



Urban Montessori Charter School

Regular Board Meeting

Published on September 25, 2023 at 3:54 PM PDT

Date and Time

Thursday September 28, 2023 at 5:30 PM PDT

Location

4551 Steele Street, Oakland, CA 94619. Ring the front bell or call/text 510-290-4005 for entry. Signage on campus will direct you to the correct room, generally the Head of School's Office.

The public may comment and participate [via Zoom](#) if they prefer. The public may also email comments to board@urbanmontessori.org to be shared by the Board's Secretary during the meeting. Please make that intention clear in your email.

<https://us02web.zoom.us/j/82592855160?pwd=cG02OTRoUVdrdngwOTI2WFBrOTBzQT09>

Meeting ID: 825 9285 5160; Passcode 510 842 1181

One tap mobile

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Dial by your location

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Meeting ID: 825 9285 5160

Find your local number: <https://us02web.zoom.us/j/82592855160?pwd=cG02OTRoUVdrdngwOTI2WFBrOTBzQT09>

Additional teleconference locations:

This meeting will be audio recorded. The public can find documents related to this agenda either linked directly on the agenda or under "Documents" after selecting the meeting in BoardOnTrack prior to viewing the agenda. Downloading the "packet" may not include all of the "Documents" that are still otherwise available to the public via the Meeting on BoardOnTrack.

Members: Kara Fortuna, Greg Klein, Sarah Morrill (Chair), Ann Rhodes, Donald Williams

Urban Montessori Charter School welcomes your participation at Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the organization in public. Your participation assures us of continuing community interest in our school and assists the Board in making the best decisions for our school. To assist you in the ease of speaking/participating in our meetings, guidelines are provided at the bottom of this agenda. All materials for all board and committee meetings, including audio recordings of Regular Board Meetings, are available on our [BoardOnTrack public portal](#) and also through the [UMCS School Calendar](#).

Agenda

	Purpose	Presenter	Time
I. Opening Items			5:30 PM
A. Call the Meeting to Order		Sarah Morrill	
This meeting is being audio-recorded.			
B. Record Attendance		Greg Klein	1 m
C. Review of Action/Discussion Items	Discuss	Sarah Morrill	1 m
With input from the board, the Chair may decide, based upon a number of factors, to reorder the action/discussion items to best suit the needs of the meeting. No additional action/discussion items will be added at this time.			
D. Board and Community Appreciations		Sarah Morrill	5 m
Members of the Board and UMCS community may provide appreciations and affirmations during this time.			
E. Board Member Comment		Sarah Morrill	5 m

	Purpose	Presenter	Time
<p>Any board member wishing to speak to an issue regarding UMCS that does not pertain to an agenda item may do so at this time. No further discussion or action will take place following each board member's comments.</p>			
F.	Presentations from the Floor	Sarah Morrill	10 m
<p>PRESENTATIONS ON NON-AGENDA ITEMS – Any person wishing to speak to any item not on the agenda will be granted three minutes to make a presentation. Speakers requiring translation shall have double time. Comments should refer to matters within the jurisdiction of this committee.</p> <p><i>“What if [we] listened to others so deeply that they felt loved, accepted, and safe in [our] presence, no matter what they had to say?” -- Steve Shapiro, Author</i></p>			
G.	Community Agreements Discussion	Discuss Sarah Morrill	15 m
<p>The Board will discuss two agreements and how it might be support us in our public board meetings.</p> <ul style="list-style-type: none"> • Welcome Discomfort - give it space and let it land in a place of growth • Learn from silence - listen with intent; Step up AND Step back 			
II.	Head of School Report		6:07 PM
<p>The Head of School and their designees will present topics of interest to the Board and the general public.</p>			
A.	Head of School Report	Discuss Sarah Morrill	5 m
<p>Report topics this meeting may include:</p> <ol style="list-style-type: none"> 1. Recent and upcoming events 2. Ongoing Professional Development and Staff Support 3. Student and Staff Attendance 4. Staffing and Enrollment Updates 			
III.	Family Advisory Council		6:12 PM
A.	Discussion Item - Committee Report	Discuss Kara Fortuna	5 m
IV.	Executive & Governance Committee		6:17 PM

	Purpose	Presenter	Time
A. Discussion Item: Committee Report	Discuss	Greg Klein	30 m

Brief discussion on having watched the [DeSoto ISD board meeting from April 17, 2023](#).

Discussion of [Effective School Board Framework](#) and "[About the Framework](#)".

Discussion and workshop time of what we have already heard our community share for what it wants students to know or be able to do.

Committee report may also include updates on:

- Upcoming Board trainings
- Head of School Evaluation process
- Board member recruitment ([short Board member job description](#))

Reminders:

- [Form 700](#), and [September 2023 Brown Act Training slides](#), and [related Feb 2023 Training Materials](#)

B. Board and Committee Officers & Members	Vote	Sarah Morrill	2 m
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As needed, the Board may take action to change its officers, as well as committee membership and leadership.

Current and archival information is [here](#).

V. Other Business 6:49 PM

A. Oakland and California Updates	Discuss	Greg Klein	5 m
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Updates and current events related to Oakland USD, Alameda County Office of Education, and California, and potential implications for UMCS.

B. Approve Minutes from August 24, 2023 Regular Meeting	Approve Minutes	Sarah Morrill	1 m
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C. Action Item - Vote on General Consent Report	Vote	Sarah Morrill	2 m
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General Consent Report for September 28, 2023

	Purpose	Presenter	Time
1. Vote to accept monthly Finance Committee Report Documents: Year-to-date forecast, presentation from Edtec, cashflow, balance sheet, and Unaudited Actuals			
2.			
[items may be linked or attached directly here in the agenda, or on BoardOnTrack under this date's Meeting and then "Documents."]			
D. Collect New Business items for Future Meetings	Discuss	Sarah Morrill	2 m
VI. Closed Session			6:59 PM
A. Closed Session Items	Discuss	Sarah Morrill	15 m
1. Public Employee Performance Evaluation - Head of School			
"Closed Session" is always agendized ahead of time as a "Discuss" item. If any votes are taken during any Closed Session, those are reported out publicly upon return to Open Session.			
VII. Return to Open Session			7:14 PM
A. Report out of any closed session action(s)	Vote	Sarah Morrill	1 m
"Return to Open Session" is always agendized ahead of time as a "Vote" item. It is not meant to indicate the the Board <i>shall</i> take an action at this time. If any votes are taken during any Closed Session, those are reported out publicly at this time on the agenda.			
VIII. Closing Items			7:15 PM
A. Adjourn Meeting	FYI	Sarah Morrill	

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

SPECIAL PRESENTATIONS MAY BE MADE Notice is hereby given that, consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY
Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting UMCS at 4551 Steele Street, Oakland, CA 94619 or info@urbanmontessori.org.

FOR MORE INFORMATION For more information concerning this agenda or for materials relating to this meeting, please contact UMCS at 4551 Steele Street, Oakland, CA 94619 or board@urbanmontessori.org. All materials are available via the BoardOnTrack portal of our website: <https://www.urbanmontessori.org/boardontrackportal>.