StateRevSE	275,911.09	41,641.00	277,029.79	1,118.70	0.41%
All Other State Revenues	StateRevAO	91,118.84	27,693.00	113,611.87	22,493.03	24.69%
Total, Other State Revenues		367,029.93	69,334.00	390,641.66	23,611.73	6.43%
4. Other Local Revenues						
All Other Local Revenues	LocalRevAO	303,895.59	7,807.86	284,456.59	(19,439.00)	-6.40%
Total, Local Revenues		303,895.59	7,807.86	284,456.59	(19,439.00)	-6.40%
5. TOTAL REVENUES						
		4,021,511.68	778,642.86	4,413,282.02	391,770.35	9.74%
B. EXPENDITURES						
1. Certificated Salaries						
Certificated Teachers' Salaries	1100	1,113,709.39	486,924.22	1,829,777.52	716,068.13	64.30%
Certificated Pupil Support Salaries	1200	-	-	-	-	-
Certificated Supervisors' and Administrators' Salaries	1300	195,745.60	68,682.78	207,548.00	11,802.40	6.03%
Other Certificated Salaries	1900	-	-	-	-	-
Total, Certificated Salaries		1,309,454.99	555,607.00	2,037,325.52	727,870.53	55.59%
2. Non-certificated Salaries						
Non-certificated Instructional Aides' Salaries	2100	852,322.64	62,888.28	255,844.18	(596,478.46)	-69.98%
Non-certificated Support Salaries	2200	-	-	-	-	-
Non-certificated Supervisors' and Administrators' Sal.	2300	-	-	-	-	-
Clerical and Office Salaries	2400	138,820.00	65,782.45	195,900.00	57,080.00	41.12%
Other Non-certificated Salaries	2900	103,215.00	-	34,700.00	(68,515.00)	-66.38%
Total, Non-certificated Salaries		1,094,357.64	128,670.73	486,444.18	(607,913.46)	-55.55%
3. Employee Benefits						
STRS	3101-3102	274,445.02	80,962.36	355,159.77	80,714.75	29.41%
PERS	3201-3202	-	-	-	-	-
OASDI / Medicare / Alternative	3301-3302	78,531.97	20,390.68	56,722.22	(21,809.75)	-27.77%
Health and Welfare Benefits	3401-3402	235,673.10	110,794.89	270,446.67	34,773.57	14.76%
Unemployment Insurance	3501-3502	10,951.50	1,034.93	11,733.75	782.25	7.14%
Workers' Compensation Insurance	3601-3602	40,864.81	21,749.00	42,904.08	2,039.27	4.99%
OPEB, Allocated	3701-3702	-	-	-	-	-
OPEB, Active Employees	3751-3752	-	-	-	-	-
Other Employee Benefits	3901-3902	-	-	-	-	-
Total, Employee Benefits		640,466.40	234,931.86	736,966.49	96,500.08	15.07%

**CHARTER SCHOOL
INTERIM FINANCIAL REPORT - ALTERNATIVE FORM
First Interim Report - Summary**

Charter School Name: Urban Montessori Charter School
 (continued) _____
 CDS #: 01-10017-0125567
 Charter Approving Entity: Alameda County Office of Education
 County: Alameda
 Charter #: 1383
 Fiscal Year: 2020/21

Description	Object Code	7/1 Adopted Budget (X)	Actuals thru 10/31 (Y)	1st Interim Budget (Z)	1st Interim vs. Adopted Budget Increase, (Decrease)	
					\$ Difference (Z) vs. (X)	% Change (Z) vs. (X)
4. Books and Supplies						
Approved Textbooks and Core Curricula Materials	4100	15,000.00	-	15,000.00	-	0.00%
Books and Other Reference Materials	4200	1,000.00	-	1,000.00	-	0.00%
Materials and Supplies	4300	23,500.00	5,122.54	23,753.00	253.00	1.08%
Noncapitalized Equipment	4400	9,000.00	20,735.01	69,000.00	60,000.00	666.67%
Food	4700	94,377.60	6,920.17	92,623.21	(1,754.39)	-1.86%
Total, Books and Supplies		142,877.60	32,777.72	201,376.21	58,498.61	40.94%
5. Services and Other Operating Expenditures						
Subagreements for Services	5100	-	-	-	-	
Travel and Conferences	5200	500.00	-	500.00	-	0.00%
Dues and Memberships	5300	6,000.00	-	6,000.00	-	0.00%
Insurance	5400	64,168.00	37,430.00	64,168.00	-	0.00%
Operations and Housekeeping Services	5500	130,600.00	37,414.62	141,200.00	10,600.00	8.12%
Rentals, Leases, Repairs, and Noncap. Improvements	5600	193,023.68	76,314.78	200,731.68	7,708.00	3.99%
Transfers of Direct Costs	5700-5799	-	-	-	-	
Professional/Consulting Services and Operating Expend.	5800	407,958.14	100,843.53	411,334.40	3,376.27	0.83%
Communications	5900	21,692.00	5,031.05	21,692.00	-	0.00%
Total, Services and Other Operating Expenditures		823,941.81	257,033.98	845,626.08	21,684.27	2.63%
6. Capital Outlay (Objects 6100-6170, 6200-6500 modified accrual basis only)						
Land and Land Improvements	6100-6170	-	-	-	-	
Buildings and Improvements of Buildings	6200	-	-	-	-	
Books and Media for New School Libraries or Major Expansion of School Libraries	6300	-	-	-	-	
Equipment	6400	-	-	-	-	
Equipment Replacement	6500	-	-	-	-	
Depreciation Expense (for accrual basis only)	6900	-	-	-	-	
Total, Capital Outlay		-	-	-	-	
7. Other Outgo						
Tuition to Other Schools	7110-7143	-	-	-	-	
Transfers of Pass-through Revenues to Other LEAs	7211-7213	-	-	-	-	
Transfers of Apportionments to Other LEAs - Spec. Ed.	7221-7223SE	-	-	-	-	
Transfers of Apportionments to Other LEAs - All Other	7221-7223AO	-	-	-	-	
All Other Transfers	7281-7299	-	-	-	-	
Transfers of Indirect Costs	7300-7399	-	-	-	-	
Debt Service:						
Interest	7438	4,742.86	-	-	(4,742.86)	(100%)
Principal (for modified accrual basis only)	7439	-	-	-	-	
Total, Other Outgo		4,742.86	-	-	(4,742.86)	(100%)
8. TOTAL EXPENDITURES		4,015,841.30	1,209,021.29	4,307,738.47	291,897.17	7.27%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPEND. BEFORE OTHER FINANCING SOURCES AND USES (A5-B8)		5,670.37	(430,378.43)	105,543.55	99,873.18	1761.32%

**CHARTER SCHOOL
INTERIM FINANCIAL REPORT - ALTERNATIVE FORM
First Interim Report - Summary**

Charter School Name: Urban Montessori Charter School
 (continued) _____
 CDS #: 01-10017-0125567
 Charter Approving Entity: Alameda County Office of Education
 County: Alameda
 Charter #: 1383
 Fiscal Year: 2020/21

Description	Object Code	7/1 Adopted Budget (X)	Actuals thru 10/31 (Y)	1st Interim Budget (Z)	1st Interim vs. Adopted Budget Increase, (Decrease)	
					\$ Difference (Z) vs. (X)	% Change (Z) vs. (X)
D. OTHER FINANCING SOURCES / USES						
1. Other Sources	8930-8979	-	-	-	-	
2. Less: Other Uses	7630-7699	-	-	-	-	
3. Contributions Between Unrestricted and Restricted Accounts (must net to zero)						
	8980-8999	-	(85,350.66)	-	-	
4. TOTAL OTHER FINANCING SOURCES / USES		-	(85,350.66)	-	-	
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)		5,670.37	(515,729.09)	105,543.55	99,873.18	1761.32%
F. FUND BALANCE, RESERVES						
1. Beginning Fund Balance						
a. As of July 1	9791	275,685.14	291,877.46	291,877.46	16,192.32	5.87%
b. Adjustments/Restatements	9793, 9795	-	-	-	-	
c. Adjusted Beginning Fund Balance		275,685.14	291,877.46	291,877.46		
2. Ending Fund Balance, June 30 (E + F.1.c.)		281,355.51	(223,851.63)	397,421.01		
Components of Ending Fund Balance :						
a. Nonspendable						
Revolving Cash (equals object 9130)	9711	-	-	-	-	
Stores (equals object 9320)	9712	-	-	-	-	
Prepaid Expenditures (equals object 9330)	9713	-	-	-	-	
All Others	9719	-	-	-	-	
b. Restricted	9740	-	-	-	-	
c. Committed						
Stabilization Arrangements	9750	-	-	-	-	
Other Commitments	9760	-	-	-	-	
d. Assigned						
Other Assignments	9780	-	-	-	-	
e. Unassigned/Unappropriated						
Reserve for Economic Uncertainties	9789	120,475.24	-	98,464.58	(22,010.66)	-18.27%
Unassigned/Unappropriated Amount	9790	160,880.27	(223,851.63)	298,956.43	138,076.16	85.83%

**CHARTER SCHOOL
MULTI-YEAR PROJECTION - ALTERNATIVE FORM
First Interim Report - MYP**

Charter School Name: Urban Montessori Charter School
(continued) _____
CDS #: 01-10017-0125567
Charter Approving Entity: Alameda County Office of Education
County: Alameda
Charter #: 1383
Fiscal Year: 2020/21

This charter school uses the following basis of accounting:

- Accrual Basis** (Applicable Capital Assets / Interest on Long-Term Debt / Long-Term Liabilities objects are 6900, 7438, 9400-9499, and 9660-9669)
 Modified Accrual Basis (Applicable Capital Outlay / Debt Service / Fund Balance objects are 6100-6170, 6200-6500, 7438, 7439 and 9711-9789)

Description	Object Code	FY 2020/21			Totals for 2021/22	Totals for 2022/23
		Unrestricted	Restricted	Total		
A. REVENUES						
1. LCFF Sources						
State Aid - Current Year	8011	1,718,964.13	0.00	1,718,964.13	2,095,732.56	2,111,165.05
Education Protection Account State Aid - Current Year	8012	702,919.66	0.00	702,919.66	371,374.19	374,111.71
State Aid - Prior Years	8019	0.00	0.00	0.00	0.00	0.00
Transfers of Charter Schools in Lieu of Property Taxes	8096	948,947.21	0.00	948,947.21	962,418.25	969,512.24
Other LCFF Transfers	8091, 8097	0.00	0.00	0.00		
Total, LCFF Sources		3,370,831.00	0.00	3,370,831.00	3,429,525.00	3,454,789.00
2. Federal Revenues						
Every Student Succeeds Act (Title I - V)	8290	0.00	274,018.00	274,018.00	64,499.00	64,499.00
Special Education - Federal	8181, 8182	0.00	49,125.00	49,125.00	49,375.00	50,875.00
Child Nutrition - Federal	8220	0.00	44,209.77	44,209.77	45,552.85	45,888.62
Donated Food Commodities	8221	0.00	0.00	0.00		
Other Federal Revenues	8110, 8260-8299	0.00	0.00	0.00	0.00	0.00
Total, Federal Revenues		0.00	367,352.77	367,352.77	159,426.85	161,262.62
3. Other State Revenues						
Special Education - State	StateRevSE	0.00	277,029.79	277,029.79	273,713.13	278,184.38
All Other State Revenues	StateRevAO	83,753.29	29,858.58	113,611.87	88,109.70	88,802.56
Total, Other State Revenues		83,753.29	306,888.37	390,641.66	361,822.82	366,986.93
4. Other Local Revenues						
All Other Local Revenues	LocalRevAO	209,831.75	74,624.84	284,456.59	284,357.44	284,526.43
Total, Local Revenues		209,831.75	74,624.84	284,456.59	284,357.44	284,526.43
5. TOTAL REVENUES						
		3,664,416.04	748,865.98	4,413,282.02	4,235,132.11	4,267,564.98
B. EXPENDITURES						
1. Certificated Salaries						
Certificated Teachers' Salaries	1100	1,419,136.12	410,641.40	1,829,777.52	1,766,532.52	1,766,532.52
Certificated Pupil Support Salaries	1200	0.00	0.00	0.00	-	0.00
Certificated Supervisors' and Administrators' Salaries	1300	206,048.00	1,500.00	207,548.00	206,048.00	206,048.00
Other Certificated Salaries	1900	0.00	0.00	0.00	-	0.00
Total, Certificated Salaries		1,625,184.12	412,141.40	2,037,325.52	1,972,580.52	1,972,580.52
2. Non-certificated Salaries						
Non-certificated Instructional Aides' Salaries	2100	96,050.45	159,793.73	255,844.18	266,756.00	266,756.00
Non-certificated Support Salaries	2200	0.00	0.00	0.00	0.00	0.00
Non-certificated Supervisors' and Administrators' Sal.	2300	0.00	0.00	0.00	0.00	0.00
Clerical and Office Salaries	2400	170,592.00	25,308.00	195,900.00	136,740.00	136,740.00
Other Non-certificated Salaries	2900	33,200.00	1,500.00	34,700.00	33,200.00	33,200.00
Total, Non-certificated Salaries		299,842.45	186,601.73	486,444.18	436,696.00	436,696.00

**CHARTER SCHOOL
MULTI-YEAR PROJECTION - ALTERNATIVE FORM
First Interim Report - MYP**

Charter School Name: Urban Montessori Charter School
(continued) _____
CDS #: 01-10017-0125567
Charter Approving Entity: Alameda County Office of Education
County: Alameda
Charter #: 1383
Fiscal Year: 2020/21

Description	Object Code	FY 2020/21			Totals for 2021/22	Totals for 2022/23
		Unrestricted	Restricted	Total		
3. Employee Benefits						
STRS	3101-3102	273,604.93	81,554.84	355,159.77	343,847.76	388,977.78
PERS	3201-3202	0.00	0.00	0.00	-	0.00
OASDI / Medicare / Alternative	3301-3302	42,227.35	14,494.87	56,722.22	51,068.65	51,068.65
Health and Welfare Benefits	3401-3402	201,625.80	68,820.87	270,446.67	274,824.90	288,566.15
Unemployment Insurance	3501-3502	9,155.02	2,578.73	11,733.75	11,473.00	11,473.00
Workers' Compensation Insurance	3601-3602	32,725.45	10,178.63	42,904.08	40,957.70	40,957.70
OPEB, Allocated	3701-3702	0.00	0.00	0.00	0.00	0.00
OPEB, Active Employees	3751-3752	0.00	0.00	0.00	0.00	0.00
Other Employee Benefits	3901-3902	0.00	0.00	0.00	0.00	0.00
Total, Employee Benefits		559,338.54	177,627.94	736,966.49	722,172.01	781,043.27
4. Books and Supplies						
Approved Textbooks and Core Curricula Materials	4100	15,000.00	0.00	15,000.00	15,000.00	15,000.00
Books and Other Reference Materials	4200	1,000.00	0.00	1,000.00	1,000.00	1,000.00
Materials and Supplies	4300	17,753.00	6,000.00	23,753.00	23,753.00	23,753.00
Noncapitalized Equipment	4400	34,000.00	35,000.00	69,000.00	34,000.00	34,000.00
Food	4700	6,000.00	86,623.21	92,623.21	95,254.80	95,912.69
Total, Books and Supplies		73,753.00	127,623.21	201,376.21	169,007.80	169,665.69
5. Services and Other Operating Expenditures						
Subagreements for Services	5100	0.00	0.00	0.00	0.00	0.00
Travel and Conferences	5200	500.00	0.00	500.00	500.00	500.00
Dues and Memberships	5300	6,000.00	0.00	6,000.00	6,000.00	6,000.00
Insurance	5400	64,168.00	0.00	64,168.00	64,168.00	64,168.00
Operations and Housekeeping Services	5500	115,416.00	25,784.00	141,200.00	141,200.00	141,200.00
Rentals, Leases, Repairs, and Noncap. Improvements	5600	180,731.68	20,000.00	200,731.68	160,731.68	160,731.68
Transfers of Direct Costs	5700-5799	0.00	0.00	0.00		
Professional/Consulting Services and Operating Expend.	5800	335,526.88	75,807.52	411,334.40	434,860.46	439,126.93
Communications	5900	21,692.00	0.00	21,692.00	21,692.00	21,692.00
Total, Services and Other Operating Expenditures		724,034.56	121,591.52	845,626.08	829,152.14	833,418.61
6. Capital Outlay (Obj. 6100-6170, 6200-6500 for mod. accr. basis only)						
Land and Land Improvements	6100-6170	0.00	0.00	0.00	0.00	0.00
Buildings and Improvements of Buildings	6200	0.00	0.00	0.00	0.00	0.00
Books and Media for New School Libraries or Major Expansion of School Libraries	6300	0.00	0.00	0.00	0.00	0.00
Equipment	6400	0.00	0.00	0.00	0.00	0.00
Equipment Replacement	6500	0.00	0.00	0.00	0.00	0.00
Depreciation Expense (for accrual basis only)	6900	0.00	0.00	0.00	0.00	0.00
Total, Capital Outlay		0.00	0.00	0.00	0.00	0.00
7. Other Outgo						
Tuition to Other Schools	7110-7143	0.00	0.00	0.00	0.00	0.00
Transfers of Pass-through Revenues to Other LEAs	7211-7213	0.00	0.00	0.00	0.00	0.00
Transfers of Apportionments to Other LEAs - Spec. Ed.	7221-7223SE	0.00	0.00	0.00	0.00	0.00
Transfers of Apportionments to Other LEAs - All Other	7221-7223AO	0.00	0.00	0.00	0.00	0.00
All Other Transfers	7280-7299	0.00	0.00	0.00	0.00	0.00
Transfers of Indirect Costs	7300-7399	0.00	0.00	0.00	0.00	0.00
Debt Service:						
Interest	7438	0.00	0.00	0.00	4,334.93	1,818.99
Principal (for modified accrual basis only)	7439	0.00	0.00	0.00	0.00	0.00
Total, Other Outgo		0.00	0.00	0.00	4,334.93	1,818.99
8. TOTAL EXPENDITURES		3,282,152.68	1,025,585.80	4,307,738.47	4,133,943.40	4,195,223.09
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPEND. BEFORE OTHER FINANCING SOURCES AND USES (A5-B8)		382,263.36	(276,719.82)	105,543.55	101,188.71	72,341.90

**CHARTER SCHOOL
MULTI-YEAR PROJECTION - ALTERNATIVE FORM
First Interim Report - MYP**

Charter School Name: Urban Montessori Charter School
 (continued) _____
 CDS #: 01-10017-0125567
 Charter Approving Entity: Alameda County Office of Education
 County: Alameda
 Charter #: 1383
 Fiscal Year: 2020/21

Description	Object Code	FY 2020/21			Totals for 2021/22	Totals for 2022/23
		Unrestricted	Restricted	Total		
D. OTHER FINANCING SOURCES / USES						
1. Other Sources	8930-8979	0.00	0.00	0.00	0.00	0.00
2. Less: Other Uses	7630-7699	0.00	0.00	0.00	0.00	0.00
3. Contributions Between Unrestricted and Restricted Accounts (must net to zero)	8980-8999	(276,719.82)	276,719.82	0.00		
4. TOTAL OTHER FINANCING SOURCES / USES		(276,719.82)	276,719.82	0.00	0.00	0.00
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)		105,543.54	0.00	105,543.55	101,188.71	72,341.90
F. FUND BALANCE, RESERVES						
1. Beginning Fund Balance						
a. As of July 1	9791	291,877.46	0.00	291,877.46	397,421.01	498,609.72
b. Adjustments/Restatements	9793, 9795	0.00	0.00	0.00		
c. Adjusted Beginning Balance		291,877.46	0.00	291,877.46	397,421.01	498,609.72
2. Ending Fund Balance, June 30 (E + F.1.c.)		397,421.00	0.00	397,421.01	498,609.72	570,951.62
Components of Ending Fund Balance:						
a. Nonspendable						
Revolving Cash (equals object 9130)	9711	0.00	0.00	0.00		
Stores (equals object 9320)	9712	0.00	0.00	0.00		
Prepaid Expenditures (equals object 9330)	9713	0.00	0.00	0.00		
All Others	9719	0.00	0.00	0.00		
b. Restricted	9740		0.00	0.00		
c. Committed						
Stabilization Arrangements	9750	0.00	0.00	0.00		
Other Commitments	9760	0.00	0.00	0.00		
d. Assigned						
Other Assignments	9780	0.00	0.00	0.00		
e. Unassigned/Unappropriated						
Reserve for Economic Uncertainties	9789	98,464.58	0.00	98,464.58	124,018.30	125,856.69
Unassigned/Unappropriated Amount	9790	298,956.42	0.00	298,956.43	374,591.42	445,094.92

Local Control Funding Formula (LCFF) Budget Overview for Parents Template

Developed by the California Department of Education, September 2020

LCFF Budget Overview for Parents: Data Input

Local Educational Agency (LEA) name:	Urban Montessori Charter School
CDS code:	01-10017-0125567
LEA contact information:	krishnaf@urbanmontessori.org
Current School Year:	2020-2021
Prior School Year	2019-2020

*NOTE: The "High Needs Students" referred to in the tables below are Unduplicated Students for LCFF funding purposes.

Projected General Fund Revenue for the 2020-2021 School Year		Amount
Total LCFF funds	\$	3,370,831
LCFF supplemental & concentration grants	\$	255,864
All other state funds	\$	390,642
All local funds	\$	284,457
Total federal funds	\$	367,353
Federal CARES funds	\$	209,519
Total Projected Revenue	\$	4,413,283
Total Budgeted Expenditures for the 2020-2021 School Year		Amount
Total Budgeted General Fund Expenditures	\$	4,310,738
Total Budgeted Expenditures in the Learning Continuity Plan	\$	364,948
Total Budgeted Expenditures for High Needs Students in the Learning Continuity Plan	\$	364,948
Expenditures not in the Learning Continuity Plan	\$	3,945,790
Expenditures for High Needs Students in the 2019-2020 School Year		Amount
Total Budgeted Expenditures for High Needs Students in the LCAP	\$	278,500
Actual Expenditures for High Needs Students in LCAP	\$	277,186

LCFF Budget Overview for Parents: Narrative Responses

LCFF Budget Overview for Parents Narrative Responses Sheet

Required Prompt(s)	Response(s)
<p>Briefly describe any of the General Fund Budget Expenditures for the school year not included in the Learning Continuity Plan.</p>	<p>Staff salaries and benefits, including but not limited to: teachers and assistant teachers administrators, operations staff, and Special Education staff; books, supplies, curriculum, and student food services; services and operating expenses, including but not limited to: air filters and investment in ventilation system, rent, utilities, facilities costs, back-office services, accounting fees, banking services, communications and technology expenses, student information system, Special Education contractors, and insurance.</p>
<p>A prompt may display based on information provided in the Data Input tab.</p>	<p>[Respond to the prompt here; if there is no prompt a response is not required.]</p>
<p>The total actual expenditures for actions and services to increase or improve services for high needs students in 2019-2020 is less than the total budgeted expenditures for those planned actions and services. Briefly describe how this difference impacted the actions and services and the overall increased or improved services for high needs students in 2019-2020.</p>	<p>Though our expenditures were slightly less than what we budgeted there was no impact to the services planned or received by students. The difference was the result of conservative spending and coming in a little under budget on a few key items such as classroom materials and computers.</p>

LCFF Budget Overview for Parents

Local Educational Agency (LEA) Name: Urban Montessori Charter School

CDS Code: 01-10017-0125567

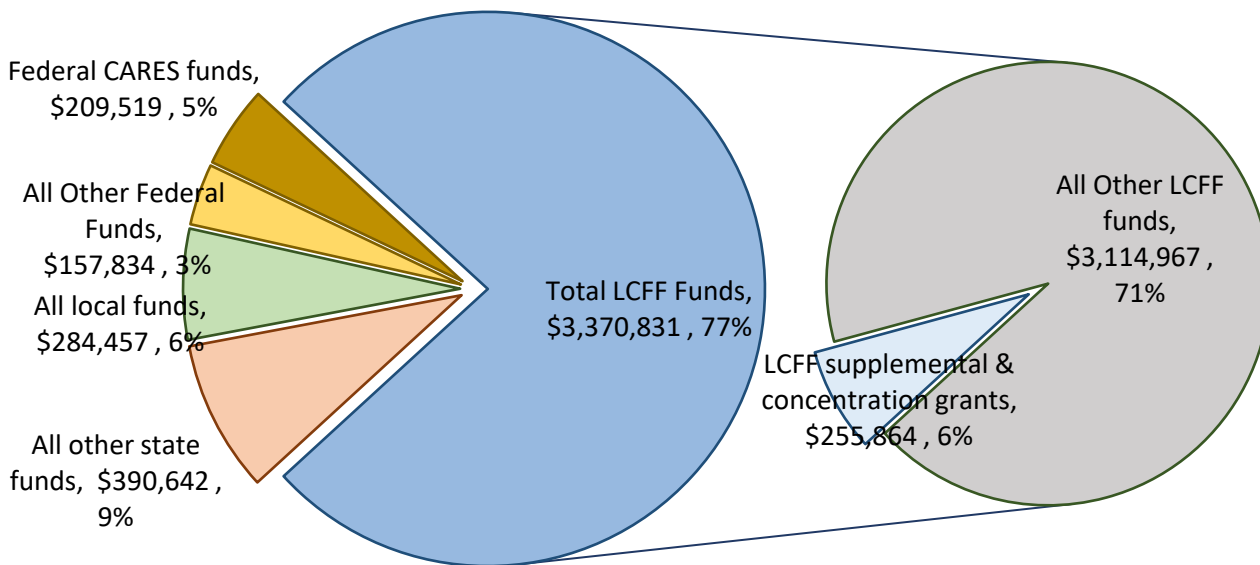
School Year: 2020-2021

LEA contact information: krishnaf@urbanmontessori.org

School districts receive funding from different sources: state funds under the Local Control Funding Formula (LCFF), other state funds, local funds, and federal funds. LCFF funds include a base level of funding for all LEAs and extra funding - called "supplemental and concentration" grants - to LEAs based on the enrollment of high needs students (foster youth, English learners, and low-income students).

Budget Overview for the 2020-2021 School Year

Projected Revenue by Fund Source

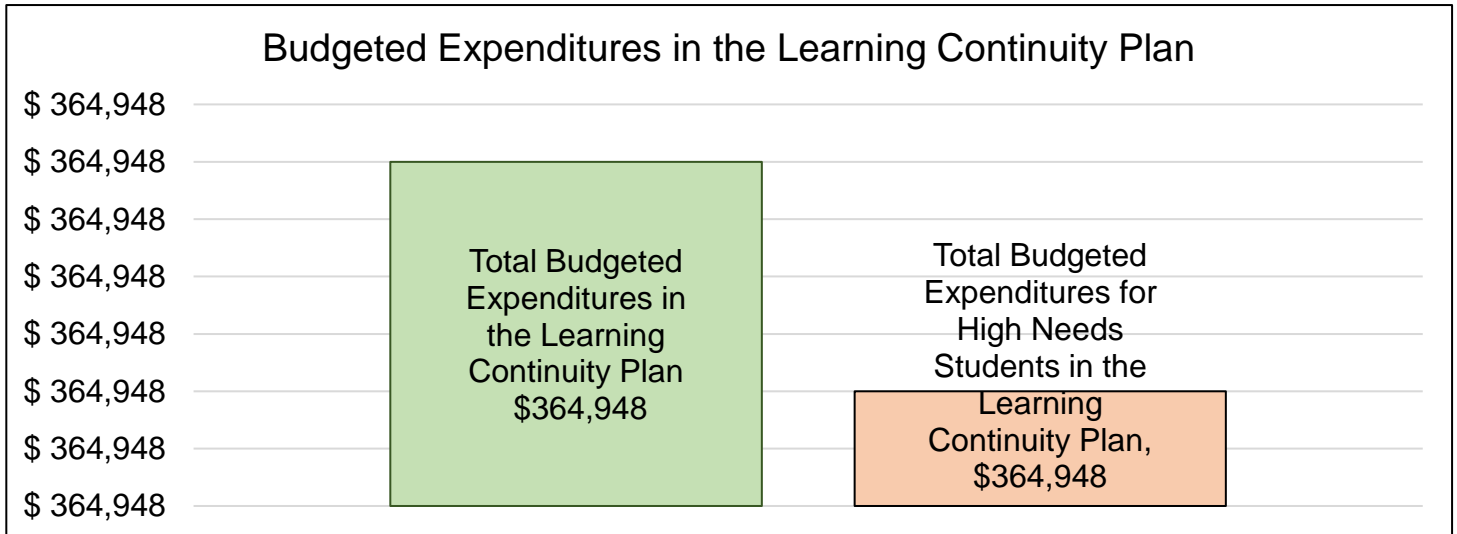


This chart shows the total general purpose revenue Urban Montessori Charter School expects to receive in the coming year from all sources.

The total revenue projected for Urban Montessori Charter School is \$4,413,283.00, of which \$3,370,831.00 is Local Control Funding Formula (LCFF) funds, \$390,642.00 is other state funds, \$284,457.00 is local funds, and \$367,353.00 is federal funds. Of the \$367,353.00 in federal funds, \$209,519.00 are federal CARES Act funds. Of the \$3,370,831.00 in LCFF Funds, \$255,864.00 is generated based on the enrollment of high needs students (foster youth, English learner, and low-income students).

LCFF Budget Overview for Parents

For the 2020-21 school year school districts must work with parents, educators, students, and the community to develop a Learning Continuity and Attendance Plan (Learning Continuity Plan). The Learning Continuity Plan replaces the Local Control and Accountability Plan (LCAP) for the 2020–21 school year and provides school districts with the opportunity to describe how they are planning to provide a high-quality education, social-emotional supports, and nutrition to their students during the COVID-19 pandemic.



This chart provides a quick summary of how much Urban Montessori Charter School plans to spend for planned actions and services in the Learning Continuity Plan for 2020-2021 and how much of the total is tied to increasing or improving services for high needs students.

Urban Montessori Charter School plans to spend \$4,310,738.00 for the 2020-2021 school year. Of that amount, \$364,948.20 is tied to actions/services in the Learning Continuity Plan and \$3,945,789.80 is not included in the Learning Continuity Plan. The budgeted expenditures that are not included in the Learning Continuity Plan will be used for the following:

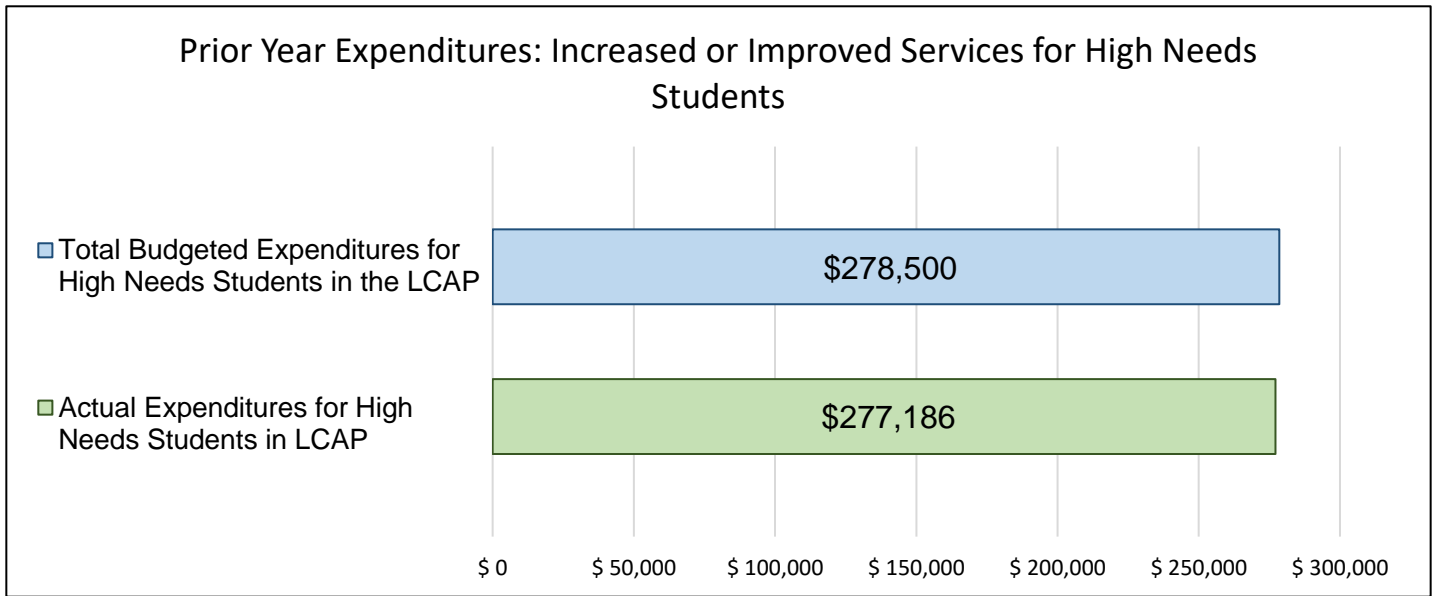
Staff salaries and benefits, including but not limited to: teachers and assistant teachers administrators, operations staff and Special Education staff; books, supplies, curriculum, and student food services;

Increased or Improved Services for High Needs Students in in the Learning Continuity Plan for the 2020-2021 School Year

In 2020-2021, Urban Montessori Charter School is projecting it will receive \$255,864.00 based on the enrollment of foster youth, English learner, and low-income students. Urban Montessori Charter School must describe how it intends to increase or improve services for high needs students in the Learning Continuity Plan. Urban Montessori Charter School plans to spend \$364,948.00 towards meeting this requirement, as described in the Learning Continuity Plan.

LCFF Budget Overview for Parents

Update on Increased or Improved Services for High Needs Students in 2019-2020



This chart compares what Urban Montessori Charter School budgeted in the 2019-20 LCAP for actions and services that contributed to increasing or improving services for high needs students with what Urban Montessori Charter School actually spent on actions and services that contributed to increasing or improving services for high needs students in the 2019-20 school year.

In 2019-2020, Urban Montessori Charter School's LCAP budgeted \$278,500.00 for planned actions to increase or improve services for high needs students. Urban Montessori Charter School actually spent \$277,186.05 for actions to increase or improve services for high needs students in 2019-2020. The difference between the budgeted and actual expenditures of \$1,313.95 had the following impact on Urban Montessori Charter School's ability to increase or improve services for high needs students:

Though our expenditures were slightly less than what we budgeted there was no impact to the services planned or received by students. The difference was the result of conservative spending and coming in a little under budget on a few key items such as classroom materials and computers.