



# Urban Montessori Charter School

## Regular Board Meeting

Published on August 18, 2023 at 11:18 AM PDT

Amended on August 21, 2023 at 10:10 AM PDT

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### Date and Time

Thursday August 24, 2023 at 5:30 PM PDT

### Location

4551 Steele Street, Oakland, CA 94619. Ring the front bell or call/text 510-290-4005 for entry. Signage on campus will direct you to the correct room, generally the Head of School's Office.

The public may comment and participate [via Zoom](#) if they prefer. The public may also email comments to board@urbanmontessori.org to be shared by the Board's Secretary during the meeting. Please make that intention clear in your email.

<https://us02web.zoom.us/j/82592855160?pwd=cG02OTRoUVdrdngwOTI2WFBrOTBzQT09>

Meeting ID: 825 9285 5160; Passcode 510 842 1181

### One tap mobile

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Meeting ID: 825 9285 5160

Find your local number: <https://us02web.zoom.us/j/k1Y3eQWvA>

Additional teleconference locations: 3225 Bayo Vista Ave Alameda, CA 94501

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This meeting will be audio recorded. The public can find documents related to this agenda either linked directly on the agenda or under "Documents" after selecting the meeting in BoardOnTrack prior to viewing the agenda. Downloading the "packet" may not include all of the "Documents" that are still otherwise available to the public via the Meeting on BoardOnTrack.

Members: Kara Fortuna, Greg Klein, Sarah Morrill (Chair), Ann Rhodes, Donald Williams

Urban Montessori Charter School welcomes your participation at Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the organization in public. Your participation assures us of continuing community interest in our school and assists the Board in making the best decisions for our school. To assist you in the ease of speaking/participating in our meetings, guidelines are provided at the bottom of this agenda. All materials for all board and committee meetings, including audio recordings of Regular Board Meetings, are available on our [BoardOnTrack public portal](#) and also through the [UMCS School Calendar](#).

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## Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>5:30 PM</b>
<b>A. Call the Meeting to Order</b>		Sarah Morrill	
This meeting is being audio-recorded.			
<b>B. Record Attendance</b>		Greg Klein	1 m
<b>C. Review of Action/Discussion Items</b>	Discuss	Sarah Morrill	1 m
With input from the board, the Chair may decide, based upon a number of factors, to reorder the action/discussion items to best suit the needs of the meeting. No additional action/discussion items will be added at this time.			
<b>D. Community Agreements Discussion</b>	Discuss	Sarah Morrill	2 m
<ul style="list-style-type: none"><li>• Welcome Discomfort - give it space and let it land in a place of growth</li><li>• Learn from silence - listen with intent; Step up AND Step back</li><li>• Mistakes are for learning!</li><li>• Be Curious - without judgment</li></ul>			

	Purpose	Presenter	Time
<ul style="list-style-type: none"> <li>• Expect and Accept Non-Closure - keep making steps forward</li> <li>• Recognize your impact - assume positive intent AND be open to your impact varying from your intent</li> <li>• Be Vulnerable and courageous!</li> <li>• Know that it is Possible!</li> <li>• Compassionate feedback</li> <li>• Build Relationships</li> </ul>			

What do each of these agreements look and sound like in our meetings?

<b>E.</b>	Board and Community Appreciations	Sarah Morrill	5 m
	Members of the Board and UMCS community may provide appreciations and affirmations during this time.		
<b>F.</b>	Board Member Comment	Sarah Morrill	5 m
	Any board member wishing to speak to an issue regarding UMCS that does not pertain to an agenda item may do so at this time. No further discussion or action will take place following each board member's comments.		
<b>G.</b>	Presentations from the Floor	Sarah Morrill	10 m
	PRESENTATIONS ON NON-AGENDA ITEMS – Any person wishing to speak to any item not on the agenda will be granted three minutes to make a presentation. Speakers requiring translation shall have double time. Comments should refer to matters within the jurisdiction of this committee.		

*“What if [we] listened to others so deeply that they felt loved, accepted, and safe in [our] presence, no matter what they had to say?” -- Steve Shapiro, Author*

## **II. Head of School Report 5:54 PM**

The Head of School and their designees will present topics of interest to the Board and the general public.

<b>A.</b>	Head of School Report	Discuss	Krishna Feeney	10 m
	Report topics this meeting <b>may</b> include:			
	<ol style="list-style-type: none"> <li>1. Recent and upcoming events</li> <li>2. Ongoing Professional Development and Staff Support</li> <li>3. Student and Staff Attendance</li> <li>4. Staffing and Enrollment Updates</li> </ol>			

	Purpose	Presenter	Time
<b>III. Family Advisory Council</b>			<b>6:04 PM</b>
<b>A.</b> Discussion Item - Committee Report	Discuss	Kara Fortuna	5 m
<b>IV. Executive &amp; Governance Committee</b>			<b>6:09 PM</b>
<b>A.</b> Discussion Item: Committee Report	Discuss	Sarah Morrill	30 m
<p>Discussion of organizing dinners at Board Meetings.  Discussion of <a href="#">Effective School Board Framework</a> and "<a href="#">About the Framework</a>".  Discussion of how and when each committee's work comes to the full board.</p> <p>Committee report may also include updates on:</p> <ul style="list-style-type: none"> <li>• Upcoming Board trainings</li> <li>• Head of School Evaluation process</li> <li>• Board member recruitment (<a href="#">short Board member job description</a>)</li> </ul> <p>Reminders:</p> <ul style="list-style-type: none"> <li>• <a href="#">Form 700</a> and <a href="#">related Feb 2023 Training Materials</a></li> </ul>			
<b>B.</b> Board and Committee Officers & Members	Vote	Sarah Morrill	2 m
<p>As needed, the Board may take action to change its officers, as well as committee membership and leadership.</p> <p>Current and archival information is <a href="#">here</a>.</p>			
<b>V. Other Business</b>			<b>6:41 PM</b>
<b>A.</b> Oakland and California Updates	Discuss	Greg Klein	5 m
<p>Updates and current events related to Oakland USD, Alameda County Office of Education, and California, and potential implications for UMCS.</p>			
<b>B.</b> Approve Minutes from June 22, 2023 Regular Meeting	Approve Minutes	Sarah Morrill	1 m
<b>C.</b> LunchMasters 2023-2024 renewal contract	Vote	Greg Klein	3 m

	Purpose	Presenter	Time	
Discussion and vote on LunchMasters 2023-2024 renewal contract.				
<b>D.</b>	Action Item - Vote on General Consent Report General Consent Report for August 24, 2023	Vote	Sarah Morrill	2 m
	<ol style="list-style-type: none"> <li>1. <a href="#">UMCS Family Handbook</a> [update]</li> <li>2. <a href="#">UMCS Employee Handbook</a> [update]</li> <li>3. <a href="#">UMCS Plan for Safe Return to In-Person and Continuity of Services</a> [update]</li> <li>4. 2023–24 Application for Funding</li> </ol> <p>[items may be linked or attached directly here in the agenda, or on BoardOnTrack under this date's Meeting and then "Documents."]</p>			
<b>E.</b>	Collect New Business items for Future Meetings	Discuss	Sarah Morrill	2 m
<b>F.</b>	Community Agreement Reflection	Discuss	Sarah Morrill	5 m
	Are there any reflections on how those present at this meeting observed (or not) our Community Agreements?			
<b>VI.</b>	<b>Closed Session</b>			<b>6:59 PM</b>
<b>A.</b>	Closed Session Items	Discuss	Sarah Morrill	15 m
	<ol style="list-style-type: none"> <li>1. Public Employee Performance Evaluation - Head of School</li> </ol> <p>"Closed Session" is always agendized ahead of time as a "Discuss" item. If any votes are taken during any Closed Session, those are reported out publicly upon return to Open Session.</p>			
<b>VII.</b>	<b>Return to Open Session</b>			<b>7:14 PM</b>
<b>A.</b>	Report out of any closed session action(s)	Vote	Sarah Morrill	1 m
	<p>"Return to Open Session" is always agendized ahead of time as a "Vote" item. It is not meant to indicate the the Board <i>shall</i> take an action at this time. If any votes are taken during any Closed Session, those are reported out publicly at this time on the agenda.</p>			
<b>VIII.</b>	<b>Closing Items</b>			<b>7:15 PM</b>
<b>A.</b>	Adjourn Meeting	FYI	Sarah Morrill	

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THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

SPECIAL PRESENTATIONS MAY BE MADE Notice is hereby given that, consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting UMCS at 4551 Steele Street, Oakland, CA 94619 or [info@urbanmontessori.org](mailto:info@urbanmontessori.org).

FOR MORE INFORMATION For more information concerning this agenda or for materials relating to this meeting, please contact UMCS at 4551 Steele Street, Oakland, CA 94619 or [board@urbanmontessori.org](mailto:board@urbanmontessori.org). All materials are available via the BoardOnTrack portal of our website: <https://www.urbanmontessori.org/boardontrackportal>.