



# Urban Montessori Charter School

## Executive and Governance Committee Meeting

Published on May 7, 2020 at 10:11 AM PDT

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### Date and Time

Monday May 11, 2020 at 1:15 PM PDT

### Location

VIRTUAL ONLY

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PER GOVERNOR NEWSOM'S SHELTER IN PLACE EXECUTIVE ORDER DATED MARCH 19, 2020 ([WHICH IS HERE IN ITS ENTIRETY](#)) AND BY ORDER OF THE HEALTH OFFICER OF THE COUNTY OF ALAMEDA DATED MARCH 16, 2020 ([WHICH IS HERE IN ITS ENTIRETY](#)):

THIS WILL BE A VIRTUAL-ONLY MEETING

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Committee Members: Christina Greenberg, Greg Klein, Davis Leung

Urban Montessori Charter School welcomes your participation at Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the organization in public. Your participation assures us of continuing community interest in our school and assists the Board in making the best decisions for our school. To assist you in the ease of speaking/participating in our meetings, guidelines are provided at the bottom of this agenda. All materials for all board and committee meetings, including audio recordings of Regular Board Meetings, are available via [http://www.urbanmontessori.org/board\\_of\\_directors](http://www.urbanmontessori.org/board_of_directors).

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### Agenda

Purpose	Presenter	Time
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**I. Opening Items 1:15 PM**

- A. Record Attendance Christina Greenberg 1 m
- B. Call the Meeting to Order Christina Greenberg
- C. Approve Minutes Approve Minutes Greg Klein 1 m
  
- Minutes from April 13, 2020
  
- D. Review of Action/Discussion Items Discuss Christina Greenberg 1 m  
 With input from the committee, the committee chair may decide, based upon a number of factors, to reorder the action/discussion items to best suit the needs of the meeting. No additional action/discussion items will be added at this time.
  
- E. Presentations from the Floor Christina Greenberg 5 m  
 PRESENTATIONS ON NON-AGENDA ITEMS – Any person wishing to speak to any item not on the agenda will be granted three minutes to make a presentation. Speakers required translation will be granted double time.

**II. Executive and Governance 1:23 PM**

- A. BoardOnTrack Discuss Krishna Feeney 25 m  
 Updates on BoardOnTrack implementation, including board assessment and Head of School evaluation tools.
  
- B. Committee's Support for LCAP Development Discuss Greg Klein 5 m

**III. Closed Session 1:53 PM**

- A. Public Employee Performance Evaluation - Head of School Discuss Christina Greenberg 30 m
  - B. Report out of Closed Session Vote Christina Greenberg 5 m
- The reporting out of Closed Session is always agendized as "Vote" in case a vote of some kind was needed during closed session. This does not mean that the committee will indeed take any actions during this time. All votes taken during closed session, if any, are reported afterwards and become part of the public record.

**IV. Closing Items 2:28 PM**

- A. Adjourn Meeting Vote Christina Greenberg 1 m

**THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE** Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

**REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY** The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

**SPECIAL PRESENTATIONS MAY BE MADE** Notice is hereby given that, consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

**REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY** Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting UMCS at 5328 Brann Street, Oakland, CA 94619 or [info@urbanmontessori.org](mailto:info@urbanmontessori.org).

**FOR MORE INFORMATION** For more information concerning this agenda or for materials relating to this meeting, please contact UMCS at 5328 Brann Street, Oakland, CA 94619 or [board@urbanmontessori.org](mailto:board@urbanmontessori.org). All materials are available via the Governance Section of our website: <http://www.urbanmontessori.org/governance>.

# Cover Sheet

## Approve Minutes

**Section:** I. Opening Items  
**Item:** C. Approve Minutes  
**Purpose:** Approve Minutes  
**Submitted by:**  
**Related Material:** Minutes 04.13.2020 Executive Committee Meeting.docx

**Monday, Apr 13, 2020 1:15PM - 2:15PM**



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**Members:** Christina Greenberg (Chair), Davis Leung, Greg Klein

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**1. Call to Order and Attendance** 1:18 PM  
*a. Davis called the meeting to order at 1:18. Davis and Greg are present.*

**2. Presentations from the Floor** 1:18 PM  
*PRESENTATIONS ON NON-AGENDA ITEMS – Any person wishing to speak to any item not on the agenda will be granted three minutes to make a presentation.*

*PRESENTATIONS ON AGENDA ITEMS - Any person wishing to speak to any item on the agenda will be granted three minutes to make a presentation at the time of that presentation.*

*None*

**3. Review of Action/Discussion Items** 1:19 PM  
*The committee may decide, based upon a number of factors, to reorder the action/discussion items to best suit the needs of the meeting. No additional action/discussion items will be added at this time.*

*None*

**4. Action/Discussion Items** 1:25 PM

- a. Discuss, review, and vote on Minutes from February 10, 2020
  - i. *Greg motion to approve the minutes. Davis seconded. Vote 2-0-0. Approved*
- b. Committee Support of LCAP development
  - i. *Greg shared an overview of the LCAP process and documents for this Spring. There is a folder now in the Executive Folder with the LCAP templates which have started to be filled out so that staff can review, update and reflect. First we complete the 2019-2020 Annual Update document, and then move into the 2020-2023 LCAP planning template. Krishna and staff will bring a draft LCAP to the May Board meeting for feedback from the Board, and also will get required feedback from parents and staff. Working towards June adoption.*
    1. *No Public Comment on this item*
- c. Annual Board assessment review
  - i. *We have 3 board member responses so far. Davis will email reminding board members to complete.*

1. *No Public Comment on this item*

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|---|---------|
| 5. <b>Closed Session</b>  | 1:56 PM |
| a. Public Employee Performance Evaluation - Head of School            |         |
| 6. <b>Report Out</b>  | 2:23 PM |
| Committee will report out on any actions taken during closed session. |         |
| <i>No action taken</i>  |         |
| 7. <b>Adjournment</b>   | 2:24 PM |
| a. Davis motion to adjourn. Greg seconded. Vote 2-0-0. Adjourned.     |         |

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