



# Urban Montessori Charter School

## Executive & Governance Committee Regular Meeting

Published on October 14, 2022 at 1:55 PM PDT

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### Date and Time

Monday October 17, 2022 at 1:15 PM PDT

### Location

4551 Steele Street, Oakland, CA 94619. Signage on campus will direct you to the correct room, generally the Sun Room.

The public may comment and participate [via Zoom](#) if they prefer. The public may also email comments to [christinag@urbanmontessori.org](mailto:christinag@urbanmontessori.org) to be shared during the meeting. Please make that intention clear in your email. Please make that intention clear in your email.

<https://us02web.zoom.us/j/82592855160?pwd=cG02OTRoUVdrdngwOTI2WFBrOTBzQT09>

Meeting ID: 825 9285 5160; Passcode 510 842 1181

One tap mobile

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Meeting ID: 825 9285 5160

Find your local number: <https://us02web.zoom.us/u/k1Y3eQWvA>

Additional teleconference locations: 1623 Sunhill Ct, Martinez, CA 94553; 3921 Enos Avenue, Oakland, 94619

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### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>1:15 PM</b>

	Purpose	Presenter	Time
<b>A. Call the Meeting to Order</b>		Sarah Morrill	
<b>B. Record Attendance</b>		Greg Klein	1 m
<b>C. Approve Minutes from prior Executive &amp; Governance Committee Meeting</b>	Approve Minutes	Greg Klein	1 m
Approve minutes for Executive & Governance Committee Regular Meeting on September 12, 2022			
<b>D. Review of Action/Discussion Items</b>	Discuss	Sarah Morrill	1 m
With input from the committee, the committee chair may decide, based upon a number of factors, to reorder the action/discussion items to best suit the needs of the meeting. No additional action/discussion items will be added at this time.			
<b>E. Presentations from the Floor</b>		Sarah Morrill	5 m
PRESENTATIONS ON NON-AGENDA ITEMS – Any person wishing to speak to any item not on the agenda will be granted three minutes to make a presentation. Speakers required translation will be granted double time. Comments should refer to matters within the jurisdiction of this committee.			

## II. Executive and Governance

**1:23 PM**

<b>A. Board Goals - Retreat Planning</b>	Discuss	Sarah Morrill	15 m
Discussion of timing, goals, and agenda for retreat content across existing board and committee meetings			
<b>B. 2022-2023 Head of School Evaluation Process</b>	Discuss	Sarah Morrill	10 m
Review the proposed timeline/process for the year.			
<b>C. Board Membership, Recruitment, and Training</b>	Discuss	Sarah Morrill	5 m
Discussion on status of Board members, recent recruitment, and training.			
<b>D. Participation in Diverse Charter Schools Coalition communities of practice</b>	Discuss	Sarah Morrill	5 m
Updates on Board and Admin participation in Diverse Charter Schools Coalition's communities of practice			
<a href="https://diversecharters.org/communities-of-practice/">https://diversecharters.org/communities-of-practice/</a>			

## III. Updates on School Policies and Required Documents

**1:58 PM**

<b>A. Discuss updates to school policies</b>	Discuss	Greg Klein	5 m
Discussion on any needed updates to school policies			

## IV. Closed Session

**2:03 PM**

	Purpose	Presenter	Time
<b>A. Closed Session Items</b>	Discuss	Sarah Morrill	20 m

Public Employee Performance Evaluation - Head of School

"Closed Session" is always agendized ahead of time as a "Discuss" item. If any votes are taken during any Closed Session, those are reported out publicly upon return to Open Session.

<b>B. Report out of Closed Session</b>	Vote	Sarah Morrill	2 m
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"Return to Open Session" is always agendized ahead of time as a "Vote" item. It is not meant to indicate the the Board *shall* take an action at this time. If any votes are taken during any Closed Session, those are reported out publicly at this time on the agenda.

**V. Closing Items 2:25 PM**

<b>A. Adjourn Meeting</b>	Discuss	Sarah Morrill	1 m
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**THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE** Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

**REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY** The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

**SPECIAL PRESENTATIONS MAY BE MADE** Notice is hereby given that, consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

**REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY** Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting UMCS at 4551 Steele Street, Oakland, CA 94619 or [info@urbanmontessori.org](mailto:info@urbanmontessori.org).

**FOR MORE INFORMATION** For more information concerning this agenda or for materials relating to this meeting, please contact UMCS at 4551 Steele Street, Oakland, CA 94619 or [board@urbanmontessori.org](mailto:board@urbanmontessori.org). All materials are available via the Governance Section of our website: <http://www.urbanmontessori.org/governance> or directly via our [BoardOnTrack public portal](#).