



Urban Montessori Charter School

Board Meeting

Published on March 17, 2025 at 3:32 PM PDT

Date and Time

Thursday March 20, 2025 at 5:30 PM PDT

Location

4551 Steele Street, Oakland, CA 94619. Ring the front bell or call/text 510-290-4005 for entry. Signage on campus will direct you to the correct room, generally the Head of School's Office.

The public may comment and participate [via Zoom](#) if they prefer. The public may also email comments to board@urbanmontessori.org to be shared by the Board's Secretary during the meeting. Please make that intention clear in your email.

<https://us02web.zoom.us/j/82592855160?pwd=cG02OTRoUVdrdngwOTI2WFBrOTBzQT09>

Meeting ID: 825 9285 5160; Passcode 510 842 1181

One tap mobile

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Meeting ID: 825 9285 5160

Find your local number: <https://us02web.zoom.us/j/82592855160?pwd=cG02OTRoUVdrdngwOTI2WFBrOTBzQT09>

Additional teleconference locations:

This meeting will be audio recorded. The public can find documents related to this agenda either linked directly on the agenda or under "Documents" after selecting the meeting in BoardOnTrack and prior to viewing the agenda. Downloading the "packet" may not include all of the "Documents" that are still otherwise available to the public via the Meeting on BoardOnTrack.

Members: Lana Butler, Kara Fortuna, Greg Klein, Sarah Morrill, Amy Ng (Chair), Evan Sequoia

Urban Montessori Charter School welcomes your participation at Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the organization in public. Your participation assures us of continuing community interest in our school and assists the Board in making the best decisions for our school. To assist you in the ease of speaking/participating in our meetings, guidelines are provided at the bottom of this agenda. All materials for all board and committee meetings, including audio recordings of Regular Board Meetings, are available on our [BoardOnTrack public portal](#) and also through the [UMCS School Calendar](#). The board uses [Robert's Rules of Order](#).

Each year by April 1, and when first joining or leaving the board, board members complete and file a [Form 700](#). Board members annually train on the CA [Brown Act, Conflict of Interest, and the Public Records Act](#).

Agenda

| | Purpose | Presenter | Time |
|--|---------|------------|----------------|
| I. Opening Items | | | 5:30 PM |
| A. Call the Meeting to Order | | Amy Ng | |
| This meeting is being audio-recorded. | | | |
| B. Record Attendance | | Greg Klein | |
| C. Review of Action/Discussion Items | Discuss | Amy Ng | 1 m |
| With input from the board, the Chair may decide, based upon a number of factors, to reorder the action/discussion items to best suit the needs of the meeting. No additional action/discussion items will be added at this time. | | | |
| D. Board and Community Appreciations | | Amy Ng | 5 m |

| | Purpose | Presenter | Time |
|--|---|-------------------------------|----------------|
| Members of the Board and UMCS community may provide appreciations and affirmations during this time. | | | |
| E. | Board Member Comment | Amy Ng | 1 m |
| Any board member wishing to speak to an issue regarding UMCS that does not pertain to an agenda item may do so at this time. No further discussion or action will take place following each board member's comments. | | | |
| F. | Presentations from the Floor | Amy Ng | 10 m |
| PRESENTATIONS ON NON-AGENDA ITEMS – Any person wishing to speak to any item not on the agenda will be granted three minutes to make a presentation. Speakers requiring translation shall have double time. Comments should refer to matters within the jurisdiction of this committee. | | | |
| <i>“What if [we] listened to others so deeply that they felt loved, accepted, and safe in [our] presence, no matter what they had to say?” -- Steve Shapiro, Author</i> | | | |
| II. | Head of School Report | | 5:47 PM |
| The Head of School and their designees will present topics of interest to the Board and the general public. | | | |
| A. | Head of School Report | Discuss Daniel Bissonnette | 10 m |
| Report topics this meeting may include: | | | |
| <ol style="list-style-type: none"> 1. Recent and upcoming events 2. Ongoing Professional Development and Staff Support 3. Staffing and Enrollment Updates 4. Update on paths forward and the Board's role | | | |
| III. | Academic Oversight Committee | | 5:57 PM |
| A. | Discussion Item - Committee Report | Discuss Kara Fortuna | 5 m |
| IV. | Family Advisory Council | | 6:02 PM |
| A. | Discussion Item - Committee Report | Discuss Lana Butler | 5 m |
| V. | Executive & Governance Committee | | 6:07 PM |

| | Purpose | Presenter | Time |
|--|-----------------|-----------|----------------|
| A. Committee Report | Vote | Amy Ng | 5 m |
| <p>If needed, the Board may take action during this agenda item to change its officers, as well as committee membership, alternates, and leadership. Current and archival information is here. Please review the Executive and Governance Committee's minutes for more information. Governance Committee Overview.</p> <p>The Board may discuss and vote to update the remaining Regular Meeting schedule for the school year.</p> | | | |
| VI. Other Business | | | 6:12 PM |
| A. Approve Minutes from February 27, 2025 Regular Meeting | Approve Minutes | Amy Ng | 1 m |
| B. Action Item - Vote on General Consent Report | Vote | Amy Ng | 3 m |
| <ol style="list-style-type: none"> 1. Vote to accept monthly Finance Committee Report Documents: Year-to-date forecast, presentation from Edtec, cashflow, balance sheet 2. Independent Auditor selection/contract <p>[items may be linked or attached directly here in the agenda, or on BoardOnTrack under this date's Meeting and then "Documents."]</p> | | | |
| C. Collect New Business items for Future Meetings | Discuss | Amy Ng | 1 m |
| VII. Closed Session | | | 6:17 PM |
| A. Closed Session Items | Discuss | Amy Ng | 15 m |
| <ol style="list-style-type: none"> 1. Public Employee Performance Evaluation - Head of School <p>"Closed Session" is always agendized ahead of time as a "Discuss" item. If any votes are taken during any Closed Session, those are reported out publicly upon return to Open Session.</p> | | | |
| VIII. Return to Open Session | | | 6:32 PM |
| A. Report out of any closed session action(s) | Vote | Amy Ng | 1 m |

"Return to Open Session" is always agendized ahead of time as a "Vote" item. It is not meant to indicate the the Board *shall* take an action at this time. If any votes are taken during any Closed Session, those are reported out publicly at this time on the agenda.

IX. Closing Items

6:33 PM

A. Adjourn Meeting

Vote

Amy Ng

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY The Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Board may request assistance by contacting UMCS at 4551 Steele Street, Oakland, CA 94619 or info@urbanmontessori.org.

FOR MORE INFORMATION For more information concerning this agenda or for materials relating to this meeting, please contact UMCS at 4551 Steele Street, Oakland, CA 94619 or board@urbanmontessori.org. All materials are available via the BoardOnTrack portal of our website: <https://www.urbanmontessori.org/boardontrackportal>.