



Urban Montessori Charter School

Regular Board Meeting

Published on June 19, 2023 at 3:55 PM PDT

Date and Time

Thursday June 22, 2023 at 5:30 PM PDT

Location

4551 Steele Street, Oakland, CA 94619. Ring the front bell or call/text 510-290-4005 for entry. Signage on campus will direct you to the correct room, generally the Head of School's Office.

The public may comment and participate [via Zoom](#) if they prefer. The public may also email comments to board@urbanmontessori.org to be shared by the Board's Secretary during the meeting. Please make that intention clear in your email.

<https://us02web.zoom.us/j/82592855160?pwd=cG02OTRoUVdrdngwOTI2WFBrOTBzQT09>

Meeting ID: 825 9285 5160; Passcode 510 842 1181

One tap mobile

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Meeting ID: 825 9285 5160

Find your local number: <https://us02web.zoom.us/u/k1Y3eQWvA>

Additional teleconference locations:

This meeting will be audio recorded. The public can find documents related to this agenda either linked directly on the agenda or under "Other files" after selecting the meeting in BoardOnTrack prior to viewing the agenda. Downloading the "packet" may not include all of the "Other files" that are still otherwise available to the public.

Members: Kara Fortuna, Greg Klein, Sarah Morrill, Ann Rhodes, Donald Williams

Urban Montessori Charter School welcomes your participation at Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the organization in public. Your participation assures us of continuing community interest in our school and assists the Board in making the best decisions for our school. To assist you in the ease of speaking/participating in our meetings, guidelines are provided at the bottom of this agenda. All materials for all board and committee meetings, including audio recordings of Regular Board Meetings, are available on our [BoardOnTrack public portal](#) and also through the [UMCS School Calendar](#).

Agenda

	Purpose	Presenter	Time
I. Opening Items			5:30 PM
A. Call the Meeting to Order		Sarah Morrill	1 m
This meeting is being audio-recorded.			
B. Record Attendance		Greg Klein	1 m
C. Review of Action/Discussion Items	Discuss	Sarah Morrill	1 m
With input from the board, the Chair may decide, based upon a number of factors, to reorder the action/discussion items to best suit the needs of the meeting. No additional action/discussion items will be added at this time.			
D. Review Community Agreements	Discuss	Sarah Morrill	5 m
<ul style="list-style-type: none">• Welcome Discomfort - give it space and let it land in a place of growth• Learn from silence - listen with intent; Step up AND Step back• Mistakes are for learning!• Be Curious - without judgment• Expect and Accept Non-Closure - keep making steps forward• Recognize your impact - assume positive intent AND be open to your impact varying from your intent			

	Purpose	Presenter	Time
<ul style="list-style-type: none"> • Be Vulnerable and courageous! • Know that it is Possible! • Compassionate feedback • Build Relationships <p>Would anyone like to speak about the agreements? Is there an agreement you are focusing on for tonight's meeting?</p>			
E.	Board and Community Appreciations	Sarah Morrill	10 m
	Members of the Board and UMCS community may provide appreciations and affirmations during this time.		
F.	Board Member Comment	Sarah Morrill	5 m
	Any board member wishing to speak to an issue regarding UMCS that does not pertain to an agenda item may do so at this time. No further discussion or action will take place following each board member's comments.		
G.	Presentations from the Floor	Sarah Morrill	10 m
	PRESENTATIONS ON NON-AGENDA ITEMS – Any person wishing to speak to any item not on the agenda will be granted three minutes to make a presentation. Speakers requiring translation shall have double time. Comments should refer to matters within the jurisdiction of this committee.		
	<i>“What if [we] listened to others so deeply that they felt loved, accepted, and safe in [our] presence, no matter what they had to say?” -- Steve Shapiro, Author</i>		

II. Head of School Report

6:03 PM

The Head of School and their designees will present topics of interest to the Board and the general public.

A.	Head of School Report	Discuss	Krishna Feeney	20 m
	Report topics this meeting may include:			
	<ol style="list-style-type: none"> 1. Recent and upcoming events 2. Professional Development 3. Staffing Updates 4. Enrollment and Application Updates 5. UMCS Local School Wellness Policy update and public reporting 			

	Purpose	Presenter	Time
III. Local Control and Accountability Plan and Budget for 2023-2024			6:23 PM
A. Report on Local Indicators	Vote	Krishna Feeney	5 m
<p>This information is included in the next version of the California School Dashboard (to be published in Fall 2023 by the State of California), and is included in the development of our LCAP.</p> <p>Local Indicator Response is here: https://docs.google.com/document/d/1RI5Q6lds4rJVckRVxRORXzcKkNG0ntog/edit#heading=h.gjdgxs</p>			
B. Local Control and Accountability Plan 2023-2024	Vote	Krishna Feeney	5 m
<p>2023-2024 LCAP, including the Budget Overview for Parents. An updated Federal Addendum is not required for UMCS at this time. The folder of materials is here: https://drive.google.com/drive/folders/10PktGcZUXCi_tMwLbhaf3K7t0HbsZY9W</p> <p>The LCAP document itself is here: https://docs.google.com/document/d/1Uhtsgz1yG5_Pu03P_1QlcF1iV1ID201q/edit#</p>			
C. Budget for 2023-2024	Vote	Krishna Feeney	5 m
IV. Finance Committee			6:38 PM
A. Discussion Item - Committee Report, including year to date financial report	Discuss	Ann Rhodes	5 m
<p>Most recent year-to-date financial report through May 31, 2023 is available here attached to the agenda or in the "Other files" section of this meeting.</p>			
V. Academic Oversight Committee			6:43 PM
A. Discussion Item - Committee Report	Discuss	Kara Fortuna	5 m
VI. Family Advisory Council			6:48 PM
A. Discussion Item - Committee Report	Discuss	Kara Fortuna	5 m
VII. Executive & Governance Committee			6:53 PM
A. Discussion Item: Committee Updates, including candidates for board service, Form 700, and training	Discuss	Sarah Morrill	5 m

	Purpose	Presenter	Time
Committee updates on Head of School Evaluation process, short Board member job description , and annual Board assessment.			

Regular reminders:

- [Form 700](#) and [related Feb 2023 Training Materials](#)
- Board member recruitment
- Board Clearance process

B.	Board Service - Greg Klein	Vote	Sarah Morrill	5 m
A discussion and vote on a two-year term on the Board of Directors for Greg Klein, July 1, 2023 - June 30, 2025.				

C.	Annual Board Officer Role Organization	Vote	Sarah Morrill	5 m
The board will nominate and elect for 2023-2024 a Chair, Vice-Chair, Treasurer (Finance Chair), Secretary, and also committee chairs, and committee members.				

Proposal for roles as of July 1, 2023 is [here](#).

VIII. Other Business 7:08 PM

A.	Oakland and California Updates	Discuss	Sarah Morrill	5 m
Updates and current events related to Oakland USD, Alameda County Office of Education, and California, and potential implications for UMCS.				

B.	Approve Minutes from May 25, 2023 Regular Meeting	Approve Minutes	Sarah Morrill	1 m
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C.	Action Item - Vote on General Consent Report	Vote	Sarah Morrill	3 m
General Consent Report for June 22, 2023				

1. [UMCS Family Handbook](#) [update]
2. [UMCS Employee Handbook](#) [update]
3. [Annual Notices to Families](#) [update]
4. CharterSafe 2023-2024 Renewal

	Purpose	Presenter	Time
5.	Rehabilitation ACT (504) & Special Education Policy [update]		
6.	UMCS Student Free Speech [update]		
7.	UMCS Local School Wellness Policy [update]		
8.	Calendar of Regular Board Meetings 2023-2024 , including Committee Meetings		
9.	UMCS School Calendar 2023-2024 [update]		
10.	Education Protection Account Resolution and Spending Plan 2023-2024		

[items may be linked directly here in the agenda, or under "Recordings" and then "Other files" of this meeting on BoardOnTrack.]

D.	Discussion and Vote on Edtec renewal contract	Vote	Greg Klein	5 m
	This contract was not reviewed ahead of time at Finance Committee, and is therefore not included on the Consent Report.			
E.	Collect New Business items for Future Meetings	Discuss	Sarah Morrill	5 m
F.	Community Agreement Reflection	Discuss	Sarah Morrill	5 m
	Are there any reflections on how those present at this meeting observed (or not) our Community Agreements?			

IX. Closed Session 7:32 PM

A.	Closed Session Items	Discuss	Sarah Morrill	15 m
	1. Public Employee Performance Evaluation - Head of School 2. Public Employment - Head of School			

"Closed Session" is always agendized ahead of time as a "Discuss" item. If any votes are taken during any Closed Session, those are reported out publicly upon return to Open Session.

X. Return to Open Session 7:47 PM

A.	Report out of any closed session action(s)	Vote	Sarah Morrill	1 m
	"Return to Open Session" is always agendized ahead of time as a "Vote" item. It is not meant to indicate the the Board <i>shall</i> take an action at this time. If any votes are taken during any Closed Session, those are reported out publicly at this time on the agenda.			
B.	Public Employment - Salary Adjustment	Vote	Sarah Morrill	5 m
	A discussion and public vote at a Regular meeting to adjust the compensation of the Head of School.			

Purpose Presenter Time

XI. Closing Items 7:53 PM

A. Adjourn Meeting FYI Sarah Morrill 2 m

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY The Governing Board’s presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

SPECIAL PRESENTATIONS MAY BE MADE Notice is hereby given that, consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting UMCS at 4551 Steele Street, Oakland, CA 94619 or info@urbanmontessori.org.

FOR MORE INFORMATION For more information concerning this agenda or for materials relating to this meeting, please contact UMCS at 4551 Steele Street, Oakland, CA 94619 or board@urbanmontessori.org. All materials are available via the Governance Section of our website: <https://www.urbanmontessori.org/boardontrackportal>